

# SANDBACH TOWN COUNCIL

**Minutes of the Meeting of Sandbach Town Council's Events Sub-Committee held on 4 April 2018 at 10.00am in the Sandbach Literary Institution, Hightown.**

**PRESENT** Councillors: M Benson  
B Moran (arrived 10.02pm)  
M Forster  
C Lowe  
D Robinson (Town Crier)  
M Newton (RBL)

Also present was the Town Clerk and Conference and Business Promotion Officer (CBP Officer) were present throughout the meeting, with the Assistant Town Clerk in attendance for the Market Town Festival discussion.

## **1. APOLOGIES FOR ABSENCE**

Cllr G Merry  
Karl Brown (Operations Manager)

## **2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

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## **PUBLIC QUESTIONS**

There being no members of the public in attendance, the meeting was not adjourned.

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## **3. MINUTES OF THE MEETING HELD 6 MARCH 2018**

**RESOLVED:** that the minutes of the meeting held 6 March 2018 are approved as an accurate record.

## **4. 2018 EVENTS**

### Armed Forces and Family Fun Day

An RBL service will take place at 10.30am and will be attended by RBL and Cadets. Marjorie has arranged the band to accompany the service and also play 2 x 40-minute slots during the day. The public are welcome to attend the service which will be advertised on the publicity leaflet.

The CCF has received permission to abseil down St Mary Church Tower.

Gazebo and ground space requirements are being reviewed, Carolyn and Ann will develop a site plan for the next meeting.

Gill is in contact with the Fire Service regarding the display of vehicles/equipment. Marjorie is liaising with RBL about a motorbike display. Mike confirmed that Lizzie, the WW1 Ambulance will be in attendance and Ann agreed to investigate police vehicles.

Carolyn has obtained quotations for the print and distribution of joint event publicity leaflets:

Impressions (Leaflet x 15k)	£310.00
Delivery (9k)	£405.00

The alterations to banner costs were also discussed, with initial estimates being between £120-125.

The quotations are outside of the projected budget. There was discussion of ways in which this might be reduced, which included changing the leaflet distribution procedure; ultimately members agreed the quotations without amendment, to ensure complete coverage of the town.

**RESOLVED:** that the higher costs be agreed and orders placed, as the total cost will not exceed the final 2018 'Event' budget.

#### Party in the Park (Foden's)

Foden's Band has been confirmed, Ann liaising with the Band regarding the evening programme.

The Boy's School have been approached and confirmation is awaited.

Hipswing will be providing staging and lighting etc. Hipswing are to be asked if they can provide a projector and screen, which will remove the need for printed programmes and also ensure that everyone can sing along later in the evening.

Ann and Mike will meet with Hipswing on 11 June to agree final arrangements and will develop a site plan.

#### Market Town Festival

A new event entitled the Market Town Festival is being planned to take place in September. It is hoped that it will combine the established, traditional events of the Town Crier's Competition and the Day of Dance (English Folk). The Sandbach Town Crier, Dennis, was in attendance to help guide planning of the Town Crier involvement – dates were considered with the 1 September being most preferable to the Town Crier calendar.

A timetable for the proposed day has been drafted, which sees dancing demonstrations at various places throughout the town and the town crier competition taking place on the Cobbles.

Town Crier's will arrive with their consorts the day before the event and be provided with accommodation and food on the Friday evening, with a hot lunch being served during the day of the competition. The Dancer's will arrive on the day and will receive a complimentary breakfast.

Concern has been expressed that the date is quite late in the Crier's season and that there may not sufficient attendees to host a 'competition', if this should happen the day will revert to a 'Gathering of Crier's', with the cries taking place throughout the day.

Laura is to identify other 'traditional' market town activities, to be invited to support the day.

It was confirmed that there is no requirement for road closures, Marshalls or additional parking.

**RESOLVED:** the new event will take place on Saturday 1 September 2018 between 10.30am and 4.00pm.

Kate and Dennis will work with the Town Crier's to deliver the Competition, Laura and Carolyn will coordinate the Dancers.

**5. CORRESPONDENCE**

Email from Kerry Hall dated 26 March 2018 about the use of alternative catering facility for Town Events.

**RESOLVED:** Karl Brown has been actioned to make further enquiries about the offer and to report to future meeting.

An email from Thomas Shepherd was considered about the commemoration of the end of WW1, in which Thomas asks the Council to consider lighting a beacon.

**RESOLVED:** Ann to enquire if the RBL would be willing to undertake, if so to refer the matter to C&E at the end of June.

**6. DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting will take place at the SLI on Tuesday 24 April 2018 at 11am.

The meeting closed at 11.45am  
M Benson, Chairman  
A L Banks

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