

AGENDA

PERSONNEL COMMITTEE

Agenda for the meeting to be held on Wednesday 25 April 2018 at 7.00pm in the Sandbach Literary Institution.

This meeting will be clerked by Ann Banks.

Please register apologies with Ann by 6pm on the day of the meeting.

1. EXCLUSION OF PUBLIC AND PRESS

Action: To determine which items of the Personnel Committee Meeting should be considered with the exclusion of public and press [Public Bodies (Admission to Meetings) Act 1960].

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in relation to any item on the agenda.

4. MINUTES OF THE MEETING HELD

[Attached]

Action: To approve the minutes of the Personnel Committee meeting held on 21 March 2018.

5. DIGNITY AT WORK POLICY

[Attachment - Policy]

6. EMPLOYEE HANDBOOK (SECTION 1.14) GRIEVANCE

[Attachment – S1.14]

7. ROLE OF COUNCILLORS IN DAY-TO-DAY OPERATIONAL MATTER

[Attachment – Training Extract]

8. ITEMS FOR NEXT MEETING

9. DATE, TIME AND PLACE OF NEXT MEETING

The next meeting of the Personnel Committee will be held on Wednesday 13 June 2018 at 7pm at the SLI.