

SANDBACH TOWN COUNCIL

Minutes of the Meeting of Sandbach Town Council's Personnel Committee held on 17 March 2021 at 7.00pm in Zoom Meeting Room 859 2242 9649.

PRESENT

Councillors: G Merry (Chair)
R Hovey
S Corcoran
D Jack
S Crane
G Price Jones
R Hoffmann
S Broad
L Crane
P Eaton
I Williams

1. EXCLUSION OF PUBLIC AND PRESS

RESOLVED: that the meeting from item 6 onwards should be considered with the exclusion of public and press [Public Bodies (Admission to Meetings) Act 1960].

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

There were no members declarations of interest. The Clerk declared an interest as an employee of the Council.

4. MINUTES OF THE PREVIOUS MEETING

The minutes of the last meeting were not available at the time of the meeting.

5. STAFFING MATTERS

RESOLVED: that

- i. The report is received.
- ii. That the Finance Officer is awarded a single increment, payable while she continues to support the RFO role.
- iii. That Councillors should not refer to staff as snowflakey. This was a counted voted with all but one member being in favour.

6. PAY

RESOLVED: that

6.1 Annual Incremental Pay Awards

the annual pay awards be deferred until such time a formal report on performance is presented. At that time any award will be backdated to 1 April 2021.

6.2 Real Living Wage

The Real Living Wage (2021) is implemented with effect from 1 April 2021.

7. STAFFING REVIEW

RESOLVED: that

- i. Members will consider the 17 recommendations and will report their findings back to a meeting in the near future.
- ii. That consultation with staff is deferred until such time members have properly considered the recommendations.

8. CORRESPONDENCE

There is none.

9. ITEMS FOR NEXT MEETING

Staffing Review

Personnel Working Group – Final Report and Close

Employee Handbook Revision

Employee T&Cs Revised Model Document

10. DATE, TIME AND PLACE OF NEXT MEETING

Thursday 1 April 2021 at 7.00pm

The meeting closed at 8.48pm
G Merry, Chairman
ALB

Ref: PCM210401