

# SANDBACH TOWN COUNCIL

## ANNUAL REPORT 2016/17



# INTRODUCTION

Welcome to the Annual Report 2016/17.

This report shows you how the Council spends its time and money and details some of the many events and activities that have taken place since the Annual Town Meeting held in 2016.

A complete list of Town Councillors is included at the end of the report, where you will also find details of how to contact them.

# 1. THE COUNCIL

The Town Council consists of 20 voluntary Councillors. They are appointed through election or co-option and can serve for a period of up to four years before having to be re-elected; the last election took place on 7 May 2015.

The Council employs nine staff:

Miss A L Banks, Town Clerk and RFO (37 hours)  
Mrs K R Pepper, Senior Administrative Officer (25 hours)  
Mr K Brown, Operations Manager (37 hours)  
Mrs S Van Schepdael, Finance Officer (18.5 hours)  
Mr M Wellings, Admin Asst/Operations Asst (37 hours)  
Mr R Husdan, Conference and Events Manager (37 hours)  
Mr R Nightingale, Duty Manager, Town Hall (37 hours)  
Mr A Russell, Facilities Operative (37 hours)  
Miss J Thomas, Cleaner (18 hours)

There are also a number of casual staff who support various aspects of service delivery.

The Council meets a minimum of six times per year and holds its Annual Meeting during May. In addition, there are regular meetings of five Committees: Assets and Services, Community and Environment, Finance, Policy and Governance, Planning and Personnel.

To assist the business of the Council and to enable swift progress the Council operates a number of Working Groups, whilst these groups are not able to make decisions; they do undertake a considerable amount of preparatory work which enables them to make justified recommendations to Council or its Committees. Each Working Group is headed by a Project Leader who manages all meetings, ensures that sufficient progress is being made, works closely with the Clerk and provides regular reports to Council.

All Council and Committee meetings are advertised on the website [www.sandbach.gov.uk](http://www.sandbach.gov.uk) and on the noticeboard situated to the front of the Literary Institution. Members of the public are welcome to attend these meetings and to ask questions during the 15 minute public question time.

On the second Saturday of every calendar month [excluding December and January], Town Councillors hold a surgery on the Makers Markets. It continues to be well attended by residents and is an ideal opportunity for members of the public to meet Councillors and express views regarding the Town, to find out what the Council does and learn about forthcoming activities and events. Dates of surgeries are posted on the Council's noticeboard, website and in the Sandbach Directory.

The Town Council's offices are located at the:

**Sandbach Literary Institution  
Hightown  
Sandbach  
Cheshire  
CW11 1AE**

**☎ 01270 600800**

**✉ [info@sandbach.gov.uk](mailto:info@sandbach.gov.uk)**

**[www.sandbach.gov.uk](http://www.sandbach.gov.uk)**



## 2. MAYOR'S REPORT

### **Introduction and Key Points**

On unexpectedly becoming Mayor in May 2016, the immediate challenge was to respond to fierce criticism of proposals to revamp the Market Hall. The Project was withdrawn, but recovery involved doing a Lessons Learned Review which unfortunately put further project work on ice for over 6 months. However, despite setbacks, it did assist Council in drawing up a reform agenda, and Council has tackled some key changes, emerging stronger, fitter and better placed to face the future. Council staff members have reacted brilliantly under great pressure, responding positively to, and overcoming, major challenges: my heartfelt thanks go to the whole team for their support and dedicated work on behalf of our Sandbach.

### **Civic Duties**

These have been far and away the most enjoyable and the life-affirming aspect of being Mayor, and the support from the community for the Mayor's Charities has been inspiring. I have met and talked to so many volunteers and active citizens that add so much to the community in all manner of ways, from decorating the Town with lights, creating brilliant artwork, helping youngsters develop and grow, giving inspired concert performances, to leading country walks, creating new woodland pathways, planting and growing herbs, flowers and vegetables and tackling grot spots. These volunteers (completely unpaid, like the councillors) make the real difference between just any old place and a true community: the whole town owes them a debt of gratitude.

### **Events**

Back in July we hosted Radio 4 Any Questions at the Town Hall - both the building and our staff won plaudits and bookings for the great facilities there are on the rise. After a Party in the Park in August for the Queen's birthday, we had another party atmosphere in September as the famous cyclists in the Tour of Britain raced through town. There were so many terrific and inspiring events throughout the year. The most poignant were the anniversary services for the Battle of the Somme. The most fulfilling was to see and hear the progress and achievements of pupils at both our excellent secondary schools. The most quirky and original was attending a Civic Service with the audience sitting in the dodgem car arena of a fair, and the proudest moment was seeing Sandbach win a Civic Pride award – again! This was a tribute to the many volunteers involved.

### **Overall**

The Council has made excellent progress with a programme of reforms, strengthening our procedures for managing change, handling communications and overhauling many internal processes with a renewed commitment to openness and transparency. We have at last been able to get cracking on new projects to invest in the Market Hall facilities and to update working conditions for our staff and visitors. Despite the tremendous efforts of the volunteers who produced our Neighbourhood Plan, we continue to be inundated by housing planning applications. Sandbach housing stock (and hence population and traffic) is growing fast – in many people's opinion, too fast. It's certainly putting a strain on our infrastructure. And Local Government at all levels continues to face the challenge of a withdrawal of funding from Central Government. At the same time, services are under pressure as cost-cutting measures impact our community. Despite these pressures, Sandbach Town Council has maintained control of our finances and produced a balanced budget, even managing a reduction in the precept. But we still need to invest in our community assets and develop our capabilities to manage and run services, and we will be continuing with our programme of reforms.

### 3. EVENTS

**The Mayor's charities** for 2016/17 are Sandbach Youth and Stepping Hill Hospital HDU.

**Civic duties.** The Mayor has attended over 50 civic and community events during his year of office. In addition to the neighbouring Council's Civic Events and fundraisers, the Mayor and his Consort have joined many of our local events including a special Picnic in the Park, marking the Queen's 90<sup>th</sup> Birthday, Family Fun Day, BBC's *Any Questions?* in Sandbach Town Hall and Party in the Park with Foden's Band and Sandbach School Big Band. A few photo's below capture some of the varied events attended.



*Photos by kind permission of Mr S Green.*

## 4. COMMUNICATION AND CONSULTATION

The Council is committed to being accessible by all and to sharing information about what we do. We do this in the following ways:

### **Newsletter**

The 'Town Talk' newsletter remains a feature that many households look forward to receiving. It is produced twice a year and is in the format of full colour, eight page glossy. It details future events, local organisation news and town council initiatives. A full Councillor contact list is included.

### **Surgeries**

Councillor surgeries are held on the second Saturday of each calendar month, with two Ward Councillors attending on the Monthly Makers Market. The surgeries ensure Councillors are more accessible and also provide opportunity to showcase the good work taking place in the Town. If you would like to meet your local councillor or find out more about activities in Sandbach, details are displayed on the Council noticeboard and website.

### **Website**

The website continues to be a great source of information. The Sandbach events website created last year is increasing its contributor list and now many of the activities held are showing and can be easily accessed. The events website allows members of local groups to publish their activities directly to the website free of charge; it also provides an opportunity to check dates to ensure no clash in bookings!

### **Facebook**

Sandbach Town Council has a Facebook Page which can be accessed by anyone with a Facebook account. News and events are published regularly.

### **Twitter**

We revived the Town Council Twitter account in late 2016 and now tweet news and agenda publication information.

### **Noticeboard**

Tried, tested and traditional, the Council's noticeboard is situated outside of the Sandbach Literary Institution, where details of all Town Council Meetings and forthcoming events are displayed. Whenever possible we also endeavour to promote charitable events on the boards.

### **Leaflets**

When there is something important to get out, we have found that a leaflet delivered to all (accessible) households does the trick. We use a local company to undertake the distribution, spare copies of leaflets are then placed in public buildings throughout the Town should anyone wish to pick one up.



**Advertising Banners**

Another promotional tool is the use of banners, these can normally be seen at the front of the Town Hall, the Waitrose Roundabout and at the end of Congleton Road.

**Sandbach Directory**

Regular Articles promoting the work of the Council and advertising the monthly surgery are included in the Sandbach Directory.

**Local Newspapers**

The Council engages closely with local newspapers. Reporters are provided with copies of agenda in advance of meetings and are in attendance at most meetings. The Clerk and Members are always willing to clarify matters discussed at the meetings when contacted by reporters.

**Consultation**

The Council has been involved with and responded to a number of consultations, which include:

- CEC Local Plan Strategy
- Cheshire East Design Guide Document
- Holmes Chapel Neighbourhood Plan
- Poynton Neighbourhood Plan
- Goostrey Neighbourhood Plan and Village Design Statement.



## 5. ACTIVITIES

### **Quality Town Council**

The Council applied for Foundation Award and received the accreditation in May 2016. This will be renewed annually; in 2017 we aim to meet criteria for the higher Quality level award.

### **Markets**

2016/17 has proved to be a challenging year for Sandbach Market. A Consultation began in March 2016 regarding the future development of the Market Hall. The proposals were not well received by traders and the public. The project was cancelled and a Lessons Learned Review took place. Recommendations were made and moving forward the Market Hall and Office Accommodation will progress as two separate projects.

The Operations Manager and the NMTF rep have built a good working relationship and keep in regular contact. The focus moving forward is to ensure the longevity of Sandbach Market. Trader numbers and footfall are challenging which seems to be pattern other markets are also experiencing when these have been visited and spoken to their Market Management. Promoting and increasing the awareness of the Market is a key driver. During December a '12 Days of Christmas' promotion took place involving the indoor traders and using Social Media as a key tool. This was well received and we look forward to working with traders on similar promotions in the future.

During the month of June the Market Hall had to be closed one Friday and Saturday due to roof leak causing internal damage and exposing asbestos. The Operations Team worked extremely hard to ensure the Market Hall was safe and could be open for trading again in less than a week.

The Christmas Market this year was another success. Operationally it was smoothest yet with a good team ensuring a professional and efficient set up and take down.

### **Town Hall**

Service delivery and standards have been improved and are continually reviewed.

Sandbach Town Hall Branded shirts and blouses are now provided to all events staff. Catering has been brought on board as an additional service if the client would like this option offering sandwich buffets to sit down dinners. The flexibility to bring in your own catering still holds firm. Wi-Fi has been approved and is due to be installed throughout the Town Hall to accommodate a capacity in excess of 130.

This year has required investment to ensure maintenance of the facility is meeting legislation. This has included emergency light testing and legionella for example. In addition there was an incident where pigeons got into the Town Hall's Charter Room which required significant work to ensure the equipment was cleaned and safe to use again.

Working with a couple of new suppliers alongside our regular ones has helped the Town Hall offering. A number of the new activities which were introduced last year have become integrated into this year's schedule. Wedding bookings remain on the increase year on year. Back in July 2016 the Town Hall welcomed the BBC Any Questions which was a fantastic evening and provided great publicity.

## Tidy Town Group

The Group entered Sandbach into the Cheshire Community Pride Competition 2016, winning the category Best Kept Town (20k to 30k population) for the fourth successive year. Sandbach Allotment Society also won a 'Highly Commended' in the Best Community Initiative category, and Sandbach Park was awarded a 'Little Gem' for the Sensory Garden and runner up in the Cheshire Playing Fields Association competition for parks and play areas. The Group comprises of three town councillors, an officer from ANSA Environmental Services and representatives from a following established and active community groups:



Sandbach Clean Team, Sandbach Allotment Society, Sandbach Woodland and Wildlife Group, Rotary Club of Sandbach, Sandbach Crosses Rotary Club, Interact Club (Members of Sixths Forms), Friends of Sandbach Park, Friends of Elworth Park, Friends of Sandbach Station and Sandbach Garden Trail.



Individual community groups undertook a wide variety of environmental projects throughout the year, including some major replanting of the Community Garden, painting of the railings in the High Street, and planting out the herb garden and tree enclosures on Scotch Common. Utilising funds provided by Cheshire East Council, the group was also able to provide useful input into a project to replace a number of Town and Village entry signs.

## Tidy Town Awards

At a social evening in November, a new award was given to local individuals and organisations for 'going the extra mile' for the community:

Members of the Cheshire East Council Care4CE Team

Keith Russell, of Sandbach Clean Team

Sarah Maile, teacher, Sandbach High School

Leigh Teadale, Sandbach Park Officer, Ansa.

## Events Group

The Group organised a free **Picnic in the Park** on 12 June to mark the Queen's 90<sup>th</sup> birthday, also inviting residents from Sandbach Alms Houses and local care homes to a birthday tea.

**Party in the Park**, with Fodens Band, supported by Sandbach School Big Band, was held on 2 July. A **Family Fun Day** was held in Sandbach Park on 16 July with lots of activities and fun for families



The Group also supported Stage 3 of the **Tour of Britain** as it passed through Sandbach on 6 September.

## 6. PARTNERSHIP WORKING

### **SANDBACH PARTNERSHIP (SP)**

Sandbach Town Council has contributed £10,000 during 2016/2017 TO SP, and since the last Annual Report in 2015, the following events and activities provide a snapshot of another busy year:

**Educational visits** in Sandbach Park for pupils of Offley Road School including nature walks, pond dipping and litter picking.

**Free sports coaching activity days** for children aged 8yrs to 14 yrs were held in Sandbach Park and Elworth Park during August.

**Waitrose In Store Days:** two hour promotional stands for many community groups.

**National Play Day** 3 August. Raising awareness of disabilities, **Spooky Spooky Halloween** held in the Market Square on 29 October and SP assisted with an event at Elworth Park on 28 October.

**Tree of Light Ceremony** 8 December.

### **Joint Projects**

SP has worked with several organisations to assist with projects, including:

Sandbach Garden Trail,

Sandbach Grassroots Disability Group

Friends of Sandbach Park

Five Town Partnerships Forum, working with other partnerships to support projects and formulate funding bids for community groups.

### **Sandbach Enterprise Centre**

SP now manages the Centre jointly with CEC Skills & Growth Company, and now occupies ground floor office providing computer access and meetings for community groups.

### **Sandbach Partnership Forum and community liaison**

Meetings of the Forum regularly attract representatives from up to 18 community groups during the year, and **Sandbach Today** held at St Mary's Church Hall and in the Market Square in September enabled over 30 groups to promote activities.

### **Cycle racks**

Using additional funding provided by Cheshire East Council, SP has worked with cycling group representatives to install 10 new cycle racks in the town Centre.

### **Dropped kerbs**

Working with a CEC Ward Councillor and CEC, SP has supported the Grass Roots Disability Group, in seeking improvements to pavements in the town Centre.

**The Jobs Club.** The Club continues to offer opportunities for careers advice, preparation for interviews and IT training, using laptops kindly provided by Plus Dane Housing. Training Certificates are provided.

## Notice Boards

Promotional information is displayed for Sandbach community events and maintained throughout the year by SP on five notice boards in the town centre and in Sandbach Park.

## Telephone kiosk

SP has successfully negotiated with BT and Cheshire East Council to purchase the kiosk formerly located in Platt Avenue for community use. Restoration will be undertaken by a community group and a public consultation undertaken as to its future use

## Parks and Play Areas

SP improvements to play areas works with Sandbach Town Council to identify and take forward improvements utilising funds made available by the Town Council.

## Sandbach Park Steering Committee

SP continues to manage funding provided by Sandbach Town Council, Cheshire East Council, Section 106 agreements, and a number of grants from outside bodies to effect improvements to the Park.

**Footpath Improvements.** A Report was commissioned in 2014, following which the first phase was completed improving the path leading from the Adlington Drive entrance. This reduced the gradient from 1:6 to 1:16. The second phase was recently completed, improving the path leading down from the woodlands area to the ponds. This also reduced the gradient and enabled improvements to drainage at this location.

**Green Flag.** Working with Friends of Sandbach Park, the Committee has provided active support to Cheshire East Council's application for the award of a Green Flag for the Park, including preparation of an extensive Management Plan. The Park was granted Green Flag status in 2015 which was renewed in 2016 and made a significant contribution to the Community Pride Competition, winning two awards.

## Cheshire East Borough Council

### Conservation Area Review.

Sandbach Town Centre Conservation Area was first designated in 1970, and appraisal for the area prepared. Since then, the Conservation Area has been extended in 1976, 1995 and more recently 2015, with consultation and minor amendment this year.

Every Local Planning Authority has a continuing duty to review its existing Conservation Areas or consider designating new Conservation Areas and to formulate and publish proposals for preservation and enhancement of its Conservation Areas. As such, Cheshire East Council began a rolling program of appraisals for designated Conservation Areas, including Sandbach. This recent review process entailed a detailed assessment of the positive and negative elements of Sandbach's Conservation Area and reviewed the relevance of the adopted boundary. The review was then encapsulated in a revised character appraisal, which



explains what is significant in built heritage terms and what defines the special characteristics of the conservation area. The appraisal also identifies elements that are less positive and where improvement of the conservation area can be secured through planning and positive conservation management.

Management proposals have been devised which identify a plan for the preservation and enhancement of conservation areas and responsible bodies. The appraisal and management plan were prepared working closely with Sandbach Town Council and the Sandbach Conservation and Heritage Group. The report has now been published on Cheshire East's website and can be found at the following link:

[http://www.cheshireeast.gov.uk/environment/heritage\\_natural\\_environment/conservation\\_listed\\_buildings/conservation\\_areas/conservation\\_areas\\_appraisals/conservation\\_areas\\_appraisals.aspx](http://www.cheshireeast.gov.uk/environment/heritage_natural_environment/conservation_listed_buildings/conservation_areas/conservation_areas_appraisals/conservation_areas_appraisals.aspx)

### **Neighbourhood Plan.**

This community-led Working Group was formally established in 2014 at which time all required stages of preparing a Neighbourhood Development Plan for Sandbach were included within a project plan. This plan was followed throughout the process and included several public consultations.

On 12th April 2016 Cheshire East Council decided to make the Sandbach Neighbourhood Plan under 38A(4)(a) of the Planning and Compulsory Purchase Act 2004. The Sandbach Neighbourhood Plan now forms part of the Development Plan for Cheshire East Council and is referenced by STC's Planning Committee when making observations on planning applications.

**Local Plan.** The Town Council continues to support the preparation of the Local Plan and has made a number of submissions and representations to influence planning policy which will shape Sandbach for the next twenty years.

## 7. COMMITTEES

Each of the Town Council's Committee has its own Terms of Reference and Scheme of Delegation which enables both Committees and Officers to respond quicker than ever before.

A report from each of the Committee Chairmen follows:

### FINANCE

Name of Committee	Finance, Policy and Governance
Committee Chairman	Cllr Sam Corcoran
Number of Committee Members	12
Number of Times the Committee has met since the AGM	8
Number of Sub-Committees	1
Number of Working Groups	None

The year has been dominated by the Lessons Learned Review. This Review arose out of problems highlighted during the Indoor Market Hall Consultation. The review made a number of recommendations to Full Council. Although the voting on some of the recommendations was very close, all the recommendations were accepted by Full Council. A sub-committee of the Finance, Policy and Governance Committee has been charged with implementing the recommendations and is looking into ways of improving the governance of Sandbach Town Council.

The Committee has also prepared a budget for 2017/18 with no increase in precept. The budget was for the second year running, unanimously approved by Full Council.

Suggestions for simplifying the accounts presentation were put to the Committee during the year, but were rejected by the Committee. Further work is planned in this area.

The Committee has been active in supporting community groups this year. We have made grants available to groups such as the Boy Scouts, the Sandbach Cycling Group and Elworth Methodist Church

## COMMUNITY AND ENVIRONMENT

Name of Committee	Community and Environment Committee
Committee Chairman	Cllr M Benson
Number of Committee Members	11
Number of Times the Committee has met since the AGM	4
Number of Sub-Committees	None
Number of Working Groups	4
<p>Activities:</p> <p>The <b>Tidy Town Group</b> (Lead Member Cllr Mike Benson) works closely with several community groups on projects described in the 'Activities' section of the Annual Report. Successful community involvement has again been achieved in the Community Pride Competition and with a number of additional projects.</p> <p>The <b>Events Group</b> (Lead Member Cllr Mike Benson) has organised three events, Picnic in the Park, Fun Day for Children and the Party in the Park, and supported the Tour of Britain as it passed through Sandbach as part of Stage 3 of the Tour on 6 September.</p> <p><b>The Conservation Group</b> (Lead Member Cllr Gill Merry), comprises of councillors and community representatives. The Group has made a significant input to the Cheshire East Council Conservation Area Review, and has prepared an ongoing management plan for the preservation and enhancement of the area.</p> <p><b>Sandbach Partnership Liaison Group</b> The Group provides an opportunity for regular liaison between Sandbach Partnership and Sandbach Town Council. A report on the events and activities undertaken by the Partnership is set out in this Annual Report.</p>	



## ASSETS AND SERVICES

Name of Committee	Assets and Services
Committee Chairman	Cllr Mrs C Lowe
Number of Committee Members	11
Number of Times the Committee has met since the AGM	6
Number of Sub-Committees	0
Number of Working Groups	0

### Assets & Services Committee Activities:

- Market Business Plan prepared
- Sunday Trading within Market Hall
- Town Hall Business Plan prepared
- New Events at Town Hall including Wedding Fair, Authors Event
- Re-organisation and recruitment of staff

### Markets

It has been a difficult trading year for markets with a gradual decline in trader numbers due to retirements and no younger age groups taking their place. The Market Business Plan has been delayed by the halt of the Market Hall refurbishment consultation. This is now in the position to move forward with a new working group including market trader and Arches shop representatives.

### Town Hall

The Income and Expenditure account for this year was adjusted to directly show loan repayments and exclude the Arches Shops income. Consequently, the results mask an underlying increase in hiring income which shows a positive upturn. New regular hirers include the Rock Choir and Baby Sensory with CeRoc returning after a period of absence. The Town Hall team has stabilised after a period of change and anticipates further positive results in the next financial year.

## PLANNING

Name of Committee	Planning
Committee Chairman	Cllr G Price Jones
Number of Committee Members	9
Number of Times the Committee has met since the AGM	Every three weeks
Number of Sub-Committees	None
Number of Working Groups	None
<p>Activities:</p> <p>The Planning Committee has considered 149 applications, varying from signage to large scale developments.</p> <p>Members of the committee have attended two appeals and suggested road names for Old Mill Road development and Street off Senderfield Lane.</p> <p>In the past year, the Planning Committee has responded to the following consultations:</p> <p>Cheshire East Borough Design Guide Document, Holmes Chapel Neighbourhood Plan, Poynton Neighbourhood Plan, Goostrey Neighbourhood Plan and Village Design Statement.</p>	

There is also a Personnel Committee, however due to the personal nature of the business transacted a report is not available.

## 7. REPRESENTATION

The Council appoints members as representatives on various outside bodies. This ensures good working relationships with local groups and organisations. During the year the Council has been represented on the following bodies:

Sandbach Partnership Management Team

Sandbach Park Project

Sandbach Christmas Lights

Sandbach Festival of Transport

Sandbach Almshouse Trust

Linden Bank Liaison Group

Sandbach Literary Institution Trustees

ChALC Area Committee

ChALC AGM

ChALC Clerks Forum

St Mary's Church

Sandbach Traders & Retailers

Cheshire Quality Forum

CEC Town/Parish Conferences

Churches Together Fairtrade

Foden's Supervisory Board

## 8. FINANCE

### **DONATIONS, GRANTS AND CONTRIBUTIONS 2016/17**

In the past 12 months many local groups, societies, churches and youth organisations have been supported via financial donations to enable services to the public:

#### **Annual Grants/Donations**

Fodens Sponsorship	£7500
Town Crier Honorarium	£750
Churchyard Maintenance	£1580
Woodland & Wildlife (3 year Grant)	£3300
Sandbach Clean Team (3 year Grant)	£650
Sandbach Concert Series (3 Year Grant)	£1500
Marriott Bowls	£100
Allotments	£1000
Sandbach Partnership	£10000
Transport Festival	£10000
Christmas Lights	£5000

#### **Community Grants Fund**

Sandbach Garden Trail	£350
39 <sup>th</sup> Scouts Group	£4300
Sandbach U3A Golf	£200
Sandbach Day of Dance	£152
St Johns School	£500
Royal British Legion	£250
Sandbach Voices	£777
Sandbach High School STEM	£1000
1873 Sandbach Squadron	£875
Sandbach Amateur Dramatics & Operatic Society	£762
Sandbach Rugby Union Football Club	£1500

# 9. CONTACT DETAILS

<b>Sandbach Town Council Membership 2016-2017</b>			
<b>Town Ward</b>			
Mike Benson	8 Gawsworth Dr, Sandbach, CW11 1DY	764885	mikepbenson@gmail.com
Keith Haines	25 Tatton Drive, Sandbach, CW11 1DZ	761541	keithhaines@talktalk.net
Steve Kirkham	2 Bowles Close, Sandbach, CW11 1YH	750228	steverk582@btinternet.com
Carolyn Lowe	159 Bradwall Rd, Sandbach, CW11 1GP	768667	carolyndlowe@gmail.com
Barry Moran	143 Middlewich Rd, Sandbach, CW11 1JD	768816	moranbarry@aol.com
<b>Sandbach Heath and East Ward</b>			
Justin Cartlidge	14 Furnival Street, Sandbach, CW11 1DJ	759870	Justin.cartlidge@gmail.com
Sam Corcoran	7 Radbroke Close, Sandbach, CW11 1YT	753038	sam@ncla.co.uk
Paula Eaton	12 Sterne Close, Sandbach, CW11 3GT	<u>314289</u>	<u>paula2364@hotmail.co.uk</u>
Mike Muldoon	141 Congleton Road, Sandbach, CW11 4SP	07860 625891	m.muldoon@congletonroad.net
Geraint Price Jones	8 Davenport Close, Sandbach, CW11 1YP	767873	geraint42@gmail.com
<b>Ettiley Heath and Wheelock Ward</b>			
Kevin Carroll	544 Crewe Road, Wheelock, CW11 3RY	07437 017343	jimty66@hotmail.com
Richard G Hovey	5 Mulcaster Court, Haslington, CW1 5WF	762302	richard.g.hovey.stc@gmail.com
Alan Smith	12 Swallow Drive, Sandbach, CW11 1SX	07415 698519	adsmith63@outlook.com
Kate Southwell	535 Crewe Road, Wheelock, CW11 3RZ	768792	Kathryn_southwell@hotmail.com
Richard Wait	12 Eric Drive, Sandbach, CW11 3SD	485440	Richard.wait29@tiscali.co.uk
<b>Elworth Ward</b>			
Bleddyn Davies			bleddynrhysd Davies@gmail.com
Martin Forster	71 Crewe Road, Sandbach, CW11 4NS	07936 515658	martinalan.forster@aol.co.uk
Richard Hoffmann	Flat 7, Royds Ct, Elton Rd, Sandbach, CW11 3NE	764122	richard.hoffmann@btinternet.com
Mike Lea O'Mahoney	31 Abbey Road, Sandbach, CW11 3HA	07472 822856	mikelea1984@hotmail.com
Gill Merry	217 Middlewich Rd, Sandbach, CW11 3EL	764580	gillmerry@talktalk.net

## ACCOUNTS 2016/17

		Actual Year	Current	Variance	Committed	Funds	% of
		To Date	Annual Bud	Annual	Expenditure	Available	Budget
				Total			
Full Council							
100	Town Council Income						
1176	Precept	569,606	569,606	0			100
1190	Interest Received	409	500	-91			81.8
1904	Council Tax Benefit Grant	11,195	11,195	0			100
	Town Council Income :- Income	581,210	581,301	-91			100.0 %
	Net Expenditure over Income	-581,210	-581,301	-91			
101	Administration						
4100	Mayor's Allowance	2,000	2,000	0		0	100
4101	Civic & Ceremonial	1,465	4,500	3,035		3,035	32.5
4102	Civic Service	0	0	0		0	0
	ICT						
4110	Support	5,321	5,500	179		179	96.7
4111	Subscriptions	2,358	2,535	177		177	93
4112	Audit Fees	2,267	3,000	733		733	75.6
4114	Accountancy Services	3,185	3,500	315		315	91
4120	Insurance	10,671	10,330	-341		-341	103.3
4121	Rent- SLI	7,120	8,000	880		880	89

4122	Utilities - SLI	3,814	8,000	4,186	4,186	47.7
4123	Telephones	2,143	2,200	57	57	97.4
4124	Internet	813	800	-13	-13	101.6
4130	Stationery	1,477	2,450	973	973	60.3
4131	Photocopying	2,392	3,000	608	608	79.7
4132	Printing	468	500	32	32	93.6
4135	Postages	294	1,000	706	706	29.4
4136	Election costs	8,265	0	-8,265	-8,265	0
4141	Office Equipment	436	3,000	2,564	2,564	14.5
4142	Office Maintenance	80	1,000	920	920	8
4145	Financial Software	0	0	0	0	0
4150	Travelling Expenses	127	1,000	873	873	12.7
4151	Training	2,035	5,000	2,965	2,965	40.7
4152	HR & H&S Support	2,178	2,088	-90	-90	104.3
4196	Hospitality	467	1,000	533	533	46.7
4197	Bank Charges	2,451	3,280	829	829	74.7
4198	Cleaning	201	750	549	549	26.8
4199	Other Expenses	57	100	43	43	56.5
4400	Storage Unit Rental	2,128	2,000	-128	-128	106.4
4835	Cleaning and sundries	0	0	0	0	0
6080	Maintenance	0	0	0	0	0
6140	Waste Disposal	961	250	-711	-711	384.4
6220	Cleaning	0	0	0	0	0
6290	Advertising	900	1,900	1,000	1,000	47.4
6310	Premises Licence	0	0	0	0	0
	Administration :- Expenditure	66,075	78,683	12,608	12,608	84.0 %
	Net Expenditure over Income	66,075	78,683	12,608		



102	Staff Costs					
4000	Salaries	121,069	118,786	-2,283	-2,283	101.9
4001	Employer's NI	11,183	10,746	-437	-437	104.1
4002	Employer's Superannuation	23,048	23,298	250	250	98.9
	Staff Costs :- Expenditure	155,300	152,830	-2,470	-2,470	101.6 %
	Net Expenditure over Income	155,300	152,830	-2,470		
105	Publicity					
4300	Newsletter Printing	3,840	3,820	-20	-20	100.5
4301	Newsletter Artwork	0	0	0	0	0
4302	Newsletter Distribution	0	0	0	0	0
4303	Advertising	0	0	0	0	0
4310	Website Maintenance	0	0	0	0	0
	Publicity :- Expenditure	3,840	3,820	-20	-20	100.5 %
	Net Expenditure over Income	3,840	3,820	-20		
110	Grants/Discretionary Payments					
4500	Transport Festival	10,000	10,000	0	0	100
4501	Town Crier Competition	0	1,250	1,250	1,250	0
4503	Hanging Baskets	6,689	7,000	311	311	95.6
4508	Christmas Lights	5,000	5,000	0	0	100
4515	Concert Series	1,500	1,500	0	0	100
4516	Foden's Concert (concert cost)	3,825	2,000	-1,825	-1,825	191.2
4530	Community Grants	11,116	10,000	-1,116	-1,116	111.2
4550	Foden's Sponsorship	7,500	7,500	0	0	100
4551	Town Crier Honorarium	750	750	0	0	100
4560	Churchyard Maintenance	1,580	1,580	0	0	100
4570	Sandbach PCSO	23,836	23,838	2	2	100

4573	Woodland and Wildlife	7,549	3,300	-4,249	-4,249	228.8
4599	Other Regular Donations	280	300	20	20	93.3
4601	Sandbach Partnership	10,000	10,000	0	0	100
4640	CCTV Contribution	5,550	5,550	0	0	100
4664	Sandbach Clean Team	650	650	0	0	100
	Grants/Discretionary Payments :- Expenditure	95,825	90,218	-5,607	-5,607	106.2 %
	Net Expenditure over Income	95,825	90,218	-5,607		
180	Sandbach Town Hall					
4825	Cinema Costs	-2,447	0	2,447	2,447	0
4835	Cleaning and sundries	0	0	0	0	0
6020	Town Hall Salaries	79,246	84,230	4,984	4,984	94.1
6021	Employers NIC	2,813	5,044	2,231	2,231	55.8
6022	Superannuation	10,214	12,646	2,432	2,432	80.8
6070	Training	225	500	275	275	45
6080	Maintenance	1,862	2,000	138	138	93.1
6100	Light and Heat	7,910	10,000	2,090	2,090	79.1
6110	Rates and Water	7,360	8,000	640	640	92
6120	Repairs	4,646	3,000	-1,646	-1,646	154.9
6140	Waste Disposal	1,683	2,000	317	317	84.1
6150	Security	112	1,250	1,138	1,138	9
6200	Motor expenses	0	0	0	0	0
6220	Cleaning	2,689	3,300	611	611	81.5
6230	Equipment renewals	5,239	7,100	1,861	1,861	73.8
6231	Artwork Town Hall	0	2,200	2,200	2,200	0
6250	Protective Clothing	0	0	0	0	0
6260	Stationery	0	0	0	0	0
6270	Computer Consumables	0	200	200	200	0

6280	Telephone	904	1,000	96	96	90.4
6290	Advertising	0	0	0	0	0
6300	Performing Rights Licence	603	600	-3	-3	100.4
6310	Premises Licence	200	2,000	1,800	1,800	10
6340	Marketing	1,364	2,000	636	636	68.2
6350	Irrecoverable VAT	3,858	0	-3,858	-3,858	0
7000	Public Works Loan Board	29,605	29,544	-61	-61	100.2
	Sandbach Town Hall :- Expenditure	158,085	176,614	18,529	18,529	89.5 %
4840	Refreshment purchases	1,794	1,500	-294	-294	119.6
6010	Town Hall Bar Purchases	13,807	20,000	6,193	6,193	69
	Sandbach Town Hall :- Direct Expenditure	15,601	21,500	5,899	5,899	72.6 %
1801	Town Hall Hirings	0	0	0		0
4801	Ticket Income	2,550	8,000	-5,450		31.9
4806	Refreshment sales	7,710	5,000	2,710		154.2
6000	Town Hall hire fees	55,108	70,000	-14,892		78.7
6002	Town Hall Bar Income	31,051	40,000	-8,949		77.6
	Sandbach Town Hall :- Income	96,419	123,000	-26,581		78.4 %
	Net Expenditure over Income	77,267	75,114	-2,153		
182	Car Parks					
6080	Maintenance	0	0	0	0	0
6090	Health and Safety	0	0	0	0	0
6120	Repairs	168	8,000	7,832	7,832	2.1
	Car Parks :- Expenditure	168	8,000	7,832	7,832	2.1 %
	Net Expenditure over Income	168	8,000	7,832		

183	Fun Day						
4870	Fun Day Expenses	2,354	2,500	146		146	94.2
	Fun Day :- Expenditure	2,354	2,500	146		146	94.2 %
	Net Expenditure over Income	2,354	2,500	146			
184	Town Hall Shop Units						
6005	Town Hall Shop Units	15,762	15,850	-88			99.4
	Town Hall Shop Units :- Income	15,762	15,850	-88			99.4 %
	Net Expenditure over Income	-15,762	-15,850	-88			
190	Markets						
4835	Cleaning and sundries	0	0	0		0	0
6021	Employers NIC	2,265	2,511	246		246	90.2
6022	Superannuation	3,514	8,554	5,040		5,040	41.1
6023	Market wages	40,102	43,356	3,254		3,254	92.5
6070	Training	525	1,000	475		475	52.5
6080	Maintenance	3,047	6,000	2,953		2,953	50.8
6090	Health and Safety	435	900	465		465	48.3
6100	Light and Heat	2,285	6,000	3,715		3,715	38.1
6110	Rates and Water	20,500	22,500	2,000		2,000	91.1
6120	Repairs	-790	2,500	3,290		3,290	31.6
6140	Waste Disposal	5,370	4,000	-1,370		-1,370	134.2
6200	Motor expenses	2,792	300	-2,492		-2,492	930.8
6220	Cleaning	184	500	316		316	36.8
6230	Equipment renewals	2,712	3,500	788		788	77.5
6250	Protective Clothing	0	0	0		0	0
6280	Telephone	221	200	-21		-21	110.4

6290	Advertising	1,053	4,200	3,147	3,147	25.1
6340	Marketing	0	0	0	0	0
6350	Irrecoverable VAT	5,869	0	-5,869	-5,869	0
	Markets :- Expenditure	90,081	106,021	15,940	15,940	85.0 %
1901	Indoor Market	27,225	0	27,225		0
1905	Outdoor Market	42,947	83,000	-40,053		51.7
1906	Christmas Markets	1,122	0	1,122		0
1907	Other Hirings	2,309	0	2,309		0
	Markets :- Income	73,602	83,000	-9,398		88.7 %
	Net Expenditure over Income	16,479	23,021	6,542		
200	Public Conveniences					
6080	Maintenance	0	0	0	0	0
6100	Light and Heat	357	1,750	1,393	1,393	20.4
6110	Rates and Water	1,025	1,500	475	475	68.3
6120	Repairs	1,445	1,320	-125	-125	109.5
6140	Waste Disposal	0	250	250	250	0
6400	Supplies (Public Conveniences)	609	1,000	391	391	60.9
6402	Vandalism Repairs	220	1,500	1,280	1,280	14.7
6406	Contract Cleaning	13,485	15,000	1,515	1,515	89.9
	Public Conveniences :- Expenditure	17,141	22,320	5,179	5,179	76.8 %
	Net Expenditure over Income	17,141	22,320	5,179		

400	Projects					
4600	Projects	2,520	0	-2,520	-2,520	0
4602	LSD	0	100,000	100,000	100,000	0
4603	Parks/Play Areas	0	15,000	15,000	15,000	0
4604	Tidy Town	1,287	1,000	-287	-287	128.7
4606	Portas Grant	1,183	0	-1,183	-1,183	0
4620	Conservation	56	5,000	4,944	4,944	1.1
4625	Benches/Street Furniture	8,556	0	-8,556	-8,556	0
4630	Legal Fees	2,280	3,000	720	720	76
4645	Project Management Cons Fees	0	0	0	0	0
4648	Neighbourhood Plan	520	0	-520	-520	0
4651	Sandbach Park	0	11,500	11,500	11,500	0
4660	Allotments	1,000	1,000	0	0	100
4666	Sandbach Clean Team	0	0	0	0	0
4667	Asset Maintenance Prov	0	10,000	10,000	10,000	0
4669	Virtual Lifestyle Centre	0	5,000	5,000	5,000	0
6500	Christmas Trees	1,046	1,000	-46	-46	104.6
	Projects :- Expenditure	18,447	152,500	134,053	134,053	12.1 %
	Net Expenditure over Income	18,447	152,500	134,053		
450	Town Hall Refurbishment					
8000	Refurbishment Costs	0	0	0	0	0
8001	Unreclaimable VAT	0	10,106	10,106	10,106	0
	Town Hall Refurbishment :- Expenditure	0	10,106	10,106	10,106	0.0 %
	Net Expenditure over Income	0	10,106	10,106		
	Full Council :- Expenditure	622,917	825,112	202,195		75.5 %
		766,993	803,151	-36,158		95.5 %