

SANDBACH TOWN COUNCIL

EVENTS SUB-COMMITTEE

This meeting will be clerked by The Operational Support Officer. Please ensure that all apologies are made directly to the clerk of the meeting no later than 5.00pm on the day of the meeting.

Agenda for the meeting to be held on Tuesday 3 May 2022 at 7.00pm in Charter Room, Sandbach Town Hall.

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To provide an opportunity for Members and Officers to declare pecuniary & non-pecuniary interests in relation to any item on the agenda.

PUBLIC QUESTIONS

The Chairman of the meeting will adjourn the meeting to allow questions from members of the public.

After the questions the Chairman will reconvene the meeting.

3. TO APPROVE THE MINUTES OF THE EVENTS SUB-COMMITTEE MEETINGS HELD ON 20 JULY 2021 AND 29 MARCH 2022.

4. PARTY IN THE PARK

Lead: Operational Support Officer

Action: To receive an update from the Operational Support Officer on the organisation of this Event.

5. JUBILEE SCHEME

Lead: Operational Support Officer

Action: To receive an update from the Operational Support Officer on the progress of this scheme.

6. MARKET TOWN FESTIVAL

Lead: Operational Support Officer

Action: To receive an update from the Operational Support Officer on the organisation of this Event.

7. LANTERN FESTIVAL / DIWALI EVENT

Lead: Meeting Chair

Action: To agree and delegate any further actions as required.

8. CORRESPONDENCE

There is none.

9. DATE, TIME AND PLACE OF NEXT MEETING

To be arranged.

Please note that this meeting will be recorded and the audio recording made available to the public within 5 working days of the meeting.

<h1>SANDBACH TOWN COUNCIL</h1>

EVENTS SUB-COMMITTEE

Minutes of the Meeting of Sandbach Town Council's Events Sub-Committee held on 20 July 2021 at 6.00pm in The Ballroom, Sandbach Town Hall.

PRESENT	Councillors	G Merry (Retiring Chair) L Crane (Chair) J Beddows D Hegarty G Price Jones
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The meeting was opened by the retiring Chair.

1. EVENTS SUB-COMMITTEE CHAIR

Resolved: That Cllr L Crane be appointed as Chair of the Events Sub-Committee.

Cllr Crane took over Chairmanship of the meeting.

2. EVENTS SUB-COMMITTEE VICE-CHAIR

Resolved: That Cllr Merry be appointed as Vice Chair of the Events Sub-Committee.

3. APOLOGIES FOR ABSENCE

Cllrs Hoffmann and Broad

No apologies received: D Jack

4. DECLARATIONS OF INTEREST

None pecuniary interests were received from Cllr Merry has a Fodens Trustee, and Cllr L Crane as the Councillor representative for Fodens.

PUBLIC QUESTIONS

The Chair adjourned the Meeting to allow questions from the Member of public in attendance.

As there were no questions, the meeting was immediately reconvened.

5. TO APPROVE THE MINUTES OF THE EVENTS SUB-COMMITTEE HELD 7 APRIL 2021.

Approval of the minutes was deferred until the next meeting of the Sub-Committee due to an inquorate number of members in attendance from 7 April meeting.

6. FAMILY FUN EVENTS

The meeting Clerk reported that 3 Free activities have been organised and promoted by the Events team:

- 10th August – Peter Rabbit 2 (Children’s Community Cinema). The Committee questioned whether 2 showings would be possible if the first one sold out.
- 17th August – Meet the Creepy Crawlies with 2 interactive shows
- 24th August – Softplay for 0-5 in the Town Hall.

The Clerk also reported that the Events team are planning October Events including a Halloween cinema and a pumpkin carving competition. The update was gratefully received by the Sub-Committee.

7. PARTY IN THE PARK

The Clerk of the meeting explained that efforts had been made to match both bands back up for a new 2021 date, which unfortunately had not been possible. The Meeting Clerk asked for direction from the Committee

The Sub-Committee were of the opinion that it is beginning to get too late into the year to reorganise Party in the Park, and that this event should be cancelled for 2021. In its place, the Sub-Committee would like to use the Foden’s concert as a Christmas Concert in St Mary’s Church, with the Boys School Big band bring a small ensemble for a reception afterwards in the Church Hall. The Committee agreed that a date of 12th December should be the initial target for such an event.

Resolved: that Party in the Park 2021 be cancelled, and the Clerk of the meeting makes inquiries with involved parties with a view to holding a Christmas Concert on St Mary’s Church on 12th December.

8. MARKET TOWN FESTIVAL

The Meeting Clerk explained that organisation and advertisement of this event is now well underway, with a fantastic range of activities being planned, expanding on last years event.

The Committee asked if a number of ideas could be put back the Events Team:

- Can there be a Ye old England Fancy dress competition?
- Can shops down the High Street get involved with window dressing? GM and LC offered to deliver letter to shops.
- Can the ponies be unicorns, as these have previously proved very popular.
- Can the Event be linked to the Makers Market on the day?
- Can the Town Crier be invited?

9. WELLBEING EVENT

The Chair of the meeting noted that unfortunately, due to a number of reasons, this event has not been progressed. She proposed that a new date of 10th October (WHO's Mental Health Day) should be set for the Event in the Town Hall. The Committee asked the Chair to ensure that the event is shaped around wellbeing as a whole.

The Chair agreed to progress this event with the Working Group that was put together at the previous Events Sub-Committee Meeting.

10. CORRESPONDENCE

There was none.

11. DATE, TIME AND PLACE OF NEXT MEETING

The next meeting will take place on 14 September 2021 at 6.00pm

The meeting closed at 6.50pm
L Crane, in the Chair
MW

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EVENTS SUB-COMMITTEE

Minutes of the Meeting of Sandbach Town Council's Events Sub-Committee held on 29 March 2022 at 7pm in Sandbach Town Hall.

PRESENT Councillors L Crane
 S Broad
 J Beddows
 D Hegarty
 N Cook

1. APOLOGIES FOR ABSENCE

Cllrs G Merry, A Nevitt and G Price Jones

No apologies received: Cllr R Hoffmann

2. DECLARATIONS OF INTEREST

There were none.

PUBLIC QUESTIONS

The Chair adjourned the Meeting to allow questions from the Member of public in attendance.

As there were no questions, the meeting was immediately reconvened.

3. TO APPROVE THE MINUTES OF THE EVENTS SUB-COMMITTEE HELD 20 JULY 2021 AND 16 FEBRUARY 2022.

The minutes of 20 July were deferred until the next meeting due to an inquorate number of members.

Resolved: That the minutes of the meeting of 16 February be approved.

4. FUN DAY EVENTS

Lead: Operational Support Officer

The Operational Support Officer confirmed that the Senior Events and Business Promotion Officer had now booked the following Free events and was commencing advertisement:

2nd August – Soft Play

9th August – Creepy Crawly Show

16th August – Doodle the Kids Party entertainer

23rd August - Prince and Princess Morning

23rd August – Superhero Afternoon

The OSO also confirmed that tickets have now almost sold out for both showing of the Free Children's Cinema, Sing 2, on 12th April.

Members asked if there was a waiting list for these events and whether info could be included on future tickets for these events asking people to contact the Council if they are unable to attend. This would be to ensure as many people can access the events as possible with minimal no shows. The OSO agreed to pass comments onto the Senior Events and Business Promotion Officer.

5. PARTY IN THE PARK

Lead: Operational Support Officer

The OSO confirmed that Hipswing, County Loos, Blitz, Alpha Omega, The Boys School Big Band and Fodens Band were all booked. He also confirmed that Blackwater and Grubb had confirmed that they would like to trade at the event.

The OSO outlined the next steps for organisation of this event as: Confirm Park Booking with CEC, Advertising and commission of wristbands. He also confirmed that he would send details round asking for volunteers for the event in the near future.

Members queried if the U3A band could be asked to attend Events and suggested that it may be worth creating a master list of local musicians/bands for STC events..

6. JUBILEE SCHEME

Lead: Operational Support Officer

The OSO confirmed that the form and cover letter was now ready was about to be circulated to Friends of Parks Groups as originally decided by the Sub Committee. Members asked if the OSO could send all details onto them so they could also forward to relevant groups.

7. THE FUTURE OF SANDBACH EVENTS

Lead: The Meeting Chair

i. Cllr Broad – Lantern Festival

Cllr Broad confirmed that it would be difficult to carry out an event with real lanterns as they have now been banned by CEC, and suggested battery powered lights could be used instead? Members suggested that such an event could tie in with Diwali and that there would be lots of members of the Community who would like to get involved.

Members asked that this be an item on the next meeting agenda.

ii. Cllr Crane – Wellbeing Event

Cllr Crane noted that she was keen to bring this event back into planning, which was a sentiment echoed by other members present. Members queried if the event could be carried out on a smaller scale than previously planned to get it off the ground and suggested that it could take place in the Town Hall or Market Hall. It was resolved that a Working Group be set up to gather the costs, staffing costs and form a plan for organisation for this event.

Resolved: That a Working Group be set up to explore how this event could be delivered with Cllr L Crane as the lead member.

iii. Cllr Crane – Events for the 250th Anniversary of the Trent and Mersey Canal

Cllrs Crane and Broad reported that they had not heard back from the Canal and River Trust as yet concerning their plans for this landmark year.

8. CORRESPONDENCE

There was none.

9. DATE, TIME AND PLACE OF NEXT MEETING

The next meeting of the Events Sub-Committee will take place on Tuesday 3rd May at 7pm in the Charter Room, Sandbach Town Hall.

The meeting closed at 7.55pm

L Crane, in the Chair

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