

SANDBACH TOWN COUNCIL

PERSONNEL COMMITTEE

Agenda for the meeting to be held on Wednesday, 30 September at 7.00pm in Zoom Room 848 1392 5203. Virtual Meeting guidance for Members of the Public can be found on the Meetings Page of the Sandbach Town Council Website.

1. EXCLUSION OF PUBLIC AND PRESS

Action: To determine which items of the Personnel Committee Meeting should be considered with the exclusion of public and press [Public Bodies (Admission to Meetings) Act 1960].

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

To provide an opportunity for Members and Officers to declare pecuniary & non-pecuniary interests in relation to any item on the agenda.

4. MINUTES OF THE MEETING HELD 12 AUGUST 2020.

To approve the minutes of the Personnel meeting held 12 August 2020.

5. HR SUPPORT SERVICES

Lead: The Chair

Action: *To consider quotes and external HR support, from 2020 renewal date, with recommendation to Council as necessary.*

6. STAFF ABSENCE

Lead: The Chair

Action: *To receive an update on absence and note issues raised.*

7. WORKING GROUP RECOMMENDATION TIMETABLE

Lead: The Chair/ATC

[Attached: Timetable reviewed and updated 12 August]

Action: *To receive information updates and implement as necessary within the recommendation timetable.*

8. ITEMS FOR THE NEXT MEETING

To list items for inclusion on the next Personnel Committee agenda.

9. DATE, TIME AND PLACE OF NEXT MEETING

The next Personnel Committee meeting is 17 March 2021. The location is to be determined based on the relevant Governmental advice at the time.