

SANDBACH TOWN COUNCIL

Minutes of the Meeting of the Finance Committee held at 8.15pm on 15 April 2004 at the Mayor's Room, Westfields.

PRESENT Councillors: M R Sherman, Chairman
 Mrs P E M Price
 B E Moran, Vice-Chairman
 N T Price
 J J Moore
 L Morris
 W W Scragg

1. APOLOGIES FOR ABSENCE

Councillor Mrs M E Smith, Vice-Chairman of the Council
 Councillors E A Lea
 D Lloyd-Griffiths

2. FINANCIAL STATEMENT FOR APPROVAL

RESOLVED: that the statement is approved.

3. DRAFT ACCOUNTS FOR 2003/4 FOR APPROVAL

RESOLVED: that the accounts are approved.

4. CONFIRM STATEMENT OF 'EAR MARKED' RESERVES

RESOLVED: that the statement is approved.

4.1 CBC – Town Hall Project

RESOLVED: that the payment of £15,000 earmarked by the Town Council on 12 September 2002 is confirmed.

5. INTERNAL AUDIT

A draft checklist supplied by the SLCC is attached to these minutes. Members noted that they were under an obligation to carry out checks.

RESOLVED: that the Chairman would select an item from the checklist for auditing on a random basis.

6. ANNUAL RISK ASSESSMENT

RESOLVED: that the Clerk produce a report and pass it around the members for comment.

7. LETTERS OF THANKS FOR DONATIONS

7.1 Sandbach RUFC

RESOLVED: that the letter is received.

7.2 Lions Youth Brass

They would like an official message from Sandbach to the Town of Cheb in the Czech Republic in July.

RESOLVED: that the letter is received and that an official message from the Town Council is given to the band.

7.3 CVS

RESOLVED: that the letter is received.

8. APPLICATIONS FOR DONATIONS

8.1 V J Cup

A donation of £100 is requested for the annual bowls competition.

RESOLVED: that the expected annual sum of £100 is confirmed.

8.2 Hope House

A letter of appeal had been received.

RESOLVED: that a donation of £1,000 is recommended to the Town Council.

8.3 Brereton Hand Bell Ringers

The owner of their bells wishes to have them returned. They are applying for a grant towards the purchase of a replacement set.

RESOLVED: that a grant of £500 is made. The money is to be made available when the group is in a position to purchase their new bells.

9. DATE, TIME AND PLACE OF NEXT MEETING

RESOLVED: that the next Finance Committee Meeting is to be held on **Friday** 25 June 2004 at 7 pm in the Mayor's Room, Westfields.

The meeting closed at 9.10 pm.

M R Sherman
Chairman

Ref: FCM150404