

SANDBACH TOWN COUNCIL

EVENTS SUB-COMMITTEE

This meeting will be clerked by The Operational Support Officer. Please ensure that all apologies are made directly to the clerk of the meeting no later than 5.00pm on the day of the meeting.

Agenda for the meeting to be held on Wednesday 22 June 2022 at 7.00pm in Charter Room, Sandbach Town Hall.

Committee Members: Cllrs N Cook (Chair), G Merry (Vice Chair), D Hegarty, J Beddows, P Eaton, L Crane and D Poole.

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To provide an opportunity for Members and Officers to declare pecuniary & non-pecuniary interests in relation to any item on the agenda.

PUBLIC QUESTIONS

The Chairman of the meeting will adjourn the meeting to allow questions from members of the public.

After the questions the Chairman will reconvene the meeting.

3. TO APPROVE THE MINUTES OF THE EVENTS SUB-COMMITTEE MEETINGS HELD ON 3 MAY 2022.

4. PARTY IN THE PARK

Lead: Operational Support Officer

Action: To receive an verbal update from the Operational Support Officer on the organisation of this Event.

5. JUBILEE SCHEME

Lead: Operational Support Officer

Action: To receive an verbal update from the Operational Support Officer on the scheme.

6. MARKET TOWN FESTIVAL

Lead: Operational Support Officer

Action: To receive an verbal update from the Operational Support Officer on the organisation of this Event.

7. REMEMBRANCE PARADE 2022

Lead: Meeting Chair

Action: To agree and delegate any further actions as required.

8. FESTIVAL OF LIGHT/CHINESE NEW YEAR

Lead: Meeting Chair

Action: To agree and delegate any further actions as required.

9. HALLOWEEN EVENT

Lead: Meeting Chair

Action: To agree and delegate any further actions as required.

10. CORRESPONDENCE

There is none.

11. DATE, TIME AND PLACE OF NEXT MEETING

To be arranged.

Please note that this meeting will be recorded and the audio recording made available to the public within 5 working days of the meeting.

4. PARTY IN THE PARK

Lead: Operational Support Officer

The OSO confirmed that the Park Booking had now been submitted to Cheshire East Council and that the Wristbands would hopefully be on sale very shortly. He also confirmed advertising had now been ordered and is due to start very shortly, and that a request for volunteers for the day would be circulated soon.

Councillor Merry kindly offered to distribute the letter regarding the timing of the firework display to properties surrounding the park.

Members requested that Volunteers on site on Sunday be given contact details for the companies involved in pick up of equipment in case contact is needed. Furthermore, Members suggested that the Clean Team be approached to ask if they would do a sweep of the Park on the Sunday following the event.

5. JUBILEE SCHEME

Lead: Operational Support Officer

The OSO confirmed that so far 2 Grants had been awarded to events on the Heath and in Elworth for a total of £400, and that there are others currently awaiting review.

Members suggested that groups who had been approached, but had not yet replied be given another reminder of the deadline to hopefully encourage them to apply.

Members questioned if it would be worth gathering details of all events and advertising local events in the area using the Council Website. Cllr Crane also suggested that events could be advertised on the official Jubilee Website.

6. MARKET TOWN FESTIVAL

Lead: Operational Support Officer

The OSO confirmed that all of the attractions previously presented by the Senior Events and Business Promotion Officer had now been booked. Leaflets to advertise the Event were now in Production and due to be delivered to all Sandbach Households alongside Party in the Park Leaflets and Fun Day Events Leaflets in the near future.

Members queries if the ponies would be dressed as Unicorns, and what times they would be on site, as they are potentially unable to be out for the full duration of the event due to welfare laws.

7. LANTERN FESTIVAL/DIWALI EVENT

Lead: The Meeting Chair

The Meeting Chair noted that this event was going down the Theme of a "Festival of Light" sort of event rather than being specifically tied in Diwali. She also confirmed that paper lanterns would not be included due to them being prohibited by Cheshire East Council. It was suggested that the Arts Room could be involved to help make "Lanterns" with children, and that Sandbach Wheelers could also be approached following their previous iteration of a "Nighttime Light Ride". Members also queried if a projector could be rented to project onto the Exterior of the Town Hall. Members envisaged that this event would like place in October.

The OSO was asked to approach Sandbach Arts Room, Sandbach Wheelers and also source a price for projector hire for the next meeting of the Committee.

8. CORRESPONDENCE

There was none.

9. DATE, TIME AND PLACE OF NEXT MEETING

To be arranged.

The meeting closed at 7.41pm
L Crane, in the Chair
MW

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