

SANDBACH TOWN COUNCIL

Minutes of the Meeting of Sandbach Town Council's Personnel Committee held on 30 July 2021 at 5.00pm in Sandbach Town Hall.

PRESENT

Councillors: G Merry (Chair)
G Price Jones (Town Mayor)
R Hovey
S Corcoran
L Crane
R Hoffmann
S Broad

1. EXCLUSION OF PUBLIC AND PRESS

Resolved: Items four to twelve to be debated and voted upon with the exclusion of both public and press, under the Public Bodies Admissions to Meeting Act 1960.

2. APOLOGIES FOR ABSENCE

Cllr S Crane
Cllr K Flavell

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. MINUTES OF THE PREVIOUS MEETING

Correction noted to confirm that Cllr Broad is Vice Chair of the Committee.
Resolved: Subject to amendment noted, the minutes of the Personnel Committee meeting held 22 June 2021 are approved as a true record of the meeting.

5. FLEXIBLE RETIREMENT

Resolved: That the flexible retirement progresses as per report received.

6. STAFF INCREMENTS

Reports were received following staff appraisals and recommendations made for incremental rise.

RESOLVED:

That the reported incremental rises are awarded on the basis of satisfactory performance and back-dated through payroll to 1 April 2021, with implementation authority delegated to the Acting Clerk.

7. TEMPORARY APPOINTMENT OF MARKET MANAGER

An update on temporary Market Manager role was received.

Resolved: The proposals for temporary Market Manager are approved as detailed to Committee.

8. CONTRACT FOR MEMBER OF STAFF

Resolved: Proposal approved, as per report.

9. STAFFING UPDATE

Members noted the update received.

10. STAFFING REVIEW

Item to be deferred to next meeting.

11. CORRESPONDENCE

Resolved: Reported process and actions are approved.

12. ITEMS FOR NEXT MEETING

Staffing review.

Working environment.

13. DATE, TIME AND PLACE OF NEXT MEETING

12 August 2021 at 5pm in the Town Hall.

The meeting closed at 6.28pm
G Merry, Chairman
MB.