

SANDBACH TOWN COUNCIL

AGENDA

For the thirty-first Annual Meeting of Sandbach Town Council to be held on Tuesday,
10 May 2005 at 7.15pm at the Council Chamber, Westfields.

Opening prayer by the Reverend David Page.

1. **Apologies for absence**
2. **The retiring Chairman's remarks**
3. **Nominations for and election of the Chairman of the Council for the year 2005/2006**
4. **The investiture of the new Chairman**
5. **The Clerk will call upon the new Chairman to read and sign his/her declaration accepting the office of Chairman of the Council**
6. **The new Chairman's consort will be invested with his/her jewel of office**
7. **Tribute by the new Chairman to the retiring Chairman and her consort**
8. **Appointment by the new Chairman of his/her honorary Chaplains and the announcement of the date of his/her Civic Service**
9. **Nominations for and election of the Vice-Chairman of the Town Council for the year 2005/2006**
10. **Investiture of the new Vice-Chairman by the Chairman**
11. **The Clerk will call upon the new Vice-Chairman to read and sign his/her declaration accepting the office of Vice-Chairman of the Council**
12. **Appointment of the Finance Committee**
 - 12.1 **To appoint the Committee of 10 Members**

The retiring Committee: -
Councillors M R Sherman (Chairman), B E Moran (Vice-Chairman), Mrs D E Alcock, Mrs P E M Price, D K Atkin, E A Lea, D Lloyd-Griffiths, J J Moore, N T Price and W W Scragg.
 - 12.2 **Appointment of the Chairman of the Finance Committee**
 - 12.3 **Appointment of the Vice Chairman of the Finance Committee**
13. **Appointment of the Planning Committee**
 - 13.1 **To appoint the Committee of 10 Members**

The retiring Committee: -
Councillors R W Sutton (Chairman), Mrs P M Minshull (Vice-Chairman), Mrs P E M Price, Mrs G M Thomas, D K Atkin, P J Darnes, J Iddon,

J J Moore, D Robinson and M R Sherman.

13.2 Appointment of Chairman of the Planning Committee

13.3 Appointment of Vice Chairman of the Planning Committee

14. Appointment of the Quality Council Committee

14.1 To appoint the Committee of 10 Members

The retiring Committee: -

Councillors P J Darnes (Chairman), B E Moran (Vice-Chairman), Mrs D E Alcock, Mrs P E M Price, D K Atkin, E A Lea, D Lloyd-Griffiths, N T Price, M R Sherman and R W Sutton.

14.2 Appointment of Chairman of the Quality Council Committee

14.3 Appointment of Vice Chairman of the Quality Council Committee

15. Council Committees

The retiring Committees are: -

15.1 To Liaise With the Sandbach Chamber of Trade & Commerce

The Chairman of the Council, Vice-Chairman of the Council, Councillors Mrs P M Minshull, D Lloyd-Griffiths and B E Moran with substitutes allowed.

16. Representatives on Congleton Borough Council Committees

The retiring representatives are: -

16.1 Area Committee

Councillor J J Moore

16.2 Environmental Liaison Committee - Albion Chemicals Ltd

Councillor E A Lea with Councillor J J Moore to share or deputise.

16.3 Town and Parish Councils' 'At Home'

The Chairman and the Clerk of the Council.

16.4 Disability Matters Forum

Councillor W W Scragg with substitute allowed.

16.5 Malkins Bank Environmental Liaison Committee

Councillor P J Darnes

17. Representatives on Outside Bodies

(NB: The Council's nominees to serve on the outside bodies do not necessarily need to be Members of the Council.)

Representation in 2004/5 with the dates of the end of extended terms shown in brackets was: -

17.1 Vale Royal and Congleton Police Division Local Consultative Committee

Councillors E A Lea and R W Sutton with substitutes allowed.

17.2 Sandbach Partnership Executive

Councillor B E Moran.

17.3 NWDA “Sandbach Futures” Project Development Workgroups

1. Delegated Fund
2. Retail Development Grants
3. Business Landscapes
4. Virtual Sandbach
5. Business Centre

A representative is required for each of the above workgroups. A copy of David McGifford’s presentation to the last Council meeting is attached to provide background.

17.4 Sandbach Christmas Lights Committee

Councillors E A Lea, J J Moore and R W Sutton.

17.5 Sandbach Festival of Transport Committee

Councillors Mrs D E Alcock and J J Moore.

17.6 Sandbach in Bloom Committee

Councillors Mrs M E Smith, J J Moore and R W Sutton.

17.7 Sandbach Almshouse Trust

Councillor D Robinson (31/5/2008)
Councillor Mrs D E Alcock (31/5/2008)
Councillor J J Moore (31/5/2006)
Mr B R Edwards (31/5/2006).

To note the above previous appointments.

17.8 Sandbach School Governing Body

Mr B Thompson (3/2/2008).

To note the above previous appointment.

17.9 Governing Bodies of Primary Schools

Elworth C of E Cllr W W Scragg (31/8/2006 or date of reconstitution)

St John’s (Aided) Mr B R Edwards (31/8/2006 or date of reconstitution)

Sandbach C.P. Cllr Mrs P E M Price (31/8/2006 or date of reconstitution)

Wheelock C.P. Mrs P Boyd (31/8/2006 or date of reconstitution)

Elworth Hall C.P. Councillor E A Lea (31/8/2006 or date of reconstitution)

Offley Infants Mr J E Barker (31/8/2006 or date of reconstitution)

Offley Junior Mr J E Barker (31/8/2006 or date of reconstitution)

To note the above previous appointments.

17.10 The Yoxall Trust

Mrs R Frost (30/9/2005), Mr J M Goode (30/9/2005).

According to the Charity Correspondent listed on the website the Town Council are not entitled to nominate trustees.

17.11 Linden Bank Bail Hostel

It was agreed at the Meeting of the Town Council on 21st. October 1993 that the nominees for each year be the Chairman and Vice-Chairman of the Town Council. Substitutes are to be arranged if necessary.

17.12 Sandbach Literary Institution Trustees

Councillor E A Lea

17.13 Sandbach Youth Project

Councillors Mrs M E Smith and N T Price.

17.14 M6 Forum (Staffordshire and Cheshire)

Councillor J J Moore

17.15 Cheshire Forum of M6 Councils

Vacant.

17.16 Central Cheshire Primary Care Trust – Sandbach Town Planning Meeting

Councillor J J Moore

17.17 Cheshire County Council – Annual Town & Parish Council Conference

Councillor P J Darnes

There are two places available.

17.18 Cheshire Association of Local Councils – Congleton Area Meeting

Councillors Darnes and Moran plus the Clerk with substitutes allowed.

18. Appointment of Public Rights of Way Officer

Present Officer is Cllr E A Lea.

19. To approve the Calendar for 2005/2006

Council Meetings

Thu 26 May 05	Council Chamber Westfields
Thu 07 Jul 05	Literary Institution
Thu 22 Sep 05	Literary Institution
Thu 08 Dec 05	Literary Institution
Thu 16 Feb 06	Literary Institution
Thu 06 Apr 06	Literary Institution
Tue 09 May 06	Literary Institution
Thu 25 May 06	Literary Institution

Finance Committee Meetings

Thu 23 Jun 05	Mayor's Room Westfields
Thu 15 Sep 05	Literary Institution
Thu 03 Nov 05	Literary Institution
Thu 12 Jan 06	Literary Institution
Thu 23 Mar 06	Literary Institution

Planning Committee Meetings

Thu 19 May 05	Mayor's Room Westfields
Thu 09 Jun 05	Mayor's Room Westfields
Thu 30 Jun 05	Mayor's Room Westfields
Thu 28 Jul 05	Mayor's Room Westfields
Thu 18 Aug 05	Mayor's Room Westfields
Thu 08 Sep 05	Mayor's Room Westfields
Thu 29 Sep 05	Mayor's Room Westfields
Thu 20 Oct 05	Mayor's Room Westfields
Thu 10 Nov 05	Mayor's Room Westfields
Thu 01 Dec 05	Mayor's Room Westfields
Thu 22 Dec 05	Mayor's Room Westfields
Thu 19 Jan 06	Mayor's Room Westfields
Thu 09 Feb 06	Mayor's Room Westfields
Thu 02 Mar 06	Mayor's Room Westfields
Thu 16 Mar 06	Mayor's Room Westfields
Thu 30 Mar 06	Mayor's Room Westfields
Thu 27 Apr 06	Mayor's Room Westfields
Thu 18 May 06	Mayor's Room Westfields

Quality Council Committee Meetings

Thu 16 Jun 05	Mayor's Room Westfields
Thu 25 Aug 05	Literary Institution
Thu 13 Oct 05	Literary Institution
Thu 05 Jan 06	Literary Institution
Thu 09 Mar 06	Literary Institution

All meetings are on Thursdays except for the Annual Council Meeting which is on Tuesday 9 May 2006.

The venues are subject to confirmation.

Civic Dates

Civic Parade and Service	Sunday, 19 June 2005
Civic Dinner and Ball	Friday, 27 January 2006

20. Date, Time and Place of next Meeting

The next meeting of the Town Council is a business meeting scheduled for 26 May 2005 at 7.15pm in the Council Chamber, Westfields.

SOUTH EAST CHESHIRE ENTERPRISE / Sandbach Partnership

Brief Background

The partnership was formed to access a funding opportunity made available by the Northwest Development Agency (NWDA) to only 3 market towns in Cheshire. (Frodsham and Neston are the others) A health check was carried out in 2002 resulting in an action plan being developed by 2003. This action plan was very community based which was not what the NWDA wanted, they were looking for “economic outputs” which are jobs created, safeguarded and learning opportunities.

During 2004 SECE was approached to become involved with the partnership to help develop projects that would meet the NWDA’s requirements. A scheme bid proposal deadline of March 2005 was imposed on the Partnership by the NWDA; failure to meet this would result in the offer of funds being withdrawn. The Sandbach Futures scheme bid was presented to the NWDA during early March and by the 18th of March we had received feedback that the bid had been recommended for approval.

The Sandbach Futures bid

The bid is valued at £1,327,000 of which the NWDA are funding £681,500 and is centred on the following projects.

- Delegated fund (community chest)
- Business Centre — Business start ups / mentoring / training / development
- Retail Development Grants
- Virtual Sandbach
- Business Landscapes
- Project management and admin

Each of the above will need to be developed with a robust business plan before the NWDA will approve any of the individual projects and it is quite feasible that during this stage the individual projects will deviate from its origins.

The development of these projects will probably be done through the relevant existing partnership working groups, i.e.

- Economy
- Environment and Transport
- Social and Community

Opportunity

Assuming that the NWDA give final approval the projects will need to be developed / adapted and the best way that the Town Council can influence these projects is by involving itself in the project working groups once they become established. It is also possible within these groups to look at other associated project ideas and funding opportunities as they arise.

Timescales

The development of these projects will be starting in weeks rather than months. As the funding will not be available after March 2008, we are anticipating having planned projects ready for approval by the autumn of this year.

Contact

Helen Beech is leaving her position as Project Manager at the end of the month to move to pastures new; in the short term it has been proposed that I cover Helens position until her replacement is appointed.