

SANDBACH TOWN COUNCIL

AGENDA

For the meeting of the Sandbach Town Council to be held at 7.00pm
on Thursday 16 July 2020 in Zoom Room: 825 6017 0687

This meeting will be clerked by Ann Banks. Please ensure that all apologies are made directly to the Clerk of the meeting no later than 6pm on the day of the meeting.

This meeting is a reconvening of the meeting of the Council held on 9th July to complete the unfinished business from that agenda. The attachments from that agenda remain unchanged.

Video feeds for Members of the public will be hidden to aid with the organisation and running of the meeting. Members of the Public will still be able to join the meeting as normal and view and listen to the Councillors.

1. APOLOGIES FOR ABSENCE

Cllrs:

2. DECLARATIONS OF INTEREST

To provide an opportunity for members and Officers to declare any disclosable pecuniary and non-pecuniary interests in relation to any item on the agenda.

3. ITEMS TO BE CONSIDERED WITH THE EXCLUSION OF PUBLIC AND PRESS

Item 8.

Action: *To determine whether any items should be considered with the exclusion of the public and press, under the Public Bodies (Admission to Meetings) Act 1960.*

4. FINANCE MATTERS

4.1 ChALC – Annual Membership

Lead: Town Clerk

Attached: Invoice

Action: *To approve the invoice for £1487.04 for annual membership and one copy of the Local Council Review.*

4.2 Town Hall Roof Repairs

Lead: Town Clerk

Report to Follow

Action: *To make available £14,420 + VAT for the purpose of carrying out essential and urgent repairs to the Town Hall Complex Roof. Funding to be from Committee Reserves: Condition Survey/Building Maintenance.*

5. ASSETS & SERVICES MATTERS

5.1 Christmas Market

[Attached: Report from Operational Support Officer]

Lead: Chair of Assets and Services

Action: *To consider the Officers Report and Recommendations and to agree plans for the 2020 Christmas Market.*

5.2 Christmas Lights

[Attached: Report]

Lead: Cllr G Price Jones

Action: *To receive report and to approve £15,605 (+VAT) expenditure for the installation of 2020 Christmas Lights and Tree, the delivery of which is delegated to the Clerk. It is also requested that a 5% contingency be made available to cover any unexpected maintenance that may be required.*

5.3 Office Accommodation

Lead: Town Clerk

Action: *To receive a verbal progress report.*

6. MEMBERS ITEMS

6.1 Cllr A Smith – Complaints Process

Support Docs.- STC Complaints Procedure

<https://sandbach.gov.uk/wp-content/uploads/2019/06/Complaints-Procedure-24.04.14.pdf>

- Sandbach Town Council Adopted Code of Conduct

<https://sandbach.gov.uk/wp-content/uploads/2019/06/Code-of-Conduct-Review-2018-Adopted-STC-16.8.18-Effective-May-2019.pdf>

- Cheshire East Member Code of Conduct Complaints Process

To complain that a Councillor or co-opted Member of Cheshire East Council or a Town or Parish Councillor in the Cheshire East area may have failed to comply with the relevant Code of Conduct complete the Complaint Form.

- Cheshire East Member Code of Conduct Complaint Form

<https://www.cheshireeast.gov.uk/pdf/council-and-democracy/councillors-and-councillor-conduct/member-code-of-conduct-complaint-form.pdf>

Action: *The Clerk to clarify the complaints process relating to*

- a) Complaints concerning the whole council*
- b) Complaints concerning members of staff*
- c) Complaints against Councillors*

6.2 Cllr A Smith – COVID-19 Press Release

Action: *to draft a press release concerning the Council's resolution on the COVID 19 grants, with the press release being made available on STCs grants page of the website*

Council to agree to put the process and policy on Sandbach Town Council's website.

6.3 Cllr D Jack – Parking charges

Attached: Paper

Action: *That Sandbach council does oppose any suggestion or plan to impose parking charges of any type within the parish boundaries of Sandbach;*

and that:

a named vote under standing orders be taken to express this view;

and that:

any planned consultation must be made only with those residents and businesses within the Parish of Sandbach and not draw on the wider borough of Cheshire East.

6.4 K Seymour – Wildflower Seeding

- Action:
- i. That Sandbach Council agrees in principle to seeding all vacant and derelict public spaces and verges along carriageways with wildflower seeds. (subject to agreeing costs).*
 - ii. That a report be delivered to the next council fully costed and time scaled for the delivery of such a proposal.*

7. CORRESPONDENCE

7.1 High Street – Cycle Lane

Email Dated 5 May 2020.

8. PERSONNEL WORKING GROUP

Confidential

Lead: Chair of Personnel

Attached: Confidential Report

Action: *To receive the report.*

9. DATE, TIME AND PLACE OF NEXT MEETING

The next Town Council Meeting will be on Thursday 24 September 2020 at 7.00pm on Zoom. The room code will be shared on the agenda for the meeting.

Please note that this meeting will be recorded and the audio recording made available to the public within 5 working days of the meeting.