

# SANDBACH TOWN COUNCIL

## PERSONNEL COMMITTEE

Agenda for the meeting to be held on Wednesday, 12<sup>th</sup> August 2020 at 7.00pm in Zoom Room 856 7670 6349. Virtual Meeting guidance for Members of the Public can be found on the Meetings Page of the Sandbach Town Council Website.

### **1. EXCLUSION OF PUBLIC AND PRESS**

Action: To determine which items of the Personnel Committee Meeting should be considered with the exclusion of public and press [Public Bodies (Admission to Meetings) Act 1960].

### **2. APOLOGIES FOR ABSENCE**

### **3. DECLARATIONS OF INTEREST**

To provide an opportunity for Members and Officers to declare pecuniary & non-pecuniary interests in relation to any item on the agenda.

### **4. MINUTES OF THE MEETING HELD 29 JULY 2020.**

To approve the minutes of the Personnel meeting held 29 July 2020.

### **5. WELLBEING SUPPORT SERVICES**

Lead: The Chair

Action: *To receive update and consider funding requirement for support provision.*

### **6. TEMPORARY STAFFING ARRANGEMENTS**

Lead: The Chair

Action: *To receive a verbal report.*

### **7. WORKING GROUP RECOMMENDATION TIMETABLE**

Lead: The Chair/ATC

[Attached: Timetable]

Action: *To receive information updates and implement as necessary within the recommendation timetable.*

### **8. ANNUAL LEAVE/ABSENCE**

Lead: The Chair

Action: *To review process.*

### **9. ITEMS FOR THE NEXT MEETING**

To list items for inclusion on the next Personnel Committee agenda.

### **10. DATE, TIME AND PLACE OF NEXT MEETING**

The next Personnel Committee meeting will take place on Wednesday, 17 March 2021. The location is to be determined based on the relevant Governmental advice at the time.