

SANDBACH TOWN COUNCIL

EVENTS SUB-COMMITTEE

This meeting will be clerked by Mike. Please ensure that all apologies are made directly to the clerk of the meeting no later than 12.00pm on the day of the meeting.

Agenda for the meeting to be held on Wednesday 5th August 2020 at 5.00pm on the Zooms Meeting Platform. The code for entry to this meeting is: **850 8298 3433**
Virtual Meeting guidance for Members of the Public can be found on the Meetings Page of the Sandbach Town Council Website.

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**

To provide an opportunity for Members and Officers to declare pecuniary & non-pecuniary interests in relation to any item on the agenda.

PUBLIC QUESTIONS

The Chairman of the meeting will adjourn the meeting to allow questions from members of the public.

After the questions the Chairman will reconvene the meeting.

-
- 3. TO APPROVE THE MINUTES OF THE EVENTS SUB-COMMITTEE HELD 25 FEBRUARY AND 30 JUNE 2020.**

- 4. FAMILY FUN DAY**

Lead: The Chair

Action: To:

- i) Set a date for Family Fun Day 2021
- ii) Agree on format and plans for the 2021 Event
- iii) Allocate necessary actions

- 5. PARTY IN THE PARK**

Lead: The Chair

Action: To:

- i) Set a date for Party in the Park 2021
- ii) Agree on format and plans for the 2021 Event
- iii) Allocate necessary actions

- 6. MARKET TOWN FESTIVAL**

Lead: The Chair

Action: To:

- i) Set a date for Market Town Festival 2021
- ii) Agree on format and plans for the 2021 Event
- iii) Allocate necessary actions

7. CORRESPONDENCE

None received.

8. DATE, TIME AND PLACE OF NEXT MEETING

To be arranged.

Cllr Jack confirmed that he had still not heard from Mr Jones and said that he would be trying to get a list of contacts from him to put the heritage vehicles on the Little Common as part of the Sunday Parade. Cllr Merry noted that the Old Fire Trucks from the Station could also be used if the Fire Station were asked in advance. Cllr Jack also confirmed that the Cadets would be parading, the WI has a vintage fair organised and that the Round table have no plans. He is also trying to arrange for the Mercians to attend on the Sunday but will be able to confirm 12 days before.

Cllr Broad shared the plans that Cllr Crane had put together concerning a Fish and Chip Dinner on Saturday 9th May. There was a lot of discussion around this date, and who the target audience should be, as well as what form the Event would take. It was decided that the Clerk of the Meeting would confirm whether there was staff and room availability on the Friday 8th. A Events Meeting was pencilled in for the 3rd March which would go ahead if there is staff and room availability to discuss the finer points of the event.

A Picnic on the Cobbles event was not discussed further fur to Cllr Flavell's absence and the fact that the Cobbles is not available over the weekend.

Resolved: That the Clerk of the Meeting:

- i) Thanks Act It Out for their Correspondence and confirms that the Council will not be booking a date.
- ii) Confirms whether the Ballroom and staff are available on the 8th May for a Dinner Dance. If so, the next meeting of the Sub-Committee is 3rd March to deal with the single item.

5. FAMILY FUN DAY

The Operational Support Officer gave an update on progress so far. NZ Events, Everybody Active, The Coop Community Wind Band, Clive's Toys and Lost Children and First Aid is booked and a cheque is being raised for the Park hire. Responses are awaited from Craft and Roll Ice Cream, ACF Cadets, Victorian Games and Aquarius Swim Club.

The Sub-Committee requested that the Clerk bring prices for advertising to the next meeting.

Resolved: That the Clerk of the Meeting source prices for Flyers and Banners, to be presented at the next meeting.

6. PARTY IN THE PARK

The Clerk of the Meeting confirmed that the following has been booked: The Stage and PA, Security, Fodens, The Boys School Big Band and the First Aid and Lost Children.

The Clerk of the Meeting explained that despite searching for alternative fireworks quotations and quotes for lighting shows, nothing could be found. Local companies had confirmed they do not do lighting shows due to the huge

amount of smoke used so that the lights can be seen. He noted that the Committee had been notified of this by email previously, but no suitable suggestions had been made for alternatives. As a result, it was requested Blitz be appointed to supply fireworks again for this year.

The Clerk of the Meeting also noted that no suitable large toilets could be sources, only large toilets with carpets and showers. Cllr Jack concurred this point and explained that it seemed difficult to get information on larger toilets. The Clerk of the meeting noted that another company have quoted £70 more than County Loos for the same number of single toilets, so the Council is getting a good deal.

Cllr Jack confirmed that the Taste of Sandbach are keen to join the event, this will be revisited at a future meeting. Cllr Jack also confirmed that he is happy to speak to local companies about sponsorship for both summer events.

Finally, it was agreed that the times of fireworks be made very clear on all advertising and Cllr Merry would once again visit all properties around the park. This is to try and avoid repeat complaints about the firework display.

Resolved: That:

- i) Approval is given for the Clerk of the Meeting to book County Loos at £450 Ex VAT and Blitz Fireworks at £1920 Ex VAT. Payment is delegated to Officers.
- ii) Cllr Jack speaks to local companies re. sponsorship of the Summer Events.

7. MARKET TOWN FESTIVAL

The Clerk of the Meeting provided an update from the Events Officer. Due to the success of last years event, she would like to invite back all of the businesses that took part. In addition she would like to invite Ponies, a different food trader and the Sandbach Paint a Pot Café. She noted that she does not want to invite Dancers due to the lack of interest last year.

She also requested that the budget be raised from £4000 to £4500 for this event to help cover the additional attractions.

Resolved: That

- i) The Events Officer gathers all pricing for the next meeting.
- ii) The Sub-Committee makes a request to the Community and Environment Committee for the budget for the Market Town Festival to be raised to £4500.

8. CORRESPONDENCE

None received.

9. DATE, TIME AND PLACE OF NEXT MEETING

Tuesday 3rd March 2020 at 5:30pm in the Sandbach Literary Institution.

The meeting closed at 6.37pm

G Merry, in the Chair

MW

EVENTS SUB-COMMITTEE

Minutes for the meeting held on Tuesday, 30 June 2020 at 6.18pm on Zoom.

In attendance: Cllr G Merry
Cllr G Price Jones (Mayor)
Cllr J Beddows
Cllr L Crane
Cllr S Broad
Cllr R Hoffmann
Cllr D Jack
Cllr D Hegarty

Also in attendance was the Clerk, Assistant Town Clerk, Operational Support Officer and Cllrs Smith, Corcoran, S Crane, Muldoon, Eaton, Hovey, Williams, Flavell, Lea and Seymour.

The Meeting was opened by Cllr G Merry.

1. APOLOGIES FOR ABSENCE

Apologies for Absence: None.

Absent without apologies: None.

2. EVENTS SUB-COMMITTEE CHAIR

Cllr D Jack proposed that Cllr G Merry be elected as Chair. This was seconded by Cllr J Beddows.

The vote split was as follows:

For: Cllrs Beddows, Merry, L Crane, Broad, Hoffmann, Jack and Hegarty.

Against: None.

Abstentions: None.

Resolved: That Cllr G Merry is Chair of the Events Sub-Committee.

3. EVENTS SUB-COMMITTEE VICE-CHAIR

Cllr R Hoffmann proposed that Cllr L Crane be elected as Vice-Chair. This was seconded by Cllr G Price Jones. The vote split was as follows:

For: Cllrs Beddows, Merry, L Crane, Broad, Hoffmann and Hegarty.

Against: None

Abstentions: Cllr Jack

Resolved: That Cllr L Crane is Vice-Chair of the Events Sub-Committee.

4. DATE, TIME AND PLACE OF NEXT MEETING

TBA

Meeting Closed at: 6.22pm

Cllr G Merry

MW