

SANDBACH TOWN COUNCIL

Finance, Policy and Governance Committee

Minutes for the meeting to be held on Thursday, 6th August 2020, which took place on Zoom.

In Attendance: Cllrs A Smith
R Hovey
G Merry
M Muldoon
L Crane
D Hegarty
S Corcoran
G Price Jones

Also present were the Finance Officer, Acting Town Clerk, Support Officer (Acting as meeting host) and one member of the public.

1. APOLOGIES FOR ABSENCE

Apologies were received from:

Cllr S Kirkham
Cllr I Williams
Cllr D Jack
Cllr K Seymour
Cllr S Crane

2. DECLARATIONS OF INTEREST

There were none.

The Chair adjourned the meeting to allow questions from members of the public, as there were none the meeting reconvened.

3. TO APPROVE THE MINUTES OF THE FINANCE POLICY AND GOVERNANCE MEETING ON 30TH JUNE 2020

RESOLVED: That the minutes be approved as an accurate record.

4. FINANCIAL STATEMENTS: FIRST QUARTER

[Attached: Simplified Accounts Summary, Detailed Income and Expenditure Cost Centre Report, Bank Reconciliation]

Lead: Chair of Finance/ Finance Officer

It was noted that there is a Finance report due later in the Agenda, so nothing to highlight at this point.

RESOLVED: That the financial statements are approved.

5. PAYMENTS MADE

Lead: Chair of Finance/ Finance Officer

RESOLVED: That the payments between 1st April to 30th June 2020 are approved.

6. COVID 19 FINANCE UPDATE

Lead: Chair of Finance

The Finance Officer presented the report as an initial investigation into the Income situation surround Covid-19 and highlighted that as per the end of the first quarter there is a loss in income of £35,090. This includes cancelled bookings in the Town Hall and loss of Market takings compared to 2019 (up to 18th June when the Markets re-commenced) The Finance Officer was asked to expand on the report to highlight a worst case scenario should events continue to be cancelled due to Covid-19 guidelines. The Finance Officer was thanked for her work so far.

RESOLVED: That the report be noted and received, and that the Finance Officer update as requested.

7. GRANT APPLICATIONS

Lead: Chair of Finance

7.1 GB Athlete

A letter was received regarding financial support for a local Team GB Snowboarder, since the initial email it has been updated that the goal is now the Winter Olympic in 2026.

RESOLVED: That a grant of £250 is approved.

7.2 Brereton Handbell Ringers

They applied for a grant of £1,000 towards a project of £1,500 to service and re-tune 49 handbells.

RESOLVED: That the grant of £1,000 is approved.

7.3 Lifeline Debt Advice

They applied for a grant of £650 towards a project of £650 to purchase a laptop and mobile phone.

RESOLVED: That the grant of £650 is approved.

7.4 Hope House Children's Hospice

They applied for a grant of £250 towards a project of £14,250 to purchase a 'Cuddle-bed'

RESOLVED: That the grant of £250 is approved.

7.5 Sandbach Karate Club

They applied for a grant of £1,898.28 towards a project of £3,392.28 towards karate mats.

RESOLVED: That the grant of £1,898.28 is approved.

8. APPROVAL OF CHRISTMAS LIGHTS SCHEME QUOTE AND PAYMENT

Lead: Chair of Finance

A request to approve payment for the installation of Christmas Lights to replicate those in place for 2019 was made, to a total of £8,000 plus Vat. It was noted that the total scheme for 2020 is £23,605 plus VAT (This includes the Cobbled square scheme which has been approved under separate quotation by Full Council (TCM16.07.2020)) Payment to be delegated to the Finance Officer from budget line 110-4508.

RESOLVED: That the payment is approved on the arrival of the invoice.

9. DIRECT DEBIT AND BACS

Lead: Finance Officer

The Finance Officer presented the report and asked for approval to continue to pay suppliers by Direct Debits and BACS.

RESOLVED: i-That the Direct Debit List is noted by the Committee
iii-That the Committee recommend the Direct Debit list to Full Council for approval to continue to pay suppliers by Direct Debit.
iiii-That the Committee recommend the request to continue to pay suppliers by BACS to Full Council for approval.

10. COVID-19 GRANT SCHEME

Lead: Chair of Finance

The Press release was presented to the Committee for approval, it was noted that Council has already approved the scheme to invite applications for the Covid Grant scheme, this was a request to approve the press release.

The Chair noted that he would look into the current criteria as some additions would be required as it was mentioned that some organisations may struggle long term and may need to make additional applications to the fund, and send this and some guidance information out to the Committee.

The Finance officer highlighted that the Community Fund applicants would still be made and asked the Committee to consider that when applications arrive, it was discussed that an amount should be set to one side for Covid 19 applications.

RESOLVED: i: That the Press is approved.
ii: That an amount of £7,500 is to be set aside from the Community Grants budget for these applications.

11. TAKINGS

Lead:

Chair of Finance/ Finance Officer

The Finance Officer highlighted the issues in the report and noted: That the takings from 19th March 2020 remain missing and have not been banked and that this was reported to the Responsible Finance Officer on 20th April 2020 as soon as it became clear that the takings had not been banked.

Full checks have taken place and the Finance Officer confirmed: That £463 was taken on that day that this has not been banked and that there is a Cash Handling Policy in place that covers the procedure and guidelines of how cash handling and takings should be dealt with and if followed would prevent some issues occurring, the procedures were unfortunately not followed on this occasion.

The cash and bank paying in book remain missing.

RESOLVED: That the report is received and that the Finance Officer works towards looking at cashless takings/ invoicing/ electronic system for the Market taking monies.

12. GRANT FEEDBACK

Lead:

Chair of Finance/Finance Officer

12.1

Sandbach Karate Club – Koshido-Ryu Sandbach Karate Centres

- 12.2 Act It Out
12.3 Verbal report from Finance Officer, who highlighted that there are 3 feedback forms outstanding for 2019-20, and passed on thanks from 2 Annual Grant recipient, Foden's and Sandbach Woodland and Wildlife Group.

RESOLVED: That the feedback is received.

13. LETTERS OF THANKS

There were none.

14. CORRESPONDENCE

There was none.

15. ITEMS FOR THE NEXT MEETING

Two items were requested, Covid19 Income update and Sandbach Partnership SLA.

16. UNDISCHARGED RESOLUTIONS

Lead: Chair of Finance/ Finance Officer

16.1 SANDBACH PARTNERSHIP SLA

It was noted that due to Covid-19 no one has been available at the Partnership, and that Cllr Jack was not present at this meeting for an update.

RESOLVED: That the report and undischarged item is noted, and an update requested for the next meeting.

17. DATE AND TIME OF NEXT MEETINGS

Pre-Budget setting discussions are being held on Tuesday 13th October 2020 and Tuesday 10th November 2020 at 7.00pm, Full Council will be invited to attend. The date of the next meeting of the **Finance, Policy and Governance Committee** is Thursday 12th November 2020 at 7.00pm.

Meeting closed 8.04pm
Cllr A Smith, Chair
SVS

Date: 09/07/2020

Sandbach Town Council

Page 1

Time: 12:57

**Bank Reconciliation Statement as at 30/06/2020
for Cashbook 1 - Current/Reserve Bank A/c's**

User: SVS

4

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
			0.00
Current Account 72702729	30/06/2020	2003	1,000.00
Business Reserve 91519578	30/06/2020	2003	784,918.80
			<u>785,918.80</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
24/02/2020 5555 Cheshire East Council		105.00	
			<u>105.00</u>
			785,813.80
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			785,813.80
		Balance per Cash Book is :-	785,813.80
		Difference is :-	0.00

Alan Smith 28/JULY/2020

Date: 09/07/2020

Sandbach Town Council

Time: 12:58

**Bank Reconciliation Statement as at 30/06/2020
for Cashbook 2 - Bonus Saver**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Bonus Saver A/c 52505359	30/06/2020	2003	85,168.43
			<hr/> 85,168.43
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<hr/> 0.00
			85,168.43
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<hr/> 0.00
			85,168.43
		Balance per Cash Book is :-	85,168.43
		Difference is :-	0.00

Alan Smith 28 / JULY / 2020

Detailed Income & Expenditure by Budget Heading 30/06/2020

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Town Council Income								
1176 Precept	667,543	343,596	687,192	343,596			50.0%	
1190 Interest Received	1,598	313	800	487			39.1%	
Town Council Income :- Income	669,141	343,909	687,992	344,083			50.0%	0
Net Income	669,141	343,909	687,992	344,083				
101 Administration								
4100 Mayor's Allowance	2,167	0	2,000	2,000		2,000	0.0%	
4101 Civic & Ceremonial	1,295	145	2,500	2,355		2,355	5.8%	
4108 Outlook 365	2,275	0	0	0		0	0.0%	
4110 ICT Support/Packages	5,647	1,972	8,950	6,978		6,978	22.0%	
4111 Subscriptions	3,341	1,629	3,600	1,971		1,971	45.2%	
4112 Audit Fees	3,890	0	0	0		0	0.0%	
4114 Accountancy & Audit Services	3,550	3,240	8,200	4,960		4,960	39.5%	
4120 Insurance	7,050	578	10,000	9,422		9,422	5.8%	
4121 Rent- SLI	7,120	0	7,120	7,120		7,120	0.0%	
4122 Utilities - SLI	3,843	0	3,500	3,500		3,500	0.0%	
4123 Telephones	1,913	490	2,500	2,010		2,010	19.6%	
4130 Stationery	1,486	131	1,500	1,369		1,369	8.7%	
4131 Photocopying	719	113	1,000	887		887	11.3%	
4135 Postages	152	0	400	400		400	0.0%	
4136 Election costs	0	0	8,000	8,000		8,000	0.0%	
4140 Office Furniture	(341)	0	0	0		0	0.0%	
4141 Office Equipment/Furniture	9,126	100	8,500	8,400		8,400	1.2%	
4142 Office Maintenance	159	0	500	500		500	0.0%	
4150 Travelling Expenses	80	0	500	500		500	0.0%	
4151 Training	1,654	15	4,000	3,985		3,985	0.4%	
4152 HR & H&S Support	2,496	605	3,000	2,395		2,395	20.2%	
4196 Hospitality	71	0	0	0		0	0.0%	
4197 Bank Charges	2,202	182	2,500	2,318		2,318	7.3%	
4198 Cleaning	150	0	0	0		0	0.0%	
4199 Other Expenses	59	0	550	550		550	0.0%	
4400 Storage Unit Rental	3,653	(249)	0	249		249	0.0%	
4630 Legal Fees	0	0	1,500	1,500		1,500	0.0%	
6091 Covid-19	0	1,035	0	(1,035)		(1,035)	0.0%	
6140 Waste Disposal	1,023	137	1,350	1,213		1,213	10.1%	
6290 Advertising	854	614	800	186		186	76.8%	
Administration :- Indirect Expenditure	65,634	10,736	82,470	71,734	0	71,734	13.0%	0
Net Expenditure	(65,634)	(10,736)	(82,470)	(71,734)				

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
102 Staff Costs								
4000 Salaries	122,633	31,385	127,500	96,115		96,115	24.6%	
4001 Employer's NI	12,011	3,019	11,100	8,081		8,081	27.2%	
4002 Employer's Superannuation	25,229	6,694	27,800	21,106		21,106	24.1%	
Staff Costs :- Indirect Expenditure	159,873	41,098	166,400	125,302	0	125,302	24.7%	0
Net Expenditure	(159,873)	(41,098)	(166,400)	(125,302)				
105 Publicity								
4300 Newsletter Printing	4,134	0	4,740	4,740		4,740	0.0%	
4310 Website Maintenance	489	0	420	420		420	0.0%	
Publicity :- Indirect Expenditure	4,623	0	5,160	5,160	0	5,160	0.0%	0
Net Expenditure	(4,623)	0	(5,160)	(5,160)				
110 Grants/Discretionary Payments								
4500 Transport Festival	12,000	0	12,000	12,000		12,000	0.0%	
4503 Hanging Baskets	7,109	145	8,000	7,855		7,855	1.8%	
4508 Christmas Lights	13,367	0	27,500	27,500		27,500	0.0%	
4515 Concert Series	2,500	2,500	2,500	0		0	100.0%	
4530 Community Grants	7,904	0	20,000	20,000		20,000	0.0%	
4550 Foden's Sponsorship	7,500	7,500	7,500	0		0	100.0%	
4551 Town Crier Honorarium	750	0	750	750		750	0.0%	
4560 Churchyard Maintenance	1,580	1,580	1,580	0		0	100.0%	
4573 Woodland and Wildlife	1,800	1,500	1,500	0		0	100.0%	
4598 Other Payments	0	0	300	300		300	0.0%	
4599 Other Regular Donations	100	0	0	0		0	0.0%	
4601 Sandbach Partnership	10,000	0	10,000	10,000		10,000	0.0%	
4611 Remembrance Parade	243	0	250	250		250	0.0%	
4640 CCTV Contribution	5,700	0	5,700	5,700		5,700	0.0%	
4660 Allotments	1,000	1,000	1,000	0		0	100.0%	
4664 Sandbach Clean Team	500	520	520	0		0	100.0%	
Grants/Discretionary Payments :- Indirect Expenditure	72,052	14,745	99,100	84,355	0	84,355	14.9%	0
Net Expenditure	(72,052)	(14,745)	(99,100)	(84,355)				
140 Community Events								
4810 Events Income	6,682	0	0	0			0.0%	
Community Events :- Income	6,682	0	0	0				0
4820 Community Events	13,785	0	3,200	3,200		3,200	0.0%	
Community Events :- Indirect Expenditure	13,785	0	3,200	3,200	0	3,200		0
Net Income over Expenditure	(7,103)	0	(3,200)	(3,200)				

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
180 Sandbach Town Hall								
4801 Ticket Income	3,792	0	8,000	8,000			0.0%	
4806 Refreshment sales	6,265	0	8,000	8,000			0.0%	
4807 Cinema Income	6,468	0	6,600	6,600			0.0%	
4808 Catering Income	663	0	0	0			0.0%	
4809 Town Hall other income	283	0	0	0			0.0%	
6000 Town Hall hire fees	66,394	(263)	70,000	70,263			(0.4%)	
6002 Town Hall Bar Income	24,673	0	35,000	35,000			0.0%	
Sandbach Town Hall :- Income	108,537	(263)	127,600	127,863			(0.2%)	0
4831 Town Hall Events Costs	2,739	350	1,000	650		650	35.0%	
4838 Cinema Costs	4,863	458	5,500	5,042		5,042	8.3%	
4839 Catering Purchases	963	0	0	0		0	0.0%	
4840 Refreshment purchases	956	1	1,750	1,749		1,749	0.1%	
6010 Town Hall Bar Purchases	11,191	0	17,500	17,500		17,500	0.0%	
Sandbach Town Hall :- Direct Expenditure	20,712	809	25,750	24,941	0	24,941	3.1%	0
4670 Approved purchases	0	0	24,543	24,543		24,543	0.0%	
6020 Town Hall Salaries	86,467	18,009	107,500	89,491		89,491	16.8%	
6021 Employers NIC	4,544	1,078	5,100	4,022		4,022	21.1%	
6022 Superannuation	9,698	2,828	13,600	10,772		10,772	20.8%	
6070 Training	418	0	660	660		660	0.0%	
6080 Maintenance	5,587	725	4,640	3,915		3,915	15.6%	
6091 Covid-19	0	707	0	(707)		(707)	0.0%	
6100 Light and Heat	13,873	3,274	10,000	6,726		6,726	32.7%	
6110 Rates and Water	7,548	1,540	8,000	6,460		6,460	19.3%	
6120 Repairs	3,569	1,158	4,000	2,842		2,842	29.0%	
6124 Condition Survey	278	250	35,990	35,740		35,740	0.7%	
6140 Waste Disposal	1,397	206	1,450	1,244		1,244	14.2%	
6150 Security	0	0	500	500		500	0.0%	
6220 Cleaning	1,815	144	3,000	2,857		2,857	4.8%	
6230 Equipment renewals	5,159	88	3,000	2,912		2,912	2.9%	
6280 Telephone	4,818	1,180	4,000	2,820		2,820	29.5%	
6300 Performing Rights Licence	11	774	800	26		26	96.8%	
6310 Premises Licence	200	0	500	500		500	0.0%	
6340 Marketing	536	0	2,000	2,000		2,000	0.0%	
6350 Irrecoverable VAT	6,632	0	6,250	6,250		6,250	0.0%	
7000 Public Works Loan Board	29,605	12,336	29,606	17,270		17,270	41.7%	
Sandbach Town Hall :- Indirect Expenditure	182,155	44,297	265,139	220,842	0	220,842	16.7%	0
Net Income over Expenditure	(94,330)	(45,368)	(163,289)	(117,921)				

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>182 Car Parks</u>								
4619 Car Parks refurbishment	0	0	100,947	100,947		100,947	0.0%	
6080 Maintenance	18	0	500	500		500	0.0%	
Car Parks :- Indirect Expenditure	<u>18</u>	<u>0</u>	<u>101,447</u>	<u>101,447</u>	<u>0</u>	<u>101,447</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	(18)	0	(101,447)	(101,447)				
<u>184 Town Hall Shop Units</u>								
6005 Town Hall Shop Units	15,850	3,962	15,850	11,888			25.0%	
Town Hall Shop Units :- Income	<u>15,850</u>	<u>3,962</u>	<u>15,850</u>	<u>11,888</u>			<u>25.0%</u>	<u>0</u>
6351 Town Hall Units Expenditure	916	0	1,500	1,500		1,500	0.0%	
Town Hall Shop Units :- Indirect Expenditure	<u>916</u>	<u>0</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>	<u>1,500</u>	<u>0.0%</u>	<u>0</u>
Net Income over Expenditure	14,934	3,962	14,350	10,388				
<u>185 Ranger</u>								
6230 Equipment renewals	0	0	12,000	12,000		12,000	0.0%	
Ranger :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>12,000</u>	<u>12,000</u>	<u>0</u>	<u>12,000</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	0	0	(12,000)	(12,000)				
<u>190 Outdoor Market</u>								
1905 Outdoor Market Income	22,996	283	45,000	44,717			0.6%	
1906 Christmas Markets	3,866	0	0	0			0.0%	
1907 Other Market Income	3,035	100	0	(100)			0.0%	
1911 Gazebo Income	4,556	0	0	0			0.0%	
Outdoor Market :- Income	<u>34,453</u>	<u>383</u>	<u>45,000</u>	<u>44,617</u>			<u>0.9%</u>	<u>0</u>
4670 Approved purchases	0	0	5,284	5,284		5,284	0.0%	
6021 Employers NIC	1,467	431	1,400	969		969	30.8%	
6022 Superannuation	3,281	1,006	3,700	2,694		2,694	27.2%	
6023 Market wages	36,514	7,650	34,000	26,350		26,350	22.5%	
6070 Training	698	0	1,060	1,060		1,060	0.0%	
6080 Maintenance	265	49	2,000	1,951		1,951	2.4%	
6090 Health and Safety	262	0	450	450		450	0.0%	
6091 Covid-19	0	246	0	(246)		(246)	0.0%	
6100 Light and Heat	288	61	500	439		439	12.1%	
6110 Rates and Water	7,457	1,406	8,500	7,094		7,094	16.5%	
6120 Repairs	0	0	500	500		500	0.0%	
6124 Condition Survey	0	0	150	150		150	0.0%	
6140 Waste Disposal	4,581	55	5,000	4,945		4,945	1.1%	

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
6200 Motor expenses	11,827	444	4,500	4,056		4,056	9.9%	349
6230 Equipment renewals	1,895	0	3,000	3,000		3,000	0.0%	
6280 Telephone	155	32	175	143		143	18.4%	
6290 Advertising	1,807	0	2,500	2,500		2,500	0.0%	
6350 Irrecoverable VAT	1,563	0	3,125	3,125		3,125	0.0%	
6352 Christmas Market costs	2,179	0	0	0		0	0.0%	
Outdoor Market :- Indirect Expenditure	74,239	11,379	75,844	64,465	0	64,465	15.0%	349
Net Income over Expenditure	(39,786)	(10,996)	(30,844)	(19,848)				
9000 plus Transfer from EMR	0	349						
Movement to/(from) Gen Reserve	(39,786)	(10,647)						
191 Indoor Market								
1901 Indoor Market Income	36,089	526	35,000	34,474			1.5%	
1907 Other Market Income	4,568	0	0	0			0.0%	
Indoor Market :- Income	40,656	526	35,000	34,474			1.5%	0
4613 Indoor Market Hall Project	21,837	0	0	0		0	0.0%	
6021 Employers NIC	688	185	600	415		415	30.8%	
6022 Superannuation	1,874	431	1,600	1,169		1,169	27.0%	
6023 Market wages	9,047	2,278	10,000	7,722		7,722	22.8%	
6070 Training	148	0	260	260		260	0.0%	
6080 Maintenance	638	0	800	800		800	0.0%	
6090 Health and Safety	0	0	450	450		450	0.0%	
6091 Covid-19	0	337	0	(337)		(337)	0.0%	
6100 Light and Heat	2,161	619	7,000	6,381		6,381	8.8%	
6110 Rates and Water	5,155	1,523	5,750	4,227		4,227	26.5%	
6120 Repairs	309	280	1,600	1,320		1,320	17.5%	
6124 Condition Survey	0	0	24,600	24,600		24,600	0.0%	
6140 Waste Disposal	1,139	145	1,300	1,155		1,155	11.2%	
6220 Cleaning	414	0	500	500		500	0.0%	
6230 Equipment renewals	734	0	1,000	1,000		1,000	0.0%	
6280 Telephone	62	14	720	706		706	1.9%	
6291 Market Hall Advertising	1,737	0	250	250		250	0.0%	
6350 Irrecoverable VAT	1,979	0	3,125	3,125		3,125	0.0%	
Indoor Market :- Indirect Expenditure	47,921	5,812	59,555	53,743	0	53,743	9.8%	0
Net Income over Expenditure	(7,265)	(5,286)	(24,555)	(19,269)				

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>200 Public Conveniences</u>								
6100 Light and Heat	444	115	600	485		485	19.1%	
6110 Rates and Water	1,706	618	2,500	1,882		1,882	24.7%	
6120 Repairs	1,103	0	1,000	1,000		1,000	0.0%	
6124 Condition Survey	420	0	75	75		75	0.0%	
6140 Waste Disposal	88	0	250	250		250	0.0%	
6400 Supplies (Public Conveniences)	672	64	1,000	936		936	6.4%	
6402 Vandalism Repairs	740	0	1,500	1,500		1,500	0.0%	
6406 Contract Cleaning	13,104	2,296	13,500	11,204		11,204	17.0%	
Public Conveniences :- Indirect Expenditure	18,277	3,093	20,425	17,332	0	17,332	15.1%	0
Net Expenditure	(18,277)	(3,093)	(20,425)	(17,332)				
<u>400 Projects</u>								
1192 Community Inf. Levy	0	2,006	0	(2,006)			0.0%	
Projects :- Income	0	2,006	0	(2,006)				0
4600 Projects	200	0	1,000	1,000		1,000	0.0%	
4603 Parks/Play Areas	15,000	0	0	0		0	0.0%	
4604 Tidy Town	133	0	500	500		500	0.0%	
4616 Town Hall Office	48,228	0	0	0		0	0.0%	
4625 Benches/Street Furniture	480	0	500	500		500	0.0%	
4626 Community/Pubwatch	0	0	6,000	6,000		6,000	0.0%	
4627 CCTV Projects	0	0	10,000	10,000		10,000	0.0%	
4628 Public toilet refurb.	0	0	50,000	50,000		50,000	0.0%	
4629 Repay Loan/Commit	0	0	52,382	52,382		52,382	0.0%	
4645 Project Management Cons Fees	4,300	0	0	0		0	0.0%	
4648 Neighbourhood Plan	138	0	0	0		0	0.0%	
4667 Asset Maintenance Prov	0	0	10,000	10,000		10,000	0.0%	
4670 Approved purchases	4,003	0	0	0		0	0.0%	
6350 Irrecoverable VAT	6,449	0	0	0		0	0.0%	
6500 Christmas Trees	1,650	0	0	0		0	0.0%	
Projects :- Indirect Expenditure	80,581	0	130,382	130,382	0	130,382		0
Net Income over Expenditure	(80,581)	2,006	(130,382)	(132,388)				
Grand Totals:- Income	875,319	350,523	911,442	560,919			38.5%	
Expenditure	740,786	131,969	1,048,372	916,403	0	916,403	12.6%	
Net Income over Expenditure	134,533	218,554	(136,930)	(355,484)				
plus Transfer from EMR	0	349						
Movement to/(from) Gen Reserve	134,533	218,903						

Sandbach Town Council
 Summary of Accounts 2020-2021
 Income and Expenditure report
 Quarter 1 figures
 Pre VAT completion

	Actual Last Year	Current Annual Bud	Quarter 1 Actual	Variance Annual Total	Funds Available	% Of Budget
100 Town Council Income	669,141	687,992	343,909	344,083	-	-50.6%
Income						
101 Administration	65,634	82,470	10,736	71,734	71,734	13.0%
Expenditure						
102 Staff Costs	159,873	166,400	41,098	125,302	125,302	24.7%
Expenditure						
105 Publicity	4,623	5,160	-	5,160	5,160	0.0%
Income						
110 Grants/Discretionary Payments	72,052	99,100	14,745	84,355	84,355	14.9%
Expenditure						
140 Community Events	13,785	3,200	-	3,200	3,200	0.0%
Income	6,682					
180 Sandbach Town Hall	202,867	290,889	45,105	245,784	245,784	15.5%
Expenditure	108,537	127,600	263	127,863	127,863	-2.0%
Income						
182 Car Parks	18	101,447	-	101,447	101,447	0.0%
Expenditure						
184 Town Hall Shop Units	916	1,500	-	1,500	1,500	0.0%
Expenditure	15,850	15,850	3,962	11,888		25.0%
Income						
185 Ranger		12,000	-	12,000	12,000	0.0%
Expenditure						
190 Outdoor Market	74,239	75,844	11,379	64,465	64,465	15.0%
Income	34,453	45,000	383	44,617		0.9%
191 Indoor Market	47,921	59,555	5,812	53,743	53,733	9.8%
Expenditure	40,656	35,000	526	34,474		1.5%
Income						
200 Public Conveniences	18,277	20,425	3,093	17,332	17,332	15.1%
Expenditure						
400 Projects	80,581	130,382	-	130,382	130,382	
Income			2,006			
INCOME - EXPENDITURE TOTALS	740,786	1,048,372	131,969			
Income	875,319	911,442	350,523			
Net Expenditure over Income	- 134,533	136,930	- 218,554			