

<b>SANDBACH TOWN COUNCIL</b>
------------------------------

Minutes of the Meeting of the Community and Environment Committee held at 7.00pm on Thursday, 6 September 2018 at the Sandbach Literary Institution, Hightown.

**PRESENT** Councillors: R Hovey  
M Forster  
G Merry  
K Flavell  
B Moran  
M Benson  
M Muldoon  
R Wait  
K Haines

Also present were two members of the public and press.

---

Having received apologies from the Chair, and with no Vice Chair appointed, the meeting Clerk sought nominations for a Committee Member Chair the meeting. Cllr Hovey volunteered and was supported by those in attendance.

**1. APOLOGIES FOR ABSENCE**

Councillors: C Lowe

Absent without apologies: G Price Jones  
K Southwell  
P Eaton

**2. DECLARATIONS OF INTEREST**

There was none.

---

**PUBLIC QUESTIONS**

The Chair adjourned the meeting to allow questions from members of public in attendance. There being no questions, the meeting was immediately reconvened.

---

**2. CO-OPTION**

It was re-confirmed that, following some confusion regarding Council approved committee membership, Cllrs Lea-O'Mahoney and Cartlidge were to be co-opted to the Community and Environment Committee.

**Resolved:** As neither Cllr Cartlidge or Lea-O'Mahoney were in attendance, that the co-option be deferred to the next meeting.

**3. APPOINTMENT OF VICE-CHAIR**

Members had received an email update from the meeting Clerk following the previous appointment of vice chair and this information was reiterated.

Unfortunately, there are no records of additional requests to join the Committee during, or following, the Council meeting at which all membership was approved. As such, their appointment as Community and Environment Committee vice chair is null and void due to their not being a Member of the Committee when voting took place.

**Resolved:** Cllr Flavell be appointed Vice Chair.

At Cllr Flavell's request, Cllr Hovey remained in the Chair for this meeting.

**4. MINUTES OF THE LAST MEETING**

**Resolved:** Minutes of the meeting held 28 June 2018 are approved as a true record.

**5. MINUTES OF THE EVENTS SUB-COMMITTEE MEETING**

**Resolved:** Minutes of the Events Sub-Committee meeting held 18 July 2018 are noted.

**7. CCTV**

The meeting Clerk confirmed the CEC CCTV officer is still due to attend a C&E Meeting and hopes to present at next meeting; should Members have specific questions relating to the report they can be raised at this time.

**Resolved:** The CEC CCTV Quarter 1 report is received.

**8. SANDBACH Football Trophies**

Members considered the request for two silver football trophies to be refurbished and displayed due to their historical Sandbach relevance. During discussion, possible display options were considered with the trophies transferring to Sandbach Town Council's ownership permission is given to display as Council wishes.

**Resolved:** that the custodian of the trophies is contacted by the meeting clerk to arrange handover of the trophies. On receipt, one or more quotation to be obtained for refurbishment and then presented to the Finance Committee to confirm the funds are available for the refurbishment.

## 9. EVENTS

### i. WWI Commemoration Concert

A verbal update was received on the concert, due to take place 17 November 2018. It is hoped that a draft programme can be presented to the Events Sub Committee when it meets 20 September.

Expenditure for the concert will only be incurred through refreshments, programme and advertising.

It will be a very mixed schedule, with involvement from local Primary and High schools, musicians, dancers, choral groups and youth bands. Volunteers are sought for poetry readings.

Cllr Flavell confirmed that she hopes to contact and invite Sandbach Centenarians to the event.

### ii. Market Town Festival Update

Report on Market Town Festival was not available due to officer absence, but it is hoped this will be presented to the Events Sub Committee 20 September.

### iii. 2018 Events

In a verbal update to the Committee the written report and financial statement were expanded upon with confirmation of an additional payment, approved by the Events Sub Committee, is to be made to the Sandbach School Big Band for £250; this payment will then be added to the statement and the final balance will adjust accordingly. Due to health and safety concerns in July's hot weather, with regret, the fireworks did not proceed. Blitz were incredibly generous in reducing the fee charged as a result.

### iv. 2019 Events

Query was raised of the date listed for WWI Commemoration concert. This should read 2018 and will be requested as a correction to the minutes of the 18 July Events Sub Committee.

**Resolved:** the proposed events are received and are subject to Council agreement and funding being available through 2019/20 budget.

## 10. 2019/20 BUDGET

**Resolved:** This Committee requests that the balance from 2018 Events be carried forward, with a further £10,000 requested from the 2019/20 budget.

## 11. AGENDA ITEMS FOR NEXT MEETING

None received.

Before closing the meeting, the Chair referenced a New Homes Community Fund presentation he recently attended, which will be available for Town and Parish Council's to apply for project funding. Members were advised of possible opportunities to improve the Conservation Area and public realm gateways, with input from CEC Conservation Officer. In order to meet the deadline for applications for funding, and to allow members opportunity to consider and feed into potential schemes for funding to benefit Sandbach parish, it was suggested that an additional Community and Environment meeting be scheduled for Tuesday, 2 October, 7pm in the SLI, with all members invited to attend.

**12. DATE/TIME AND PLACE OF NEXT MEETING**

The next meeting will be held Thursday, 22 November 2018 at 7pm in the Sandbach Literary Institution.

DRAFT