



**SANDBACH
TOWN COUNCIL**

<u>APPEALS COMMITTEE</u>

Minutes of the Appeals Committee held
at 7.00 pm on Tuesday, 5th September 2023
in Sandbach Town Hall (Boardroom)

Committee Members present: Cllrs M Mitchell (Chair), J Arnold, M Deakin, M Hough and S Broad.

Also present: The Clerk to the meeting, the Complainant, Staff Member 1 and Staff Member 2.

1. EXCLUSION OF PUBLIC AND PRESS

Resolved: It was determined that items 4 and 5 be considered with the exclusion of the press and public [Public Bodies (Admission to Meetings) act 1960.] due to the sensitive nature of the business to be determined.

2. APOLOGIES FOR ABSENCE

No apologies of absence were received.

3. DECLARATIONS OF INTEREST

None declared.

4. INTRODUCTION

The Chair of the Appeals Committee introduced those present and confirmed the procedure to be followed during the appeal. It was noted that recording of the meeting was not permitted.

5. REPRESENTATIONS

Representations were made in the order indicated below with each speaker being allowed up to twenty minutes:

- i. Complainant [including an outline of the grounds for complaint]
- ii. Staff Member (1).
- iii. Staff Member (2).

Members of the Appeals Committee were given opportunity to raise questions to each speaker at the conclusion of their representation.

The Complainant and Staff Member 1 presented a last word each in the following order:

- i. Staff Member 1
- ii. Complainant

At the conclusion of the representations, all parties left the room apart from members of the Appeals Committee.

The Appeals Committee considered the appeal and agreed an outcome.

The Clerk to the meeting was asked to return to the room to enable the resolution to be recorded.

RESOLUTION: The Appeals Committee resolved unanimously to reject the appeal made by the Complainant relating to a complaint against Staff Member 1.

Some other allegations raised by the parties involved were agreed to be outside the scope of the Appeals Committee.

6. DECISION NOTIFICATION

The complainant, staff member (1) and staff member (2) were invited back into the room.

The Complainant, Staff Member 1 and Staff Member 2 were informed of the decision by the chair of the Appeals Committee.

7. DATE OF NEXT MEETING:

Not currently diarised.

The Meeting was closed.