



ASSETS AND SERVICES COMMITTEE

Minutes for the meeting held on Wednesday, **9th November 2022**
at **7.00pm** in **Sandbach Town Hall**.

Committee Members: Cllrs D Hegarty, L Crane, A Nevitt, G Price Jones, G Merry,
J Beddows, N Cook, R Hoffmann and R Hovey.

PART 1 : ITEMS TO BE CONSIDERED IN THE PRESENCE OF THE PRESS AND PUBLIC

1. APOLOGIES FOR ABSENCE

Apologies received from Cllr L Crane (personal)
Absent without apologies Cllr R Hoffman

2. DECLARATIONS OF INTEREST

No declarations were made at the meeting.

PUBLIC QUESTIONS

No members of the public were present at the meeting.

3. MINUTES OF THE MEETING HELD 10 AUGUST 2022.

Resolved: *Minutes were agreed as an accurate record.*

4. MARKETS & TOWN HALL UPDATE

The Chief Officer provided a verbal update. The market is now settling after a period of disruption due to staff turnover. The outdoor market is at capacity and all indoor units are filled. Work continues to improve performance data and more efficient operating models where possible. The Town Hall is also at largely capacity and is provisionally booked until 2024 for weekend activities. Opportunities exist for some more community use during week day evening subject to available resources. Income targets appear to be on track at the half year stage.

Resolved: *The update was noted.*

5. REPORT OF ASSETS AND PUBLIC REALM MANAGER

A number of developments have taken place over the last quarter for the continuous maintenance and improvement of Town Council assets, much of which can now be achieved in house.

Resolved: *Progress was noted.*

Chair Initials:

6. SMALL COMMON REFURBISHMENT UPDATE

The Chair updated the Committee about the process currently underway to seek 3 quotes for Project Management and Quantity Surveyor Service with the intention to secure a decision at the next Small Common Sub Group on 7 December. The Committee were also informed that the Foden's plinth was now installed and due to be completed by Friday 11 November.

Resolved: *Progress was noted.*

7. SANDBACH TOWN STREET FURNITURE REVIEW

Committee members agreed to consider developing a proposal regarding Sandbach street furniture improvements. The Chief Officer has subsequently established that street furniture is not owned by Sandbach Town Council. Cllr Merry reminded the Committee that these assets had been purchased with NW Development funding at a cost of approximately £100K through the Sandbach Partnership, some 10 years ago, and that the Council had played a role with regard to maintenance.

It was agreed that this was an area the Council would want to progress but more information was required about the original agreement and/ or ownership of the assets before moving forward through a task and finish group. It was suggested that the scope of such a project should extend to all wards if possible.

Resolved: *For the Chief Officer to establish the ownership and any existing agreement for street furniture in advance of further work.*

8. FIT FOR PURPOSE ACCOMMODATION TASK AND FINISH GROUP

The Chief Officer outlined emerging requirements for Council accommodation in the context of recent staff recruitment, public access and a functioning committee suite. It was suggested that the Chief Officer provide the next meeting with updated proposals in order for a task and finish group to develop options if required.

Resolved: *The Chief Officer to provide a report to the next meeting.*

9. CCTV CAMERAS

The Committee welcomed the new CCTV policy and the proposal to extend the Council's provision.

Resolved:

- i. To note the Compliance Report;*
- ii. To endorse the Policy for approval by Finance, Policy and Governance Committee;*
- iii. To approve the purchase of up to 5 additional CCTV cameras at a total cost installed of £1,250 +VAT to funded by available 2022-23 budget, code 4670, subject to appropriate signage and any legal requirements being met;*
- iv) To inform the police (via the Chief Officer) of an increase in anti social behavior around the public toilets and request feedback of action taken.*

Chair Initials:

10. SANDBACH TOWN HALL APPLICATION AS AN APPROVED PREMISE

[Attached in Agenda: email]

Lead : Chief Officer

Resolved: *The application of Sandbach Town Hall to allow legal marriage and civil partnership ceremonies to take place, cost of £1,900, code 180 6310, was approved.*

11. MEMBER'S ITEM

11.1 Cllr Beddows proposal for local defibrillator purchase and locations

'The proposal is to relocate the two defibrillators,

- *one inside the market half and*
- *the other outside the store,*

to

- *Outside the Co op store on the Hill*
- *Outside the Co op store on Lawton Way*

Discussions have taken place and I have an agreement in principle with the Co op.

There are defibrillators at

- *the Fire Station,*
- *Military Arms Public House and*
- *in the Town Hall entrance*

and so it would be a good reason to relocate these two defibrillators.

I would like to propose that STC purchase four new defibrillators to be located in:-

- *Wheelock - Methodist Chapel*
- *Ettiley Heath - Bargain Booze*
- *Price Ave - One Stop Shop*
- *Sandy Lane – Bargain Booze*

The proposal is that we share the resource and ensure that Sandbach residents have access to emergency equipment.'

Cllr Beddow's proposal was welcomed by the Committee and suggestions were made to ensure defibrillators were fairly distributed around the wards.

Resolved: *that the proposal should be developed and costed for consideration by the next Full Council meeting for agreement in principle and delegation to implement through a Task and Finish Group including the Chief Officer*

12. CORRESPONDENCE

None received

13. ITEMS FOR THE NEXT MEETING

Fit for purpose accommodation report

Street Furniture ownership / agreement

14. DATE, TIME AND PLACE OF NEXT MEETING

The date of the next meeting of the Assets and Services Committee is 8th February 2022 at 7pm in Sandbach Town Hall.

Chair Signature:

Date:

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