

<b>SANDBACH TOWN COUNCIL</b>
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**EVENTS SUB-COMMITTEE**

**Minutes of the Meeting of Sandbach Town Council's Events Sub-Committee held on 25 February 2020 at 5.30pm in the Sandbach Literary Institution, Hightown.**

<b>PRESENT</b>	Councillors	G Merry D Jack S Broad Cllr Hoffmann M Muldoon
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Also present was the Town Clerk.

**1. APOLOGIES FOR ABSENCE**

Cllr L Crane

No apologies received:	P Eaton K Flavell
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**2. DECLARATIONS OF INTEREST**

There were none.

**PUBLIC QUESTIONS**

As there were no members of the Public in attendance, the Chair did not adjourn the Meeting.

**3. TO APPROVE THE MINUTES OF THE EVENTS SUB-COMMITTEE HELD 22 JANUARY 2020.**

**Resolved:** That the minutes be approved as a true record of the Meeting.

**4. VE DAY**

Members considered the correspondence from Act it Out and decided that neither date offered would be suitable.

Cllr Jack confirmed that he had still not heard from Mr Jones and said that he would be trying to get a list of contacts from him to put the heritage vehicles on the Little Common as part of the Sunday Parade. Cllr Merry noted that the Old

Fire Trucks from the Station could also be used if the Fire Station were asked in advance. Cllr Jack also confirmed that the Cadets would be parading, the WI has a vintage fair organised and that the Round table have no plans. He is also trying to arrange for the Mercians to attend on the Sunday but will be able to confirm 12 days before.

Cllr Broad shared the plans that Cllr Crane had put together concerning a Fish and Chip Dinner on Saturday 9<sup>th</sup> May. There was a lot of discussion around this date, and who the target audience should be, as well as what form the Event would take. It was decided that the Clerk of the Meeting would confirm whether there was staff and room availability on the Friday 8<sup>th</sup>. A Events Meeting was pencilled in for the 3<sup>rd</sup> March which would go ahead if there is staff and room availability to discuss the finer points of the event.

A Picnic on the Cobbles event was not discussed further fur to Cllr Flavell's absence and the fact that the Cobbles is not available over the weekend.

**Resolved:** That the Clerk of the Meeting:

- i) Thanks Act It Out for their Correspondence and confirms that the Council will not be booking a date.
- ii) Confirms whether the Ballroom and staff are available on the 8<sup>th</sup> May for a Dinner Dance. If so, the next meeting of the Sub-Committee is 3<sup>rd</sup> March to deal with the single item.

## 5. FAMILY FUN DAY

The Operational Support Officer gave an update on progress so far. NZ Events, Everybody Active, The Coop Community Wind Band, Clive's Toys and Lost Children and First Aid is booked and a cheque is being raised for the Park hire. Responses are awaited from Craft and Roll Ice Cream, ACF Cadets, Victorian Games and Aquarius Swim Club.

The Sub-Committee requested that the Clerk bring prices for advertising to the next meeting.

**Resolved:** That the Clerk of the Meeting source prices for Flyers and Banners, to be presented at the next meeting.

## 6. PARTY IN THE PARK

The Clerk of the Meeting confirmed that the following has been booked: The Stage and PA, Security, Fodens, The Boys School Big Band and the First Aid and Lost Children.

The Clerk of the Meeting explained that despite searching for alternative fireworks quotations and quotes for lighting shows, nothing could be found. Local companies had confirmed they do not do lighting shows due to the huge amount of smoke used so that the lights can be seen. He noted that the Committee had been notified of this by email previously, but no suitable suggestions had been made for alternatives. As a result, it was requested Blitz be appointed to supply fireworks again for this year.

The Clerk of the Meeting also noted that no suitable large toilets could be sources, only large toilets with carpets and showers. Cllr Jack concurred this point and explained that it seemed difficult to get information on larger toilets. The Clerk of the meeting noted that another company have quoted £70 more than County Loos for the same number of single toilets, so the Council is getting a good deal.

Cllr Jack confirmed that the Taste of Sandbach are keen to join the event, this will be revisited at a future meeting. Cllr Jack also confirmed that he is happy to speak to local companies about sponsorship for both summer events.

Finally, it was agreed that the times of fireworks be made very clear on all advertising and Cllr Merry would once again visit all properties around the park. This is to try and avoid repeat complaints about the firework display.

**Resolved:** That:

- i) Approval is given for the Clerk of the Meeting to book County Loos at £450 Ex VAT and Blitz Fireworks at £1920 Ex VAT. Payment is delegated to Officers.
- ii) Cllr Jack speaks to local companies re. sponsorship of the Summer Events.

## **7. MARKET TOWN FESTIVAL**

The Clerk of the Meeting provided an update from the Events Officer. Due to the success of last years event, she would like to invite back all of the businesses that took part. In addition she would like to invite Ponies, a different food trader and the Sandbach Paint a Pot Café. She noted that she does not want to invite Dancers due to the lack of interest last year.

She also requested that the budget be raised from £4000 to £4500 for this event to help cover the additional attractions.

**Resolved:** That

- i) The Events Officer gathers all pricing for the next meeting.
- ii) The Sub-Committee makes a request to the Community and Environment Committee for the budget for the Market Town Festival to be raised to £4500.

## **8. CORRESPONDENCE**

None received.

## **9. DATE, TIME AND PLACE OF NEXT MEETING**

Tuesday 3<sup>rd</sup> March 2020 at 5:30pm in the Sandbach Literary Institution.

The meeting closed at 6.37pm

G Merry, in the Chair

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