

# SANDBACH TOWN COUNCIL

## PERSONNEL COMMITTEE

This meeting will be clerked by Katy.

**Please ensure that all apologies are made directly to the clerk of the meeting no later than 6pm on the day of the meeting.**

Agenda for the meeting to be held on Wednesday, 29<sup>th</sup> July 2020 at 7.00pm in Zoom Room 889 4485 2366. Virtual Meeting guidance for Members of the Public can be found on the Meetings Page of the Sandbach Town Council Website.

### **1. EXCLUSION OF PUBLIC AND PRESS**

Action: To determine which items of the Personnel Committee Meeting should be considered with the exclusion of public and press [Public Bodies (Admission to Meetings) Act 1960].

### **2. APOLOGIES FOR ABSENCE**

### **3. CO-OPTION TO COMMITTEE**

Action: *To co-opt Cllr Ian Williams to the Committee.*

### **4. DECLARATIONS OF INTEREST**

To provide an opportunity for Members and Officers to declare pecuniary & non-pecuniary interests in relation to any item on the agenda.

### **5. MINUTES OF THE MEETING HELD 30 JUNE 2020.**

To approve the minutes of the Personnel meeting held 30 June 2020.

### **6. STAFFING UPDATE**

Lead: The Chair/ATC

[Attached: Report]

Action: *To receive the report and recommendation.*

### **7. STAFF WELFARE REPORT**

Lead: The Chair

[Attached: Report]

Action: *In accordance with Council resolution 16 July 2020: To agree a robust and realistic timescale for implementation and review of report recommendations.*

### **8. ITEMS FOR THE NEXT MEETING**

To list items for inclusion on the next Personnel Committee agenda.

### **9. DATE, TIME AND PLACE OF NEXT MEETING**

The next Personnel Committee meeting will take place on Wednesday, 17 March 2021. The location is to be determined based on the relevant Governmental advice at the time.