

**SANDBACH TOWN COUNCIL**

Minutes of the Meeting of the Community and Environment Committee held at 7.00pm on Thursday, 28 June 2018 at the Sandbach Literary Institution, Hightown.

**PRESENT** Councillors: M Benson  
M Forster  
K Southwell  
K Flavell  
G Merry  
P Eaton  
C Lowe  
R Wait  
J Cartlidge  
M Lea-O'Mahoney

Also present was one member of the public.

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**1. COMMITTEE CHAIR**

**Resolved:** that Cllr Carolyn Lowe is appointed Committee Chair.

**2. COMMITTEE VICE-CHAIR**

**Resolved:** that Cllr Justin Cartlidge is appointed Vice-Chair.

**3. APOLOGIES FOR ABSENCE**

Councillors: R Hovey (Town Mayor)  
M Muldoon  
B Moran  
G Price Jones  
K Haines

Committee Membership was briefly discussed. Two Councillors in attendance were not detailed within the Members Card for this Committee, as approved at the AGM; these Members confirmed that they had joined the Committee via Council meeting and communication with the office. This was accepted by the Committee.

**4. DECLARATIONS OF INTEREST**

Cllr Mike Benson

Confirmed he is a Member of Sandbach Partnership's Management Team.

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## PUBLIC QUESTIONS

A resident confirmed his personal support for locating a proposed skatepark on the site currently used for boules. He is a member of a boules group and felt it more appropriate to host a skatepark in this area, as a potentially better utilised facility.

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### 5. MINUTES OF THE LAST MEETING

**Resolved:** the minutes of the meeting held 1 March 2018 are approved as a true record.

### 6. WEBSITE INVOICE PAYMENT

An invoice for website concept design had been circulated with the agenda, along with Council Minute of 8 March 2017 which confirmed budget approval and availability. Members were advised that this is the first of the website project invoices.

**Resolved:** That:-

- i. Payment of website designer invoice of £1600 (Invoice CWD 3289) is approved for payment.
- ii. Payment of future website designer invoices is delegated to the Town Clerk, in accordance with, and totalling no more than, Council approved budget.

### 7. EVENTS SUB-COMMITTEE

- i. A verbal update was received on the forthcoming annual Sandbach Park events. Along with the activities detailed within the leaflet, the Fun Day will include a 'Big Brew Up' with the cadets group which will be located outside the park gates, along with the fire and police activities.

**Resolved:** the verbal update is received.

- ii. Members were advised that these items were included for approval following request from the Town Clerk to approve individual payments from approved budget sum.

**Resolved:** the Town Clerk's office is approved to pay supplier invoices, due to be received for 2018 events, for up to the following amounts:

- Absorbed £2013
- Hipswing £4518, plus possible addition of £500 for projector
- Blitz £2052

- iii. A brief update on the Sandbach Market Town Festival was received, including recap of the original Day of Dance and confirmation that the event originators had requested Council take ownership, with stipulation that the event format and name were revised.

With disappointing response to invitations issued by the Conference and Events officer, and the Town Crier having requested his Crier Competition regrettably be withdrawn for various personal reasons, the Committee was

asked for views on proceeding with the 2018 event. Following discussion on merits and possible implications of hosting a reduced event, it was agreed that the event cannot proceed for 2018.

**Resolved:** that:-

- i. The 2019 Market Town Festival will take place September 7<sup>th</sup> (Saturday).
- ii. The Morris Dance Groups to be invited to 2019 event at an early opportunity.

## 8. SKATEPARK/BMX TRACK WORKING GROUP

Following receipt of working group report and verbal update from a working group representative, it was suggested that any proposed development within Sandbach Park should be presented to the Park Steering Committee for consideration alongside all other improvement projects for the Borough Council owned resource.

During discussion of the top three preferred sites of the ninety-four responses received, lack of facility for teens was raised however, it was confirmed that, through preparation of the Town Plan, the High School's had prepared their own consultations and, based on responses received, park improvements were focussed on multi-use gym area, open space improvements and security.

Further comments included potential cost to elector, Council's capacity, impact on residents and viability, ownership and sustainability of sites proposed.

Representative of the Working Group confirmed that the proposals are a work in progress and appealed for new group members. Further consultation is planned by the group and, should responses confirm the skatepark is not wanted, it will not be moved forward.

**Resolved:** that:-

- i. the update is received.
- ii. The working group establish feasibility of Skatepark sites with CEC, ahead of further consultation.

## 9. TIDY TOWN

Tidy Town group continues to work with the various Sandbach volunteer groups to maintain and improve the Town for residents and visitors. The banner guidance leaflet was prepared following residents comments on ill-placed advertising and was recently reviewed and re-printed.

**Resolved:** that:-

- i. The verbal update is received.
- ii. There are no current project funding requirements.

## 10. SANDBACH PARTNERSHIP 2017/18 EVENTS

It was confirmed that the circulated report is a requirement of the Council's Sandbach Partnership Service Level Agreement for annual funding and details all activities and events of the last twelve months, and those scheduled to take place.

**Resolved:** the updated report of Sandbach Partnership 2017/18 events and activities is noted.

**11. MEMBERSHIP - CHESHIRE PLAYING FIELDS ASSOCIATION.**

**Resolved:** that the joining fee of £22.00 is approved for payment, to enable approval of a nomination to the Les George Memorial Awards 2018

**12. AGENDA ITEMS FOR NEXT MEETING**

Item removed due to supplementary item being issued.

**13. SUPPLEMENTARY AGENDA ITEM**

**Community and Environment Committee Terms of Reference**

Members were advised that it was requested at the AGM, and also of a subsequent Personnel Committee Meeting discussion, that each Committee reviews its terms of reference at the first meeting of the new calendar year.

It was suggested that the following changes be made:

- Membership be 10
- Quorum 4
- Removal of 'and town centre management' (Item 1.6)
- Formatting lines be added to make clear the delegation to function of committee.

**Resolved:** Subject to amendments above, the terms of reference be approved.

**14. AGENDA ITEM FOR NEXT MEETING**

Proposed item withdrawn.

**15. DATE/TIME AND PLACE OF NEXT MEETING**

The next meeting will be held Thursday, 6 September 2018 at 7pm in the Sandbach Literary Institution.

Cllr C Lowe, Chair

Meeting closed 8.12pm

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