

# SANDBACH CHRISTMAS MARKET

## Friday 30<sup>th</sup> November 2018

### STALL HOLDER INFORMATION

- Stalls available to any individual responsible for producing the goods they wish to sell.
- Products must be hand made, hand crafted or decorated, home grown or reared, home cooked, brewed, smoked or pickled.
- Also Traditional and Fair Trade goods will be considered on their own merit.

#### **Stall Details and Price**

Standard Stalls: £40 each including open sided gazebo, table and festoon lighting. (Additional battery operated lighting recommended).

Gazebos: 6 Metres x 3 Metres

Tables : Minimum 6 foot x 3 foot trestle, Max 8 foot x 4 foot (actual size of table cannot be guaranteed).

*Price of Hot Food and Refreshment Stalls available upon request.*

#### **Pitch Details**

Pitches located throughout Sandbach Town Centre including Market Square, Market Hall, High Street and Little Common. Stall positions are entirely at the discretion of the organisers.

No pitches available without standard gazebos. Double Gazebos (20 foot x 6 foot) available at double the price.

No electricity available however, quiet generators are permitted.

#### **Market Details**

Market Date: Friday 30<sup>th</sup> November 2018

Trading Times: 3:00pm – 8:00pm

Set Up from: 1:00 pm

Location: Sandbach Market Square, High Street, Little Common and Market Hall  
Sandbach, CW11 1AP

Access to High Street is one way from A534/A533 Traffic Lights. Use this route to enter High Street and Market Square.

Access to Market Square, High Street, Market Hall and Little Common permitted for unloading/loading only. No parking in these areas.

**All Vehicles to be removed from The Square, High Street and Little Common by 3:00pm.**

Free Parking on The Commons, Westfields, Chapel Street and Waitrose Lower Car Parks. Car Park maps provided by marshals on the night.

Full joining instructions will be sent out 2 weeks prior to the event.

**Trader Requirements**

Stall holders are responsible for ensuring that their products conform to any relevant health, hygiene, handling, legal and safety requirements.

All stall holders must have Public Liability Insurance.

Stall holders using their own specialist lighting should ensure it is battery operated.

**Stall holders are responsible for bagging and removal of their rubbish at the end of trading.**

In order to minimize plastic and non-biodegradable waste we promote the use of recycled or sustainably sourced bags, packaging, food and drink containers and utensils. We encourage stall holders to embrace this philosophy.

We would like stall holders to wear some form of *festive attire* to add to the atmosphere and festive spirit of the market. **There will be a prize for the stall holder wearing the most festive costume.**

**Booking a Stall**

**To Book a Stall please complete and return the Christmas Booking Request Form, along with your payment of £40.00 (cheque payable to 'Sandbach Town Council') or email completed form to [christmasmarket@sandbach.gov.uk](mailto:christmasmarket@sandbach.gov.uk) and pay by BACS:**

Name: Sandbach Town Council

Account: 72702729

Sort code: 01 07 80

Ref: Xmas (+your name)

***Stall Holders are not guaranteed a place until they have received a Confirmation of Booking. Payments will be returned to any stall holder not allocated a stall.***

For further information email [christmasmarket@sandbach.gov.uk](mailto:christmasmarket@sandbach.gov.uk) or phone 01270 600800

Information and Booking Forms available online at:

[www.sandbach.gov.uk/christmas-market.htm](http://www.sandbach.gov.uk/christmas-market.htm)

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