

SANDBACH TOWN COUNCIL

FINANCE, GOVERNANCE AND POLICY COMMITTEE

This meeting will be clerked by the Chief Officer. Please ensure that all apologies are made directly to the Clerk of the meeting no later than 5pm on the day of the meeting.

Agenda for the meeting to be held on Thursday 4th August at 7.00pm in The Ballroom, Sandbach Town Hall.

Committee Members: Cllrs N Cook (Chair), S Corcoran (Vice Chair), A Smith, G Merry, L Crane, M Muldoon, N Adams, R Hovey, S Crane and S Kirkham.

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

The Chair will adjourn the meeting to allow questions relating to items on this Agenda from members of the public. After the questions, the Chair will reconvene the meeting.

3. EXCLUSION OF PUBLIC AND PRESS

To consider that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), press representatives and public be excluded from the meeting for ANY OF the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

Lead: Chair

Action: *To approve items to be excluded from press and public if appropriate*

4. TO APPROVE THE MINUTES OF THE FINANCE POLICY AND GOVERNANCE MEETING ON 27 APRIL 2022.

5. FINANCIAL STATEMENTS: INTERIM FIRST QUARTER 2022-23 STATEMENTS [FINANCE]

[Attached: Simplified Accounts Summary, Detailed Income and Expenditure Cost Centre Report, Bank Reconciliation.]

Lead: Chair

Actions: *To approve First Quarter statements*

6. PAYMENTS MADE

[Attached: Schedule of Payments]

Lead: Chair

Action: *To approve the payments between 1st April 2022 to 30th June 2022.*

7. GRANT APPLICATIONS

[Attached: Four applications]

Lead: Chair

Action: *To approve grant applications from budget line Community Grants- 110-4350, payments to be delegated to the Finance Officer. Fund balance currently stands at £18,690 from the original Budget of £30,000.*

7.1 Sandbach Choral Society (£450)

Grant requested to help cover hire of St Peter's Church Hall, hire of musical scores and hospitality catering for a "Come & Sing Day".

7.2 Elworth Cricket Club (£5,000)

Grant requested to help cover a rejuvenation of Club facilities.

7.3 Sandbach High School and Sixth Form College (£300)

Grant requested to help cover additional staff for an expedition to Kenya.

7.4 Sandbach Heath Neighbourhood Forum (£1,500)

Grant requested to help cover costs to establish the correct legal structure for an incorporated community group that would then be in the position to obtain and run the Sandbach Heath Methodist Chapel & Community Centre

8. GRANT FEEDBACK FORMS

8.1 Christ Church Wheelock

[Attached: Feedback]

Lead: Chair

Action: *To receive the feedback.*

8.2 St Mary's Church Sandbach

[Attached: Feedback]

Lead: Chair

Action: *To receive the feedback.*

8.3 Friends of Sandbach Station

[Attached: Feedback]

Lead: Chair

Action: *To receive the feedback.*

9. LOCAL ATHLETE SPONSORSHIP

[Attached: Request for sponsorship letter]

Lead: Chair

Action: *To consider and approve a further request for sponsorship of Mia Brookes of £1,000. Last year decision details shown below.*

Council 11 February 2021

Local Athlete Sponsorship

Lead: Chair of Finance

Policy & Governance Sponsorship sought for local snowboarder Mia Brookes. Mia lives in Sandbach and attends a Sandbach School, she has been selected to join Team GBs 'A' Team World Class Programme and is currently on a programme to represent GB at the 2026 Winter Olympics. The FPG has recommended that Council awards £1,000 to Mia under the General Power of Competence and asks that consideration is given to sponsorship on an annual basis.

RESOLVED: that the general Power of Competence is exercised to sponsor Mia Brookes £1,000. Payment to be allocated to budget line 110 4550. Future applications will be considered following receipt of a request from Mia's parent/guardian

10. INVOICES FOR APPROVAL

10.1 Blitz Fireworks

[Attached: Invoice]

Lead: Chair

Action: *To approve payment of invoice amount £2,976 and delegate payment to the Finance Officer. Invoice to be coded to 140 4820 (Community Events).*

10.2 Zurich Insurance

[Attached: Invoice]

Lead: Chair

Action: *To approve payment of invoice amount £8,125.77 and delegate payment to the Finance Officer. Invoice to be coded to 101 4120 (Insurance).*

11. TOWN HALL FIXED INSTALLATION TESTING

[Attached: Quote]

Lead: Chair

Action: *To accept quote of £2,392.50 and delegate payment to the Finance Officer. Invoice to be coded to 180 6080 (Town Hall Maintenance).*

12. DESKTOP UPGRADE TO SURFACE PRO LAPTOP

[Attached: Quote]

Lead: Chair

Action: *To accept quote of £1614.58 and delegate payment to the Finance Officer. Invoice to be coded to 101 4141 (Administration: Office Equipment/Furniture).*

13. CHALC AFFILIATION FEE 2022-23

[Attached: Invoice]

Lead: Chair

Action: To:

- i. *Confirm if Sandbach Town Council wishes to remain a member of ChALC for 2022-23*
- ii. *To approve payment of invoice amount £1470.04 and delegate payment to the Finance Officer. Invoice to be coded to 101 4111 (Subscriptions).*

14. FODEN'S SPONSORSHIP

Lead: Chair

Action: *To approve continued Sponsorship of Foden's Brass Band under the currently agreed terms for 2022-23, approve payment of invoice of £7,500 and delegate payment to the Finance Officer. Payment to be coded to 110 4550 (Foden's Sponsorship).*

15. CHURCHYARD MAINTENANCE GRANT

[Attached: Correspondence]

Lead: Chair

Action: *To consider the request to increase the Churchyard Grant for PCC of Christchurch by £80 a year to £240 (£20 Monthly).*

16. STC DISCRETIONARY PAYMENT POLICY REVIEW (INCLUDING SPONSORSHIPS AND SMALL GRANTS – UNDER £500)

[Attached: Report and draft Policies for Small Grants, Sponsorships and Grants]

Lead: Chief Officer

Action: *To consider the report's recommendations and review the draft policies for Council for approval.*

17. STC RESERVES POLICY AND RESERVES REVIEW

[Attached: Report and draft Reserves Policy]

Lead: Chief Officer

Action: *To consider the report's recommendations and review the draft Policy for Council approval.*

18. ITEMS FOR THE NEXT MEETING

19. DATE AND TIME OF NEXT MEETING

The date of the next meeting is Wednesday 2nd November 2022 at 7pm in Sandbach Town Hall.

Minutes of the Finance, Policy and Governance Committee 27th April 2022

Present

Councillors:

A Smith (Chair)
S Corcoran (Vice Chair) (Part)
S Kirkham
M Muldoon
L Crane
S Crane
D Hegarty
N Cook
S Broad

1. APOLOGIES FOR ABSENCE

Cllrs G Merry; N Adams; Richard Hovey

2. CO-OPTION TO THE FINANCE, POLICY AND GOVERNANCE COMMITTEE

Cllrs Nicola Cook and Sandra Broad were co-opted to the Committee.

3. DECLARATIONS OF INTEREST

None were declared.

PUBLIC QUESTIONS

The Chair adjourned the meeting to allow questions from members of the public.

A question was raised about why Committee Agendas did not list Council Members of that Committee. It was agreed that this was a sensible suggestion and that this would be adopted from now on.

4. THE MINUTES OF THE FINANCE POLICY AND GOVERNANCE MEETING ON 2 FEBRUARY 2022 WERE APPROVED

5. FINANCIAL STATEMENTS: YEAR END AND INTERIM FOURTH QUARTER 2021-22 STATEMENTS [FINANCE]

[Attached: Simplified Accounts Summary, Detailed Income and Expenditure Cost Centre Report, Bank Reconciliation.

Lead: Chair of Finance

Resolved: *Year end statements were approved.*

6. PAYMENTS MADE

Attached: [Schedule of Payments]

Lead: Chair of Finance

Resolved: *The payments between 1st January 2022 to 31st March 2022 were approved.*

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7. GRANT APPLICATIONS [FINANCE]

Attached: [One Application]

Lead: Chair of Finance

Resolved: *Grant applications from Sandbach Footpath Group of £350 is approved from budget line Community Grants 110-4350, and payment delegated to the Finance Officer.*

7.1 SANDBACH FOOTPATH GROUP

Committee agreed to award the grant and thanked the group for their valuable community work.

8. GRANT FEEDBACK FORMS [FINANCE]

8.1 Sandbach Concert Series

Attached: [Feedback from Sandbach Concert Series]

Lead: Chair of Finance

Action: *Feedback received.*

8.2 Sandbach Art Society

Attached: [Feedback from Sandbach Art Society]

Lead: Chair of Finance

Action: *Feedback received.*

8.3 Dementia Friendly Sandbach

Attached: [Feedback Dementia Friendly Sandbach]

Lead: Chair of Finance

Action: *Feedback received.*

9. INVOICES FOR APPROVAL

9.1 David Trowler Associates

Attached: [Invoice]

Lead: Chair of Finance

Resolved: *i) Payment of invoice amount £4188 and delegation of payment to the Finance Officer approved. Invoice to be coded to 400 4614 (Office Accommodation Project).
ii) Office Project Accommodation Working Group update the next Assets and Services Committee of progress to date.*

9.2 John Greenall & Co Ltd

Attached: [Invoice]

Lead: Chair of Finance

Resolved: *Payment of invoice amount £2700 and delegation of payment to the Finance Officer approved. Invoice to be coded to 101 4114 (Accountancy Services).*

10. DIGNITY AT WORK POLICY

[Attached: Draft Policy]

Lead: Chair of Finance

Resolved: *That:*

- i. *The final draft of the Dignity at work Policy (following amendments by the Chair and approval of the Council's HR advisor) is approved, subject to confirmation of appropriate wording relating to gender in para 2*
- ii. *the draft policy, amended per point i) above, is recommended to Council for adoption.*

11. APPROACH TO SPONSORSHIP

[Item delegated from Town Council on 6 April]

Lead: Town Clerk

There was a group discussion relating to the Council's potential approach to sponsorship. The Clerk confirmed that the Council's final accounts had now been produced which addressed one of the barriers to progressing this issue at Council. Committee discussed the need to differentiate between the sponsorship and grant policies and that this should be explicit. A wider discussion ensued regarding use of Council resources for community benefit but as this was not on the Agenda will be referred to the relevant Committee. It was agreed that the Town Clerk should be requested to draft a sponsorship policy for consideration by the next Finance and Governance Committee before referral to Council

Resolved: *That:*

- i. *The Town Clerk produce a draft sponsorship policy based on the committee discussion for the next Committee.*
- ii. *That Cllr M Muldoon raise a member item to review the current position for the earmarked reserve for a Skate Park for the next Community and Environment Committee*

12. VEXATIOUS PERSONS POLICY WORKING GROUP

[Attached: Meeting Minutes]

Lead: Chair of Finance

The Chair updated the Committee regarding the Vexatious Persons Working Group. There had been one meeting held and one cancelled due to illness. Discussions had been constructive and the group felt the work should be from a more positive perspective and proposed to pursue the issue as a 'Residents' Charter' where treatment of vexatious communications would form part.

Resolved: *That:*

The name and terms of reference for the Vexatious Persons Policy Working Group be changed to the Residents' Charter Working Group.

13. UNDISCHARGED RESOLUTIONS

[Attached: Report]

Lead: Chair of Finance

Action: *There were no undischarged resolutions.*

14. LETTERS OF THANKS**14.1 Sandbach Concert Series**

Attached: [Letter of thanks from Sandbach Concert Series]

Lead: Chair of Finance

Action: *Thanks were received.*

15. CORRESPONDENCE

No Correspondence was received.

16. ITEMS FOR THE NEXT MEETING

Draft Sponsorship Policy

17. DATE AND TIME OF NEXT MEETINGS

The date of the next meeting is TBC.

17. EXCLUSION OF PUBLIC AND PRESS

Resolved: No items were to be considered under the Public Bodies (admission to Meetings) Act 1960, the public and accredited representatives of newspaper be excluded from the meeting for items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.

Meeting Closed 7.45pm

Cllr A Smith

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	<u>Actual</u>
<u>Current Assets</u>	
Total Current Assets	1,202,760
<u>Current Liabilities</u>	
Total Current Liabilities	<u>39,496</u>
Net Current Assets	1,163,264
Total Assets less Current Liabilities	<u>1,163,264</u>
<u>Represented by :-</u>	
Total Equity	<u>1,163,264</u>

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<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
100	Debtors			6,598.90	
105	VAT Control A/c			6,658.34	
110	Prepayments			351.78	
120	Bar Stock			2,637.70	
150	Cinema Float			100.00	
152	Town Hall Float			650.00	
200	Current/Reserve Bank A/c			1,100,742.66	
202	Bonus Saver			85,203.72	
250	Petty Cash			1.67	
280	Credit Card				184.61
310	General Reserves				266,414.71
321	Committed - Gratuity Reserve				319.00
324	Committed reserve - Town Guide				2,751.00
331	Committed res - Website Dev				281.00
332	Comm Res - Car Park				203,716.00
335	Comm Res - Neighbourhood Plan				11,357.52
337	Comm Res - Conservation				10,000.00
340	Comm Res - Assets Management				45,580.00
342	Comm Res - Legal Fees				3,000.00
345	Comm Res - Grants				10,800.00
346	Comm Res - Ind Mkt Project				2,170.75
347	Comm Res - Office Accom Proj				99,500.00
348	Comm Res - Personnel Adverts				1,300.00
349	Comm Res - IT Equipment				800.00
352	Comm res - Roof repairs				1,434.00
354	Comm res -New Van				1,611.00
355	Comm Res - Skate Park				50,000.00
356	Comm Res - Town Hall Equipment				5,200.00
357	Comm Res - Town Hall Kitchen				4,134.00
358	Comm Res - Town Hall Works				25,000.00
359	Comm Res - Short Term Projects				30,001.00
361	Comm Res - Public T refurb				50,000.00
364	Comm Res - Community Levy				5,863.00
365	Comm Res - Condition Survey				60,490.00
368	Comm Res - Loan repayment				63,080.00
500	Creditors				10,084.80
510	Accruals				13,536.20
565	Deposits				15,874.70
1176	Precept	100	Town Council Income		347,655.00
1190	Interest Received	100	Town Council Income		303.92
1901	Indoor Market Income	191	Indoor Market		9,530.03
1905	Outdoor Market Income	190	Outdoor Market		5,219.88

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<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
1906	Christmas Markets	190	Outdoor Market		1,620.00
1906	Christmas Markets	191	Indoor Market		380.00
1910	Community Events Income	140	Community Events		110.00
1911	Gazebo Income	190	Outdoor Market		1,248.49
4000	Salaries	102	Staff Costs	33,970.94	
4001	Employer's NI	102	Staff Costs	3,666.91	
4002	Employer's Superannuation	102	Staff Costs	5,673.70	
4100	Mayor's Allowance	101	Administration	500.01	
4101	Civic & Ceremonial	101	Administration	426.07	
4110	ICT Support/Packages	101	Administration	2,433.58	
4111	Subscriptions	101	Administration	2,141.21	
4111	Subscriptions	180	Sandbach Town Hall	52.48	
4111	Subscriptions	191	Indoor Market	52.49	
4112	Audit Fees Internal & External	101	Administration	765.00	
4114	Accountancy Support	101	Administration	3,611.00	
4115	Office 365/Outlook (Emails)	101	Administration	588.42	
4120	Insurance	101	Administration	879.80	
4123	Telephones	101	Administration	700.90	
4130	Stationery	101	Administration	231.70	
4131	Photocopying	101	Administration	320.26	
4141	Office Equipment/Furniture	101	Administration	1,078.28	
4144	STC Work Wear	101	Administration	273.50	
4145	Financial Software	101	Administration	1,110.00	
4150	Travelling Expenses	101	Administration	10.80	
4151	Training	101	Administration	595.00	
4197	Bank Charges	101	Administration	541.94	
4198	Cleaning	101	Administration	641.50	
4310	Website Maintenance	101	Administration	409.00	
4500	Transport Festival	110	Grants/Discretionary Payments	5,000.00	
4515	Concert Series	110	Grants/Discretionary Payments	3,500.00	
4530	Community Grants	110	Grants/Discretionary Payments	7,810.00	
4560	Churchyard Maintenance	110	Grants/Discretionary Payments	1,580.00	
4573	Woodland and Wildlife	110	Grants/Discretionary Payments	2,000.00	
4614	Office Project	400	Projects	3,493.00	
4619	Car Parks refurbishment	182	Car Parks	1,124.50	
4660	Allotments	110	Grants/Discretionary Payments	1,000.00	
4670	New Purchases/Projects	180	Sandbach Town Hall	1,311.63	
4806	Refreshment sales	180	Sandbach Town Hall		140.00
4807	Cinema Income	180	Sandbach Town Hall		1,526.71
4820	Community Events	140	Community Events	9,064.27	
4831	Town Hall Events Costs	180	Sandbach Town Hall	209.00	
4838	Cinema Costs	180	Sandbach Town Hall	1,315.04	

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4840	Refreshment purchases	101	Administration	9.33	
4840	Refreshment purchases	180	Sandbach Town Hall	398.36	
4850	Legal and professional fes	101	Administration	7,948.85	
6000	Town Hall HireFees-Commercial	180	Sandbach Town Hall		11,071.33
6002	Town Hall Bar Income	180	Sandbach Town Hall		10,976.39
6004	Town Hall Bar Income Pre paid	180	Sandbach Town Hall		650.00
6005	Town Hall Shop Units	184	Town Hall Shop Units		3,962.46
6010	Town Hall Bar Purchases	180	Sandbach Town Hall	3,242.86	
6020	Town Hall Salaries	180	Sandbach Town Hall	13,088.54	
6021	Employers NIC	180	Sandbach Town Hall	791.07	
6021	Employers NIC	190	Outdoor Market	774.00	
6021	Employers NIC	191	Indoor Market	515.42	
6022	Superannuation	180	Sandbach Town Hall	2,257.52	
6022	Superannuation	190	Outdoor Market	1,159.32	
6022	Superannuation	191	Indoor Market	1,905.22	
6023	Market wages	190	Outdoor Market	12,658.14	
6023	Market wages	191	Indoor Market	6,159.71	
6080	Maintenance	180	Sandbach Town Hall	3,070.17	
6080	Maintenance	191	Indoor Market	3.74	
6100	Light and Heat	180	Sandbach Town Hall	3,915.60	
6100	Light and Heat	184	Town Hall Shop Units		966.40
6100	Light and Heat	190	Outdoor Market	91.41	
6100	Light and Heat	191	Indoor Market	1,657.83	
6100	Light and Heat	200	Public Conveniences	138.08	
6110	Rates and Water	180	Sandbach Town Hall	2,247.53	
6110	Rates and Water	190	Outdoor Market	2,120.64	
6110	Rates and Water	191	Indoor Market	3,597.60	
6110	Rates and Water	200	Public Conveniences	141.63	
6120	Repairs	191	Indoor Market	540.00	
6120	Repairs	200	Public Conveniences	250.00	
6140	Waste Disposal	101	Administration	56.16	
6140	Waste Disposal	180	Sandbach Town Hall	555.72	
6140	Waste Disposal	190	Outdoor Market	1,684.74	
6140	Waste Disposal	191	Indoor Market	350.49	
6150	Security	180	Sandbach Town Hall	22.00	
6200	Motor expenses	190	Outdoor Market	205.82	
6220	Cleaning	180	Sandbach Town Hall	1,366.17	
6220	Cleaning	191	Indoor Market	641.50	
6230	Equipment renewals	180	Sandbach Town Hall	513.47	
6230	Equipment renewals	190	Outdoor Market	212.64	
6230	Equipment renewals	191	Indoor Market	59.95	
6240	Glassware	180	Sandbach Town Hall	86.97	

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<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
6280	Telephone	180	Sandbach Town Hall	250.92	
6280	Telephone	190	Outdoor Market	28.81	
6280	Telephone	191	Indoor Market	22.04	
6290	Advertising	101	Administration	1,059.50	
6290	Advertising	191	Indoor Market	633.50	
6291	Market Hall Advertising	191	Indoor Market	644.13	
6340	Marketing	180	Sandbach Town Hall	812.00	
6351	Town Hall Units Expenditure	184	Town Hall Shop Units	140.49	
6352	Christmas Market costs	190	Outdoor Market	74.10	
6400	Supplies (Public Conveniences)	200	Public Conveniences	101.94	
6406	Contract Cleaning	200	Public Conveniences	3,276.00	
7000	Public Works Loan Board	180	Sandbach Town Hall	12,335.57	
9000	Transfer from EMR	110	Grants/Discretionary Payments		5,000.00
Trial Balance Totals :				1,394,843.90	1,394,843.90
Difference				0.00	

Summary Profit and Loss Account - Excluding Stock Movement

Month 3 Date 30/06/2022

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	<u>Month Actual</u>	<u>YTD Actual</u>
Total Sales/Income	<u>18,086</u>	<u>394,394</u>
Total Direct Expenditure	<u>1,156</u>	<u>5,175</u>
Gross Profit	16,930	389,220
% Gross Profit to Sales	93.61%	98.69%
Total Indirect/Overhead Expenditure	<u>68,990</u>	<u>185,758</u>
Operating Profit	(52,060)	203,461
% Operating Profit	-287.84%	51.59%

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Summary Income & Expenditure by Budget Heading 30/06/2022

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Month No: 3

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	
100	Town Council Income	Income	101	347,959	695,710	347,751		50.0%	
101	Administration	Expenditure	5,892	26,332	92,980	66,648	66,648	28.3%	
102	Staff Costs	Expenditure	20,067	43,312	264,000	220,688	220,688	16.4%	
105	Publicity	Expenditure	0	0	3,500	3,500	3,500	0.0%	
110	Grants/Discretionary Payments	Expenditure	14,760	20,890	111,380	90,490	90,490	18.8%	
	plus Transfer from EMR		0	5,000					
	less Transfer to EMR		0	0					
	Movement to/(from) Gen Reserve		<u>(14,760)</u>	<u>(15,890)</u>					
140	Community Events	Income	110	110	0	(110)		0.0%	
		Expenditure	3,178	9,064	20,500	11,436	11,436	44.2%	
	Movement to/(from) Gen Reserve		<u>(3,068)</u>	<u>(8,954)</u>					
180	Sandbach Town Hall	Income	7,545	24,364	131,500	107,136		18.5%	
		Expenditure	12,098	47,843	231,235	183,392	183,392	20.7%	
	Movement to/(from) Gen Reserve		<u>(4,552)</u>	<u>(23,478)</u>					
182	Car Parks	Expenditure	0	1,125	10,500	9,376	9,376	10.7%	
184	Town Hall Shop Units	Income	1,321	3,962	15,850	11,888		25.0%	
		Expenditure	(929)	(826)	1,500	2,326	2,326	(55.1%)	
	Movement to/(from) Gen Reserve		<u>2,250</u>	<u>4,788</u>					
185	Ranger	Expenditure	0	0	7,500	7,500	7,500	0.0%	
190	Outdoor Market	Income	4,790	8,088	37,000	28,912		21.9%	
		Expenditure	7,354	19,010	94,490	75,480	75,480	20.1%	
	Net Income over Expenditure		<u>(2,564)</u>	<u>(10,921)</u>	<u>(57,490)</u>	<u>(46,569)</u>			
	plus Transfer from EMR		0	0					
	Movement to/(from) Gen Reserve		<u>(2,564)</u>	<u>(10,921)</u>					
191	Indoor Market	Income	4,219	9,910	35,000	25,090		28.3%	
		Expenditure	6,573	16,784	48,335	31,551	31,551	34.7%	
	Movement to/(from) Gen Reserve		<u>(2,354)</u>	<u>(6,874)</u>					
200	Public Conveniences	Expenditure	1,153	3,908	21,600	17,692	17,692	18.1%	
400	Projects	Expenditure	0	3,493	35,000	31,507	31,507	10.0%	
	plus Transfer from EMR		0	0					
	less Transfer to EMR		0	0					
	Movement to/(from) Gen Reserve		<u>0</u>	<u>(3,493)</u>					
	Grand Totals:- Income		18,086	394,394	915,060	520,666		43.1%	
	Expenditure		70,146	190,933	942,520	751,587	0	751,587	20.3%
	Net Income over Expenditure		<u>(52,060)</u>	<u>203,461</u>	<u>(27,460)</u>	<u>(230,921)</u>			
	plus Transfer from EMR		0	5,000					
	less Transfer to EMR		0	0					
	Movement to/(from) Gen Reserve		<u>(52,060)</u>	<u>208,461</u>					

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Detailed Income & Expenditure by Budget Heading 30/06/2022

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Month No: 3

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100 Town Council Income							
1176 Precept	0	347,655	695,310	347,655			50.0%
1190 Interest Received	101	304	400	96			76.0%
Town Council Income :- Income	101	347,959	695,710	347,751			50.0%
Net Income	101	347,959	695,710	347,751			
101 Administration							
4840 Refreshment purchases	0	9	0	(9)		(9)	0.0%
Administration :- Direct Expenditure	0	9	0	(9)	0	(9)	
4100 Mayor's Allowance	200	500	2,000	1,500	1,500	1,500	25.0%
4101 Civic & Ceremonial	413	426	2,500	2,074	2,074	2,074	17.0%
4110 ICT Support/Packages	584	2,434	7,500	5,066	5,066	5,066	32.4%
4111 Subscriptions	162	2,141	4,000	1,859	1,859	1,859	53.5%
4112 Audit Fees Internal & External	0	765	5,180	4,415	4,415	4,415	14.8%
4114 Accountancy Support	0	3,611	8,200	4,589	4,589	4,589	44.0%
4115 Office 365/Outlook (Emails)	252	588	0	(588)	(588)	(588)	0.0%
4120 Insurance	452	880	10,000	9,120	9,120	9,120	8.8%
4123 Telephones	194	701	2,500	1,799	1,799	1,799	28.0%
4130 Stationery	90	232	1,000	768	768	768	23.2%
4131 Photocopying	87	320	1,000	680	680	680	32.0%
4135 Postages	0	0	400	400	400	400	0.0%
4136 Election costs	0	0	8,000	8,000	8,000	8,000	0.0%
4141 Office Equipment/Furniture	1,078	1,078	3,000	1,922	1,922	1,922	35.9%
4142 Office Maintenance	0	0	500	500	500	500	0.0%
4144 STC Work Wear	274	274	0	(274)	(274)	(274)	0.0%
4145 Financial Software	989	1,110	1,100	(10)	(10)	(10)	100.9%
4150 Travelling Expenses	0	11	500	489	489	489	2.2%
4151 Training	175	595	4,000	3,405	3,405	3,405	14.9%
4152 HR & H&S Support	0	0	5,000	5,000	5,000	5,000	0.0%
4197 Bank Charges	183	542	2,500	1,958	1,958	1,958	21.7%
4198 Cleaning	49	642	0	(642)	(642)	(642)	0.0%
4199 Other Expenses	0	0	100	100	100	100	0.0%
4310 Website Maintenance	0	409	0	(409)	(409)	(409)	0.0%
4630 Legal Fees	0	0	1,500	1,500	1,500	1,500	0.0%
4670 New Purchases/Projects	0	0	20,000	20,000	20,000	20,000	0.0%
4850 Legal and professional fes	0	7,949	0	(7,949)	(7,949)	(7,949)	0.0%
6140 Waste Disposal	0	56	1,500	1,444	1,444	1,444	3.7%
6290 Advertising	710	1,060	1,000	(60)	(60)	(60)	106.0%
Administration :- Indirect Expenditure	5,892	26,322	92,980	66,658	0	66,658	28.3%
Net Expenditure	(5,892)	(26,332)	(92,980)	(66,648)			

Detailed Income & Expenditure by Budget Heading 30/06/2022

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Month No: 3

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
102 Staff Costs							
4000 Salaries	14,615	33,971	145,400	111,429		111,429	23.4%
4001 Employer's NI	2,519	3,667	15,700	12,033		12,033	23.4%
4002 Employer's Superannuation	2,932	5,674	32,900	27,226		27,226	17.2%
4003 Staff Restructure	0	0	70,000	70,000		70,000	0.0%
Staff Costs :- Indirect Expenditure	20,067	43,312	264,000	220,688	0	220,688	16.4%
Net Expenditure	(20,067)	(43,312)	(264,000)	(220,688)			
105 Publicity							
4300 Newsletter Printing	0	0	2,500	2,500		2,500	0.0%
4310 Website Maintenance	0	0	1,000	1,000		1,000	0.0%
Publicity :- Indirect Expenditure	0	0	3,500	3,500	0	3,500	0.0%
Net Expenditure	0	0	(3,500)	(3,500)			
110 Grants/Discretionary Payments							
4500 Transport Festival	0	5,000	12,000	7,000		7,000	41.7%
4503 Hanging Baskets	0	0	8,500	8,500		8,500	0.0%
4508 Christmas Lights	0	0	26,500	26,500		26,500	0.0%
4515 Concert Series	3,500	3,500	3,500	0		0	100.0%
4530 Community Grants	6,680	7,810	30,000	22,190		22,190	26.0%
4550 Foden's Sponsorship	0	0	7,500	7,500		7,500	0.0%
4551 Town Crier Honorarium	0	0	750	750		750	0.0%
4560 Churchyard Maintenance	1,580	1,580	1,580	0		0	100.0%
4573 Woodland and Wildlife	2,000	2,000	2,000	0		0	100.0%
4599 Other Regular Donations	0	0	300	300		300	0.0%
4601 Sandbach Partnership	0	0	10,000	10,000		10,000	0.0%
4611 Remembrance Parade	0	0	2,000	2,000		2,000	0.0%
4640 CCTV Contribution	0	0	5,750	5,750		5,750	0.0%
4660 Allotments	1,000	1,000	1,000	0		0	100.0%
Grants/Discretionary Payments :- Indirect Expenditure	14,760	20,890	111,380	90,490	0	90,490	18.8%
Net Expenditure	(14,760)	(20,890)	(111,380)	(90,490)			
9000 plus Transfer from EMR	0	5,000					
Movement to/(from) Gen Reserve	(14,760)	(15,890)					
140 Community Events							
1910 Community Events Income	110	110	0	(110)			0.0%
Community Events :- Income	110	110	0	(110)			

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
4820 Community Events	3,178	9,064	20,500	11,436		11,436	44.2%
Community Events :- Indirect Expenditure	3,178	9,064	20,500	11,436	0	11,436	44.2%
Net Income over Expenditure	(3,068)	(8,954)	(20,500)	(11,546)			
180 Sandbach Town Hall							
4801 Ticket Income	0	0	8,000	8,000			0.0%
4806 Refreshment sales	35	140	8,000	7,860			1.8%
4807 Cinema Income	476	1,527	5,500	3,973			27.8%
6000 Town Hall HireFees-Commercial	3,557	11,071	60,000	48,929			18.5%
6002 Town Hall Bar Income	3,477	10,976	50,000	39,024			22.0%
6004 Town Hall Bar Income Pre paid	0	650	0	(650)			0.0%
Sandbach Town Hall :- Income	7,545	24,364	131,500	107,136			18.5%
4831 Town Hall Events Costs	0	209	5,000	4,791		4,791	4.2%
4838 Cinema Costs	275	1,315	5,500	4,185		4,185	23.9%
4840 Refreshment purchases	254	398	4,000	3,602		3,602	10.0%
6010 Town Hall Bar Purchases	627	3,243	20,000	16,757		16,757	16.2%
Sandbach Town Hall :- Direct Expenditure	1,156	5,165	34,500	29,335	0	29,335	15.0%
4111 Subscriptions	17	52	0	(52)		(52)	0.0%
4670 New Purchases/Projects	0	1,312	3,000	1,688		1,688	43.7%
6020 Town Hall Salaries	4,180	13,089	65,200	52,111		52,111	20.1%
6021 Employers NIC	359	791	4,500	3,709		3,709	17.6%
6022 Superannuation	1,437	2,258	9,300	7,042		7,042	24.3%
6070 Training	0	0	1,500	1,500		1,500	0.0%
6080 Maintenance	1,830	3,070	8,000	4,930		4,930	38.4%
6090 Health and Safety	0	0	500	500		500	0.0%
6091 Covid-19	0	0	1,000	1,000		1,000	0.0%
6100 Light and Heat	885	3,916	19,000	15,084		15,084	20.6%
6110 Rates and Water	1,002	2,248	12,000	9,752		9,752	18.7%
6120 Repairs	0	0	5,000	5,000		5,000	0.0%
6124 Condition Survey	0	0	2,380	2,380		2,380	0.0%
6140 Waste Disposal	117	556	2,000	1,444		1,444	27.8%
6150 Security	0	22	500	478		478	4.4%
6220 Cleaning	169	1,366	13,500	12,134		12,134	10.1%
6230 Equipment renewals	7	513	3,000	2,487		2,487	17.1%
6240 Glassware	0	87	0	(87)		(87)	0.0%
6280 Telephone	125	251	5,000	4,749		4,749	5.0%
6300 Performing Rights Licence	0	0	1,000	1,000		1,000	0.0%
6310 Premises Licence	0	0	2,500	2,500		2,500	0.0%
6340 Marketing	812	812	2,000	1,188		1,188	40.6%

Detailed Income & Expenditure by Budget Heading 30/06/2022

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Month No: 3

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
6350 Irrecoverable VAT	0	0	6,250	6,250		6,250	0.0%
7000 Public Works Loan Board	0	12,336	29,605	17,269		17,269	41.7%
Sandbach Town Hall :- Indirect Expenditure	10,941	42,677	196,735	154,058	0	154,058	21.7%
Net Income over Expenditure	(4,552)	(23,478)	(99,735)	(76,257)			
182 Car Parks							
4619 Car Parks refurbishment	0	1,125	10,000	8,876		8,876	11.2%
6080 Maintenance	0	0	500	500		500	0.0%
Car Parks :- Indirect Expenditure	0	1,125	10,500	9,376	0	9,376	10.7%
Net Expenditure	0	(1,125)	(10,500)	(9,376)			
184 Town Hall Shop Units							
6005 Town Hall Shop Units	1,321	3,962	15,850	11,888			25.0%
Town Hall Shop Units :- Income	1,321	3,962	15,850	11,888			25.0%
6100 Light and Heat	(966)	(966)	0	966		966	0.0%
6351 Town Hall Units Expenditure	38	140	1,500	1,360		1,360	9.4%
Town Hall Shop Units :- Indirect Expenditure	(929)	(826)	1,500	2,326	0	2,326	(55.1%)
Net Income over Expenditure	2,250	4,788	14,350	9,562			
185 Ranger							
6200 Motor expenses	0	0	1,000	1,000		1,000	0.0%
6230 Equipment renewals	0	0	6,500	6,500		6,500	0.0%
Ranger :- Indirect Expenditure	0	0	7,500	7,500	0	7,500	0.0%
Net Expenditure	0	0	(7,500)	(7,500)			
190 Outdoor Market							
1905 Outdoor Market Income	2,524	5,220	30,000	24,780			17.4%
1906 Christmas Markets	1,620	1,620	5,000	3,380			32.4%
1911 Gazebo Income	646	1,248	2,000	752			62.4%
Outdoor Market :- Income	4,790	8,088	37,000	28,912			21.9%
6021 Employers NIC	529	774	2,600	1,826		1,826	29.8%
6022 Superannuation	593	1,159	6,800	5,641		5,641	17.0%
6023 Market wages	5,051	12,658	44,900	32,242		32,242	28.2%
6070 Training	0	0	800	800		800	0.0%
6080 Maintenance	0	0	2,000	2,000		2,000	0.0%
6090 Health and Safety	0	0	450	450		450	0.0%

Detailed Income & Expenditure by Budget Heading 30/06/2022

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Month No: 3

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
6100 Light and Heat	24	91	625	534		534	14.6%
6110 Rates and Water	708	2,121	8,250	6,129		6,129	25.7%
6120 Repairs	0	0	500	500		500	0.0%
6124 Condition Survey	0	0	5,390	5,390		5,390	0.0%
6140 Waste Disposal	452	1,685	5,000	3,315		3,315	33.7%
6200 Motor expenses	1	206	4,500	4,294		4,294	4.6%
6230 Equipment renewals	(15)	213	3,000	2,787		2,787	7.1%
6280 Telephone	12	29	175	146		146	16.5%
6290 Advertising	0	0	2,500	2,500		2,500	0.0%
6350 Irrecoverable VAT	0	0	1,000	1,000		1,000	0.0%
6352 Christmas Market costs	0	74	6,000	5,926		5,926	1.2%
Outdoor Market :- Indirect Expenditure	7,354	19,010	94,490	75,480	0	75,480	20.1%
Net Income over Expenditure	(2,564)	(10,921)	(57,490)	(46,569)			
191 Indoor Market							
1901 Indoor Market Income	3,839	9,530	35,000	25,470			27.2%
1906 Christmas Markets	380	380	0	(380)			0.0%
Indoor Market :- Income	4,219	9,910	35,000	25,090			28.3%
4111 Subscriptions	18	52	0	(52)		(52)	0.0%
6021 Employers NIC	346	515	1,300	785		785	39.6%
6022 Superannuation	1,506	1,905	3,800	1,895		1,895	50.1%
6023 Market wages	2,652	6,160	16,000	9,840		9,840	38.5%
6070 Training	0	0	260	260		260	0.0%
6080 Maintenance	0	4	800	796		796	0.5%
6090 Health and Safety	0	0	450	450		450	0.0%
6100 Light and Heat	359	1,658	7,500	5,842		5,842	22.1%
6110 Rates and Water	983	3,598	6,700	3,102		3,102	53.7%
6120 Repairs	540	540	1,600	1,060		1,060	33.8%
6124 Condition Survey	0	0	1,400	1,400		1,400	0.0%
6140 Waste Disposal	75	350	1,300	950		950	27.0%
6220 Cleaning	49	642	500	(142)		(142)	128.3%
6230 Equipment renewals	0	60	1,000	940		940	6.0%
6280 Telephone	5	22	100	78		78	22.0%
6290 Advertising	0	634	0	(634)		(634)	0.0%
6291 Market Hall Advertising	40	644	2,500	1,856		1,856	25.8%
6350 Irrecoverable VAT	0	0	3,125	3,125		3,125	0.0%
Indoor Market :- Indirect Expenditure	6,573	16,784	48,335	31,551	0	31,551	34.7%
Net Income over Expenditure	(2,354)	(6,874)	(13,335)	(6,461)			

Detailed Income & Expenditure by Budget Heading 30/06/2022

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Month No: 3

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
200 Public Conveniences							
6100 Light and Heat	43	138	750	612		612	18.4%
6110 Rates and Water	0	142	600	458		458	23.6%
6120 Repairs	0	250	1,000	750		750	25.0%
6140 Waste Disposal	0	0	250	250		250	0.0%
6400 Supplies (Public Conveniences)	102	102	1,000	898		898	10.2%
6402 Vandalism Repairs	0	0	1,500	1,500		1,500	0.0%
6406 Contract Cleaning	1,008	3,276	16,500	13,224		13,224	19.9%
Public Conveniences :- Indirect Expenditure	1,153	3,908	21,600	17,692	0	17,692	18.1%
Net Expenditure	(1,153)	(3,908)	(21,600)	(17,692)			
400 Projects							
4614 Office Project	0	3,493	25,000	21,507		21,507	14.0%
4667 Asset Maintenance Prov	0	0	10,000	10,000		10,000	0.0%
Projects :- Indirect Expenditure	0	3,493	35,000	31,507	0	31,507	10.0%
Net Expenditure	0	(3,493)	(35,000)	(31,507)			
Grand Totals:- Income	18,086	394,394	915,060	520,666			43.1%
Expenditure	70,146	190,933	942,520	751,587	0	751,587	20.3%
Net Income over Expenditure	(52,060)	203,461	(27,460)	(230,921)			
plus Transfer from EMR	0	5,000					
Movement to/(from) Gen Reserve	(52,060)	208,461					

**Bank Reconciliation Statement as at 30/04/2022
for Cashbook 1 - Current/Reserve Bank A/c's**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account 72702729	30/04/2022	2201	1,000.00
Business Reserve 91519578	30/04/2022	2201	1,202,945.99
			<u>1,203,945.99</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
25/10/2021 RE21711 Hitched Inv payment to trace		-838.80	
			<u>-838.80</u>
			1,204,784.79
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			1,204,784.79
		Balance per Cash Book is :-	1,204,784.79
		Difference is :-	0.00

**Bank Reconciliation Statement as at 31/05/2022
for Cashbook 1 - Current/Reserve Bank A/c's**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account 72702729	31/05/2022	2202	1,000.00
Business Reserve 91519578	31/05/2022	2202	1,167,358.73
			<u>1,168,358.73</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
25/10/2021 RE21711 Hitched Inv payment to trace		-838.80	
			<u>-838.80</u>
			1,169,197.53
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			1,169,197.53
		Balance per Cash Book is :-	1,169,197.53
		Difference is :-	0.00

**Bank Reconciliation Statement as at 30/06/2022
for Cashbook 1 - Current/Reserve Bank A/c's**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account 72702729	30/06/2022	2203	1,000.00
Business Reserve 91519578	30/06/2022	2203	1,098,903.86
			<u>1,099,903.86</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
25/10/2021 RE21711 Hitched Inv payment to trace		-838.80	
			<u>-838.80</u>
			<u>1,100,742.66</u>
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			<u>1,100,742.66</u>
		Balance per Cash Book :-	1,100,742.66
		Difference is :-	0.00

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**Bank Reconciliation Statement as at 30/04/2022
for Cashbook 2 - Bonus Saver**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Bonus Saver A/c 52505359	30/04/2022	2201	85,189.25
			<u>85,189.25</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			85,189.25
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			85,189.25
		Balance per Cash Book is :-	85,189.25
		Difference is :-	0.00

**Bank Reconciliation Statement as at 31/05/2022
for Cashbook 2 - Bonus Saver**

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<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Bonus Saver A/c 52505359	31/05/2022	2202	85,196.72
			<u>85,196.72</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			85,196.72
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			85,196.72
		Balance per Cash Book is :-	85,196.72
		Difference is :-	0.00

Date: 14/07/2022

Sandbach Town Council

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Time: 10:28

**Bank Reconciliation Statement as at 30/06/2022
for Cashbook 2 - Bonus Saver**

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User: AO

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Bonus Saver A/c 52505359	30/06/2022	2203	85,203.72
			<hr/> 85,203.72
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			85,203.72
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			85,203.72
		Balance per Cash Book is :-	85,203.72
		Difference is :-	0.00

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**Bank Reconciliation Statement as at 30/04/2022
for Cashbook 3 - Petty Cash**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	30/04/2022	2201	7.22
			<u>7.22</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			7.22
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			7.22
		Balance per Cash Book is :-	7.22
		Difference is :-	0.00

**Bank Reconciliation Statement as at 31/05/2022
for Cashbook 3 - Petty Cash****5**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	31/05/2022	2202	-4.77
			<hr/>
			-4.77
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/>
			0.00
			<hr/>
			-4.77
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/>
			0.00
			<hr/>
			-4.77
		Balance per Cash Book is :-	-4.77
		Difference is :-	0.00

**Bank Reconciliation Statement as at 30/06/2022
for Cashbook 3 - Petty Cash**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Petty Cash	30/06/2022	2203	1.67
			<u>1.67</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			1.67
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			1.67
		Balance per Cash Book is :-	1.67
		Difference is :-	0.00

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**Bank Reconciliation Statement as at 30/04/2022
for Cashbook 7 - Credit Card**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Credit Card	30/04/2022	2201	-277.36
			<hr/> -277.36
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			-277.36
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			-277.36
		Balance per Cash Book is :-	-277.36
		Difference is :-	0.00

**Bank Reconciliation Statement as at 31/05/2022
for Cashbook 7 - Credit Card****5**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Credit Card	31/05/2022	2202	-443.41
			<hr/> -443.41
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			-443.41
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			-443.41
		Balance per Cash Book :-	-443.41
		Difference is :-	0.00

**Bank Reconciliation Statement as at 30/06/2022
for Cashbook 7 - Credit Card****5**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Credit Card	30/06/2022	2203	-184.61
			<u>-184.61</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			-184.61
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			-184.61
		Balance per Cash Book is :-	-184.61
		Difference is :-	0.00

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List of Payments made between 01/04/2022 and 30/06/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/04/2022	Prism Solutions	22417	150.55		Telephones Feb22
01/04/2022	BACS P/L Pymnt Page 1025	BACS Pymnt	3,686.88		BACS P/L Pymnt Page 1025
01/04/2022	Iceland Foods Ltd.	22411	9.00		Bar Supplies
01/04/2022	Handy Household	22411	69.90		Bar Supplies
01/04/2022	Waitrose	22411	8.40		Ice Cubes for the Bar
01/04/2022	Cheshire East Council	22418	621.50		Rates
01/04/2022	Cheshire East Council	22419	695.00		Rates
01/04/2022	Cheshire East Council	22420-437	985.37		Rates
04/04/2022	Legal and General	DD	213.78		Insurance
07/04/2022	BT	22458	77.59		Telephones/BB Mar22
08/04/2022	BACS P/L Pymnt Page 1027	BACS Pymnt	3,717.99		BACS P/L Pymnt Page 1027
11/04/2022	The Fuel Card People	22478	1.44		Motor Expenses
12/04/2022	Evo Payments International	22481	65.54		Card Machine Charges
14/04/2022	West Merica Energy	22500	2,722.01		P/Conv Electric Feb22
14/04/2022	BACS P/L Pymnt Page 1029	BACS Pymnt	3,615.79		BACS P/L Pymnt Page 1029
14/04/2022	██████████	22491	167.50		Deposit Refund
14/04/2022	Monthly Payroll	22492	17,191.45		Monthly Payroll
19/04/2022	EE Limited	22510	20.34		IDM & ODM Mobile charges
19/04/2022	Natwest Bank	22509	20.80		Bankline Charges
22/04/2022	BACS P/L Pymnt Page 1032	BACS Pymnt	2,426.77		BACS P/L Pymnt Page 1032
22/04/2022	█	22521	17,643.00		Payroll
22/04/2022	The Gourmet Cafe	22522	74.10		Xmas Mkt Drinks
25/04/2022	Prism Solutions	22535	1,082.39		Telephones/BB/ICT
28/04/2022	Credit Card	DD22546	214.25		C/Card transfer
29/04/2022	BACS P/L Pymnt Page 1033	BACS Pymnt	28,557.05		BACS P/L Pymnt Page 1033
29/04/2022	Natwest	22550	87.48		Bank Charges
29/04/2022	Sandbach Festival of Transport	22551	5,000.00		Annual Grant
29/04/2022	HMRC	22554	6,577.98		HMRC APR22
29/04/2022	Cheshire Pension Fund	22555	4,217.52		Apr22 Pension Contribution
03/05/2022	Prism Solutions	22567	150.55		Telephones Mar 2022
03/05/2022	Cheshire East Council	22568	624.00		Rates
03/05/2022	Cheshire East Council	22569	699.00		Rates
03/05/2022	Cheshire East Council	22570-587	983.00		Rates
04/05/2022	Petty Cash	5576/22591	200.00		Petty Cash Cheque
04/05/2022	Legal and General	22592	213.78		Insurance
06/05/2022	BACS P/L Pymnt Page 1036	BACS Pymnt	4,609.66		BACS P/L Pymnt Page 1036
06/05/2022	██████████	22616	10.80		Travel Expenses
06/05/2022	Phil's Sweets	22610	21.00		Mkt Promotional Supplies
06/05/2022	Handy Household	22610	7.48		Mkt Maintenance Supplies
06/05/2022	Aldi	22610	27.96		IDM Promotional Supplies
06/05/2022	Waitrose	22610	12.00		Mkt Promotional Supplies
06/05/2022	Aldi	22610	25.96		IDM Promotional Supplies
06/05/2022	Handy Household	22610	-2.99		Removal of item from receipt
09/05/2022	The Fuel Card People	22625	1.44		Motor Expenses
09/05/2022	BT	22626	81.99		Phones & BB Apr22
12/05/2022	Evo Payments International	22639	87.76		Card Machine Charges Apr22
13/05/2022	BACS P/L Pymnt Page 1038	BACS Pymnt	1,594.47		BACS P/L Pymnt Page 1038

List of Payments made between 01/04/2022 and 30/06/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
13/05/2022	Monthly Payroll	22648	16,779.25		MAY22 Payroll
16/05/2022	EE Limited	22658	20.34		IDM & ODM Mobile charges
16/05/2022	Bankline Charges	22657	27.60		Bankline Charges
16/05/2022	Public Works Loan	22659	12,335.57		Loan Repayment
17/05/2022	West Merica Energy	22662	2,619.03		Electricity charges Mar22
20/05/2022	BACS P/L Pymnt Page 1039	BACS Pymnt	4,883.62		BACS P/L Pymnt Page 1039
20/05/2022	BACS P/L Pymnt Page 1040	BACS Pymnt	5,347.18		BACS P/L Pymnt Page 1040
20/05/2022	Sandbach Footpath Group	22680	350.00		Community Grant
20/05/2022	Friends of Elworth Park	22672	200.00		Jubilee Grant
20/05/2022	PCC of Sandbach Heath	22673	200.00		Jubilee Grant
20/05/2022	Elworth Hall Farm Residents As	22678	180.00		Jubilee Grant
20/05/2022	Elworth Hall School Associatio	22679	200.00		Jubilee Grant
25/05/2022	Prism Solutions	22695	1,058.26		Monthly Telephones/BB/ICT
30/05/2022	Credit Card	22704	277.36		Credit Card Transfer
30/05/2022	The Fuel Card People	22703	79.16		Motor Expenses
31/05/2022	Natwest	22707	69.01		Bank Charges
01/06/2022	Cheshire East Council	DD	624.00		TH Rates
01/06/2022	Cheshire East Council	DD	699.00		ODM Rates
01/06/2022	Cheshire East Council	DD	983.00		IDM Rates
01/06/2022	Symphony Hospitality	22730	200.00		Jubilee Grant
01/06/2022	Cheshire Pension Fund	22718	4,213.48		May22 Contribution
01/06/2022	HMRC	22731	6,168.60		May22 Contributions
01/06/2022	Prism Solutions	22732	150.55		Monthly Telephones Apr22
01/06/2022	BACS P/L Pymnt Page 1044	BACS Pymnt	4,093.32		BACS P/L Pymnt Page 1044
06/06/2022	Legal and General	22759	213.78		Insurance
07/06/2022	BT	22763	81.99		Telephones May22
09/06/2022	Petty Cash	5578/22773	250.00		Petty Cash Cheque
09/06/2022		22774/5579	200.00		Jubilee Grant
10/06/2022	Evo Payments International	22777	76.70		Card Machine Charges
13/06/2022	The Fuel Card People	22782	1.44		Motor Expenses
14/06/2022	E Reynolds	22798	30.00		Panto Refund
14/06/2022	BACS P/L Pymnt Page 1046	BACS Pymnt	6,240.05		BACS P/L Pymnt Page 1046
15/06/2022	Natwest	22804	22.80		Bankline Charges
15/06/2022	EE Limited	22806	20.34		Mkt Mobile Charges
15/06/2022	Monthly Payroll	22805	16,219.16		Monthly Payroll
17/06/2022	BACS P/L Pymnt Page 1049	BACS Pymnt	4,154.75		BACS P/L Pymnt Page 1049
17/06/2022	BACS P/L Pymnt Page 1051	BACS Pymnt	495.92		BACS P/L Pymnt Page 1051
22/06/2022	West Merica Energy	22864	2,763.75		TH Electricity Apr22
24/06/2022	BACS P/L Pymnt Page 1052	BACS Pymnt	14,838.70		BACS P/L Pymnt Page 1052
24/06/2022	Amazon	22878	70.92		Operational Expenses
24/06/2022	BACS P/L Pymnt Page 1053	BACS Pymnt	104.08		BACS P/L Pymnt Page 1053
24/06/2022	Cheshire Pension Fund	22871	4,199.99		JUN22 Contributions
24/06/2022	HMRC	22873	6,117.88		HMRC JUN22 Contribution
27/06/2022	Prism Solutions	22890	1,003.36		Monthly ICT Support
28/06/2022	Credit Card	22897	443.41		Credit Card Transfer

List of Payments made between 01/04/2022 and 30/06/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/06/2022	Natwest	22909	68.74		Bank Charges
30/06/2022	Sandbach Concert Series	22910	3,500.00		STC Grant
30/06/2022	St Marys PCC	22911	480.00		Churchyard Maintenance Grant
30/06/2022	Elworth PCC St Peter's Church	22912	240.00		Churchyard Maintenance Grant
30/06/2022	PCC of Christ Church	22913	380.00		Churchyard Maintenance Grant
30/06/2022	Sandbach Allotment Society	22914	1,000.00		Annual Grant
30/06/2022	St John's Church	22915	240.00		Churchyard Maintenance Grant
30/06/2022	Friends of Sandbach Station	22916	280.00		Community Grant
30/06/2022	The Church on Ettiley Heath	22917	240.00		Churchyard Maintenance Grant
30/06/2022	Sandbach Woodland & Wildlife G	22918	2,000.00		STC Grant
30/06/2022	Cheshire Arts For Health	22919	6,000.00		Community Grant
Total Payments			243,005.32		

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Sandbach Town Council
List of BACS & Direct Debit Payments
Q1 2022/2023

Date of payment	BACS/DD	Supplier	Invoice Details	Invoice Date	Invoice No	Amount	RBS Pg
01/04/2022	DD	Prism Solutions	Telephones Feb22	15/03/2022	67222	£150.55	1024
01/04/2022	BACS	Bach 95 Limited	Beer for the Bar	17/03/2022	INV-0181	£288.00	1025
01/04/2022	BACS	CREWE COLOUR PRINTERS LTD	Cinema Tickets Print	16/03/2022	67653	£166.80	1025
01/04/2022	BACS	ChALC	Meetings & Procedures Training	15/03/2022	2021/464	£50.00	1025
01/04/2022	BACS	Hops and Barley LTD	Drinks order for TH Bar	15/03/2022	141660	£488.43	1025
01/04/2022	BACS	Hops and Barley LTD	Drinks Order	15/03/2022	141671	£1,389.99	1025
01/04/2022	BACS	PENNINE GAS	Beer Gas	18/03/2022	135234	£33.60	1025
01/04/2022	BACS	Prism Solutions	IT Support Service	18/03/2022	155494	£289.80	1026
01/04/2022	BACS	Purity Clean	TH/IDM cleaning w/c 14Mar22	20/03/2022	172504	£375.46	1026
01/04/2022	BACS	The Ralphs Group Ltd	P/Conv cleaning w/c 07Mar22	17/03/2022	1520 & 1521	£604.80	1026
07/04/2022	DD	BT	Telephones/BB Mar22	24/03/2022	M112 C4	£77.59	1024
08/04/2022	BACS	Astbury Darlings Soft Play & Bouncy Cast	Soft Play & Bouncy Castle hire	22/03/2022	22/03/22	£50.00	1027
08/04/2022	BACS	BOMFORD OFFICE PRODUCTS	Stationery	29/03/2022	92138	£123.58	1027
08/04/2022	BACS	Citron Hygiene UK Limited	Sanitary Bin for Boardroom	01/04/2022	CN30163707	£67.39	1027
08/04/2022	BACS	Concept Hygiene	Defibrillator & Service 22/23	01/04/2022	145255	£438.00	1027
08/04/2022	BACS	Hard Rock Interiors	IDM Cafe Floor repairs	22/03/2022	22/03/2022	£864.00	1027
08/04/2022	BACS	Magic 4 Children	Entertainer for 16Aug22	04/03/2022	1	£107.00	1027
08/04/2022	BACS	Prism Solutions	ICT Support request of info	23/03/2022	155553	£482.40	1028
08/04/2022	BACS	PURITY CLEAN	Weekly Cleaning w/c 21Mar22	27/03/2022	172508	£364.72	1028
08/04/2022	BACS	STAFFORDSHIRE REELS ON WHEELS	Film hire Fee 2x showings	27/03/2022	SI-205	£360.00	1028
08/04/2022	BACS	Sandbach Party Supplies	Promotional Items IDM	24/03/2022	291	£558.50	1028
08/04/2022	BACS	TRG (The Ralphs Group)	P/Conv cleaning w/c 21Mar22	26/03/2022	1524	£302.40	1028
10/04/2022	DD	EE Mobile	Monthly Charges	07/04/2022	V019790068055	£20.34	1031
11/04/2022	DD	The Fuel Card People	Motor Expenses	31/03/2022	9003010442	£1.44	1024
12/04/2022	DD	Evo Payments International	Card Machine Charges	31/03/2022	03-2022/52895	£65.54	1024
14/04/2022	DD	West Merica Energy	TH Electricity Feb22 Charges	16/03/2022	11190299	£1,474.70	1024
14/04/2022	DD	West Merica Energy	IDM Electricity Feb22 charges	16/03/2022	11190300	£685.98	1024
14/04/2022	DD	West Merica Energy	TH Gas Supply Feb22	16/03/2022	11194990	£503.12	1024
14/04/2022	DD	West Merica Energy	Mkt Store Electricity Feb22	16/03/2022	11192260	£23.18	1024
14/04/2022	DD	West Merica Energy	P/Conv Electric Feb22	16/03/2022	11190302	£35.03	1024
14/04/2022	BACS	Bach 95 Limited	Beer order	31/03/2022	INV-0200	£288.00	1029
14/04/2022	BACS	Discount Displays Ltd	Promotional supplies	31/03/2022	INV451147	£370.20	1029
14/04/2022	BACS	Discount Displays Ltd	Promotional Supplies IDM	31/03/2022	REF219551/1	£653.40	1029
14/04/2022	BACS	FLEXTEL LTD.	TH Mobiles	03/04/2022	FLX 71360	£30.00	1029
14/04/2022	BACS	FLEXTEL LTD.	TH Mobile	03/04/2022	FLX 71374	£118.38	1029
14/04/2022	BACS	Hops and Barley LTD	Drinks order for the Bar	29/03/2022	143287	£346.41	1029
14/04/2022	BACS	Hops and Barley LTD	Drinks order for the Bar	05/04/2022	143973	£319.39	1029
14/04/2022	BACS	Mannings Brewers	Beer order for the Bar	05/04/2022	51300	£78.72	1029
14/04/2022	BACS	PURITY CLEAN	Cleaning Supplies TH/IDM	31/03/2022	172539	£286.97	1030
14/04/2022	BACS	Rialtis Business Solutions Ltd	Weekly Cleaning w/c 28Mar22	03/04/2022	172540	£364.72	1030
14/04/2022	BACS	Rialtis Business Solutions Ltd	Remote training - Bookings	31/03/2022	29436	£240.00	1030
14/04/2022	BACS	Rialtis Business Solutions Ltd	Financial Software annual supp	01/04/2022	SM25368	£145.20	1030
14/04/2022	BACS	TGolf	"The Duke" Banners	01/04/2022	INV021980	£72.00	1030
14/04/2022	BACS	TRG (The Ralphs Group)	P/Conv cleaning w/c 28Mar22	03/04/2022	1527	£302.40	1030
22/04/2022	BACS	Gaskells Waste Services	Waste Disposal Mar21	31/03/2022	P529314	£902.32	1032
22/04/2022	BACS	Purity Clean	Weekly Cleaning w/c 4Apr22	06/04/2022	155782	£482.40	1032
22/04/2022	BACS	Prism Solutions	IT Support info request	10/04/2022	172545	£382.65	1032
22/04/2022	BACS	The Ralphs Group Ltd	Pub/Conv cleaning w/c 04Apr22	11/04/2022	SI-209	£210.00	1032
22/04/2022	BACS	STAFFORDSHIRE REELS ON WHEELS	Film Hire	08/04/2022	INV 306	£75.00	1032
22/04/2022	BACS	Sandbach Party Supplies	Promotion Items	11/04/2022	IN022015	£72.00	1032
22/04/2022	BACS	TGolf	Cinema Banners	10/04/2022	1529	£302.40	1032
25/04/2022	DD	Prism Solutions	Telephones/BB/ICT	25/04/2022	156651	£1,082.39	1024
29/04/2022	BACS	Bach 95 Limited	Bar supplies	11/04/2022	INV-0210	£192.00	1033
29/04/2022	BACS	Cheshire East Borough Council	Election costs 07Oct21	08/02/2022	11700060463	£16,900.89	1033

29/04/2022	BACS	Cheshire East Borough Council	Election Costs Elworth 27Jan22	22/03/2022	11700071568	£10,394.57	1033
29/04/2022	BACS	Hops and Barley LTD	Alcohol for the Bar	11/04/2022	144724	£248.52	1033
29/04/2022	BACS	PURITY CLEAN	TH/IDM Cleaning w/c 11Apr22	17/04/2022	172548	£278.67	1033
29/04/2022	BACS	Rialtis Business Solutions Ltd	RBS Training Session	14/04/2022	29529	£240.00	1033
29/04/2022	BACS	TRG (The Ralphs Group)	Publ/Conv cleaning w/c 11Apr22	17/04/2022	1530	£302.40	1033
03/05/2022	DD	Prism Solutions	Telephones Mar 2022	14/04/2022	67363	£150.55	1034
06/05/2022	BACS	Bach 95 Limited	Bar drinks order	24/04/2022	INV-0222	£288.00	1036
06/05/2022	BACS	Kevin Ballard	Market Duties	21/04/2022	48	£150.00	1036
06/05/2022	BACS	CREWE COLOUR PRINTERS LTD	Summer Events Leaflets	20/04/2022	67772	£305.00	1036
06/05/2022	BACS	Cheshire Pension Fund	CPF 2021/22 Additional Charges	20/04/2022	13700000356	£1,285.19	1036
06/05/2022	BACS	Clarke Website Design	Website Hosting&Security 22/23	25/04/2022	CWD-4695	£169.00	1036
06/05/2022	BACS	The Leaflet Team	Leaflets Print & Distribution	06/04/2022	TKD00849	£699.00	1036
06/05/2022	BACS	Nabma	Annual Subscription 2022/23	01/04/2022	22/198	£384.00	1036
06/05/2022	BACS	PURITY CLEAN	Weekly Cleaning w/c 18Apr22	01/05/2022	172551	£285.52	1037
06/05/2022	BACS	STAFFORDSHIRE REELS ON WHEELS	Film royalties	19/04/2022	SI-219	£366.00	1037
06/05/2022	BACS	STAFFORDSHIRE REELS ON WHEELS	Film Hire & Royalties	19/04/2022	SI-228	£110.45	1037
06/05/2022	BACS	STAFFORDSHIRE REELS ON WHEELS	Cinema Costs	19/04/2022	SI-229	£135.90	1037
06/05/2022	BACS	TRG (The Ralphs Group)	P/Conv Weekly clean w/c 18Apr	24/04/2022	1531	£302.40	1037
06/05/2022	BACS	TW Printing	MKT PVC AI Posters	13/04/2022	2022-237	£129.20	1037
09/05/2022	DD	BT	Phones & BB Apr22	24/04/2022	M113 GJ	£81.99	1034
09/05/2022	DD	The Fuel Card People	Motor Expenses	30/04/2022	9003166074	£1.44	1034
12/05/2022	DD	Evo Payments International	Card Machine Charges	30/04/2022	04-2022/52895	£87.76	1034
13/05/2022	BACS	FLEXTEL LTD.	Monthly telephones (A)	03/05/2022	72132	£30.00	1038
13/05/2022	BACS	Hops and Barley LTD	Alcohol/Drinks order	28/04/2022	146884	£245.96	1038
13/05/2022	BACS	Mannings Brewers	Beer order	29/04/2022	51602	£77.64	1038
13/05/2022	BACS	PURITY CLEAN	Cleaning Supplies	28/04/2022	172552	£15.82	1038
13/05/2022	BACS	PURITY CLEAN	Weekly Clean w/c 25Apr22	01/05/2022	172581	£382.65	1038
13/05/2022	BACS	Rory Mack Associates	Reinstatement Valuation	27/04/2022	455260	£540.00	1038
13/05/2022	BACS	TRG (The Ralphs Group)	Publ/Conv cleaning w/c 25Apr22	02/05/2022	1535	£302.40	1038
16/05/2022	DD	EE Mobile	IDM & ODM Mobile charges	07/05/2022	V01988722596	£20.34	1034
17/05/2022	DD	West Merica Energy	Electricity Charges Mar22	19/04/2022	11199003	£1,434.28	1034
17/05/2022	DD	West Merica Energy	Electricity Charges Mar22	19/04/2022	11199004	£38.88	1034
17/05/2022	DD	West Merica Energy	Electricity charges Mar22	19/04/2022	11199006	£50.85	1034
17/05/2022	DD	West Merica Energy	Electricity charges Mar22	19/04/2022	11199007	£721.96	1034
17/05/2022	DD	West Merica Energy	Electricity charges Mar22	19/04/2022	11202945	£373.06	1034
20/05/2022	BACS	Bach 95 Limited	Beer Order	09/05/2022	INV-0239	£96.00	1040
20/05/2022	BACS	Calbarrie Compliance Services	Fire Extinguishers replacement	29/04/2022	158316	£378.54	1040
20/05/2022	BACS	Cheshire Drainage Solutions Ltd	Publ/Conv Drains unblock	23/04/2022	INV0396	£250.00	1040
20/05/2022	BACS	FLEXTEL LTD.	Telephone Charges Apr22	04/05/2022	72196	£115.44	1040
20/05/2022	BACS	John Greenall & Co Limited	Accounting Charges	11/04/2022	229	£2,700.00	1039
20/05/2022	BACS	The Leaflet Team	Leaflet Distribution	04/05/2022	TKD00877	£1,215.00	1039
20/05/2022	BACS	Nisbets	Glassware for the TH	04/05/2022	24776354	£69.57	1040
20/05/2022	BACS	Nisbets	Glassware	05/05/2022	24784631	£34.78	1040
20/05/2022	BACS	PURITY CLEAN	Weekly clean w/c 02May22	08/05/2022	172588	£382.65	1039
20/05/2022	BACS	Rentokil Pest Control	Waste Disposal TH/IDM	21/04/2022	21671759	£283.57	1039
20/05/2022	BACS	TGolf	Banner Printing	09/05/2022	INV022097	£72.00	1040
20/05/2022	BACS	TRG (The Ralphs Group)	David Trowler Associates	14/04/2022	3157	£4,188.00	1041
20/05/2022	BACS	VIKING	Feasibility Report - Office Ac	08/05/2022	1537	£302.40	1039
25/05/2022	DD	Prism Solutions	P/Conv cleaning w/c 02May22	04/05/2022	8872269	£142.85	1041
30/05/2022	DD	The Fuel Card People	Refreshments for Meetings	25/05/2022	158021	£1,058.26	1035
01/06/2022	BACS	Bach 95 Limited	Monthly Telephones/BB/ICT	22/05/2022	9003265968	£79.16	1035
01/06/2022	BACS	Bach 95 Limited	Motor Expenses	01/04/2022	INV-0108	£288.00	1044
01/06/2022	BACS	BOMFORD OFFICE PRODUCTS	Beer Order	12/05/2022	INV-0245	£288.00	1044
01/06/2022	BACS	Envisage Promotions Ltd	Stationery	16/05/2022	92564	£135.40	1044
01/06/2022	BACS	Gaskells Waste Services	Santa 10Dec22	10/05/2022	ENV12374	£250.80	1044
01/06/2022	BACS	Hops and Barley LTD	CNote to Inv P525144	01/04/2022	P530132	-£116.79	1044
01/06/2022	BACS	Interdirect Limited	Waste Disposal Apr22	30/04/2022	P533386	£1,169.11	1044
01/06/2022	DD	Prism Solutions	Bar Drinks	10/05/2022	148414	£643.87	1044
01/06/2022	BACS	PURITY CLEAN	Domain Name & Website Hosting	21/04/2022	22310	£288.00	1044
01/06/2022	BACS	STAFFORDSHIRE REELS ON WHEELS	Monthly Telephones Apr22	17/05/2022	67522	£150.55	1042
			TH/IDM Cleaning w/c 9May22	15/05/2022	172590	£382.65	1045
			Film Hire Fee	10/05/2022	SI-235	£210.00	1045

01/06/2022	BACS	Society of Local Council Clerks	Standards & Wellbeing Summit	11/05/2022	BK205990-1	£108.00	1045
01/06/2022	BACS	TRG (The Ralphs Group)	P/Conv cleaning w/c 9May22	15/05/2022	1538	£302.40	1045
01/06/2022	BACS	VIKING	MKT Receipts Books	11/05/2022	8911539	£143.88	1045
07/06/2022	DD	BT	Telephones May22	24/05/2022	M114 K5	£81.99	1042
10/06/2022	DD	Evo Payments International	Card Machine Charges	31/05/2022	05-2022/52895	£76.70	1042
13/06/2022	DD	The Fuel Card People	Motor Expenses	31/05/2022	9003335756	£1.44	1042
14/06/2022	BACS	CREWE COLOUR PRINTERS LTD	Party in the Park leaflet	26/05/2022	67938	£295.00	1046
14/06/2022	BACS	Cheshire Association of Local Councils	Councillors Training	01/06/2022	2022-039	£100.00	1046
14/06/2022	BACS	Cheshire Association of Local Councils	Finance for Councillors traini	29/05/2022	2022/036	£30.00	1046
14/06/2022	BACS	Cheshire Association of Local Councils	Induction Training	01/06/2022	2022/066	£25.00	1046
14/06/2022	BACS	Claymore Business Machines Limited	Photocopying	23/05/2022	51133	£11.65	1046
14/06/2022	BACS	Claymore Business Machines Limited	Photocopying	23/05/2022	51134	£268.58	1046
14/06/2022	BACS	Crookes Walker Consulting Limited	Survey & report fee	31/05/2022	8969	£1,500.00	1046
14/06/2022	BACS	FLEXTEL LTD.	Mobile Charges JUN22	01/06/2022	73031	£30.00	1046
14/06/2022	BACS	FLEXTEL LTD.	Telephone Charges	03/06/2022	73043	£120.63	1046
14/06/2022	BACS	Gary Boyle Associates Ltd	Small Common budget cost	30/05/2022	INV-2565	£930.00	1046
14/06/2022	BACS	Hops and Barley LTD	Drinks order	16/05/2022	149125	£310.96	1047
14/06/2022	BACS	Hospitality Training Solutions Limited	DPS Transfer	18/05/2022	INV-03478	£120.00	1047
14/06/2022	BACS	JDH BUSINESS SERVICES LTD	Audit Fees	29/05/2022	4299	£918.00	1047
14/06/2022	BACS	Pickering Lifts	Lift Maintenance Services	18/05/2022	INV245666	£187.04	1047
14/06/2022	BACS	PURITY CLEAN	TH/IDM Cleaning w/c 16May22	22/05/2022	172593	£382.65	1047
14/06/2022	BACS	PURITY CLEAN	TH/IDM Cleaning w/c 30May22	02/06/2022	172625	£237.08	1047
14/06/2022	BACS	TRG (The Ralphs Group)	P/Conv cleaning w/c 16May22	22/05/2022	1540	£302.40	1047
14/06/2022	BACS	TRG (The Ralphs Group)	P/Conv cleaning w/c 23May22	29/05/2022	1541	£302.40	1047
14/06/2022	BACS	VI Distribution LTD	ODM work wear	30/05/2022	80084	£168.66	1048
15/06/2022	DD	EE Mobile	Mkt Mobile Charges	07/06/2022	V01998399469	£20.34	1042
17/06/2022	BACS	BOMFORD OFFICE PRODUCTS	Stationery	09/06/2022	92779	£95.70	1049
17/06/2022	BACS	CREWE COLOUR PRINTERS LTD	Event Wristbands	31/05/2022	67975	£402.00	1049
17/06/2022	BACS	Costco Wholesale UK Limited	Bar Maintenance Supplies	07/06/2022	410524952	£495.92	1051
17/06/2022	BACS	Gaskells Waste Services	Waste Disposal May22	31/05/2022	P537370	£1,123.06	1049
17/06/2022	BACS	Hops and Barley LTD	Beevor for the Bar	02/06/2022	151154	£122.06	1049
17/06/2022	BACS	Hops and Barley LTD	Drinks order	06/06/2022	151544	£304.06	1049
17/06/2022	BACS	Hops and Barley LTD	Credit Note - Drinks order	01/05/2022	CN012807	-£16.74	1049
17/06/2022	BACS	Hops and Barley LTD	Credit Note - drinks order	21/05/2022	CN013136	-£143.06	1049
17/06/2022	BACS	Hotline	Promotional Supplies	31/05/2022	AGN45147	£478.80	1049
17/06/2022	BACS	Initial Washroom Hygiene	Waste disposal	09/06/2022	60308633	£21.10	1049
17/06/2022	BACS	Riattas Business Solutions Ltd	Fin Software Support&Maint	24/06/2022	SM25713	£824.40	1050
17/06/2022	BACS	Riattas Business Solutions Ltd	Booking Software Supp&Maint	22/06/2022	SM25714	£362.40	1050
17/06/2022	BACS	Thurra Limited	TH Loler Service	25/05/2022	53563	£264.00	1050
17/06/2022	BACS	TRG (The Ralphs Group)	P/Conv cleaning w/c 30May22	05/06/2022	1544	£302.40	1050
17/06/2022	BACS	VI Distribution LTD	ODM Work wear	30/05/2022	80147	£32.88	1050
17/06/2022	BACS	VI Distribution LTD	Credit Note to PO 2016	06/06/2022	CN1148	-£18.31	1050
22/06/2022	DD	West Merica Energy	TH Gas charges April22	24/05/2022	11206739	£370.92	1042
22/06/2022	DD	West Merica Energy	TH Electricity Apr22	25/05/2022	11209466	£1,457.94	1042
22/06/2022	DD	West Merica Energy	IDM Electricity Apr22	25/05/2022	11209467	£853.98	1042
22/06/2022	DD	West Merica Energy	P/Conv Electric Apr22	25/05/2022	11209470	£48.64	1042
22/06/2022	DD	West Merica Energy	ODM Electricity Apr22	25/05/2022	11211745	£32.27	1042
24/06/2022	BACS	Cheshire Association of Local Councils	ChALC Development Support	18/05/2022	2022/033	£7,948.85	1052
24/06/2022	BACS	Countyloos Ltd	Port/Toilets hire for Event	06/06/2022	9730	£552.00	1052
24/06/2022	BACS	HIPSWING ENTERTAINMENTS LTD	Party In The Park	20/05/2022	INV-13283	£4,295.03	1052
24/06/2022	BACS	Hops and Barley LTD	Bar Supplies	13/06/2022	152251	£208.02	1052
24/06/2022	BACS	Prism Solutions	WiFi upgrade for Boardroom	15/06/2022	159609	£1,293.94	1052
24/06/2022	BACS	TRG (The Ralphs Group)	Publ/Conv cleaning w/c 06Jun22	12/06/2022	1545	£302.40	1052
24/06/2022	BACS	VIKING	Photocopying	14/06/2022	7084386	£104.08	1053
24/06/2022	BACS	Zurich Insurance plc	Town Council Insurance	14/06/2022	515710203	£238.46	1052
27/06/2022	DD	Prism Solutions	Monthly ICT Support	27/06/2022	159420	£1,003.36	1043

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List of Payments made between 01/04/2022 and 30/06/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/04/2022	TESCO	01APR22	16.48		Bar Supplies
19/04/2022	MORRISONS	19APR22	0.80		Sandbach Chronicle
21/04/2022	MORRISONS	21APR22	0.80		Sandbach Chronicle
28/04/2022	MORRISONS	28APR22	0.80		MORRISONS
01/05/2022	Jack's	01MAY22/01	4.95		Bar Supplies
01/05/2022	JACK'S	01MAY22/02	1.15		Milk
01/05/2022	MORRISONS	01MAY22/03	8.96		Bar Supplies
01/05/2022	Super Discount Store	01MAY22/04	3.00		Bar supplies
01/05/2022	Aldi	01MAY22/05	57.50		Bar Supplies
01/05/2022	Tinsleys	01MAY22/06	1.80		bar Supplies
01/05/2022	Sainsbury's	01MAY22/07	5.50		Stationery
01/05/2022	Zalando.co.uk	01MAY22/08	32.40		Bar Staff Uniform
04/05/2022	Aldi	04MAY22	5.01		Bar Supplies
05/05/2022	GOV.UK	05MAY22/01	3.00		Land & Property Information
05/05/2022	TINSLEYS	05MAY22/02	4.00		Bar Supplies
05/05/2022	MORRISONS	09MAY22	0.80		Sandbach Chronicle
10/05/2022	Handy Household	10MAY22/01	9.99		Handy Household
10/05/2022	Swift Shoes Ltd	10MAY22/02	6.00		Key Cut
12/05/2022	MORRISONS	12MAY22	0.80		Sandbach Chronicle
13/05/2022	Home Bargains	13MAY22	17.97		Sink & Drain Gel
13/05/2022	Home Bargains TJ Morris Ltd	13MAY2022	13.58		Home Bargains
14/05/2022	MORRISONS	14MAY22	7.08		Bar supplies
17/05/2022	Handy Household	17MAY22	15.99		Picture Frame
18/05/2022	MORRISONS	18MAY22	10.91		Refreshments for AGM
19/05/2022	MORRISONS	19MAY22	0.80		Sandbach Chronicle
27/05/2022	MORRISONS	27MAY22	0.80		Sandbach Chronicle
01/06/2022	MORRISONS	01JUN22	2.97		Bar Supplies
01/06/2022	MORRISONS	01JUN2022	3.76		Bar Supplies
06/06/2022	Handy Household	06JUN22	5.98		Batteries for TH Microphones
07/06/2022	MORRISONS	07JUN22	0.80		Sandbach Chronicle
09/06/2022	MORRISONS	09JUN22	0.80		Sandbach Chronicle
09/06/2022	Heron Foods	09JUN2022	12.00		Bar Supplies
10/06/2022	MORRISONS	10JUN22	20.03		Bar Supplies
14/06/2022	B&M	14JUN22	6.35		Refreshments
14/06/2022	Handy Household	14JUN22	7.99		Plastic box & Lid
14/06/2022	The Cheese Shop	14JUN22	40.00		Hamper for MKT promotion
15/06/2022	B&M	15JUN22	17.80		Bar Supplies
15/06/2022	MORRISONS	15JUN22	32.08		Bar Supplies
16/06/2022	MORRISONS	16JUN22	0.80		Sandbach Chronicle
16/06/2022	MORRISONS	16JUN22	13.34		Bar Supplies
22/06/2022	Handy Household	22JUN22	5.07		Napkins
23/06/2022	MORRISONS	23JUN22	0.80		Sandbach Chronicle
23/06/2022	Handy Household	23JUN2022	2.99		Batteries
23/06/2022	John Cook Window Cleaners	23/06/2022	70.00		TH Window Clean
Total Payments			474.43		

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List of Payments made between 01/04/2022 and 30/06/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
06/04/2022	Dropbox International	28147267	60.48		Dropbox Subscription
15/04/2022	Soundtrack your brand	25995856	34.99		TH/IDM Background Music
21/04/2022	ZOOM.US	11800622	14.39		Zoom Subscription
21/04/2022	Amazon	94712722	11.91		Audio Supplies TH
25/04/2022	Amazon	47164826	12.90		Stationery
28/04/2022	Amazon	55358662	129.00		Vacuum Cleaner
28/04/2022	Amazon	83413158	13.69		Lighting Gel overlays
04/05/2022	Amazon	66229072	26.40		UV counterfeit detector
06/05/2022	Dropbox International	32113559	60.48		Dropbox Subscription
09/05/2022	Amazon	17403638	27.98		Bar/Meetings Supplies
16/05/2022	Soundtrack Your Brand	07445854	34.99		TH/MKT Background music
18/05/2022	BTS Garage Services	01017512	163.50		Motor Expenses
23/05/2022	ZOOM.US	12328130	14.39		Zoom Subscription
25/05/2022	Amazon	55354293	73.96		Jubilee Promotional Supplies
31/05/2022	Amazon	67517611	41.71		TH Maintenance
06/06/2022	Dropbox International	12463554	60.48		Dropbox Subscription
07/06/2022	Amazon	65086928	74.75		PO 2033
14/06/2022	Soundtrack Your Brand	60835857	34.99		Background music subscription
21/06/2022	ZOOM.US	12299507	14.39		Zoom subscription
Total Payments			905.38		

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SANDBACH TOWN COUNCIL
APPLICATION FORM - GRANTS TO VOLUNTARY ORGANISATIONS

7.1

Name of Organisation or Group: Sandbach Choral Society.

Contact Person: [REDACTED]
Address: [REDACTED]
Post Code [REDACTED]
Tel No: Day [REDACTED] Eve [REDACTED].....
E-mail: [REDACTED]

Please give the purpose of your organisation as described in your constitution.

See attached

Please enclose a copy of your constitution or rules, showing your aims and objectives.

See attached – with aims and objectives.

Is it a Registered Charity? YES Charity Number 1082655

1 **Total cost of your project?** £1080 Sum requested from STC £ 450

See attached

2 A summary of your project:

This grant is aimed at Project establishment / support and should be considered a standalone sum. Describe your project and what you would do with a grant:

Our "Come & Sing Day" on 3rd September 2022 provides an opportunity to advise people that we are now operational after the long Covid related break and for interested members of the community, or members of other choirs to spend a day with our choir learning and then performing music from popular choral works.

The grant would cover the cost of hiring St. Peter's Church Hall, Elworth, the costs of hiring additional musical scores and hospitality catering.

Does the grant cover advertising or wages of personnel involved if so how much?

The choir will cover the cost of advertising, as well as the wages of our conductor and accompanist, and our many members will contribute to the running of the event on a voluntary basis.

3 The Council gives priority to applications which meet the following priorities. Please tick the ones which you feel your project meets.

- Projects which benefit the people of Sandbach. Yes
- Create an Inclusive Society Yes
- Promoting our Environment, Heritage and Culture Yes
- Work towards improving Leisure and Amenities. Yes

How does the project meet these priorities?

Music is an important part of our, and many other cultures, and singing in a choir is increasingly being seen as both a health and social benefit for members of the community. Unfortunately, the opportunity to meet up and sing with people has been sadly unavailable during the period of the pandemic.

Now that we have been able to resume more normal rehearsals it is looking as though we have lost quite a few of our original membership. We know despite the lifting of restrictions that some members have stopped singing and are still hesitant about going out and sitting with a large group of other people.

It is hoped that with the lifting of restrictions, and a nice summer the 'Come and Sing' day might encourage people to come out and enjoy the experience again.

The performance of the music provides a special opportunity for members who choose to sing with the choir, but also provides the opportunity for an audience to see live performances in the locality.

4 Have you raised funds from any other sources for this project? NO

If yes, please state source and amount.

5 Are you awaiting the outcome of any other applications for funding, towards this project? NO

6 Has the Organisation previously applied for a Grant from Sandbach Town Council?

YES – around May 2019 for a 'Come and Sing' day.

7 The Organisation's accounts for the last three years. *

YEAR	18/19	19/20	20/21
Accounts Balance b/f	11718	18593	17745
Accounts Balance c/f	18593	17745	22287
Income	20815	16970	6486
Expenditure	19837	17080	1944
Year-end bank balance	18593	17745	22287

- Please enclose a copy of your last available set of accounts. See attached

8 Describe the geographical area in which your Organisation works.

The main catchment is the Sandbach area but both members and audience come from the surrounding towns and communities of South Cheshire.

9 What proportion of the work takes place in Sandbach? Almost all

If the Organisation were to be successful in securing a grant, to whom should the cheque be made payable?

Name Sandbach Choral Society

If payment by BACS is preferred:

Bank Account Name Sandbach Choral Society

Account Number96509813.....Sort Code...01-07-80.....

Could you please indicate if you are able to/ would like to attend the meeting to support your application, and answer any questions the committee may have: NO

Two of the authorised signatories for your bank/building society account need to sign below:

Signed: [Redacted Signature] Position within the Organisation: ...Chairperson.....

Signed: [Redacted Signature] Position within the Organisation: ...Treasurer.....

On behalf of Sandbach Choral Society Date:.....5th July 2022.

Please note: A condition of any grant award is the return of a completed Grant Feedback form within four weeks of the project/event completion. In signing above and submitting a grant application you are committing to return the feedback form.

Town Clerk, Sandbach Town Council
Sandbach Town Hall, High Street, Sandbach , CW11 1AX

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SANDBACH TOWN COUNCIL
APPLICATION FORM - GRANTS TO VOLUNTARY ORGANISATIONS

Name of Organisation or Group:

ELWORTH CRICKET CLUB

Contact Person:

[Redacted]

Address:

[Redacted]

SANDBACH

CHESHIRE

Post Code [Redacted]

Tel No:

Day [Redacted]

Eve [Redacted]

E-mail:

[Redacted]

Please give the purpose of your organisation as described in your constitution.

THE PURPOSES OF THE CLUB ARE TO FOSTER AND PROMOTE THE PARTICIPATION IN THE AMATEUR SPORT OF CRICKET WITHIN THE COMMUNITY - PROVIDING FACILITIES FOR PLAYING CRICKET, OPPORTUNITIES FOR RECREATION, COACHING AND COMPETITION.

Please enclose a copy of your constitution or rules, showing your aims and objectives.

Is it a Registered Charity? YES (NO) If so, please give Charity Number

COMMUNITY AMATEUR SPORTS CLUB (Reg No 05371)

1 Total cost of your project? £11,630.00 Sum requested from STC £5,000

Please attach a breakdown of the estimated costs of your project together with your anticipated source of funds.

2 A summary of your project:

This grant is aimed at Project establishment / support and should be considered a standalone sum. Describe your project and what you would do with a grant:

SEE ATTACHMENT - ADDITIONAL INFORMATION

Does the grant cover advertising or wages of personnel involved if so how much?

No

3 The Council gives priority to applications which meet the following priorities. Please tick the ones which you feel your project meets.

- Projects which benefit the people of Sandbach.
- Create an Inclusive Society
- Promoting our Environment, Heritage and Culture
- Work towards improving Leisure and Amenities.

How does the project meet these priorities?

SEE ATTACHMENT - ADDITIONAL INFORMATION

4 Have you raised funds from any other sources for this project? YES/NO

If yes, please state source and amount.

SEE ATTACHMENT - ADDITIONAL INFORMATION

5 Are you awaiting the outcome of any other applications for funding, towards this project? YES/NO If yes, please state whom you have applied to and the amount of any application.

SEE ATTACHMENT - ADDITIONAL INFORMATION

6 Has the Organisation previously applied for a Grant from Sandbach Town Council?

YES/NO

If yes, please give details

AWARDED £10,000 GRANT IN 2013 TOWARDS PURCHASE OF CRICKET GROUND

7 The Organisation's accounts for the last three years. *

YEAR TO SEPT 30 TH	2019	2020	2021
Accounts Balance b/f	231,409	232,606	242,879
Accounts Balance c/f	232,606	242,879	258,663
Income	73,409	62,692	88,123
Expenditure	58,551	39,519	61,680
Year-end bank balance	21,775	29,425	39,478

- Please enclose a copy of your last available set of accounts.

8 Describe the geographical area in which your Organisation works.

ELWORTH, SANDBACH, CW11 3BF

9 What proportion of the work takes place in Sandbach?

100%

If the Organisation were to be successful in securing a grant, to whom should the cheque be made payable?

Name ELWORTH CRICKET CLUB

If payment by BACS is preferred:

Bank Account Name ELWORTH CRICKET CLUB

Account Number 52595641 Sort Code 01 07 80

Could you please indicate if you are able to/ would like to attend the meeting to support your application, and answer any questions the committee may have: YES/NO

YES/NO

Two of the authorised signatories for your bank/building society account need to sign below:

Signed: [Redacted] Position within the Organisation: Treasurer

Signed: [Redacted] Position within the Organisation: CHAIRMAN

On behalf of ELWORTH CRICKET CLUB Date: 14/7/2022

Please note: A condition of any grant award is the return of a completed Grant Feedback form within four weeks of the project/event completion. In signing above and submitting a grant application you are committing to return the feedback form.

Town Clerk, Sandbach Town Council
Sandbach Town Hall, High Street, Sandbach , CW11 1AX

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SANDBACH TOWN COUNCIL
APPLICATION FORM - GRANTS TO VOLUNTARY ORGANISATIONS

7.3

Name of Organisation or Group:

Sandbach High School and Sixth Form College – Kenya Expedition 2023

Contact Person:

██████████

Address:

██

Post Code:

██████████

Tel No:

Day

██████████

Eve

██████████

E-mail:

██

Please give the purpose of your organisation as described in your constitution.

The purpose of our project is to provide the students of Sandbach High School with life affirming opportunities, to improve their cultural capital with the goal of improving the lives of others.

Please enclose a copy of your constitution or rules, showing your aims and objectives.

Is it a Registered Charity? NO

1 **Total cost of your project?** £3290 Sum requested from STC £300

Please attach a breakdown of the estimated costs of your project together with your anticipated source of funds.

2 **A summary of your project:**

This grant is aimed at Project establishment / support and should be considered a standalone sum. Describe your project and what you would do with a grant:

My name is ██████████ and I am a teacher at Sandbach High School and Sixth form College. In July of 2023, I am taking a team of 15 students to Kenya for 4 weeks to take part in a life-enhancing opportunity. Whilst in Kenya our students will help to build; homes for local residents, schools for local children and wells to provide a source of clean drinking water for communities.

To ensure that our students will not be without a familiar adult at all times, I would like to take an additional member of staff on the expedition. To do this we must raise £3290 for the additional place. So far we have fundraised ourselves a total of nearly £1500. If at all you are able to make a contribution towards the cost of this place, to ensure students feel adequately safe and supported, we would be extremely grateful.

I am incredibly proud of our students who have courageously chosen to take part in this month long expedition that will afford them to chance to make such an impact on the lives of others.

Does the grant cover advertising or wages of personnel involved if so how much?

No

3 The Council gives priority to applications which meet the following priorities. Please tick the ones which you feel your project meets.

- Projects which benefit the people of Sandbach.
- Create an Inclusive Society
- Promoting our Environment, Heritage and Culture
- Work towards improving Leisure and Amenities.

How does the project meet these priorities?

The Sandbach students will have an enhanced understanding of the difficulties faced by others, giving them an increased morale compass and a more positive attitude toward the people within their community.

When the students return from their trip, they will feedback on their experiences to other students and parents within our community.

4 Have you raised funds from any other sources for this project? YES

If yes, please state source and amount.

Yes, we have been fundraising through bake sales, raffles, car washing, a sponsored walk & a sponsored silence.

5 Are you awaiting the outcome of any other applications for funding, towards this project? YES

If yes, please state whom you have applied to and the amount of any application.

We have applied to our schools PFA.

Has the Organisation previously applied for a Grant from Sandbach Town Council? NO

6 The Organisation's accounts for the last three years. * n/a – this is a one off project

YEAR			
Accounts Balance b/f			
Accounts Balance c/f			
Income			
Expenditure			
Year-end bank balance			

- Please enclose a copy of your last available set of accounts.

7 Describe the geographical area in which your Organisation works.

Sandbach High School and Sixth Form College. Middlewich Road

8 What proportion of the work takes place in Sandbach?

Students will be presenting and sharing their outcomes with the local community.

If the Organisation were to be successful in securing a grant, to whom should the cheque be made payable?

Name: Sandbach High School & Sixth Form College

If payment by BACS is preferred:

Bank Account Name:

Account Number:Sort Code:

Could you please indicate if you are able to/ would like to attend the meeting to support your application, and answer any questions the committee may have: YES/NO

Two of the authorised signatories for your bank/building society account need to sign below:

Signed: [REDACTED] **Position within the Organisation:** Finance Manager

Signed: [REDACTED] **Position within the Organisation:** School Business Manager

On behalf of

[REDACTED]

Date: 21/07/2022

Please note: A condition of any grant award is the return of a completed Grant Feedback form within four weeks of the project/event completion. In signing above and submitting a grant application you are committing to return the feedback form.

Town Clerk, Sandbach Town Council
Sandbach Town Hall, High Street, Sandbach , CW11 1AX

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PAGE

SANDBACH TOWN COUNCIL
APPLICATION FORM - GRANTS TO VOLUNTARY ORGANISATIONS

7.4

Name of Organisation or Group:

SANDBACH HEATH NEIGHBOURHOOD FORUM (SHNF).

Contact Person:

██████████

Address:

██████████

Sandbach Heath,

SANDBACH

Post Code

██████████

Tel No:

Day ██████████

Eve

██████████

E-mail:

████████████████████

Please give the purpose of your organisation as described in your constitution.

The aims of the SHNF are:

Work together to promote and maintain a vibrant, healthy and safe neighbourhood for residents of all ages.

Promote and support local groups, schools and businesses.

Raise awareness and improve communications within the neighbourhood about group activities and local information.

Make a valuable contribution to the neighbourhood planning and development process based on the needs and views of the residents.

Protect and maintain the local environment and wildlife.

Since inception in 2012, together with local authority and other partners, SHNF played a significant role in the creation and adoption in 2016 of the Sandbach Neighbourhood Development Plan. It also notably achieved the introduction of 20mph speed limit throughout Sandbach Heath, and a major refurbishment of the Church Lane Play area and, most recently organised with other partners, a Jubilee Celebration in the refurbished play area. Several other local initiatives which benefit Sandbach Heath, include speed watch and litter pick teams. Until the recent closure of 'the Chapel' Beat Surgeries of our local PSCO were hosted where local people raised any issues or concerns directly with their local community police officer.

Please enclose a copy of your constitution or rules, showing your aims and objectives.

Is it a Registered Charity? NO If so, please give Charity Number

.....

(However the incorporated organisation subject of this application will be a registered charity.)

1 **Total cost of your project?** £2,000.00. Sum requested from STC £ 1,500.00.....

Please attach a breakdown of the estimated costs of your project together with your anticipated source of funds.

Cheshire Community Action – Budget for professional fees. £1200.00.

Companies House and Charity Commission Fees. £100.00

Solicitor Fees. £200.00.

Contingency. £500.00.

2 A summary of your project:

7.4

This grant is aimed at Project establishment / support and should be considered a standalone sum. Describe your project and what you would do with a grant:

Sandbach Heath Methodist Chapel & Community Centre was closed by the Cheshire South Circuit of the Methodist Church with effect from 1st. May,2022. It is strongly anticipated that it will be 'put on the market' in due course. This has left Sandbach Heath without any form of community centre and has 'orphaned' non-religious group activities such as exercise classes for the elderly & infirm, which were continuing up to the point of closure.

Please see SANDBACH HEATH COMMUNITY CENTRE-publicmeeting2206.pdf attached for further background.

This is the sub-project required to establish the correct legal structure for an incorporated community group, which will be in a position to obtain and subsequently run the premises as a Community Centre. It is anticipated that the building will be granted 'Asset of Community Value' status by 3rd August,2022.

Does the grant cover advertising or wages of personnel involved if so how much?

The grant will not be used for any advertising but will be used to cover professional fees of Cheshire Community Action and others, who are providing advice and help in adopting and registering the correct structure of the incorporated charitable organisation.

3 The Council gives priority to applications which meet the following priorities. Please tick the ones which you feel your project meets.

- Projects which benefit the people of Sandbach.
- Create an Inclusive Society
- Promoting our Environment, Heritage and Culture
- Work towards improving Leisure and Amenities.

How does the project meet these priorities?

The above priorities are 100% conducive with the eventual establishment of a Community Centre on Sandbach Heath.

4 Have you raised funds from any other sources for this project? NO

If yes, please state source and amount.

Not yet. Fund raising for the consequential project will be undertaken by the incorporated charitable organisation once it has been legally established. The initial capital outlay for the consequential project will be a minimum of £250K.

5 Are you awaiting the outcome of any other applications for funding, towards this project? NO If yes, please state whom you have applied to and the amount of any application.

Not yet. Fund raising for the consequential project will be undertaken by the incorporated charitable organisation once it has been legally established. The initial capital outlay for the consequential project will be a minimum of £250K.

6 Has the Organisation previously applied for a Grant from Sandbach Town Council? YES

If yes, please give details

Children's Playing Field project in 2018. £15,000 Granted. Total Project cost was slightly in excess of £100K.

7 The Organisation's accounts for the last three years. *

YEAR	2020	2021	2022
Accounts Balance b/f	450.38	450.38	420.38
Accounts Balance c/f			
Income	Nil	nil	1425.00
Expenditure	nil	30.00	120.00
Year-end bank balance	450.38	420.38	1725.38

- Please enclose a copy of your last available set of accounts.

8 Describe the geographical area in which your Organisation works.

Sandbach Heath, but the Community Centre will also be available to the general population of Sandbach.

9 What proportion of the work takes place in Sandbach?

100%

If the Organisation were to be successful in securing a grant, to whom should the cheque be made payable?

NameSandbach Heath Neighbourhood Forum.....


If payment by BACS is preferred:

Bank Account Name..... Sandbach Heath Neighbourhood Forum - Business Account
.....

Account Number52686558.....Sort Code.....

Could you please indicate if you are able to/ would like to attend the meeting to support your application, and answer any questions the committee may have: YES

Two of the authorised signatories for your bank/building society account need to sign below:

Signed:..... Position within the Organisation:
...Treasurer.....

Signed:  Position within the Organisation: MEMBER.....

On behalf of SANDBACH HEATH NEIGHBOURHOOD FORUM. Date: 25/07/2022.

Please note: A condition of any grant award is the return of a completed Grant Feedback form within four weeks of the project/event completion. In signing above and submitting a grant application you are committing to return the feedback form.

Town Clerk, Sandbach Town Council
Sandbach Town Hall, High Street, Sandbach , CW11 1AX

7.4

Sandbach Town Council

Grant Feedback Form

Form to be completed by the applicant/s and returned to Sandbach Town Council within four weeks of the completion of the Project/Event.

PROJECT/EVENT NAME: Church yard grant		
Applicant/s	Christ Church Wheelock	
Organisation	Church of England	
Description of Project/Event: To help with church yard upkeep and electricity bill to war memorial in church grounds.		
Project Objectives: Maintain church yard community green space and remembrance war memorial		
How did the grant enable you to meet the Project Objectives? While the war memorial is in the church grounds it does not belong to the church. This grant will support the church in maintaining the surround church yard and payment of electricity for lighting the memorial for the community		
What were the benefits of the Project/Event? Community of Wheelock		
Date of Completion Project/Event: ongoing		
What promotional material was used to publicise your event? Not applicable		
Did STC receive any recognition for its support?	YES	NO
Grant Received from Sandbach Town Council:	£	380
Did the Grant lever any additional income or grant funding, if so how much and from what source?		
Amount	From	
n/a	n/a	
Grant/s Received from other bodies:		
Amount		
£550	From Haslington Parish Council	
Total Event/Project cost	£ n/a	

Please provide a statement of Expenditure of Grant Monies on a separate sheet.

If you feel that your event/project was successful, please provide details of the success criteria it fulfilled:

Completed by: E Morris

Date: 9/7/22

Additional Information which you may feel useful:

Sandbach Town Council

Grant Feedback Form

Form to be completed by the applicant/s and returned to Sandbach Town Council within four weeks of the completion of the Project/Event.

PROJECT/ EVENT NAME: Maintenance of the church yard and grounds of ST Mary Sandbach	
Applicant/s	ST Mary Sandbach
Organisation	Church of England
Description of Project/ Event : To look after the churchyard grounds surrounding gravestones	
Project Objectives: to keep the churchyard and grounds maintained for the people of Sandbach	
How did the grant enable you to meet the Project Objectives? To help with the cost of maintaining the grounds and supplying equipment	
What were the benefits of the Project/ Event ? It helps the community pay back team with work in the community	
Date of Completion Project/ Event :	
What promotional material was used to publicise your event? _____	
Did STC receive any recognition for its support?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Grant Received from Sandbach Town Council:	£ 480 - 00
Did the Grant lever any additional income or grant funding, if so how much and from what source?	
Amount	From
_____	_____
Grant/s Received from other bodies:	
Amount	From
_____	_____
Total Event/Project cost	£ 480 00
Please provide a statement of Expenditure of Grant Monies on a separate sheet.	

If you feel that your ~~event~~/project was successful, please provide details of the success criteria it fulfilled:

The grounds round ST Marys Church
Sanobach are looking well watered
for

Completed by:



Date:

7/7/22


Additional Information which you may feel useful:

Sandbach Town Council

Grant Feedback Form

Form to be completed by the applicant/s and returned to Sandbach Town Council within four weeks of the completion of the Project/Event.

PROJECT/EVENT NAME:	
Applicant/s	[REDACTED]
Organisation	FRIENDS OF SANDBACH STATION
Description of Project/Event: WAITING ROOM REGENERATION AND REPAIRING VANDALISED WINDOWS	
Project Objectives: TO FURTHER ENHANCE EXISTING WINDOWS AND REPAIR VANDALISED OUTER WINDOWS	
How did the grant enable you to meet the Project Objectives? COVERED 75% OF COST	
What were the benefits of the Project/Event? SEE PHOTOS	
Date of Completion Project/Event: 13/07/2023	
What promotional material was used to publicise your event? FACEBOOK / NEWS NEWS	
Did STC receive any recognition for its support? <input checked="" type="radio"/> YES <input type="radio"/> NO	
Grant Received from Sandbach Town Council: £280 £	
Did the Grant lever any additional income or grant funding, if so how much and from what source?	
Amount	From
£97.44	FRIENDS OF SANDBACH STATION
Grant/s Received from other bodies:	
Amount	From
Total Event/Project cost	£377.44
	£ 377.44

Please provide a statement of Expenditure of Grant Monies on a separate sheet. <u>DONE</u>	
If you feel that your event/project was successful, please provide details of the success criteria it fulfilled: RESTORED VANDALISED WINDOWS AND ENHANCED EXISTING WINDOWS (MORE COLOURFUL)	
Completed by: 	Date: 15/07/2022

Additional Information which you may feel useful:

WAITING ROOM ART PROJECT FOSS/SANDBACH TOWN COUNCIL

Breakdown of cost for window

Anti-vandal Perspex £250.00	£203.97 plus vat	£244.76	Paid
Double-sided adhesive tape		£24.73	
Double sided Jointing Tape		£10.99	
Extreme Power sealant		£7.25	
	Total	£42.97	Paid £42.97
Victoria's Invoice Materials		£59.71	
Labour Donation Victoria Art studio		£30.00	
Total cost £84.47 (FOSS)		£377.44	To Pay
Donation from Sandbach Town Council		£280	
Contribution from Friends of Sandbach Station		£97.44	

MANY THANKS AGAIN TO SANDBACH TOWN COUNCIL & VICTORIAS ART STUDIO



Blitz Fireworks Limited

14 Hightown
CREWE, Cheshire, CW1 3BS
United Kingdom

Telephone: 01270 211129
Email mandy@blitzuk.com



HIGHTOWN . CREWE . T: 01270 211129

Invoice To:

Serena Schepdael
Sandbach Town Council
Sandbach Town Hall
High Street
Sandbach
Cheshire
CW11 1AX

SALES INVOICE

Invoice Date 21/06/2022
Due Date 21/07/2022
Reference 2049
Invoice Number SI-874

Code	Description	Qty/Hrs	Price/Rate	VAT %	Net Amt
FIREWORKS DISPLAY	To provide a firework display on Saturday 2nd July 2022 at Sandbach Park	1.00	2,480.00	20.00	2,480.00

VAT Rate	Net	VAT	Net Amount	
Standard 20.00% (20.00%)	£2,480.00	£496.00	Net Amount	2,480.00
			VAT Amount	496.00
			TOTAL	£2,976.00

Notes:

Bank Details
Bank name: Natwest
Bank sort code: 54-10-17
Account number: 10561420

Vat number: 917 4310 38

Terms and Conditions:

Payment for these goods/services is due upon receipt of this invoice unless prior agreement has been made. Please note that we reserve the right to charge interest on late payments.

Deliver To:

Serena Schepdael
Sandbach Town Council
Sandbach Town Hall
High Street
Sandbach
Cheshire
CW11 1AX

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PAGE



Policy Holder: Sandbach Town Council

Policy Number: YLL-122008-8593

Renewal Date: 17 July 2022

Thank you for insuring Sandbach Town Council with us for the past year. You are in a Long Term Agreement (LTA) with us and your policy is due for renewal. Your renewal premium is £8,125.77 including tax.

Your renewal documents and invoice are now available to view on your online account [HERE](#). It's important that you read the following documents carefully:

- * Schedule of Insurance
- * Select for Local Councils Policy Document
- * Notice to Policy Holders (which explains key changes to your cover this year)

To ensure your cover continues, please pay your renewal premium by 17 July 2022. Full details on how to pay can be found on your invoice.

If you have any questions or need to make any changes to your policy, please don't hesitate to contact me.

Mr Jonathan Meiseles
Customer Account Manager

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PAGE

Sandbach Town Council
Hightown
Sandbach
Cheshire
CW11 1AE

7th March 2022

RE: Periodic Test & Inspection to BS7671, Latest IET Regulations and Guidance Notes:

Hi Neil,

Thank you for your enquiry. We have the pleasure in providing a quotation for the upcoming Fixed Installation Testing at **Sandbach Town Council**. Based on the information provided, please find below our proposal to carry out an inspection in line with our method statement:

Service	Quantity (of circuits)	Unit Price (£)	Total (£)
Fixed Installation Testing	330	£7.25	£2,392.50
Estimated Total		£7.25	£2,392.50

All prices are exclusive of VAT.

Calbarrie Compliance Services Ltd. will only charge for the amount of circuits we test, so if we have to test more or less circuits then you will be invoiced accordingly at the agreed circuit rate. If you would like us to let you know when we reach the above number of circuits please notify us beforehand.

Inclusive in the fixed installation quote:

- Free of charge site survey to determine accurate costs
- Provision of full test results electronically via secure web portal.
- Provision of discrepancy report electronically via secure web portal.
- Provision of Certificates electronically via secure web portal.
- Provision of costs to rectify discrepancy report.
- Post consultation meeting to discuss remedial defects

Our methodology, risk assessment and full scope of works are available at any time on request.

Calbarrie Compliance Services Ltd. have the pleasure in quoting to complete the on-site electrical periodic inspection and testing which encompasses the fixed appliance inspections as quoted above.

Some of the advantages of using Calbarrie Compliance Services Ltd. are:

- One designated account manager, available for regular account meetings
- Very experienced, fully trained & employed engineers
- Enormously competitive prices, whilst maintaining impeccable service
- Accurate recording of results on PDA's & GPRS transmission of results to our server

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PAGE



12
Quote

Quote Number: 23408

Payment Terms: Due At Time Of Order
Expiration Date: 25.08.2022

Quote Prepared For

Michael Wellings
Sandbach Town Council
Sandbach Town Hall
High Street
Sandbach, Cheshire CW11 1AX
United Kingdom
Phone:441270600815
SupportOfficer@sandbach.gov.uk

Quote Prepared By

Kayman Swindlehurst
Prism Solutions
20 John Bradshaw Court
Congleton, Cheshire CW12 1LB
United Kingdom
Phone:
Fax:
ks@prism.uk.com

Item#	Quantity	Item	Unit Price	Adjusted Unit Price	Extended Price
One-Time Items					
1)	1	New Device Replacement Surface Pro & Type Cover for [REDACTED] -Agent Transfer -Bitlocker Activation -Endpoint & Anti-Hijack Installs -365 Business Premium Install -Outlook Configuration - [REDACTED] -Access Companion Transfer & Configuration -Connection to required peripherals -Transfer of other apps (RBS etc) -Transfer of favourites, shortcuts & desktop icons -Post Support **Remove old support agent post setup	£149.00	£149.00	£149.00
2)	1	Surface Pro Microsoft Surface Pro 7+ Platinum including detachable keyboard and 3yr Warranty Type Tablet - 12.3" Processor Intel Core i5 (11th Gen) 1135G7 (4.2 GHz) / 8 MB Cache RAM 8 GB DDR4 (1 x 8 GB) Hard Drive 256 GB SSD OS Provided Windows 10 Pro 64-bit Edition	£1,185.48	£1,185.48	£1,185.48

****ESTIMATE**** Please note installation/labour charges detailed in this quotation are an estimate based on experience of similar works, knowledge of your site and your specific requirements. Based on our evaluation it does not include unforeseen circumstances which may create additional labour and charges.

Item#	Quantity	Item	Unit Price	Adjusted Unit Price	Extended Price
		Warranty 3 year standard through Microsoft - return to base only			
		T#1NA-00002?BUNDLE T#3185714			
3)	1	Standard Delivery	£11.00	£11.00	£11.00
			One-Time Subtotal		£1,345.48
			VAT 20% (20%)		£269.10
			Total Taxes		£269.10
			One-Time Total		£1,614.58
			Total		£1,614.58

****ESTIMATE**** Please note installation/labour charges detailed in this quotation are an estimate based on experience of similar works, knowledge of your site and your specific requirements. Based on our evaluation it does not include unforeseen circumstances which may create additional labour and charges.

Ceri Lloyd
Sandbach Town Council
Sandbach Town Council
Sandbach Town Hall, High Street
Sandbach
Cheshire
CW11 1AX

15th March 2022

Dear Colleague

CHALC AFFILIATION FEE INVOICE 2022-23

Please find enclosed the renewal documents for your subscription to ChALC.

I am sure you realise how very important your continued support is to us. If it were not for your membership we would not be able to do what we do and I trust that you find our support for local councils like yourselves is of value. If I can be of assistance with any aspect of your renewal then please do not hesitate to contact me.

As members you have unlimited access to the members only areas of the ChALC website and access to the NALC website. If you need help with the log on details please contact Nikki Hewitt who will be pleased to advise.

You will see from the Invoice that we are able to receive your payment by BACS if that would be easier or more convenient for you and full details can be found there.

I would just like to take this opportunity to say how very much we appreciate your continued support for the work we do with, and on behalf of, Town and Parish Councils.

Yours sincerely



Jackie Weaver
Chief Officer



Cheshire Association of Local
Councils
Park View Business Centre
Combermere
Whitchurch
Shropshire
SY13 4AL

01948 871314

www.ChALC.org.uk

PRESIDENT

Brian Kerr OBE
[Redacted]

COUNTY CHAIRMAN

Terry O'Neill
[Redacted]

DEPUTY CHAIRMAN

Francis Tunney
[Redacted]

CHIEF OFFICER

Jackie Weaver
[Redacted]

ADMINISTRATION

Nikki Hewitt
[Redacted]

Sharon Angus-Crawshaw
[Redacted]

[ChALC.org.uk](http://www.ChALC.org.uk)

Cheshire Association of Local Councils Affiliation Fee 2022-23 - INVOICE



Ceri Lloyd
Sandbach Town Council
Sandbach Town Council
Sandbach Town Hall, High Street
Sandbach
Cheshire
CW11 1AX

SUBSCRIPTION FEE

Receipt Required?	YES/NO	£1470.04
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LOCAL COUNCIL REVIEW

Do you require a subscription? Please complete the enclosed form

1 to 3 Copies @ £17.00 each	£
4 or more copies @ £13.50 each	£

TOTAL PAYMENT DUE	£
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PAYMENT DETAILS

PLEASE MAKE CHEQUES PAYABLE TO: Cheshire Association of Local Councils
AND RETURN WITH A COPY OF THIS INVOICE TO THE ADDRESS BELOW

FOR BACS PAYMENTS PLEASE COPY THIS INVOICE AND COMPLETE THE FOLLOWING:

Account Name: Cheshire Association of Local Councils
Account No: 61050727
Sort Code: 08 90 57

DATE PAYMENT MADE:

YOUR REFERENCE:

RETURN INVOICE TO THE ADDRESS BELOW

OFFICE USE ONLY

Date Payment Received:	Cheque or BACS
Invoice filed:	ACT Updated:
LCR Subs activated:	

SUPPLEMENTARY INFORMATION

To ensure our records are up-to-date please can you confirm the following:-

Do you have the General Power of Competence? YES NO

What is your current Precept? £.....

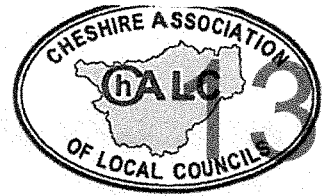
What is your Council Web Address? www

COUNCIL CONTACT INFORMATION It is highly important that the information we hold about individuals is accurate and up-to-date. (Please provide on a supplementary sheet if easier)

NAMES	EMAIL ADDRESSES
Clerk: Ceri Lloyd	clerk@sandbach.gov.uk
Chairman:	
Councillor:	
Councillor:	
Councillor:	
Councillor:	
Councillor:	
Councillor:	
Councillor:	
Councillor:	
Councillor:	
Councillor:	
Councillor:	
Councillor:	

N.B. ChALC uses the information provided to confirm individual membership; book people onto training courses, events, meetings and conferences; email general information, notices and guidance (such as the weekly bulletin to Clerks & Chairs), and to set password access to the member's area of the ChALC website. Through the action of providing contact details it is deemed that there is a consent for this information to be used for this purpose.

LOCAL COUNCIL REVIEW SUBSCRIPTION FORM 22-22



Sandbach Town Council

Any Council wishing to purchase copies of the Local Council Review or to renew an existing subscription, please complete the boxes below giving the names and addresses and return to Nikki Hewitt at ChALC's Office (address below) or by email to NikkiHewitt@chalc.org.uk.

The cost of an annual subscription for 2019-2020 is:

MEMBERS

- 1-3 copies £17.00 per copy
- 4 or more copies £13.50 per copy

NON-MEMBERS

- 1-3 copies £35.00 per copy
- 4 or more copies £30.00 per copy

Subject: Re: Churchyard grant

Hi Agnieszka

Can you advise me as to whether I am required to apply each year for a grant towards the upkeep of the churchyard and electricity bill incurred by the lighting of the war memorial which really is not the responsibility of the Church

In the past it has been paid without need to reapply

If I am not and it will be paid automatically in due course can the council be advised the electricity charge has increased by £20 a quarter this year and we respectfully request an increase in the grant which has remained static for quite a number of years

I look forward to hearing from you

Kind regards

Liz Morris

Treasurer/ Churchwarden

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PAGE

SANDBACH TOWN COUNCIL DISCRETIONARY PAYMENTS POLICY REVIEW**Introduction**

The Town Council currently makes a number of discretionary payments to support community activities and projects. The budget for this funding is currently £111,380 representing a significant percentage of its revenue budget. See Appendix A.

Discretionary payments cover numerous funding arrangements including one off community grants through its grant process, Service Level Agreements and sponsorships. Some of these are historic arrangements and some more recently resolved.

The Council intends to continue to support the community through such funding where ALL applications for funding clearly demonstrate support of the delivery of the Council's Corporate Strategy.

A review is however necessary to:

- a) Update and improve the policies and procedures for discretionary funding
- b) Differentiate between the different models of funding to ensure the most appropriate approach is taken in each case
- c) Prepare for the Council's budget setting process where funding priorities are reviewed in the context of affordability and the Council's evolving corporate strategy.

Funding types and policies

The main discretionary payments should be categorised as follows:

- a) Grants over £500 for one off projects / items
- b) Small Grants under £500 for one off project / items
- c) Service Level Agreements for ongoing community activities / services
- d) Sponsorship for 2 way agreement publicity & other benefits in exchange for publicity, positive profile, community presence
- e) Donations
- f) Contracts for annual Community Services eg. hanging baskets / Christmas lights

Grants over £500

An updated draft policy is held at Appendix B. This is a streamlined version of the existing policy but clarifies the process of application and feedback. Approvals routes are unchanged with Finance Committee below £5,000 and Council above £5,000. Applications are invited by the end of each quarter (June, September, December and March) to fit with the Council's committee cycle and decision making process.

Small Grants under £500

The Council recognises the need to be more agile in its approach to the award and allocation of smaller grants. A draft Small Grants Policy is held at Appendix C. It is

proposed that a budget is vired from the existing grants budget for Small Grants only and that the evaluation against policy and allocation from budget is delegated to the Chairs of Finance, Policy and Governance and Community and Environment in liaison with the Council's Chief Officer. A summary report of all small grants awarded (and paid) will be reported to the Finance, Policy and Governance Committee each quarter.

Service Level Agreements (SLAs)

Commitments to community funding which span more than one year and include staffing and other running costs should be awarded through the framework of a Service Level Agreement. A template will be applied to ensure consistency of approach and clarity of commitment. All SLAs must meet the same criteria of meeting / delivering part of the Council's Corporate Strategy as any other discretionary funding.

Provision for SLAs will be reviewed annually within the Council's budget setting process and logged within the medium term financial plan.

Sponsorships

At its last Meeting Finance, Policy and Governance Committee resolved that the Chief Officer should draft a policy for sponsorship. A draft policy is held at Appendix D for consideration.

The Council already has a sponsorship with Foden's band where the Council's support is publicised in exchange for the use of Sandbach Town Council's logo within its activities and website, and 2 free concerts are performed for inclusion within affordable community events.

The Council needs to consider making provision for additional sponsorship deals where providers demonstrate delivery and support of the Councils corporate strategy objectives and also promote the image / logo of the Council in positive light. It is important that the Council works with a range of partners to reinforce its position as a key player in the community in this regard. This should form part of the budget setting process in line with other priorities and in the context of affordability.

Other payments

Other more contractual payments should be seen as community activities delivered formally through other organisations such as a community partnership organisation, ANSA, Cheshire East Council. Again such contracts should be revied as part of annual budget setting and medium term financial planning work.

Recommended that:

The town council confirms its strong commitment to community activities and services identified within its corporate strategy through discretional funding;

The Grants, Small Grants and Sponsorship policies are approved and adopted;

A small grants budget is created through virement from the existing grants budget up to a maximum of £2,500 in the current year;

The annual small grants provision is determined through the budget setting process

The sponsorship provision is determined through the budget setting process

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**SANDBACH TOWN COUNCIL GRANTS POLICY (FOR GRANTS OVER
£500)**

Application Criteria

1. The Council will only consider grant applications which progress one or more of its strategic objectives within the (draft) Corporate Strategy. These are:

A prosperous town

A sustainable environment

An engaged community

An agenda for health and wellbeing

A council to deliver

2. An award of a grant must give direct benefit to all or some of the inhabitants of the Town, and the size of grant should be commensurate with the benefit delivered.
3. The Council will aim to publicise and promote its Grant Scheme widely to ensure an equitable distribution of resources, across all wards and across all the Council's strategic objectives.
4. The Town Council does not affiliate to any political party and legally cannot provide grant or support to any party political activity.
5. The Council does not affiliate to any religious group; however applications will be considered where there is a clear community wide benefit.

Eligible Applicants

6. The Town Council will ONLY consider applications where the following conditions are met:
 - Applicants are a voluntary, community or faith sector organisation, registered charitable organisation, social enterprise, community interest company, not-for-profit community business, community amateur sports club or a not-for-profit group **which has a governing document and an active management committee / board;**
 - Organisations which operate within the Sandbach ward boundaries OR are able to significantly show and demonstrate that the proposed activity will positively benefit Sandbach residents;

- Organisations are able to provide proof of a bank or building society account in the organisation's name which requires at least two signatures and, where possible, an audited set of annual accounts;
- Organisations have the appropriate safeguarding policies and procedures in place and are able to evidence them if the proposed activity involves vulnerable people, children or young people.

Invalid Applications

7. The Town Council will NOT grant applications in the following circumstances:

- Incomplete applications, where the grant form has not been fully completed or not all the required information / documentation has been provided;
- Grants are intended to support general running costs such as utilities, insurance, broadband, salaries or staffing costs;
- Applications from national bodies without a local link, branch or association to Sandbach or who are unable to demonstrate their effectiveness in the Sandbach area or the benefit to Sandbach's residents;
- Work which has already taken place or been started;
- Applications where funds will be used retrospectively;
- Activities that duplicate others already taking place in the Sandbach area unless the application is to fund organisations working in partnership;
- Activities which are mainly of a political or religious nature;
- Applications from individuals as well as general appeals or general fundraising requests from organisations;
- Loans against loss or debt.

Grant Application Process

8. Applications must be made on the Council's most up to date grant application form which can be accessed on the Town Council's grants page on the website: <https://sandbach.gov.uk/council/grant-application/> . Grant forms will be scrutinised to ensure they meet the criteria set out in this policy, before being put forward for decision. Applications which do not

meet the criteria will be rejected and applicants informed **within 14 days** of their application being received by the Town Council office.

9. Applications should be made to the Council's Finance Officer email: financeofficer@sandbach.gov.uk by MIDNIGHT on the last day of June, September, December and March each year in order to be considered by the appropriate Committee / Council in the following cycle of meetings. Applicants will be informed **within 14 days** of the application being received by the Town Council's office, the date and time of the committee which will consider the application.
10. Applicants will need to demonstrate how their activities or the particular project for which financial support is being sought, will benefit the residents of Sandbach Town.
11. The Council will require details of the structure and funding of the applicant, and will request budget/accounts and business plans. A complete copy of the organisation's latest set of accounts, or at least three bank statements, governing documentation and relevant policies relating to the project must be supplied within seven days of the grant application being submitted. Where an organisation or project is newly established, details of anticipated costings and quotations must be attached to the application
12. The Council will require details of project success criteria, timescales and a comprehensive income and expenditure projection.
13. The Council will look more favourably up to a maximum of 50% of a project cost and evidence of exploration of other funding streams.
14. Applicant should provide details of fundraising or volunteer hours already committed to develop their project.
15. Applications can be made if the project has already received funding another Town or Parish Council or Cheshire East Council.
16. The grant application form and all supporting information will be placed in the public domain on production of the meeting agenda. Personal information will be redacted before information is made public.
17. Sandbach Town Council may seek further clarification on any details or information contained within the grant application and liaise with external parties to verify information or details contained within the grant application

18. Where felt necessary, organisations will be asked to meet Sandbach Town Council to discuss their application in more detail before it is presented to the relevant Committee.
19. The Council may, where it appears to be a more cost effective or efficient use of resources, prefer to act in partnership with another organisation, or provide support “in kind”, rather than provide grant assistance. This requires Council approval in line with the scheme of delegation
20. Applicants will be notified in writing following the decision made by the relevant committee at Sandbach Town Council.

Grant Payment Terms

21. The Council reserves the right to withdraw approval where a project is not able to go ahead within a 12 month period from the grant approval date.
22. Payment schedule will be agreed once the grant has been approved by Council. Evidence of expenditure will be requested as appropriate.
23. Grant funding is deemed appropriate mainly for one-off specific projects which do not have ongoing financial implications. Other forms of discretionary funding may be appropriate for this type of support such as Service Level Agreements which are covered under a separate policy.

Project Evaluation & Publicity

24. An evaluation of the project must be provided once the project is complete to provide evidence that the benefits and outputs have been achieved. The Council's feedback form, available on the Town Council's grants page of the website: <https://sandbach.gov.uk/council/grant-application/> or by request via the Finance Officer: financeofficer@sandbach.gov.uk, must be returned to the Council within 4 weeks of the completion of the project.
25. The Council reserves the right to reclaim the grant if no feedback form is submitted within the timeline and any of the Council's information requirements are not satisfied.
26. It is a requirement of the grant award that the Council's contribution is specified and publicised on any promotional activity or literature including press releases, which should be produced in partnership with the Council.

Financial Implications

27. Community Grant provision must be considered annually as part of the Council's budget setting process. Grant applications must be agreed by Council within the annual provision and in line with the above policy. Applications may be deferred to the next financial year if there is insufficient budget at the time of the application.

28. In line with the Council's Financial Regulations, grants above £500 and below £5,000 can be approved by the Finance, Policy and Governance Committee, Grant applications above £5,000 can be approved only by Council. All approvals must be within the overall annual budget provision and in line with the criteria set out in this policy.
29. Small grants (below £500) are subject to a separate policy and approval process.
30. Sandbach Town Councillors are governed by a Code of Conduct which can be found on the Town Council Website: sandbach.gov.uk or requested by email via info@sandbach.gov.uk. Councillors have an obligation to declare pecuniary or non-pecuniary interest when considering the allocation of funds held by Sandbach Town Council.

CL Chief Officer 25.7.22

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**SANDBACH TOWN COUNCIL SMALL GRANTS POLICY (FOR GRANTS
UNDER £500)**

Application Criteria

1. The Council will only consider grant applications which progress one or more of its strategic objectives within the (draft) Corporate Strategy. These are:

A prosperous town

A sustainable environment

An engaged community

An agenda for health and wellbeing

A council to deliver

2. An award of a grant must give direct benefit to all or some of the inhabitants of the Town, and the size of grant should be commensurate with the benefit delivered.
3. The Council will aim to publicise and promote its Grant Scheme widely to ensure an equitable distribution of resources, across all wards and across all the Council's strategic objectives.
4. The Town Council does not affiliate to any political party and legally cannot provide grant or support to any party political activity.
5. The Council does not affiliate to any religious group; however applications will be considered where there is a clear community wide benefit.

Eligible Applicants

6. The Town Council will **ONLY** consider applications where the following conditions are met:
 - Applicants are a voluntary, community or faith sector organisation, registered charitable organisation, social enterprise, community interest company, not-for-profit community business, community amateur sports club or a not-for-profit group **which has a governing document and an active management committee / board;**
 - Organisations which operate within the Sandbach ward boundaries OR are able to significantly show and demonstrate that the proposed activity will positively benefit Sandbach residents;

- Organisations are able to provide proof of a bank or building society account in the organisation's name which requires at least two signatures and, where possible, an audited set of annual accounts;
- Organisations have the appropriate safeguarding policies and procedures in place and are able to evidence them if the proposed activity involves vulnerable people, children or young people.

Invalid Applications

7. The Town Council will NOT grant applications in the following circumstances:

- Incomplete applications, where the grant form has not been fully completed or not all the required information / documentation has been provided;
- general running costs such as utilities, insurance, broadband, salaries or staffing costs;
- Applications from national bodies without a local link, branch or association to Sandbach or who are unable to demonstrate their effectiveness in the Sandbach area or the benefit to Sandbach's residents;
- Work which has already taken place or been started;
- Applications where funds will be used retrospectively;
- Activities that duplicate others already taking place in the Sandbach area unless the application is to fund organisations working in partnership;
- Activities which are mainly of a political or religious nature;
- Applications from individuals as well as general appeals or general fundraising requests from organisations;
- Loans against loss or debt.

Small Grant Application Process

8. Applications must be made on a formal **Small Grant Application Form**. Grant forms will be scrutinised to ensure they meet the criteria set out in this Policy, before being put forward for decision. Applications which do not meet the criteria will be rejected and applicants informed **within 14 days** of their application being received by the Town Council office.

9. Applications should be made to the Council's Finance Officer
10. Small Grant applications can be made AT ANY TIME in the year as they are not dependent upon the Committee cycle
11. Applicants will need to demonstrate how their activities or the particular project for which financial support is being sought, will benefit the residents of Sandbach Town.
12. The Council will require details of project, timescales and a summary income and expenditure projection.
13. Applications can be made if the project has already received funding another Town or Parish Council or Cheshire East Council.
14. The grant application form and all supporting information may be placed in the public domain. Personal information will be redacted before information is made public

Small Grant Payment Terms

15. The small grant will be paid within 21 days **of receipt of evidence of project / item being funded**

Project Evaluation & Publicity

16. The Council reserves the right to reclaim the grant if no evidence of the project being delivered is submitted within the timeline and any of the Council's information requirements are not satisfied.
17. It is a requirement of the grant award that the Council's contribution is specified and publicised on any promotional activity or literature including press releases, which should be produced in partnership with the Council.

Financial Implications

18. Community Small Grant provision must be considered annually as part of the Council's budget setting process. Grant applications must be agreed by Council within the annual provision and in line with the above policy. Applications may be deferred to the next financial year if there is insufficient budget at the time of the application.
19. The small grants budget is **delegated** to the Chair of Community & Environment Committee, AND the Chair of Finance, Policy and Governance Committee AND the Council's Chief Officer. All approvals must be within the overall annual budget provision and in line with the criteria set out in this policy.

20. A summary of all small grants awarded during each quarter will be reported retrospectively to the Finance, Policy and Governance Committee.

CL Chief Officer 19.7.22

SANDBACH TOWN COUNCIL SPONSORSHIP POLICY

Introduction

1. Sandbach Town Council has a policy on sponsorship in order to:-
 - Promote and uphold the Council's reputation and brand identity;
 - Promote the Council's corporate strategy by facilitating communication messages;
 - Further the Council's corporate strategy objectives by publicly supporting groups and organisations which deliver services in line with those objectives;
 - Reinforce the Council's position as a key partner in the community;
 - Reinforce the Council's position as a supporter of local groups and organisations;
 - Secure best value for money and maximise income;
 - Provide a framework and control measures;
 - Establish a corporate approach and standards (including best practice);
 - Ensure compliance with legislation, advertising industry codes and other Council policies;
 - Support development of commercial partnerships with the private sector in the interests of the Sandbach community;
 - Safeguard the image of the Council.

Definition

2. To sponsor something is to support an event, activity, person, or organisation financially or by providing products or services. It should be mutually beneficial.
3. Sponsorship should not be confused with other types of discretionary funding which the Council administers e.g. Grant Scheme.
4. Sponsorship is a business relationship between a provider of funds, resources or services and an individual, event or organisation which offers in return rights and association that may be used for commercial advantage in return for the sponsorship investment.

Sponsorship policy

5. Sponsorship is not a way for any company or organisation to be viewed favourably by the Council in any other business arrangements they might be a party to.
6. Organisations that will not be considered or approved for sponsorship opportunities include, but are not limited to, those which represent a conflict of interest or are connected directly or indirectly with the following:-
 - Advocacy of, or opposition to, any politically, environmentally or socially controversial subjects or issues
 - Disparagement or promotion of any person or class of persons
 - Promotion or incitement of illegal, violent or socially undesirable acts
 - Promotion or availability of tobacco products, weapons, gambling or illegal drugs
 - Financial organisations and loan advancers with punitive interest rates
 - Promotion or availability of adult or sexually orientated entertainment materials
7. Any organisation wishing to sponsor a Council owned product or service must adhere to this policy and **the Council's Terms and Conditions for Sponsors**.
8. A **sponsorship briefing form** must be completed to define any sponsorship opportunity for a potential sponsor.
9. All sponsorship deals will be subject to a signed agreement between the Council and the sponsoring organisation. For smaller projects this might be in the form of the Council's standard Terms and Conditions for Sponsors; for larger or more complex arrangements, a document may be drawn up relating specifically to that project with clearly defined terms.
10. The Council must ensure a return on investment when it is a sponsor. The Council must consult the Community and Engagement Manager before considering whether the Council should be a sponsor or whether sponsorship of a Council product/service is the best marketing communications method. Where possible some defined benefit should be derived by the Council from the sponsorship deal.
11. Publicity and media coverage will be arranged by the Council for all appropriate sponsorship deals.
12. The use of branding and logos of any sponsoring company must not interfere with the Council's Corporate Identity or Brand Guidelines.
13. The size and positioning of sponsors' logos on any promotional material, goods or signage must be considered by the Council's Community and Engagement Manager

Financial Implications

Sponsorship provision must be considered annually as part of the Council's budget setting exercise. Sponsorship proposals must be agreed by Council within the annual provision and in line with the above policy.

CL Chief Officer 19.7.22

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DISCRETIONARY FUNDING - CL REVIEW 2022 (FOR FINANCE CTTEE / BUDGET SETTING PROCESS)

COMMUNITY GRANTS / SMALL GRANTS / DONATIONS / SLAS / SPONSORSHIP / COMMUNITY EVENTS

Current Budget Heading	Organisation type	Funding type	Funding commitment	2022-23	2023-24	Recommendation	Budget Category
Transport festival	Community Committee / Charity?	grant / SLA	3 year wef 2022-23	12,000	18,000	SLA	Community Events
Hanging baskets	ANSA	SLA	annual	8,500	12,000	SLA	Community Services
Christmas lights	Community Committee / Charity?	Annual grant application	annual	26,500	26,500	SLA / Grant	Community Events
Concert series	Community Committee / Charity?	Annual grant application	annual?	3,500	3,500	SLA / Grant	Community Events
Community Grants	General	Annual grant application	one off	30,000	25,000	split with small grants	Community Grants
Small Grants (Under £500)	General	Annual grant application	one off	-	5,000		Community Grants
Sponsorship				-	15,000	Growth?	Sponsorship
Foden's Sponsorship	Charity	Sponsorship payment	permanent?	7,500	7,500	Sponsorship	Sponsorship
Town Crier Honorarium		SLA		750	750	SLA	
Churchyard Maintenance	Community Committee / Charity?	Annual grant application?		1,580	1,580	SLA / Grant	SLA
Woodland & Wildlife	Community Committee / Charity?	Annual grant application?		2,000	2,000	SLA / Grant	SLA
Regular Donations	General			300	-	transfer to small grants	
Sandbach Partnership	Community Committee / Charity?	Annual grant application?		10,000	?	SLA	SLA
Remembrance Parade	Community Committee / Charity?	Annual grant application?		2,000	2,000	SLA / Grant	SLA
CCTV support	CEC	SLA	3 year wef 2022-23	5,750	5,750	SLA	SLA
Allotments	Community Committee / Charity?	Annual grant application?		1,000	1,000	Grant	Community Services
Sandbach Clean Team	Community Committee / Charity?	Annual grant application?		-	500	SLA / Grant	Community Services
Total				111,380	126,080		

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SANDBACH TOWN COUNCIL**FINANCE, GOVERNANCE AND POLICY COMMITTEE 4 AUGUST 2022****RESERVES POLICY AND RESERVES REVIEW****Introduction**

Sandbach Town Council is classified as a 'smaller authority' or 'category 2 authority' within Section 6 of the Local Audit and Accountability Act 2014. This determines various aspects of Council governance and financial regulations.

Reserves Policy

As a smaller authority, Sandbach Town Council requires a reserves policy. A draft policy is attached at Appendix A for consideration and approval. The draft policy is based on advice contained within the Joint Panel on Accountability and Governance (which includes NALC and CIPFA representatives).

Through responsible financial management and on-going advice from the internal auditor, the Town Council's approach to reserves has broadly adhered to this guidance.

Reserves Review

The impact of COVID restrictions, and other disruptive events over the past 2 years, has led to a gradual build up of both general and earmarked reserves. Although these balances are reviewed generally as part of both the annual budget setting exercise and the annual account closure programme each year, it is necessary to undergo a thorough review of the Council's reserves in order to establish the resources available to it so that:

- 1) Affordability of the corporate strategy can be determined;
- 2) Affordability of the asset development strategy can be determined;
- 3) A realistic reserves baseline is set for the forthcoming budget setting process which can then encompass all resources available to the Council;
- 4) Historic decisions can be reviewed and assessed for their relevance to the Council's declared objectives;
- 5) The precept will be set at the appropriate level;
- 6) A medium term financial plan can be established alongside the corporate and asset strategy;
- 7) Sufficient contingencies can be achieved in the light of rapidly rising inflation on all budget heads – revenue and capital – in order to protect the Council's financial position, moving forward.

Current Reserve Levels

The Council currently maintains a healthy reserves position and is well within the range recommended by the JPAG.

There are however several earmarked reserves, built up over time, which must be reviewed and rationalised at this stage in time for the forthcoming budget setting process.

It is proposed that UNLESS THERE IS A CLEAR BUSINESS CASE, many of these earmarked reserves should be returned to the general reserve, in order to provide true baseline of the resources available to the Council.

Many of these earmarked reserves appear to have been approved some time ago and subsequently been provided for within the revenue budget and / or are no longer required.

It is recommended that, where there is a case to retain existing earmarked reserves, they are categorised for ease of reference and to demonstrate a link with the Corporate Strategy objectives.

A summary of the Council's current reserves and review proposals, on this basis, is shown at Appendix B.

It is recommended that the rationalised and reviewed reserves position, if approved, is adjusted within the Council's accounts and subsequently fed into the forthcoming corporate strategy work and budget setting process.

Recommended that this committee recommend to Council:

- 1) To approve the draft reserves policy based on APAG guidelines;
- 2) Note the healthy reserves position of the Council;
- 3) Agree the proposed review and rationalisation of current earmarked and general reserves and subsequent adjustment to the Council's accounts;
- 4) Use this revised reserves position as a baseline for the corporate strategy development and budget setting process.

CL 24.7.22

SANDBACH TOWN COUNCIL

Finance, Governance and Policy Committee 3 August 2022

Reserves Policy

Introduction

1. The Town Council is required by statute to maintain financial reserves sufficient to meet the needs of the organisation and in addition has statutory limitations on how it spends certain receipts, which it must ensure are accounted for separately to the council's general funds.
2. Whilst there is no statutory minimum (or maximum) level of reserves, the Council has no power to hold revenue reserves other than those for reasonable working capital needs or specific earmarked purposes.
3. The Joint Panel on Accountability and Governance (JPAG) Practitioners' Guide, which sets out the 'proper practices' for how the council must maintain its accounts, recommends that the minimum level of general reserves should be between three and twelve months of net revenue expenditure. For larger authorities, it states that the lower end (three months, or 25%) is appropriate. See the Appendix to this policy for JPAG reference.
4. The Council's Internal and External Auditors review the council's reserves and their justification annually.
5. This policy sets out how the Council will manage its reserves and is separate to the approach to investment of those reserves, which involves how the council will hold its assets.

General Reserve

6. The general reserve is not ringfenced (earmarked) for any specific expenditure. Its purposes is to smooth the impact of uneven cashflow or cover unexpected/emergency expenditure. It is not intended to fund on going expenditure.
7. The general reserve will be replenished as part of the budget process in any year where it has been utilised for unexpected/emergency expenditure.
8. In line with the national guidance (above), the Council will hold a general reserve of between a minimum of 25% and a maximum of 100% of its net revenue expenditure (NRE) - this is the difference between its income and expenditure.
9. The level of general reserve will be confirmed each year as part of the Council's budget setting process and based on the proposed budget NRE.

10. Earmarked Reserves

11. The council may establish ringfenced (earmarked) reserves for any reason where it reasonably believes it may incur expenditure in the future.
12. Earmarked reserves will be identified as part of the closure of accounts procedure and authorised by Council.

13. If earmarked reserves are not applied for the authorised purpose within 3 years they will be returned to the General Reserve as part of the closure of accounts process, in order to avoid the build up of unused resources which should be released for general use.
14. In line with the JPAG guidance attached, there will be no lower or upper limit set for earmarked reserves which will be evaluated, approved and audited on a case by case basis.

CL 24.7.22

Appendix

Joint Panel on Accountability and Governance Practitioner's Guide March 2022 (Extract Page 38)

Reserves

5.30. As with any financial entity, it is essential that authorities have sufficient reserves (general and earmarked) to finance both their day-to-day operations and future plans.

5.31. Smaller authorities have no specific right to accumulate funds via the precept. All reserves should be reviewed and justified regularly (i.e. at least annually). It is good practice to transparently publish both the level and rationale of all reserves.

General reserves

5.32. The general reserve of an authority comprises its cash flow and contingency funds to cover unexpected inflation, unforeseen events and unusual circumstances.

5.33. The generally accepted recommendation with regard to the appropriate minimum level of a smaller authority's general reserve is that this should be maintained at between three and twelve months of net revenue expenditure.

5.34. The reason for the wide range is to cater for the large variation in activity level between individual authorities. The smaller the authority, the closer the figure may be to 12 months expenditure, the larger the authority, the nearer to 3 months. In practice, any authority with income and expenditure in excess of £200,000 should plan towards 3 months equivalent general reserve.

5.35. In all of this it is important that each authority adopt, as a general reserve policy, the level appropriate to their size, situation, risks and plan their budget so as to ensure that the adopted level is maintained.

5.36. Authorities with significant self-generated income (other than the precept or levy) should take into account situations that may lead to a loss in revenue as well as increased costs and adapt their general reserve accordingly. Earmarked and other reserves:

5.37. None of the above in any way affects the level of earmarked and/or capital receipts reserves that an authority may or should hold.

5.38. There is, in practice, no upper or lower limit to EMR/CRRs save only that they must be held for genuine and identifiable purposes and projects, and their level should be subject to regular review and justification (at least annually and at budget setting), and should be separately identified and enumerated. Significant levels of EMRs in particular may give rise to enquiries from internal and/or external auditors.

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Reserves Review - Proposals for Rationalisation (Finance / Council August / Sept 2022)

Reserve	Total	Notes	Proposed Reserve	Final
Current Fund	255,521		General Reserves	255,521
General Reserves	271,415		General Reserves	271,415
Gratuity Reserves	319		General Reserves	319
Town Guide	2,751		General Reserves	2,751
Web devt	281		General Reserves	281
Neighbourhood Plan	11,358		General Reserves	11,358
Conservation	10,000		General Reserves	10,000
Legal Fees	3,000		General Reserves	3,000
Grants	10,800		General Reserves	10,800
Indoor Market Project	2,171		General Reserves	2,171
Personnel Adverts	1,300		General Reserves	1,300
IT equipment	800		General Reserves	800
Loan Repayment	63,080	Not viable	General Reserves	63,080
General Reserves			General Reserves	632,796
Assets Mgt	45,580		Town Hall / Asset Maintenance	45,580
Roof Repairs	1,434		Town Hall / Asset Maintenance	1,434
Town Hall	5,200		Town Hall / Asset Maintenance	5,200
Town Hall kitchen	4,134		Town Hall / Asset Maintenance	4,134
Town hall works	25,000		Town Hall / Asset Maintenance	25,000
Condition Survey	60,490		Town Hall / Asset Maintenance	60,490
Town Hall / Asset Maintenance			Town Hall / Asset Maintenance	141,838
Car Park	203,716		Asset Strategy / Small Common	203,716
Office Project	99,500		Asset Strategy / Accommodation	99,500
Short term projects	30,001		Asset Strategy	30,001
Public Toilet Refurb	50,000		Asset Strategy / Access Toilets	50,000
Community Levy	5,863	Infrastructure Use Only	Asset Strategy / Community Levy	5,863
Asset Strategy			Asset Strategy	389,080

New Van	1,611	Vehicle Replacement Reserve	1,611
Skate Park	50,000	Community Project Reserve	50,000
Total	1,215,325		1,215,325

2022-23 Budget	Total	Min Reserve Provision @ 3 Months	Max Reserve Provision @ 12 Months
Precept	695,310		
Income	915,060		
Revenue Income	219,750		
Revenue Expenditure	942,950		
Net Revenue Expenditure	723,200	180,800	723,200