

SANDBACH TOWN COUNCIL

Informal Pre Budget Meeting

**Please ensure that all apologies are made directly to the Clerk of the meeting
no later than 6pm on the day of the meeting.**

Agenda for the informal meeting to be held on Wednesday, 27th October 2021 at
7.00pm on Zoom.

Councillors and Members of the public should join the virtual meeting via this meeting
ID: 847 0625 6457 / <https://us02web.zoom.us/j/84706256457>

For public health reasons during the Coronavirus pandemic, Sandbach Town Council will not be holding a physical Council/committee meeting until 31 January 2021 (Inclusive). Therefore, this is not a formal meeting of the Council for the purposes of the Local Government Act 1972 and the outcomes of any votes are for the purpose of consultation and obtaining the view of members of Council only. No decisions can be made at this meeting . Holding an informal meeting of Council on a virtual basis will however fully enable all councillors to have a voice on the issues they wish to debate in public.

Although this is not a formal meeting, the majority of usual rules for debate in the Constitution and the Protocols for Remote Meetings will be followed by choice in order to provide structure and to enable maximum efficiency.

1. APOLOGIES FOR ABSENCE

2. PURPOSE OF THE PRE-BUDGET SESSION

The acting Town Clerk will outline the purpose of the seminar: -

- Review the 2021/22 budget and projected outturn
- Examine which areas of the budget need to remain the same for 2022/23; and which areas need to change

This is prior to the next meeting of the Town Council on 10th November 2021.

Members will note that there the following papers are attached: -

- A covering report **(A)**
- A set of the latest 2021/22 budget papers **(B)** attached to this agenda to aid the process of review and proposal; and
- A set of slides setting out the main issues and processes involved **(C)**

3. REVIEW OF THE 2021/22 BUDGET

Members may wish to review the 2021/22 budget and also the projected outturn included in the supporting papers.

4. REVIEW OF BUDGET AREAS – PAST/PRESENT/FUTURE

Members may wish to review the areas included in the budget and also propose areas which could be added/removed to/from the Council's budget for 2022/23.

5. SUMMARY OF DISCUSSIONS

Following completion of the above discussions, the Clerk will summarise the areas covered.

6. FURTHER WORK

The acting Clerk will set out the next steps in the process.

7. ANY OTHER BUSINESS/FURTHER MEETINGS

This matter will be considered at the Town Council meeting to be held on 10th November 2021 and also at the Finance, Policy and Governance Committee held to be held on 17th November 2021.

Please note that this meeting will be recorded and the audio recording made available to the public within 5 working days of the meeting.