

SANDBACH TOWN COUNCIL

Finance Committee

Agenda for the meeting to be held on Thursday, 26 April 2012 at 7.30pm at the Sandbach Literary Institution, Hightown.

ALL MEMBER OF SANDBACH TOWN COUNCIL ARE ASKED TO ATTEND TO FORMALLY RESOLVE ITEMS 4 AND 6

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To receive declarations of interest.

The Chairman of the meeting will adjourn the meeting to allow questions from members of the public.

After the questions the Chairman will reconvene the Meeting.

3. FINANCIAL STATEMENT – END OF YEAR 2011-12

[Attached: Profit and Loss Account and Bank Reconciliation]

Lead: Chairman of Finance and RFO

Action: *Presentation of the end of year results.*

4. 2011/12 ANNUAL RETURN

[Attached: Annual Return and Working Detail]

Lead: Chairman of Finance and RFO

Action: *To approve the Annual Return and statement of accounts 2011/12 for signing and submission to the external auditor.*

5. PAYMENTS MADE

[Attached: Schedule of Payments]

Lead: Chairman of Finance and RFO

Action: *To approve payments made between 1 January 2012 and 31 March 2012.*

6. LSD PROCUREMENT OF IT AND SUPPORT

[Report to follow]

Lead: Clerk/RFO

Action: *i) To receive the report.*

ii) To accept the quotation for IT upgrade and renewals as negotiated with PRISM Total IT Solutions and RBS for the total sum of £13,187.18, including the first years support costs and the waiving of Standing Orders and Financial Regulations in this instance.

7. APPLICATIONS FOR DONATIONS

There are no applications for donation.

8. SANDBACH ALLOTMENT SOCIETY

[Attached: Report from the Sandbach Allotment Society]

Action: *To agree to release £479.10 from the Allotment Budget (Line 22), to enable the purchase of assets transferrable to the permanent site.*

9. GRANT FEEDBACK

[Attached: One Form]

9.1 Sandbach Netball Club

10. SUBSCRIPTION RENEWALS

10.1 Cheshire County Playing Fields Association

Action: *To renew the membership at a cost of £20.00*

10.2 ChALC

Action: *To renew the affiliation fee at a cost of £1224.90*

To order a single copy of the LCR journal at £12.00

10.3 Cheshire Community Action

Action: *To renew the membership at a cost of £100.00*

11. LETTERS OF THANKS

There are none

12. CORRESPONDENCE

[Attached: All Correspondence]

There is no correspondence.

13. DATE, TIME AND PLACE OF NEXT MEETING

The next meeting of the Finance Committee is to be announced.