

Volunteer Working Group

Minutes of the Meeting held on Wednesday 9th March 2022

At 9.00pm in the Charter room at Sandbach Town Hall

1. Attending : Ann Nevitt (Chair), Gill Merry (Vice Chair), Laura Crane, Donal Hegarty, Sandra Broad

2. Apologies : None

3. Declarations of Interest – none

There were no members of the public present

4. The minutes of the meeting held on 6th February were approved as a true record

5. Determination of the Group name and Status : several names were put forward Good Neighbours, People Meeting People, Sandbach Volunteer Group.

It was unanimously agreed that the group would be called “Good Neighbours”

The group is determined as a community group without charity status.

Some adjustments were agreed to the Terms of Reference which will be actioned by LC.

It was felt that the group also require a constitution and The Chair and Vice Chair will work on this for presentation at the next meeting.

Since the Group was set up as a Working Group of Community & Environment it is necessary to periodically provide a progress report, the next meeting of that committee is not until much later in the year so a report will go the next Council meeting.

Initially the group will concentrate on Transport and Befriending.

6. Determination of the Bank Account and Signatories – The group felt that it was too early to make this decision and it was deferred to a later meeting.

7. In view of the fact that the policies recommended by Alsager Group were only received the previous evening, they will now be circulated to the rest of group for consideration at the next meeting.

8. In view of the fact that the policies could not be circulated in time for the meeting it seemed inappropriate to discuss training requirements.

9 Project timeline – The Chair expressed her frustration at the length of time the setting up process was taking, but agreed that it is necessary to get all the processes in place to cover both volunteers and those requiring assistance.

10. Items for Next Meeting – Policies, Training, Constitution

11. Date of Next Meeting – to be agreed