

22. Outside door closing. Should be damped for safety. Essential and ongoing.
23. Notice Board. Essential and ongoing.
24. Rear emergency exit. Essential. The Clerk to continue to pursue the installation of disabled ramp as a priority.
25. Door painting. Desirable.
26. Learn Direct room. First refusal from Trustees has been requested by the Clerk.
27. Windows. Desirable.
28. Land tax implications arising from the lease. Essential.
29. Faulty drainpipes. Essential.
30. Faulty fire alarm system (and new fault on security system). Essential and urgent. The Trustees are aware of this but have not yet cleared the fire alarm fault. The Clerk is to contact the fire alarm installation company and if necessary and re-direct the invoice to the Trustees.
31. Sound proofed floor. Desirable and ongoing.
32. The Boiler Room. Desirable and ongoing.
33. Boiler fault – the central heating boiler has been out of action for over four weeks. The Trustees are aware of this problem but have been unable to resolve it. The Clerk is to write to the Trustees and Cllr Moore is to liaise with Mr Shallcross.
34. New item – Rear Access. Inconsiderate parking on Bold Street blocking access to the Institution yard is a problem that needs to be resolved. The Assistant Town Clerk is to investigate the possibility of installing collapsible bollards.

Overall it was felt that the Trustees are failing to address issues. The Clerk is endeavouring to arrange a meeting with the Trustees to discuss outstanding issues.

4. NEWSLETTER WORKING GROUP

RESOLVED: that a working group be formed comprising Cllrs Darnes and Scragg with the Chairman as ex-officio member and with input from the Clerk and Assistant.

RESOLVED: that the Town Council be recommended to allow an amount of £3,000 for newsletter publication and distribution in the 2007/08 budget to be put before it on 21 December.

5. COUNCIL PROJECTS AND RESPONSIBILITIES

5.1 Members' Workshop

The 'Vision of Sandbach' document (appended to these minutes) prepared following the workshop was presented by Cllrs Moran and Darnes inviting comment from members. No changes were suggested. Any changes to the document are to be agreed by the Quality and Project Committee in

January with the final version being presented to the Town Council for ratification in February. A target date of 30 September 2007 was agreed for completing the preparatory work required to allow implementation of the vision to begin.

It was agreed that consultation with the public and local business underpins the vision and it was felt that more work is required in this area.

RESOLVED: that the existing 'Vision of Sandbach' document be presented at the next Council meeting on 21 December for approval with agreement to be sought on the proposed development timetable.

5.2 Compact Working

Cllr Alcock arrived during the discussion of this item.

Cllr Sherman reported on his attendance of the Compact review meeting held on 7 November. As a result of his attendance of this meeting he agreed to simplify the Council's grant application form and presented a draft modification for consideration. The Clerk was asked to obtain a recent copy of Congleton Borough Council's grant application form to compare with the proposed Town Council version.

RESOLVED: than an amended version of the document and a new procedure document be produced for discussion by the next Quality & Projects Committee on 18 January

5.3 Compact Training Workshop

RESOLVED: that an item be included on the next Quality and Projects Committee agenda to consider the matters raised at the workshop.

6. QUALITY COUNCIL STATUS

RESOLVED: that a working group comprising of Cllrs Darnes, Sutton, Scragg, Moran and Moore be formed whose first meeting will be held early 2007. The Clerk is to review the criteria for Quality Council status and is to prepare a report of areas requiring attention for the first meeting of the working group.

7. TRAINING – UPDATE

The ChALC training schedule for 2007 was presented to members. It was agreed that all new members should receive Basic Induction Training following their election in May.

RESOLVED: that the Assistant Clerk make enquiries with ChALC to ascertain if some of the scheduled training could take place in Sandbach.

8. POLICE COMMUNITY SUPPORT OFFICERS

Cllr Moran informed members that he has had sight of the Service Level Agreement and that the formal letter is expected in the near future. A meeting has been arranged with the police to take place on 15 December at which time the proposed roles and responsibilities will be discussed. The Head Teachers of Sandbach Secondary Schools will be invited to attend the meeting.

RESOLVED: that on receipt the Service Level Agreement be distributed to members of the PCSO working group and that copies be sent to NALC and the SLCC for their comment.

9. CONGLETON COMMUNITY SAFETY PARTNERSHIP - SPEEDWATCH

Cllr Moran informed members of progress since the last meeting and asked what level of involvement members felt appropriate.

RESOLVED:

- a) That Sandbach Town Council are recommended to endorse the scheme but that individual members become involved only if they wish.
- b) That the Quality and Project Committee would support an application to the Town Council by Congleton Community Safety Partnership for a £500 financial grant.
- c) That it is recommended that the PCSO will be responsible for co-ordinating the use of the gun.

10. THE LOCAL GOVERNMENT WHITE PAPER OCTOBER 2006

RESOLVED: that the NALC media briefing on the Local Government White Paper be received.

11. CORRESPONDENCE

There has been none that has not been covered under the above agenda.

12. DATE, TIME AND PLACE OF NEXT MEETING

The next Quality Committee Meeting is scheduled to be held at 7.15 pm on 18 January 2006 at the Sandbach Literary Institution.

Cllr P J Darnes
Chairman

Ref: QCM161106

Sandbach Town Council's Vision for Sandbach

- Sandbach will be a market town of distinctive character that provides people of all ages and interests with a pleasant and enjoyable place to live, work, shop and socialise – a ‘Sandbach for All’ with a thriving local community full of pride in their town.
- The town centre will be a clean and free from litter and a friendly place where people can find their way around easily and obtain information on the many facilities the town and surrounding areas have to offer. The wide provision of recycling facilities, which are strategically placed around the town, will be well used and well managed.
- The people of Sandbach will have a strong awareness of the need to care for and keep their town clean and tidy.
- The ownership and control over public service delivery will be at the closest level to local people; that is the Town Council working in partnership with appropriate authorities, organisations and adjacent Parishes.
- The cobbled market square and ancient crosses will form a thriving focal point for the town.
- The Town Council will encourage proposals from both businesses and others, which will enhance the appeal of the square for both local people and visitors to the town.
- The Town Council considers that the community will be better served by re-locating the Thursday market to the Market square and the High street and will investigate the feasibility of this change.
- There will be a wide range of shops in the town centre. All the shops and business premises in the town will be occupied and will have carefully designed signage to keep a coherent and aesthetically pleasing appearance to the town centre.
- All the traders will be encouraged to follow guidelines on waste management.
- Sandbach Chamber of Trade and Commerce will be engaged with, actively encouraged and supported by the Town Council.
- Sandbach Park will be regenerated and redeveloped to increase its overall appeal as a leisure facility for both young and old.
- There will be many well-planned events in the town, which will be interesting and stimulating to the visitor and well supported by local people. These events will be held in a variety of accessible community facilities in the town.
- The Sandbach community will be an integrated, caring and active community inclusive of young and old. There will be a wide range of facilities for young people and a good public transport system for them to access those facilities.

- Young people will have more of an input to local decision-making. Young peoples' provision in terms of a specific activity centre and improved advertising for youth organisations will be addressed. Young people will also be encouraged to see the Town Council Members as a resource to voice their opinions.
- There will be an adequate provision of football pitches in the Sandbach area.
- The viability of establishing a Transport and Local Industries museum in the town will be investigated.
- The public transport system will be effective in bringing people into the town from surrounding areas and the road systems will give good provision for pedestrians and cyclists at the same time as providing safe and easy access to the town from the M6 motorway. Those people who choose to come by car will find adequate parking facilities, even on market day, and clear sign posting to ensure good traffic management within the town.
- The Town Council will continue to work in partnership with Cheshire Police to effectively introduce Police Community Support Officers, with appropriate levels of finance.
- Community speed reduction measures [e.g. Speedwatch] will be encouraged and financed, in partnership with Cheshire Police and the community.
- The Town Council will determine the viability for taking complete control of the Sandbach Literary Institution building.
- Sandbach Town Council will attain Quality Status, as a priority, as a key factor to ensuring that this Vision is delivered.

Vision for Sandbach version 1

14 November 2006