

SANDBACH TOWN COUNCIL

MARKET HALL PROJECT TEAM SUB-COMMITTEE

Minutes of the meeting held on Tuesday, 24th July 2018 at 6.00pm in the Sandbach Literary Institution.

In attendance: Cllr M Forster (Chair)
Cllr A Smith
Cllr Hoffman
Karl Brown
John Beddows
Graham Bradford
Helen Ireland
Cllr R Hovey

1. APOLOGIES FOR ABSENCE

Cllr C Lowe
Jack Russell
Alan Smith (Trader Rep)
Richard Green

Absent without apologies:

Cllr J Cartlidge

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

PUBLIC QUESTIONS

None - No members of the public or press present.

3. MINUTES OF THE MEETING HELD 5TH & 26TH JUNE 2018

To approve the minutes from the meetings held on 5th & 26th June 2018.

- RESOLVED:** 1) Minutes of 5th June 2018 approved.
2) Minutes of 26th June 2018 noted.

4. FINAL UPDATE ON WORKS

The Operations Manager provided a brief update on the progress of the works which has ran nearly 3 weeks over.

- External signage won't be complete until mid August.
- 3/4 retractable canopies complete. Last one fitted this Friday.
- Contractors working through a detailed snagging list created by David Trowler.
- Graphics and decals complete tomorrow (Wednesday 25th July).
- Cracked arch window replaced at rear of Market Hall.

Snagging issues can be picked up over the next 12months and traders have been asked to inform the team. Operations Manager has received positive feedback in the last week from members of the public who have called into the Hall.

Some members of the group picked up some issues regarding the lighting. The Operations Manager will pick these up with the contractor. A discussion took place regarding the green. Members were informed the sample was taken from one manufacturer and the colour was matched by another. From comparing the sample provided to the actual finish the colour is a match.

18:24 Cllr Forster adjourned the meeting for a site visit.

18:36 Cllr Forster reconvened the meeting.

Operations Manager confirmed the project budget is currently on target.

5. FINAL PLANS FOR THE OFFICIAL OPENING ON 26TH JULY AT 2PM.

The Operations Manager provided the Sub-Committee with an update on events booked.

- Market Hall to be officially opened by the Town Mayor.
- Local MP to attend if available.
- Fair ground in attendance.
- Magician 10:00 – 14:00hrs.
- Punch & Judy performing 4 times from 10:30 – 14:15hrs.
- Elsa & Spiderman in attendance 12:30 – 14:30hrs
- Town Crier in attendance.
- Press will be reporting on the event.
- NMTF & Market Times visiting and writing a article.

- Architect & local residents who have assisted have been invited.

6. MOONLIGHT MARKET UPDATE

The Operations Manager informed the Sub Committee that the popularity of the event seems to be growing. An overview of the external attractions was confirmed and the Market Hall only has one stall left to let. Interest from larger organisations such as Vauxhall has been received.

7. DATE, TIME AND PLACE OF NEXT MEETING

Cllr Forster stated it is likely that this is the last meeting of the Sub-Committee and thanked everyone for their efforts.

Meeting closed 18:55hrs

Cllr M Forster, Chair

KB