

# SANDBACH TOWN COUNCIL

## AGENDA

For the meeting of the Sandbach Town Council to be held at 7.15 pm  
on Thursday, 12 October 2006  
in the Sandbach Literary Institution, Hightown.

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The opening prayer will be read by Reverend Kim Stilwell.

1. **APOLOGIES FOR ABSENCE**
2. **CHAIRMAN'S REMARKS**
3. **SANDBACH PARTNERSHIP**

A review by Mr David McGifford.

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The Chairman of the meeting will adjourn the meeting to allow questions from members of the public.

After the questions the Chairman will reconvene the Town Council Meeting.

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4. **TO APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON THURSDAY 6 JULY 2006.**
5. **TO APPROVE THE MINUTES OF THE MEETINGS OF THE PLANNING COMMITTEE HELD ON THURSDAY 13 JULY, 10 AUGUST, 7 SEPTEMBER AND 5 OCTOBER 2006.**
6. **TO APPROVE THE MINUTES OF THE MEETING OF THE FINANCE AND PERSONNEL COMMITTEE HELD ON THURSDAY 14 SEPTEMBER 2006.**
  - 6.1 **To Approve the Minutes of the Meetings of the Personnel Subcommittee held on 1 & 7 August, 23 August, 5 September and 21 September 2006**
7. **TO APPROVE THE MINUTES OF THE MEETINGS OF THE QUALITY AND PROJECTS COMMITTEE HELD ON THURSDAY 21 SEPTEMBER 2006.**
8. **MATTERS ARISING FROM THE COMMITTEE MEETINGS**
  - 8.1 **Planning Committee – Vacancy**

To fill the vacancy.
  - 8.2 **Planning Committee – Local Development Framework**

Members are reminded that the deadline for comments is Friday 20 October.
  - 8.3 **Finance and Personnel Committee - Vacancy**

To fill the vacancy.
  - 8.4 **Finance and Personnel Committee - Personnel**

To approve the appointment of the Assistant Town Clerk.

**8.5 Quality and Projects Committee - Vacancy**

To fill the vacancy.

**8.6 Quality and Projects Committee – Room Hire**

To approve the recommendation that Council's rooms may not be used by other than the Council until further notice, with the policy to be reviewed in 2007 once the Assistant Town Clerk is employed.

**8.7 Quality and Projects Committee – Learn Direct Room**

That the Council seek to take over the room.

**8.8 Quality and Projects Committee – Members' Workshop**

Members are invited to attend a workshop on 11 November at 2 pm in the Council Chamber to prepare a vision statement for the future.

**8.9 Quality and Projects Committee – Compact Working**

Mrs Fiona Cooper organised a Compact Workshop in which a number of members took part. To receive a report.

**9. REPORTS FROM COUNCIL DELEGATES / SUB-COMMITTEES**

**9.1 Police Community Support Officers**

To receive a progress report from the working group. See attachment.

**9.2 Sandbach Youth Project**

To receive a report from the Chairman.

**9.3 ChALC**

To receive a report from a delegate to the Congleton Area meeting held on 25 September.

**9.4 Congleton Locality Board**

To receive a report from a representative to the meeting on 18 July. The minutes of the meeting are attached. To confirm attendance at the next meeting at 2pm on 31 October in Congleton Library.

**9.5 Sandbach in Bloom**

To receive a report.

**9.6 Community Pride Action Team**

To receive a report.

**9.7 Area Forum 2 – Town Centre Works Progress**

The attached report was presented at the meeting.

**9.8 PROW Officer**

To receive a report from the Public Rights of Way Officer.

**10. PREMISES – FIRE RISK ASSESSMENT**

On October 1st 2006, the Regulatory Reform (Fire Safety order) came into force requiring anyone who has control of a workplace to take steps to ensure that they have a 'suitable and sufficient fire risk assessment' in place. This applies to both the Trustees and the Council. The first draft of a fire assessment for the Council premises is attached for members' approval.

## **11. BUDGET 2007/8**

That when setting the budget the Finance Committee is directed to: -

- Compile a list of options for financing the two PCSOs and the Assistant Town Clerk position.
- Recommend the option to be included in the draft 2007/8 budget.
- Explain their reasoning.
- Present their recommendations on 21 December for adoption of the budget by the Town Council.

## **12. SANDBACH PARTNERSHIP**

The Council have received an invoice from Congleton Borough Council for the third and final £1,000 payment towards the cost of the Partnership Project Manager. To agree that the amount should be paid subject to the Finance Committee confirming that funds are available.

## **13. SANDBACH IN BLOOM**

To consider an urgent application for £800 to cover the cost of an opening ceremony for the remade Ladies Association Garden and to provide a map of the town in the form of an information panel.

Subject to the Council approving the above the Chairman will adjourn the meeting and call an emergency meeting of the Finance Committee as detailed in Standing Order 48 b (iii).

The single item on the agenda will be whether the funds are available.

The Chairman will reconvene the Town Council Meeting.

## **14. CORRESPONDENCE**

### **14.1 Cllr Mrs P E M Price - Apology**

This item was deferred from the meetings dated 6 April, 25 May and 6 July.

### **14.2 James Wood – CCC Highways**

One of the Council's road signs has been removed from its position on the Town boundary at Elworth. Two years ago the cost was £128.90.

To agree that the sign should be reinstated.

### **14.3 CBC - Section 106 Money**

Their proposals are attached.

### **14.4 NHS Trust**

Consultation on proposed Foundation status.

### **14.5 Mr M J McGrory – Disabled Parking**

He is concerned about the proposals.

### **14.6 CCC – Response to M6 Widening proposals**

Details of the County's position are attached.

### **14.7 Highways Agency – M6 Widening**

A report on the project's present position.

### **14.8 GAME – M6 Widening**

A pressure group criticises item 14.7.

**14.9 Lady Winterton – Sustainable Communities Bill**

She has copied information received from the Minister.

**14.10 Linden Bank Correspondence**

Letters from STC, HO and the Probation Service are attached.

**14.11 Volunteer Centre – Make a Difference Day**

It will take place on Saturday 28 October.

**14.12 Sandbach High School - Proposals**

They notified the Council about their recruitment proposals.

**14.13 Encams – Environmental Guide**

Previously “Keep Britain Tidy” Encams have produced a guide.

**14.14 Hurstwood Group – Foden Site Development**

Exchange of correspondence attached.

**14.15 Cheshire Police Authority – Proposed Merger**

A letter of thanks for our support together with the Minister’s letter withdrawing the proposal.

**14.16 Congleton Community Safety Partnership - Speedwatch**

A request for support.

**14.17 ChALC – Direct Access to NALC**

For Councils the size of Sandbach there is an offer to allow us to ask questions direct to headquarters instead of via Burleydam as at present.

**14.18 CBC – Civic Feature and Artwork Panels at Aldi Store**

Aldi have been reminded of their obligation.

**14.19 Community Council – Rural Social and Community Support Officer**

Details of this new facility are attached.

**14.20 CCC – Play your Part**

Members are invited to participate in a “Community Engagement” event.

**14.21 CBC – Footpath Lighting**

An effort is being made to transfer the cost of footpath lighting to Town and Parish Councils.

**14.22 Central Cheshire PCT – Annual Report**

The report is available on the web.

**15. MEMBERS’ ITEMS — MATTERS AFFECTING THE TOWN OF SANDBACH**

**15.1 371 - R W Sutton – M6 Junction 17 Proposed Traffic Lights**

What progress is being made? See attached report.

**16. DATE, TIME AND PLACE OF NEXT MEETING**

The next Town Council meeting is scheduled for Thursday 21 December 2006 at 7.15 pm in the Sandbach Literary Institution.