

SANDBACH TOWN COUNCIL
Small Common Redevelopment Sub-Committee

AGENDA

The Meeting will be clerked by the Chief Officer. Please ensure that all apologies are made directly to the clerk of the meeting no later than 5pm on the day of the meeting.

Agenda for the meeting to be held on Wednesday 7 December 2022 at 7.00pm in Sandbach Town Hall.

Committee Members: Cllrs D Hegarty (Chair), G Price Jones (Vice Chair), G Merry, J Beddows, S Broad and L Crane.

PART 1 : ITEMS TO BE CONSIDERED IN THE PRESENCE OF THE PRESS AND PUBLIC

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

PUBLIC QUESTIONS

The meeting Chair will adjourn the meeting to allow questions relating to items on this Agenda from members of the public.

After the questions, the Chair will reconvene the meeting.

3. TO APPROVE THE MINUTES OF THE SMALL COMMON REDEVELOPMENT SUB-COMMITTEE MEETING HELD ON TUESDAY 26 JULY 2022.

[Attached: Draft minutes of the meeting]

Action: *To approve the minutes of the Assets & Services meeting held 26 July 2022 as an accurate record.*

4. SMALL COMMON PROJECT UPDATE

Lead: The Meeting Chair

Action: *To receive a verbal update of the project.*

5. DATE, TIME AND PLACE OF NEXT MEETING

TBA.

Please note that Part 1 of this meeting will be recorded and the audio recording made available to the public within 5 working days of the meeting.

6. EXCLUSION OF PUBLIC AND PRESS

Action: *To consider that item 8, under the Public Bodies (Admission to Meetings) Act 1960, the public and accredited representatives of newspaper be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.*

PART 2 : ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PRESS AND PUBLIC

7. PROCUREMENT OF PROJECT MANAGEMENT & QUANTITY SURVEYOR SERVICES FOR THE SMALL COMMON REFURBISHMENT PROJECT

Report circulated to Committee Members

Lead: The Meeting Chair

Action: *That the Sub Committee to:*

- i) Approve the engagement the services of Supplier 1 for Quantity Surveyor Services and Building Surveyor, Lead Designer and Project Management Services as shown in the appendix;*
- ii) Await the results of the tendering exercise to finalise the details of the scheme and final cost, within the agreed budget.*

SANDBACH TOWN COUNCIL
Small Common Redevelopment Sub-Committee 26 JULY 2022

MINUTES

Committee Members: Cllrs D Hegarty (Chair), G Price Jones (Vice Chair),
G Merry, J Beddows, S Broad, L Crane and D Poole.

8. APOLOGIES FOR ABSENCE

None.

9. DECLARATIONS OF INTEREST.

None.

No members of the public were present.

10. THE MINUTES OF THE SMALL COMMON REDEVELOPMENT SUB-COMMITTEE MEETING HELD ON MONDAY 30 MAY 2022.

Approved.

11. SMALL COMMON PROJECT UPDATE

Lead: The Meeting Chair

The Chair summarised the report which outlined modified proposals, in line with the Council's resolution based on the engagement exercise and the estimated cost of the full scheme. He explained that the costs for the modified plan had been requested from the Quantity Surveyor but were outstanding due to leave.

The proposals were broadly welcomed although reservations were expressed regarding replacing standard parking spaces with family spaces, due to the difficulty in enforcement and perceived lack of public support for this change. The increase in disabled spaces was fully supported.

Cllr Merry agreed to liaise with Foden's regarding funding for the plinth as the deadline was approaching and this will need to be extended.

It was requested that the project group investigate the feasibility of changing the entrance point to the car park from the access road to Congelton Road. It was agreed the Chief Officer would make contact with CEC highways to check any access issues with this suggestion.

Chair Initials:

The committee were keen to see a plan of the final options before making a definite recommendation. It was agreed that the project group would ensure that the updated costs and a diagram was presented to Assets and Services Committee and Council so that an informed decision could be made.

Resolved : That Council:

- i) Consider the costed and illustrated proposals contained in this report as the revised scheme with an additional option to change the entrance point subject to CEC highways advice;
- ii) Approve the final specification for the scheme based on these considerations;
- iii) Approve the revised scheme cost is capped at the earmarked reserve level of £203K and is reduced below that as far as possible, whilst delivering the specification;
- iv) Request the architect to prepare a fill planning application based on the approved revised scheme;
- v) Ensure that robust project management plans are put in place;
- vi) Authorise appropriate tendering process plans to be put in place in line with the Council's Financial Regulations.

6. DATE, TIME AND PLACE OF NEXT MEETING

To be confirmed based on project process.

Please note that this meeting will be recorded and the audio recording made available to the public within 5 working days of the meeting.

Chair Signature:

Date: