

SANDBACH TOWN COUNCIL

Finance Committee

Agenda for the meeting to be held on Thursday, 20 October 2011 at 7.30pm at the Sandbach Literary Institution, Hightown.

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**
To receive declarations of interest.

The Chairman of the meeting will adjourn the meeting to allow questions from members of the public.

After the questions the Chairman will reconvene the Meeting.

3. **FINANCIAL STATEMENT – SECOND QUARTER 2011-12**

[Attached: Detailed income and Expenditure Cost Centre Report and Bank Reconciliation]

Lead: Chairman of Finance and RFO

Action: *Presentation of the second quarter results.*

4. **PAYMENTS MADE**

[Attached: Schedule of Payments]

Lead: Chairman of Finance and RFO

Action: *To approve payments made between 1 July 2011 and 30 September 2011.*

5. **DIRECT DEBITS**

Lead: RFO

Action: *Council to note a monthly direct debit of £34.00 to Done and Dusted Cleaning Services.*

6. **2010/11 END OF YEAR AUDIT**

[Attached: Annual Return for the Year Ended 21 March 2011]

Lead: Chairman of Finance and RFO

Action: *To receive the 2010/11 End of Year Audit Report.*

7. **APPLICATIONS FOR DONATIONS**

[Attached: One Application]

- 7.1 **Sandbach Transport Festival Committee**

They request a donation of £14,000 to run the Sandbach Transport Festival.

8. GRANT FEEDBACK

[Attached: Two Forms]

8.1 Sandbach Ceilidhs

8.2 Wheelock Holiday Club

9. HMRC – MAYORAL ALLOWANCE

Lead: Vice-Chairman of Finance

- Action:
- i) That PAYE is applied to allowances paid to the Mayor from April 2012.*
 - ii) That Standing Orders and Financial Regulations are changed to reflect no i) above.*
 - iii) To note that there will be no change to the way in which the Town Crier's Allowance is paid, since this post is not an office holder.*

10. REINSTATEMENT OF STONE POST ADJACENT TO CROSSES

Lead: Clerk

Action: *To make available £400 for the purpose of reinstating the stone post and information plaque adjacent to Sandbach Crosses.*

11. QUEEN'S DIAMOND JUBILEE TREE

Lead: Cllr G M Merry

Action: *To make available £500 for the purpose of planting an oak tree in the park to be dedicated to the Queen's Diamond Jubilee in 2012.*

12. SUBSCRIPTION RENEWALS

[Attached: Renewal Letters]

12.1 Local Council's Update

Action: Clerk recommends that this subscription is not renewed.

12.2 Open Spaces Society

Action: To renew.

13. LETTERS OF THANKS

There are none

14. CORRESPONDENCE

[Attached: All Correspondence]

14.1 The Public Sector Deposit Fund

15. DATE, TIME AND PLACE OF NEXT MEETING

The next meeting of the Finance Committee will be held on Thursday 19 January 2012 at 7.30pm at the Sandbach Literary Institution.

The meeting on 19 January will be a budget setting meeting to which all members of the Council will be invited and a final decision made in respect of budget and precept requirements.

CLOSED SESSION

Due to the confidential nature of business, public and press will be excluded from this part of the meeting under the Public Bodies (Admission to Meetings) Act 1960.

16. MAYORAL ALLOWANCE

Lead: Vice-Chairman of Finance

16.1 Current tax Year (2011/12)

16.2 Allowances paid pre 2011/12