

SANDBACH TOWN COUNCIL

Minutes of the Meeting of Sandbach Town Council's Events Sub-Committee held on 19 July 2018 at 4.30pm in the Sandbach Literary Institution, Hightown.

PRESENT Councillors: M Benson
B Moran
G Merry
K Flavell
R Hovey (Mayor)

1. APOLOGIES FOR ABSENCE

Councillor M Forster
C Lowe
and M Newton
G Robinson

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

PUBLIC QUESTIONS

The Chairman adjourned the meeting to allow questions from members of the public. There being no public present, the meeting was immediately reconvened.

3. APPOINTMENT OF SUB-COMMITTEE CHAIR

RESOLVED: that Cllr Benson be appointed Chair.

4. APPOINTMENT OF SUB-COMMITTEE VICE-CHAIR

RESOLVED: that Cllr Lowe be appointed Vice-Chair.

5. MINUTES OF THE MEETING HELD 4 APRIL 2018

The minutes were unable to be approved, as there was no quorum for the item to be considered. The minutes were noted and deferred to the next meeting.

6. TERMS OF REFERENCE

The Terms of Reference were considered with the following amendments being agreed:

2.8 remove 'and posted on the Town Council website'.

2.9 At the end of the sentence, add: by Full Council.

3.2 the group comprises of 7 members, plus.....

3.4 The quorum is four councillors. Remove the rest of the sentence and all of the second sentence.

4. remove the date.

RESOLVED: that the amended Terms of Reference be approved.

7. REVIEW OF 2018 EVENTS

The Chair reported on the two 2018 events:

Family Fun Day (incorporating Armed Forces Day), 30 June 2018

The day was hot and well attended, with an estimated 600 people enjoying activities throughout the day.

An RBL organised service took place before the event opened, to remember and commemorate the Armed Forces; this was supported by the U3A band which played on two further occasions during the day and were very well received. It was agreed that an additional performance should be requested for future events.

Foden's Party in the Park, 7 July 2018

Another successful event, with almost 600 tickets sold and a record attendance. The event was well attended by young families, which was pleasing to see.

A number of additional precautions were taken due to the prolonged hot and dry weather, which included additional shade and cold water being made available. A final risk assessment of the firework display resulted in it being cancelled, this was due to a change in wind direction and fall out potentially being carried to a dry meadow area.

Financial Report

The Clerk gave a full breakdown of income and expenditure, and drew attention to the closing balance of £17,239.50. The balance had benefitted from only two of the three planned events going ahead, a carried forward balance for the Town Crier Competition and an increased number of ticket sales for the Party in the Park.

RESOLVED: that the reports be received.

8. EVENTS 2019

All of the following arrangements are subject to being reported to C&E on 6 September, and agreed by Council, with funds being made available through the 2019/20 budget.

Family Fun Day

Date: Saturday 29 June 2019

Arrangements as previous years. Activity providers to be reviewed at the next Sub-Committee meeting.

RESOLVED: Town Clerk to provisionally book all requirements.

Party in the Park

Date: Saturday 7 July 2019

Arrangements as previous years.

RESOLVED: Town Clerk to provisionally book all requirements.

Market Town Festival (Day of Dance)

Date: Saturday 7 September 2019

New event, which will see the previous Day of Dance, supported with traditional Market Town activities.

RESOLVED: Event and Business Promotion Officer to establish availability of Dance Teams and source supporting activities – to report back to next meeting.

May Day (provisional)

Date: tba

It was suggested that local school children are engaged for a maypole dance on Scotch Common.

RESOLVED: Cllr Flavell to gauge levels of interest and report back to the next meeting.

Commemoration of WW1 Centenary – Concert (provisional)

Date: Saturday 10 November 2019

There is an expectation that the RBL will be making arrangements for services and other acts of commemoration for Remembrance Sunday (11 November); the Clerk was asked to make enquiries.

As part of the WW1 commemorations, a concert comprising poems, plays, recitals and monologues of the time was suggested. Members agreed that this was worth pursuing.

RESOLVED: that:

- i) The Clerk enquire of the RBL what arrangements are being made for Remembrance Sunday.
- ii) Cllr Flavell to make early enquiries regarding the delivery of a Remembrance Concert.

The Clerk reported a request to screen the football World Cup final and explained what she had done to action the request. The outcome had been that it would not be possible, due to the short timeframe allowed to manage the risks around such an event, in addition, it was felt that this would take business away from local sports clubs. She asked members to be proactive in identifying future national events of interest on an annual basis – therefore being proactive rather than reactive

9. LARGE SCREEN HIRE

Following enquiries that had been made re. the Football World Cup, the Clerk shared the quotation for large screens and associated equipment.

RESOLVED: that the quotation be noted.

10. CORRESPONDENCE

There is none.

11. ITEMS FOR NEXT MEETING

- a. Fun Day Activities and Providers
- b. Market Town Festival
 - Report availability of Dancers
 - Suggestions for supporting activities
- c. Sponsorship

12. DATE, TIME AND PLACE OF NEXT MEETING

The next meeting will take place at 4.30pm on Wednesday 15 August 2019 at the Sandbach Literary Institution.

The meeting closed at 6.07pm
M Benson, Chairman
A L Banks

Ref: ESC180718