

**SANDBACH TOWN COUNCIL**

**AGENDA**

For the forty-eighth Annual Meeting of Sandbach Town Council  
and  
Mayor Making Ceremony  
to be held on Wednesday, 18th May 2022 at 7.00pm  
in the Ballroom, Sandbach Town Hall, Sandbach.

This meeting will be clerked by the Locum Town Clerk. Please ensure that all apologies are made directly to the Clerk of the meeting no later than 4pm on the day of the meeting.

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Please note that this meeting will be recorded and the audio recording made available to the public within 5 working days of the meeting.

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Opening reflections

**AGENDA**

1. **Apologies for absence**
2. **The retiring Town Mayor's remarks**
3. **Election of the Town Mayor for the year 2022/23**
4. **The Clerk will call upon the Town Mayor to read and sign their declaration accepting the office of Sandbach Town Mayor**
5. **Election of the Deputy Town Mayor for the year 2022/23**
6. **The Clerk will call upon the new Deputy Town Mayor to read and sign their declaration accepting the office of Deputy Town Mayor**

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The Mayoral Party will withdraw from the Council Chamber whilst they are invested with their Civic chains.

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7. **Tribute by the new Town Mayor to the retiring Town Mayor and his Consort**
8. **Appointment by the new Town Mayor of honorary Chaplains, the announcement of the dates of Civic Events and the charities to be supported and plans for year of office**
9. **Committee Appointments**  
[Schedule attached]  
To:
  - i. Confirm membership numbers according to approved Committee/Sub Committee Terms of Reference
  - ii. Approve Committee appointments.
  - iii. Approve Committee Chair and Vice Chair appointments
10. **Appointments to Outside Bodies**  
[Schedule attached]  
To agree representation on outside bodies.
11. **Calendar of Meetings**  
[Schedule attached]  
To approve the 2022-23 Calendar of Meetings
12. **Internal Auditor**  
To approve JDH Business Services as internal auditor 2022/23.
13. **Outside Support 2022/23**
  - i. To approve Worknest for Health, Safety and Employment support.
  - ii. To approve John Greenall & Co. Ltd for payroll and pension services.
  - iii. To approve Dixon Rigby Keogh, Sandbach, for Legal Support.
  - iv. To approve John Greenall & Co for Financial guidance and VAT return.
  - v. To approve Prism Computers for IT Support.
14. **Date, Time and Place of next Meeting**  
The next meeting of the Town Council is a business meeting scheduled for Wednesday 8 June at 7.00pm in the Ballroom, Sandbach Town Hall.

## Nominations for Committee Appointments 2022/2023

1. **Assets & Services Committee (TOR 10)**  
Cllrs A Nevitt, D Hegarty, G Price Jones, G Merry, J Beddows, L Crane, N Cook, R Hoffmann, R Hovey and D Poole. (10 Members)
  - **Small Common Redevelopment Sub-Committee (TOR 7)**  
Cllrs D Hegarty, G Price Jones, G Merry, J Beddows, S Broad, L Crane and D Poole. (7 Members)
2. **Community & Environment (TOR 10)**  
Cllrs A Smith, A Nevitt, D Hegarty, L Crane, N Adams, N Cook, G Price Jones, J Beddows, R Hoffmann and S Broad. (10 Members)
  - **Events Sub Committee (TOR 7)**  
Cllrs D Hegarty, G Merry, J Beddows, P Eaton, L Crane, N Cook and D Poole. (7 Members).
3. **Finance, Policy & Governance (TOR 10)**  
Cllrs A Smith, A Nevitt, D Hegarty, G Merry, L Crane, M Muldoon, N Adams, N Cook, R Hovey, S Corcoran, S Crane and S Kirkham. (12 Members)
4. **Planning & Consultation Committee (TOR 9)**  
Cllrs G Price Jones, G Merry, M Muldoon, R Hovey, S Broad, S Crane, P Eaton and D Poole. (8 Members).
5. **Personnel (TOR 8)**  
Cllrs A Nevitt, G Merry, L Crane, N Adams, N Cook, R Hoffmann, R Hovey, S Corcoran and S Crane. (9 Members).

The Mayor is an ex-officio member, with voting rights, of all the Council's Committee's, sub-committee's and working groups

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## Nominated Committee Chairs and Vice Chairs 22-23

### 1. Assets & Services Committee

#### Chair

D Hegarty (1 Year in post)

#### Vice Chair

L Crane (1 Year in post)

### • Small Common Redevelopment Sub-Committee

#### Chair

D Hegarty (2 Years in Post)

#### Vice Chair

A Smith (2 Years in Post)

### 2. Community & Environment

#### Chair

G Price Jones

#### Vice Chair

A Nevitt

### • Events Sub Committee

#### Chair

N Cook

#### Vice Chair

G Merry (1 Year in Post)

### 3. Finance, Policy & Governance

#### Chair

TBC

#### Vice Chair

TBC

**4. Planning & Consultation Committee****Chair**

R Hovey

**Vice Chair**

G Merry

**5. Personnel****Chair**

L Crane

**Vice Chair**

G Merry

The Mayor is an ex-officio member, with voting rights, of all the Council's Committee's, sub-committee's and working groups

## Nominated Appointments to Outside Bodies 2022 - 23

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<b>Sandbach Park Project:</b>	Cllr G Merry <b>(1 Position)</b>
<b>Sandbach Almshouse Trust:</b>	D Hegarty, P Eaton, R Hovey and G Price Jones <b>(4 Year post, not up for reappointment)</b>
<b>Linden Bank Liaison Group:</b>	Cllrs G Merry, K Flavell, N Cook and D Poole <b>(2 Positions)</b>
<b>St Mary's Church</b>	Cllr N Adams <b>(1 Position)</b>
<b>Churches Together Fairtrade</b>	(To attend on invitation) Cllr N Adams <b>(1 Position)</b>
<b>Foden's Supervisory Board</b>	Cllr L Crane, N Cook and D Poole <b>(1 Position)</b>
<b>Connected Communities</b>	Mayor + Cllrs N Adams, N Cook and R Hovey <b>(Mayor &amp; 3 Positions)</b>
<b>Sandbach Transport Festival</b>	Cllr Price Jones – Formal Rep Meeting attendees – Cllrs Nevitt, Poole and Broad.
<b>ASB Working Group</b>	Cllr J Beddows (A Nevitt Deputy), Cllr Sandra Broad, Cllr Nick Adams, Cllr Donal Hegarty 1 Member from each Ward

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Proposed Meetings 202/23  
Sandbach Town Council and Committees

DATE	START	MEETING	NOTES	CLERK
Wednesday 18th May 2022	7pm	Sandbach Town Council	AGM (Date already agreed)	TC
Wednesday 25th May 2022	7pm	Personnel		TC
Monday 6th June 2022	7pm	Planning		OSO
Wednesday 8th June 2022	7pm	Sandbach Town Council		TC
Monday 27th June 2022	7pm	Planning		OSO
Monday 18th July 2022	7pm	Planning		OSO
Wednesday 3rd August 2022	7pm	Finance, Policy & Governance		TC
Monday 8th August 2022	7pm	Planning		OSO
Wednesday 10th August 2022	7pm	Assets & Services		TC
Wednesday 17th August 2022	7pm	Community & Environment		ATC
Tuesday 30th August 2022	7pm	Planning	Tuesday Meeting	OSO
Wednesday 14th September 2022	7pm	Sandbach Town Council		TC
Monday 19th September 2022	7pm	Planning		OSO
Monday 10th October 2022	7pm	Planning		OSO
Monday 31st October 2022	7pm	Planning		OSO
Wednesday 2nd November 2022	7pm	Finance, Policy & Governance	Pre-Budget Item	TC
Wednesday 9th November 2022	7pm	Assets & Services		TC
Wednesday 16th November 2022	7pm	Community & Environment		ATC
Monday 21st November 2022	7pm	Planning		OSO
Wednesday 30th November 2022	7pm	Personnel		TC
Monday 12th December 2022	7pm	Planning		OSO
Wednesday 14th December 2022	7pm	Sandbach Town Council	Agree Budget	TC
Tuesday 10th January 2023	7pm	Planning	Tuesday Meeting	OSO
Monday 23rd January 2023	7pm	Planning		OSO
Wednesday 1st February 2023	7pm	Finance, Policy & Governance		TC
Wednesday 8th February 2023	7pm	Assets & Services		TC
Monday 13th February 2023	7pm	Planning		OSO
Wednesday 15th February 2023	7pm	Community & Environment		OSO
Monday 6th March 2023	7pm	Planning		ATC
Wednesday 8th March 2023	7pm	Sandbach Town Council		OSO
Monday 27th March 2023	7pm	Planning		OSO
Monday 17th April 2023	7pm	Planning		OSO
Monday 8th May 2023	7pm	Planning		OSO
Tuesday 2nd May 2023	7pm	Finance, Policy & Governance	Tuesday Meeting	TC
Wednesday 3rd May 2023	7pm	Sandbach Town Council	Pre AGM	TC
Wednesday 10th May 2023	7pm	Assets & Services		TC
Monday 15th May 2023	7pm	Community & Environment	Monday Meeting	ATC
Wednesday 17th May 2023	7pm	Sandbach Town Council	AGM	TC

Wednesday 22nd March 2023	7pm	Annual Town Meeting	
TBC		Civic Ball	
Friday 17th June 2022	6.00pm	Bowls	6:00pm for 6:30pm start
TBC	2pm	Civic Parade and Service	

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