

Sandbach Town Council

Neighbourhood Plan Working Group

Zoom vMeeting 11/05/21 19:30

Agenda

1. Apologies for Absence - there were none. Present SRK chair, Richard Hovey, Sandra Broad, John Minshull, Terry Marshall, Peter Stanier some members of the public attended.

2. Agree Minutes of previous meeting 28/04/21 - Agreed as read. Matters Arising Publicity for REG 14, will require 2 full copies of the NDP, apart from the e-version for submission, for public display at the Library and at Westfields - possibly other "public places". In addition, announcements via Facebook and the local press (does the CEC do this?) The announcement would need to be clear that this was an Interim Update including re-wording of Policies, but no substantive change.

An Open Evening on the REG14 version might be useful, if it follows the same theme as the original plan, then A3 versions of the Policies and their revisions would be required (however the original plan was of course new and therefore substantially different) - the STC office might be able to provide these, if Mike Wellings is available to do this for us. Anticipated that there will be 3 varieties of "Stakeholders"

i. Not bothered

ii. Mild interest

iii. Serious interest - developers and land owners

When would the 6/52 consultation period begin? - suggested after end of Covid restrictions i.e. mid June to the end of July - currently planned for 01/06 - 15/07. We could deliver to the above time scale if current versions of Maps & Hist Assets used. Lucy has completed referencing of the Landscape Character Assessment and comments, which JM has now included into the document, amended terminology and hyperlinked to the NDP website

3. Maps - Greg has returned from annual vac and has commitments outside of work, so not yet completed. Could we give Greg a deadline for revision to work to?

Conservation Assets - originally from Cheshire Wildlife Trust - Rachael Giles for comments, as current map is inaccurately labelled. Fig5 - can we use the existing map and update later when reviewing the consultation returns? Fig 6 Amenities has a different naming methodology - why? Greg says he can do this when?

Need to clarify with the Library, what the process is for display of the NDP for REG14, who is the point of contact? What facilities can be extended to us? Tom Evans may be able to contact for us. Query - did Ann Banks do this for us initially? **Action - RH has agreed to contact the library for the WG.**

4. Historical Assets - Still incomplete, should we go with what we have already, now that the Landscape Character Assessment has been updated and given greater prominence? Could leave index as is and review as part of Phase 3. **Action RH will check that all the most important properties are included on the HA Map.**

The cut-off point would need to be the 25/05, to give time for printing and distribution for 01/06.

List that we will require of STC office between 25/05 and 01/06

i. Print off 4? Copies

ii. Distribute prepared press release

iii. Formal submission of NDP REG14 document to CEC Tom Evans

iv. Publish to statutory circulation list - could be as many as 500!

Action JM to contact Rachael Giles

Action JM to chase Greg for completion of Maps

Also need the Published Letter - could re-purpose the original. Does this have to be done 2/52 in advance of REG14 - apparently not. Could we get Lucy do create the letter?

Action T.M to review and update the previous press release.

Action JM to contact Tom Evans (or Lucy?) about the definitive list for circulation, in preparation of REG14 start.

Could the Sandbach Partnership help with REG14? Likely to be keen, depending upon resources available to them.

5. SEA - formal notification - not required

6. AOB - Basic Conditions Statement now on Dropbox

Action - SK to find out what the new "response" email will be and ensure that if this is different to the original used, that the former is removed/amended on the NDP website. - requested

7. Date of next meeting - 18/05/21 This turned out to be impossible and amended to 25/05/21

Meeting closed by SRK at 21:30