



**SANDBACH**  
Town Council

**COMMUNITY & EVENTS COMMITTEE**

Agenda for the meeting to be held on **Wednesday, 24<sup>th</sup> April 2024**  
at **7.00pm** in **Sandbach Town Hall (Ballroom)**

Committee Members: Cllrs J Beddows (Chair), A Nevitt (Vice Chair), N Cook, D Hegarty, G Price Jones, J Arnold, L MacGregor, M Hough and S Broad.

**1. APOLOGIES FOR ABSENCE**

To receive apologies for absence made directly to the Meeting Clerk by 5pm on the day of the meeting.

**2. DECLARATIONS OF INTEREST**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

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**PUBLIC QUESTIONS**

The meeting Chair will adjourn the meeting to allow questions relating to items on this Agenda from members of the public.

Following questions, the Chair will reconvene the meeting.

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**3. MINUTES OF THE LAST MEETING**

[Attached: Draft minutes]

Lead: Chair

**Action:** *To approve minutes of the meeting held on 1st November 2023.*

**4. COMMUNITY & EVENTS COMMITTEE 2023-24 BUDGET**

[Attached: C&E Committee RBS (February 2024) Budget/Actuals Summary]

Lead: Chair

**Action:** *To note the actuals against budget position for the Community & Events Committee.*

- 5. YOUNG PEOPLE CONSULTATION FOR PROVISION IN SANDBACH**  
Lead: Chair  
**Action:** *To receive update information from the Chief Officer.*
- 6. D DAY WORKING GROUP**  
Lead: Working Group Lead  
**Action:** *To receive update on behalf of the Working Group*
- 7. STC EVENTS PROGRAMME UPDATE**  
[Attached STC Events Update 2024-25 / Details emailed to Councillors]  
Lead: Chair  
**Action:** *To consider and note proposals for forthcoming events.*
- 8. FESTIVAL OF LIGHT 2025**  
Lead: Chair  
**Action:** *Agree route for preparation of 2025 Event design, costing and timetable, with recommendation to May Council for review/approval.*
- 9. CONNECTED COMMUNITIES UPDATE**  
[Attached: Minutes of the Connected Communities Meeting]  
Lead: Chair / Cllr J Arnold  
**Action:** *to note the minutes of the meeting and identify any actions.*
- 10. CORRESPONDENCE**  
None received.
- 11. ITEMS FOR PUBLICITY**  
Lead: Chair  
**Action:** *To identify suitable items for publicity on this agenda.*
- 12. DATE/TIME AND PLACE OF NEXT MEETING**  
The date of the next meeting is to be confirmed at AGM.



## **COMMUNITY & EVENTS COMMITTEE**

Minutes for the meeting held on **Wednesday, 1<sup>st</sup> November 2023**  
at **7.00pm** in **Sandbach Town Hall**.

**Present** Councillors: J Beddows (Chair), A Nevitt (Vice Chair), N Cook, D Hegarty, G Price Jones, J Arnold, M Hough, S Broad and L Crane (Ex – Officio)

### **1. APOLOGIES FOR ABSENCE**

No apologies for absence were received for the meeting. Cllr L MacGregor was absent without apology.

### **2. DECLARATIONS OF INTEREST**

A pecuniary non prejudicial interest was declared by Cllr Cook for items 5 and 8.

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### **PUBLIC QUESTIONS**

Members of the public were present at the meeting but no questions were asked of the Committee.

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### **3. MINUTES OF THE LAST MEETING**

[Attached: Draft minutes]

Lead: Chair

**Resolved:** *The minutes of meeting held on 23<sup>rd</sup> August 2023 were approved as an accurate record.*

### **4. COMMUNITY & EVENTS COMMITTEE 2023-24 BUDGET**

[Attached: RBS 2023-24 Budget & Actuals September Summary]

Lead: Chair

The Chief Officer gave a brief overview and highlighted the current underspent budgets.

**Resolved:** *The actuals against budget position for the Community & Events Committee were noted*

### **5. FRAMEWORK FOR POLICING & ANTI SOCIAL BEHAVIOR (ASB) LIAISON**

[Attached: STC Police Lead Report]

Lead: Cllr K England / Chair

Cllr England attended the meeting as a guest and was invited to present the item to the Committee. The Committee welcomed the work that Cllr England

had done as it was felt this was an area for improvement for the Council to work effectively with partners to help prevent anti social behavior. Cllr England reminded the Committee that the primary responsibility for ASB was the Police but that we should operate a framework to help. It was explained that this framework was still being developed in discussion with colleagues and would be brought back the next meeting for approval.

**Resolved:** *The work to adopt a ASB framework for the Town Council and its partners was supported.*

## 6. YOUNG PEOPLE ENGAGEMENT FOR BETTER OPEN SPACE PROVISION IN SANDBACH

[Attached: Report from Chief Officer; Groundwork proposal]

Lead: Chair

The Committee thanked the member of the public for his attendance and suggested approach to pragmatic engagement with Sandbach young people. Members were keen to explore options including exploring this suggested approach further and holding further discussions with Groundwork. Cllrs Cook, Hough, Arnold and Richards volunteered to be involved.

**Resolved:** *Volunteering members to meet with Chief Officer, Peter Jennings and Groundwork to develop engagement proposals to improve recreation facilities for young people.*

## 7. WILDFLOWER PROJECT

Lead: Chair

The Chair explained that this was on the Agenda following a request from the public. It was noted that little progress had been made on this due to the wider links with a review of open spaces and the now upcoming CEC green spaces consultation and its implications. Agreed that this project should be progressed in the context of those wider developments as appropriate.

**Resolved:** *The status of this project was noted as part of the wider development of green spaces review.*

## 8. EVENTS UPDATE

Lead: Chair

The Chair provided an update on previous and forthcoming Town Council organised events within its annual programme. Cllr Nevitt put in a mention for the Council part funded Tree of Light event at the Cemetery. The Chief Officer was asked to check if Wakes Fair could be transferred back to CEC due to administrative burden.

Committee agreed that D Day 70<sup>th</sup> Anniversary Thursday 6 June 2024 should be marked by a Town Council event through the setting up of a small working group to include Cllrs Cook, Nevitt, Broad and Beddows. Officer support to be provided and recommended to work in partnership with RBL. Cllr Cook reminded the Council that D Day was a remembrance event rather than a celebration. She highlighted that the following year on 8 May 2025, the 70<sup>th</sup> Anniversary VE Day would be a cause for celebratory events and again the Committee endorsed that preparations should begin for this major event with the same Working Group.

Cllr Nevitt briefed the Committee regarding a potential 'Day of Dance' Event to be held in the town centre on 1 June 2024 and the opportunity to work with the Morris Federation. Various views were expressed on this suggestion including

the scope to extend the event to be inclusive of all types of dance. The Chief Officer confirmed that such a broad event would not be possible within the timescales if it were to be run by the Council due to other pressures at the same time. It was noted that a grant application was being prepared for the Finance, Policy and Governance Committee to request funds for an external organisation to run a 'Folk and Morris' dancing event on 1 June 2024.

**Resolved:**

- i) *The update on recent and forthcoming events was noted;*
- ii) *A working group to be set up to develop plans for Council to mark the 70<sup>th</sup> anniversary of D Day on 6 June 2024, and to celebrate the 70<sup>th</sup> anniversary of VE day on 8 May 2025, so that these could be accommodated within the Council's resource and budget plans and delivered successfully.*

**9. CORRESPONDENCE**

None received.

**10. ITEMS FOR PUBLICITY**

Lead: Chair

**Resolved:** *Items considered suitable for publicity on this agenda were the forthcoming Town Hall poppy projection and the engagement with young people intentions once more work had been completed.*

**11. DATE/TIME AND PLACE OF NEXT MEETING**

The date of the next meeting is 21<sup>st</sup> February 2024 at Sandbach Town Hall.

*Meeting Close 8.24pm*

*Cllr John Beddows*

*CL*

**Annual Budget - By Committee (Actual YTD Month 11)**

Note: Annual Budget 2023-24

Council	2022-23		2023-24			2024-25			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>100 Town Council Income</b>									
1176 Precept	695,310	695,310	732,380	732,380	0	0	772,182	0	0
1190 Interest Received	400	6,564	200	32,190	0	0	10,200	0	0
1912 Other income	0	0	0	3,883	0	0	0	0	0
<b>Total Income</b>	<b>695,710</b>	<b>701,874</b>	<b>732,580</b>	<b>768,453</b>	<b>0</b>	<b>0</b>	<b>782,382</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>695,710</b>	<b>701,874</b>	<b>732,580</b>	<b>768,453</b>	<b>0</b>	<b>0</b>	<b>782,382</b>	<b>0</b>	<b>0</b>
<b>Council - Income</b>	695,710	701,874	732,580	768,453	0	0	782,382	0	0
<b>Expenditure</b>	0	0	0	0	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<b>695,710</b>	<b>701,874</b>	<b>732,580</b>	<b>768,453</b>	<b>0</b>	<b>0</b>	<b>782,382</b>	<b>0</b>	<b>0</b>
<b>Finance, Policy &amp; Governance</b>									
<b>101 Administration</b>									
4840 Refreshment purchases	0	9	0	1	0	0	0	0	0
<b>Direct Expenditure</b>	0	9	0	1	0	0	0	0	0
4100 Mayor's Allowance	2,000	2,000	2,000	1,833	0	0	2,500	0	0
4101 Civic & Ceremonial	2,500	1,379	2,500	349	0	0	2,500	0	0
4108 Outlook 365	0	0	0	299	0	0	0	0	0
4109 ICT Costs	0	0	0	1,775	0	0	0	0	0
4110 ICT Support/Packages	7,500	8,286	7,875	9,571	0	0	8,269	0	0
4111 Subscriptions	4,000	3,212	4,200	3,268	0	0	4,410	0	0

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**Sandbach Town Council  
Annual Budget - By Committee (Actual YTD Month 11)**

**Note: Annual Budget 2023-24**

	2022-23		2023-24			2024-25			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4112 Audit Fees Internal & External	5,180	3,219	5,439	2,559	0	0	5,711	0	0
4114 Accountancy Support	8,200	6,711	8,610	5,800	0	0	6,610	0	0
4115 Office 365/Outlook (Emails)	0	3,045	0	2,376	0	0	0	0	0
4120 Insurance	10,000	10,930	15,000	10,515	0	0	15,750	0	0
4121 Rent- Enterprise	0	0	0	13,639	0	0	20,000	0	0
4123 Telephones	2,500	1,983	2,575	1,877	0	0	2,704	0	0
4130 Stationery	1,000	996	1,100	1,357	0	0	1,155	0	0
4131 Photocopying	1,000	1,125	1,500	1,279	0	0	1,575	0	0
4135 Postages	400	4	200	0	0	0	210	0	0
4136 Election costs	8,000	11,419	0	0	0	0	0	0	0
4141 Office Equipment/Furniture	3,000	4,210	4,000	1,673	0	0	4,000	0	0
4142 Office Maintenance	500	231	500	304	0	0	500	0	0
4144 STC Work Wear	0	602	0	0	0	0	0	0	0
4145 Financial Software	1,100	1,169	1,155	1,289	0	0	1,213	0	0
4150 Travelling Expenses	500	272	525	25	0	0	521	0	0
4151 Training	4,000	2,595	4,000	3,495	0	0	4,000	0	0
4152 HR & H&S Support	5,000	5,312	5,000	5,719	0	0	5,250	0	0
4154 Aged debt write off	0	0	3,000	0	0	0	3,000	0	0
4197 Bank Charges	2,500	2,489	2,500	1,970	0	0	2,500	0	0
4198 Cleaning	0	3,855	0	1,017	0	0	0	0	0
4199 Other Expenses	100	21	100	19	0	0	100	0	0
4630 Legal Fees	1,500	1,284	1,500	2,305	0	0	1,500	0	0
4670 New Purchases/Projects	20,000	0	0	3,600	0	0	0	0	0
4850 Legal and professional fes	0	-94	0	0	0	0	0	0	0

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**Annual Budget - By Committee (Actual YTD Month 11)**

Note: Annual Budget 2023-24

	2022-23		2023-24			2024-25			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6091 Covid-19	0	12	0	0	0	0	0	0	0
6110 Rates and Water	0	0	0	3,316	0	0	0	0	0
6140 Waste Disposal	1,500	201	1,500	161	0	0	1,500	0	0
6280 Telephone	0	5	0	0	0	0	0	0	0
6290 Advertising	1,000	1,223	1,050	979	0	0	1,050	0	0
7000 Public Works Loan Board	0	0	29,605	27,138	0	0	29,605	0	0
<b>Overhead Expenditure</b>	<b>92,980</b>	<b>77,694</b>	<b>105,434</b>	<b>109,508</b>	<b>0</b>	<b>0</b>	<b>126,133</b>	<b>0</b>	<b>0</b>
9000 plus Transfer from EMR	0	93,508	0	17,633	0	0	0	0	0
9001 less Transfer to EMR	0	5,000	0	0	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<b>(92,980)</b>	<b>10,804</b>	<b>(105,434)</b>	<b>(91,876)</b>	<b>0</b>	<b>0</b>	<b>(126,133)</b>	<b>0</b>	<b>0</b>
<b>102 Staff Costs</b>									
4000 Salaries	145,400	158,897	215,215	156,778	0	0	249,185	0	0
4001 Employer's NI	15,700	16,086	22,560	16,346	0	0	24,026	0	0
4002 Employer's Superannuation	32,900	20,093	48,644	20,862	0	0	53,948	0	0
4003 Staff Restructure	70,000	0	10,500	0	0	0	0	0	0
<b>Overhead Expenditure</b>	<b>264,000</b>	<b>195,076</b>	<b>296,919</b>	<b>193,987</b>	<b>0</b>	<b>0</b>	<b>327,159</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(264,000)</b>	<b>(195,076)</b>	<b>(296,919)</b>	<b>(193,987)</b>	<b>0</b>	<b>0</b>	<b>(327,159)</b>	<b>0</b>	<b>0</b>
<b>105 Publicity</b>									
4300 Newsletter Printing	2,500	0	2,500	0	0	0	2,500	0	0
4310 Website Maintenance	1,000	2,051	1,050	4,037	0	0	1,050	0	0
<b>Overhead Expenditure</b>	<b>3,500</b>	<b>2,051</b>	<b>3,550</b>	<b>4,037</b>	<b>0</b>	<b>0</b>	<b>3,550</b>	<b>0</b>	<b>0</b>
9000 plus Transfer from EMR	0	0	0	3,060	0	0	0	0	0

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Annual Budget - By Committee (Actual YTD Month 11)

Note: Annual Budget 2023-24

	2022-23		2023-24			2024-25			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Movement to/(from) Gen Reserve</b>	<u>(3,500)</u>	<u>(2,051)</u>	<u>(3,550)</u>	<u>(976)</u>	<u>0</u>		<u>(3,550)</u>		
<b>400 Projects</b>									
4600 Projects	0	0	0	7,500	0	0	0	0	0
4614 Office Project	25,000	3,493	0	0	0	0	0	0	0
4626 Community/Pubwatch	0	5,412	0	0	0	0	0	0	0
4648 Neighbourhood Plan	0	168	0	138	0	0	0	0	0
4667 Asset Maintenance Prov	10,000	0	10,000	0	0	0	10,000	0	0
<b>Overhead Expenditure</b>	<u>35,000</u>	<u>9,073</u>	<u>10,000</u>	<u>7,638</u>	<u>0</u>	<u>0</u>	<u>10,000</u>	<u>0</u>	<u>0</u>
9000 plus Transfer from EMR	0	0	0	7,500	0	0	0	0	0
9001 less Transfer to EMR	0	24,500	0	0	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<u>(35,000)</u>	<u>(33,573)</u>	<u>(10,000)</u>	<u>(138)</u>	<u>0</u>		<u>(10,000)</u>		
<b>Finance, Policy &amp; Governance - Income</b>	0	0	0	0	0	0	0	0	0
<b>Expenditure</b>	395,480	283,903	415,903	315,170	0	0	466,842	0	0
<b>Net Income over Expenditure</b>	<u>-395,480</u>	<u>-283,903</u>	<u>-415,903</u>	<u>-315,170</u>	<u>0</u>	<u>0</u>	<u>-466,842</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR	0	93,508	0	28,193	0	0	0	0	0
less Transfer to EMR	0	29,500	0	0	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<u>(395,480)</u>	<u>(219,895)</u>	<u>(415,903)</u>	<u>(286,978)</u>	<u>0</u>		<u>(466,842)</u>		

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Annual Budget - By Committee (Actual YTD Month 11)

Note: Annual Budget 2023-24

	2022-23		2023-24			2024-25			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Assets &amp; Services Committee</b>									
<b>180 Sandbach Town Hall</b>									
1912 Other income	0	2	0	0	0	0	0	0	0
4801 Ticket Income	8,000	2,802	8,000	6,493	0	0	8,400	0	0
4804 Merchandise sales	0	0	0	31	0	0	0	0	0
4806 Refreshment sales	8,000	919	8,000	1,093	0	0	8,000	0	0
4807 Cinema Income	5,500	4,854	5,500	3,647	0	0	5,500	0	0
4808 Catering Income	0	34	0	63	0	0	0	0	0
4809 Town Hall other income	0	45	0	9	0	0	0	0	0
6000 Town Hall HireFees	60,000	56,611	50,000	66,691	0	0	62,500	0	0
6002 Town Hall Bar Income	50,000	45,812	52,500	38,238	0	0	55,125	0	0
6004 Town Hall Bar Income Pre paid	0	650	0	168	0	0	0	0	0
<b>Total Income</b>	<b>131,500</b>	<b>111,729</b>	<b>124,000</b>	<b>116,433</b>	<b>0</b>	<b>0</b>	<b>139,525</b>	<b>0</b>	<b>0</b>
4831 Town Hall Events Costs	5,000	1,333	4,000	4,531	0	0	4,000	0	0
4838 Cinema Costs	5,500	3,492	5,775	3,161	0	0	5,775	0	0
4840 Refreshment purchases	4,000	449	4,200	353	0	0	4,200	0	0
6010 Town Hall Bar Purchases	20,000	16,611	21,000	15,090	0	0	21,000	0	0
<b>Direct Expenditure</b>	<b>34,500</b>	<b>21,885</b>	<b>34,975</b>	<b>23,135</b>	<b>0</b>	<b>0</b>	<b>34,975</b>	<b>0</b>	<b>0</b>
4111 Subscriptions	0	210	0	174	0	0	0	0	0
4670 New Purchases/Projects	3,000	2,515	3,000	1,791	0	0	3,150	0	0
6020 Salaries	65,200	66,118	89,071	107,080	0	0	93,525	0	0
6021 Employers NIC	4,500	3,495	4,529	9,492	0	0	4,755	0	0

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**Sandbach Town Council**  
**Annual Budget - By Committee (Actual YTD Month 11)**

**Note: Annual Budget 2023-24**

	<u>2022-23</u>		<u>2023-24</u>			<u>2024-25</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6022 Superannuation	9,300	8,906	17,055	20,338	0	0	17,908	0	0
6023 Casuals wages	0	0	0	7,112	0	0	0	0	0
6070 Training	1,500	1,660	1,575	1,165	0	0	1,575	0	0
6080 Maintenance	8,000	8,422	8,400	7,274	0	0	8,820	0	0
6090 Health and Safety	500	0	500	25	0	0	500	0	0
6091 Covid-19	1,000	24	0	0	0	0	0	0	0
6100 Light and Heat	19,000	13,497	22,800	22,733	0	0	22,800	0	0
6110 Rates and Water	12,000	7,954	12,600	9,408	0	0	13,230	0	0
6120 Repairs	5,000	464	10,000	3,595	0	0	10,500	0	0
6124 Condition Survey	2,380	0	0	0	0	0	0	0	0
6140 Waste Disposal	2,000	2,041	2,100	1,394	0	0	2,100	0	0
6150 Security	500	514	525	467	0	0	525	0	0
6220 Cleaning	13,500	9,288	14,513	11,829	0	0	11,238	0	0
6230 Equipment renewals	3,000	1,639	3,000	2,506	0	0	3,150	0	0
6240 Glassware	0	87	0	0	0	0	0	0	0
6280 Telephone	5,000	1,870	5,250	2,797	0	0	5,250	0	0
6300 Performing Rights Licence	1,000	1,273	1,000	1,414	0	0	1,000	0	0
6310 Premises Licence	2,500	2,100	2,500	200	0	0	2,500	0	0
6340 Marketing	2,000	1,651	2,000	1,679	0	0	2,000	0	0
6350 Irrecoverable VAT	6,250	6,191	6,250	2,891	0	0	6,250	0	0
6450 Bad Debt Provision	0	1,278	0	0	0	0	0	0	0
7000 Public Works Loan Board	29,605	29,605	0	0	0	0	0	0	0
			206,668	215,362	0	0	210,776	0	0
<b>Overhead Expenditure</b>	<b>196,735</b>	<b>170,800</b>							
<b>180 Net Income over Expenditure</b>	<b>-99,735</b>	<b>-80,956</b>	<b>-117,643</b>	<b>-122,064</b>	<b>0</b>	<b>0</b>	<b>-106,226</b>	<b>0</b>	<b>0</b>

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Annual Budget - By Committee (Actual YTD Month 11)

Note: Annual Budget 2023-24

	2022-23		2023-24			2024-25			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
9000	0	0	0	1,540	0	0	0	0	0
	(99,735)	(80,956)	(117,643)	(120,524)	0	0	(106,226)	0	0
<b>182</b>									
<b>Car Parks</b>									
4619	10,000	9,822	0	140,644	0	0	0	0	0
6080	500	0	500	0	0	0	500	0	0
	10,500	9,822	500	140,644	0	0	500	0	0
	0	4,943	0	140,644	0	0	0	0	0
	(10,500)	(4,880)	(500)	0	0	0	(500)	0	0
<b>184</b>									
<b>Town Hall Shop Units</b>									
1914	0	1,739	0	110	0	0	0	0	0
6005	15,850	16,232	16,643	13,996	0	0	18,643	0	0
	15,850	17,971	16,643	14,105	0	0	18,643	0	0
	0	-2,324	0	0	0	0	0	0	0
6351	1,500	616	1,500	1,370	0	0	1,500	0	0
	1,500	-1,708	1,500	1,370	0	0	1,500	0	0
	14,350	19,679	15,143	12,736	0	0	17,143	0	0
<b>190</b>									
<b>Outdoor Market</b>									
1905	30,000	20,880	33,000	17,015	0	0	36,300	0	0
1906	5,000	2,655	0	0	0	0	0	0	0
1907	0	250	0	0	0	0	0	0	0

Continued on next page

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Annual Budget - By Committee (Actual YTD Month 11)

Note: Annual Budget 2023-24

	2022-23		2023-24			2024-25			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1911 Gazebo Income	2,000	4,368	2,000	5,015	0	0	2,100	0	0
1912 Other income	0	0	0	325	0	0	0	0	0
<b>Total Income</b>	<b>37,000</b>	<b>28,153</b>	<b>35,000</b>	<b>22,355</b>	<b>0</b>	<b>0</b>	<b>38,400</b>	<b>0</b>	<b>0</b>
4111 Subscriptions	0	0	0	192	0	0	0	0	0
6020 Salaries	0	0	36,322	18,135	0	0	38,138	0	0
6021 Employers NIC	2,600	3,047	1,771	1,568	0	0	1,860	0	0
6022 Superannuation	6,800	5,953	4,842	2,765	0	0	5,084	0	0
6023 Casuals wages	44,900	48,247	0	16,091	0	0	0	0	0
6024 Employers Casuals NIC	0	0	0	30	0	0	0	0	0
6070 Training	800	0	800	800	0	0	800	0	0
6080 Maintenance	2,000	654	1,000	180	0	0	1,050	0	0
6090 Health and Safety	450	0	450	42	0	0	450	0	0
6100 Light and Heat	625	410	656	569	0	0	656	0	0
6110 Rates and Water	8,250	6,390	8,663	3,167	0	0	8,663	0	0
6120 Repairs	500	0	0	0	0	0	0	0	0
6124 Condition Survey	5,390	0	0	0	0	0	0	0	0
6140 Waste Disposal	5,000	7,735	5,000	4,911	0	0	5,000	0	0
6200 Motor expenses	4,500	2,102	2,500	427	0	0	1,500	0	0
6230 Equipment renewals	3,000	1,232	1,500	1,460	0	0	1,500	0	0
6280 Telephone	175	132	184	149	0	0	184	0	0
6290 Advertising	2,500	0	1,500	695	0	0	1,500	0	0
6350 Irrecoverable VAT	1,000	858	1,000	931	0	0	1,000	0	0
6352 Christmas Market Expenditure	6,000	10,409	0	0	0	0	0	0	0

Continued on next page

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**Annual Budget - By Committee (Actual YTD Month 11)**

Note: Annual Budget 2023-24

	2022-23		2023-24			2024-25			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Overhead Expenditure</b>	94,490	87,169	66,188	52,113	0	0	67,385	0	0
<b>Movement to/(from) Gen Reserve</b>	(57,490)	(59,016)	(31,188)	(29,758)	0	0	(28,985)	0	0
<b>191 Indoor Market</b>									
1901 Indoor Market Rent	35,000	43,049	43,500	41,429	0	0	47,850	0	0
1906 Christmas Markets Income	0	1,040	0	0	0	0	0	0	0
1907 Other Market Income	0	200	0	0	0	0	0	0	0
1914 Electricity Recharge	0	860	0	5,519	0	0	1,000	0	0
<b>Total Income</b>	<b>35,000</b>	<b>45,149</b>	<b>43,500</b>	<b>46,948</b>	<b>0</b>	<b>0</b>	<b>48,850</b>	<b>0</b>	<b>0</b>
4111 Subscriptions	0	210	0	366	0	0	0	0	0
6020 Salaries	0	0	19,311	18,462	0	0	20,277	0	0
6021 Employers NIC	1,300	2,876	1,576	1,607	0	0	1,655	0	0
6022 Superannuation	3,800	7,703	4,392	3,247	0	0	4,612	0	0
6023 Casuals wages	16,000	33,166	0	1,152	0	0	0	0	0
6070 Training	260	0	273	273	0	0	273	0	0
6080 Maintenance	800	746	2,000	204	0	0	2,000	0	0
6090 Health and Safety	450	0	450	13	0	0	450	0	0
6100 Light and Heat	7,500	8,914	7,875	11,365	0	0	8,269	0	0
6110 Rates and Water	6,700	8,364	7,035	4,625	0	0	7,387	0	0
6120 Repairs	1,600	2,116	0	0	0	0	0	0	0
6124 Condition Survey	1,400	0	0	0	0	0	0	0	0
6140 Waste Disposal	1,300	1,517	1,300	1,054	0	0	1,300	0	0
6220 Cleaning	500	3,633	525	4,691	0	0	4,525	0	0

Continued on next page

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**Sandbach Town Council**  
**Annual Budget - By Committee (Actual YTD Month 11)**

Note: Annual Budget 2023-24

	<u>2022-23</u>		<u>2023-24</u>			<u>2024-25</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6230 Equipment renewals	1,000	871	1,000	1,000	0	0	1,000	0	0
6280 Telephone	100	66	105	64	0	0	0	0	0
6291 Market Hall Advertising	2,500	1,587	4,000	1,270	0	0	2,000	0	0
6350 Irrecoverable VAT	3,125	5,362	3,125	3,192	0	0	3,125	0	0
6450 Bad Debt Provision	0	508	0	0	0	0	0	0	0
<b>Overhead Expenditure</b>	<b>48,335</b>	<b>77,639</b>	<b>52,967</b>	<b>52,583</b>	<b>0</b>	<b>0</b>	<b>56,873</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(13,335)</b>	<b>(32,489)</b>	<b>(9,467)</b>	<b>(5,635)</b>	<b>0</b>	<b>0</b>	<b>(8,023)</b>		
<b>195 Ranger (New Code)</b>									
4860 Bought in Ranger provision	0	0	0	0	0	0	25,000	0	0
4880 Green Space Contingency	0	0	0	0	0	0	15,000	0	0
6020 Salaries	0	0	12,709	12,091	0	0	0	0	0
6021 Employers NIC	0	0	338	1,140	0	0	0	0	0
6022 Superannuation	0	0	2,872	0	0	0	0	0	0
6024 Employers Casuals NIC	0	888	0	0	0	0	0	0	0
6025 available to use	0	74	0	0	0	0	0	0	0
6200 Motor expenses	1,000	588	1,000	1,045	0	0	0	0	0
6230 Equipment renewals	6,500	1,339	6,500	1,086	0	0	0	0	0
<b>Overhead Expenditure</b>	<b>7,500</b>	<b>2,889</b>	<b>23,419</b>	<b>15,362</b>	<b>0</b>	<b>0</b>	<b>40,000</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(7,500)</b>	<b>(2,889)</b>	<b>(23,419)</b>	<b>(15,362)</b>	<b>0</b>	<b>0</b>	<b>(40,000)</b>		
<b>200 Public Conveniences</b>									
6100 Light and Heat	750	542	788	778	0	0	788	0	0
6110 Rates and Water	600	335	630	0	0	0	630	0	0

Continued on next page

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**Annual Budget - By Committee (Actual YTD Month 11)**

Note: Annual Budget 2023-24

	2022-23		2023-24			2024-25			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6120 Repairs	1,000	512	1,000	303	0	0	500	0	0
6140 Waste Disposal	250	0	250	0	0	0	250	0	0
6400 Supplies (Public Conveniences)	1,000	650	1,000	906	0	0	1,000	0	0
6402 Vandalism Repairs	1,500	68	500	14	0	0	500	0	0
6406 Contract Cleaning	16,500	12,316	17,325	12,421	0	0	17,325	0	0
<b>Overhead Expenditure</b>	<b>21,600</b>	<b>14,423</b>	<b>21,493</b>	<b>14,422</b>	<b>0</b>	<b>0</b>	<b>20,993</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(21,600)</b>	<b>(14,423)</b>	<b>(21,493)</b>	<b>(14,422)</b>	<b>0</b>	<b>0</b>	<b>(20,993)</b>		
<b>Assets &amp; Services Committee - Income</b>	219,350	203,002	219,143	199,841	0	0	245,418	0	0
<b>Expenditure</b>	415,160	382,919	407,710	514,989	0	0	433,002	0	0
<b>Net Income over Expenditure</b>	<b>-195,810</b>	<b>-179,917</b>	<b>-188,567</b>	<b>-315,148</b>	<b>0</b>	<b>0</b>	<b>-187,584</b>	<b>0</b>	<b>0</b>
plus Transfer from EMR	0	4,942	0	142,184	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<b>(195,810)</b>	<b>(174,974)</b>	<b>(188,567)</b>	<b>(172,965)</b>	<b>0</b>	<b>0</b>	<b>(187,584)</b>		



**Annual Budget - By Committee (Actual YTD Month 11)**

Note: Annual Budget 2023-24

	2022-23		2023-24			2024-25			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b><u>Community &amp; Events Committee</u></b>									
<b><u>110 Grants/Discretionary Payments</u></b>									
4500 Transport Festival	12,000	23,000	18,000	18,000	0	0	18,000	0	0
4503 Hanging Baskets	8,500	11,711	12,500	12,297	0	0	13,125	0	0
4508 Christmas Lights	26,500	26,544	0	0	0	0	0	0	0
4515 Concert Series	3,500	3,500	3,500	3,500	0	0	3,500	0	0
4530 Community Grants	30,000	29,360	30,000	19,190	0	0	31,375	0	0
4550 Foden's Sponsorship	7,500	7,500	7,500	7,500	0	0	7,500	0	0
4551 Town Crier Honorarium	750	750	750	0	0	0	750	0	0
4560 Churchyard Maintenance	1,580	1,660	1,660	1,660	0	0	1,659	0	0
4573 Woodland and Wildlife	2,000	2,000	2,100	1,500	0	0	2,100	0	0
4599 Other Regular Donations	300	0	300	0	0	0	300	0	0
4601 Sandbach Partnership	10,000	0	0	0	0	0	0	0	0
4611 Remembrance Parade	2,000	3,390	3,500	2,890	0	0	3,675	0	0
4640 CCTV Contribution	5,750	5,728	6,038	5,728	0	0	6,339	0	0
4660 Allotments	1,000	1,000	1,000	1,000	0	0	1,000	0	0
	<u>111,380</u>	<u>116,143</u>	<u>86,848</u>	<u>73,266</u>	<u>0</u>	<u>0</u>	<u>89,323</u>	<u>0</u>	<u>0</u>
<b>Overhead Expenditure</b>									
9000 plus Transfer from EMR	0	14,600	0	3,359	0	0	0	0	0
9001 less Transfer to EMR	0	10,759	0	0	0	0	0	0	0
	<u>(111,380)</u>	<u>(112,302)</u>	<u>(86,848)</u>	<u>(69,907)</u>	<u>0</u>	<u>0</u>	<u>(89,323)</u>	<u>0</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>									
<b><u>140 Community Events</u></b>									
1906 Christmas Markets Income	0	0	5,000	4,296	0	0	3,000	0	0

Continued on next page

**Annual Budget - By Committee (Actual YTD Month 11)**

Note: Annual Budget 2023-24

	2022-23		2023-24			2024-25			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1910 Community Events Income	0	1,084	0	111	0	0	5,000	0	0
1912 Other income	0	1,200	0	0	0	0	0	0	0
4801 Ticket Income	0	3,360	0	50	0	0	0	0	0
<b>Total Income</b>	0	5,644	5,000	4,457	0	0	8,000	0	0
4508 Christmas Lights	0	0	29,150	26,182	0	0	30,608	0	0
4820 Community Events	20,500	15,602	24,025	17,959	0	0	24,025	0	0
4841 Jubilee civic costs	0	2,834	0	0	0	0	0	0	0
4844 King's Coronation Costs	0	-1,030	0	9,162	0	0	0	0	0
6352 Christmas Market Expenditure	0	0	9,000	13,724	0	0	12,000	0	0
<b>Overhead Expenditure</b>	20,500	17,406	62,175	67,027	0	0	66,633	0	0
<b>140 Net Income over Expenditure</b>	-20,500	-11,762	-57,175	-62,570	0	0	-58,633	0	0
9000 plus Transfer from EMR	0	0	0	9,157	0	0	0	0	0
9001 less Transfer to EMR	0	12,000	0	0	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<u>(20,500)</u>	<u>(23,762)</u>	<u>(57,175)</u>	<u>(53,413)</u>	<u>0</u>	<u>0</u>	<u>(58,633)</u>	<u>0</u>	<u>0</u>
<b>Community &amp; Events Committee - Income</b>	0	5,644	5,000	4,457	0	0	8,000	0	0
<b>Expenditure</b>	131,880	133,549	149,023	140,293	0	0	155,956	0	0
<b>Net Income over Expenditure</b>	<u>-131,880</u>	<u>-127,905</u>	<u>-144,023</u>	<u>-135,836</u>	<u>0</u>	<u>0</u>	<u>-147,956</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR	0	14,600	0	12,516	0	0	0	0	0
less Transfer to EMR	0	22,759	0	0	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<u>(131,880)</u>	<u>(136,064)</u>	<u>(144,023)</u>	<u>(123,320)</u>	<u>0</u>	<u>0</u>	<u>(147,956)</u>	<u>0</u>	<u>0</u>

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**Sandbach Town Council  
Annual Budget - By Committee (Actual YTD Month 11)**

Note: Annual Budget 2023-24

	2022-23		2023-24			2024-25			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Total Budget Income</b>	915,060	910,520	956,723	972,751	0	0	1,035,800	0	0
<b>Expenditure</b>	942,520	800,371	972,636	970,452	0	0	1,055,800	0	0
<b>Net Income over Expenditure</b>	<u>-27,460</u>	<u>110,149</u>	<u>-15,913</u>	<u>2,298</u>	<u>0</u>	<u>0</u>	<u>-20,000</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR	0	113,050	0	182,893	0	0	0	0	0
less Transfer to EMR	0	52,259	0	0	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<u>(27,460)</u>	<u>170,941</u>	<u>(15,913)</u>	<u>185,191</u>	<u>0</u>	<u>0</u>	<u>(20,000)</u>		

## COMMUNITY & EVENTS COMMITTEE 24 FEBRUARY 2024

### Sandbach Town Events Programme 2024-25 Update

#### Introduction

Sandbach is fortunate as a town to benefit from a number of local community events, often with free entry for all.

#### Programme of Events

Below is the updated list of confirmed Sandbach Town events for 2024 – 25, for those currently planned to go ahead:

<b>Event</b>	<b>Days</b>	<b>Date</b>	<b>Type</b>
Transport Festival	Sat / Sun	20-21/04/2024	Not a STC run event - STC part funded
Day of Dance	Saturday	01/06/2024	Not a STC run event - STC part funded
D Day	Thursday evening	06/06/2024	One-Off STC run event
Party in the Park*	Saturday evening	13/07/2024	Annual STC Programme
Market Town Festival	Saturday	14/09/2024	Annual STC Programme
Wakes Fair	Friday - Monday	27-30/09/2024	Not a STC run event – STC receives income
Spooky Saturday	Saturday	26/08/2024	Not a STC run event - STC part funded
Remembrance Service	Sunday	10/11/2024	Annual STC Programme
Light Switch On	Saturday	30/11/2024	Annual STC Programme
Tree of Light			Not a STC run event
Christmas Market	Friday	06/12/2024	Annual STC Programme
Vimiera	Thursday	09/01/2025	Annual STC Programme

#### Resources

It is important to note that those events which Council (highlighted above) run are funded through its annual revenue budget and managed, organised and staffed by Council employees, supplemented by volunteers and members on occasions, but not reliant on their participation.

The Council has been advised that it should also provide for additional and professional security, first aid and traffic management services than previously provided, when it is responsible for running the larger public events – dependent on their nature, scale and level of public participation.

This aspect will be constantly reviewed by the Council's Proper Officer (Chief Officer) of course and additional associated costs will be included within specific approvals and future budget setting. At present all event proposals, including additional risk mitigation measures indicated, are deliverable within the provision set within the overall 2024-25 budget for community events, which is shown elsewhere on this agenda.

In recent years, weather conditions have become more volatile and do increase the risk of cancellation after costs have been incurred. Clearly this is an issue for the Council as public funds are at risk if the event has to be cancelled on safety grounds. Insurance options have been investigated but are unavailable to protect publicly funded events from extreme weather conditions from our current provider and it is unlikely that others will provide such cover at rate which is not prohibitive. This is an increasing issue affecting all similar organisations and will need to be kept under constant review in event planning for the future, whilst protecting the public purse.

### **Community Feedback and Programme Delivery**

The Council invites feedback from all its events to ensure we provide the best events we can, whilst being responsible with public funds and providing fully inclusive and enjoyable events. The Council received overwhelmingly positive feedback for all its events last year, particularly the Town Fair, the Lights Switch on and the Christmas Market.

There were a number of comments however that residents wished to see the return of more activities for children at the Christmas Lights Switch On event, and this has been factored into the design of the next event by the Council's Operations and Events Senior Manager for this year. It is recommended that the design and delivery of events is determined by the O&E Manager, within approved budgets, based on her experience and processing of feedback from the number of events she organised last year, and in line with the Council's scheme of delegation. Proposed plans have been circulated to Committee members for this event.

It should be noted that a Festival of Lights Event in January was previously approved by Council as a potential event to add to the Council's annual events programme, and a provision of £2,500 was made in reserves for this purpose. Specific, costed proposals are required for Council approval before this can be added to the programme and are required in sufficient time to plan for a successful and properly resourced event. This is dealt with elsewhere on this agenda.

### **Community Groups**

Sincere thanks must be given also to the Community Groups who give up their own time to organise and deliver the number of additional events in the town, which are often part funded by the Council, but which are essentially run by Community volunteers for the benefit of the town and its residents, and which without them are unlikely to go ahead.

**Recommended:** That the 2024-25 annual events programme update is considered and noted.

CL 15.4.24

## Sandbach Connected Communities Partnership Meeting Notes

**Wednesday 27<sup>th</sup> March, 1pm**

Name	Organisation	Name	Organisation
Nicola Kapusniak	Sandbach Partnership	Cllr John Arnold	Sandbach Town Council
Rachel Nesbitt	SMASH Care Community Support Manager	Rowena Gomersall	Sandbach Library
PJ Hulme	Youth Support Services	Rachel Taylor	Family Hubs
Lucie Ferneyhough	Cheshire East Council	Arnie Laing	Coop Pioneer
Carole Salmon	Right at Home	Katy O'Regan	Go Local Magazine
Dave Whitworth	Dementia Friendly		
APOLOGIES			
Cllr Laura Crane	Cheshire East Council	Cllr Sam Corcoran	Cheshire East Council
Amanda Sproson	Health Watch	Rebecca Banks	Great Places Housing Group
Cllr Ann Nevitt	Sandbach Town Council	Ian Parsons	Sandbach Pantry / Lifeline Debt Advice
Tracey Mee	Cheshire Arts for Health	Donna Williamson	Everybody Health and Leisure
Darren Appleby	Pathways CIC		

1. Welcome and Introductions	Actions
<p>LF welcomed everyone to the meeting, and everyone had an opportunity to introduce themselves.</p>	
<p><b>2. Green Spaces for Wellbeing Presentation – Lucy Baker (ANSA)</b></p> <p>Unfortunately, Lucy was not at the meeting, but LF gave a brief overview of the project.</p> <p>LF explained that ANSA and Everybody Health and Leisure run the project. However, Everybody Health and Leisure only got involved in the project last year and the activities have expanded from just nature-based activities to include physical activities, such as walking groups and pilates. They also run mindfulness sessions. The main programmes run for 12 weeks.</p> <p>The project runs at Queens Park in Crewe and a park in Macclesfield. People can either self-refer on to the project or they can be referred by health organisations.</p> <p>Please click on the links for more information about the project, the activities running and how to refer.</p> <p><a href="#">Green Spaces for Wellbeing • Everybody Health and Leisure</a></p>	

<p><a href="http://ansa.co.uk">Green Spaces for Wellbeing (ansa.co.uk)</a></p> <p>LF was asked who funds this project. <b>ACTION – LF</b> To find out.</p> <p>LF was asked if transport was an issue for people accessing the project. LF said that transport affected access to many projects and services and most people that attend the Green Spaces for Wellbeing project live in the Crewe area. Queens Park is not very easy to access without a car and would require at least two buses to get to from outside of the Crewe area, which is a barrier for many. The buses are not very frequent and not everyone can afford them.</p> <p>JA asked if there was transport available would more people access this project and others. LF said that she thought they would and having access to community transport that could take people to services outside of the Sandbach area would be really beneficial.</p> <p><b>ACTION – JA</b> to speak to some of the Sandbach councillors to see if community transport is something the Council could help with.</p> <p>DW raised the Flexilink consultation which took place last year. No one from the group was aware of any feedback from this. To use this service a person needs to be aged 80+, which means a significant number of people that would benefit from it, can't use it. DW said that their issue is that carers are not allowed to go on with the person they are supporting, unless they are also 80+, which again is a significant barrier.</p> <p>Flexilink can be used to take people to local supermarkets, but it also takes people to the Salinae Centre in Middlewich and Union Street Community Centre for the day care service.</p>	<p>LF</p> <p>JA</p>
<p><b>3. Notes and Matters arising</b></p> <p>There was an action for RT to contact Sal's Shoes in Crewe to find out what the referral process is. RT has emailed them but not had a response. <b>ACTION - RT</b> said that she will go into speak to them next Friday.</p> <p>There was an action for LF to contact Rachel Grace (SMASH Care Community) about organisations attending the Pantry. LF has spoken to Rachel who has been in contact with Citizens Advice to see if they can attend. They are going to see if they can hold a drop-in session, but they don't know at the moment. However, Citizens Advice will be at the Hub at Sandbach Market Hall on the 1<sup>st</sup> May from 10 – 12pm.</p> <p>LF is going to contact some organisations that can offer mental health support to attend the Pantry. LF asked Ian if anyone would be interested in employment support, such as from FedCap, but he said no one was asking for this currently</p> <p>At the previous meeting there was an action for the group to contact Lois Hockenhill regarding local groups / organisations that might want to have a</p>	<p>RT</p>



<p>PocDoc tests. PocDoc is a lipid (cholesterol) testing strip that can be used out of surgery via a smartphone, to perform lipid screens as part of lifestyle or preventative healthcare screening. LF and RN did send LH a list of possible groups but don't know if any have been contacted. <b>ACTION – LF</b> to get an update from Lois.</p> <p>It was agreed to remove Data Collection from the meeting as LF does not have the capacity to take this on at the moment.</p>	<p>LF</p>
<p><b>4. Cost of Living Crisis</b></p> <p>Following on from the discussion about the Pantry and organisations that could attend to offer information, the group spoke about the Sandbach Hub which is being organised by Rachel Nesbitt and Rachel Grace (SMASH Care Community). The next session is on the 1<sup>st</sup> May at the Market Hall. RN said that the previous session went really well, with approximately 12 organisations attending. FedCap will be attending the session in May. FedCap help people who have barriers to employment to get back into work or volunteering. The project started at the end of last year and so far, they have supported 50 people.</p> <p><b>ACTION – RG</b> to send LF information about the project (please see the documents attached).</p> <p>RG said that FedCap will be having a help desk in Sandbach, Congleton, Crewe and Nantwich libraries, but she does not have the dates of when this will start. <b>ACTION – RG</b> to send information about this once she has it.</p> <p>PH said that FedCap are quite flexible in how they work with clients and will offer online support if the person is unable to get to one of their offices. They will also go out to speak to people, if required.</p> <p>LF told the group that the Household Support Fund has been extended for a further 6 months. However, LF explained that there will not be any vouchers given out for the Easter holidays because Cheshire East Council have not decided how it will be distributed yet. LF will send out information regarding this, once she knows more.</p> <p>The Holiday Activity Fund (HAF) is running over the Easter Holidays, with activities at Sandbach Art Room, Social Farm (Haslington), Sandbach Football Club and Sandbach Boys Club. For more information about what activities and how to book on, please click on the link - <a href="#">Cheshire East HAF Programme · Eegu.</a></p> <p>AL gave an update on the food waste project he is involved with. The volunteers now collect food from supermarkets and distribute it to groups and individuals in need every day of the week. There is now no food waste from the Co-ops and other supermarkets in Sandbach.</p> <p>AL said that the biggest success is Elworth Methodist Church Coffee morning. They provide surplus food from the supermarkets for lunch on a Monday,</p>	<p>RG</p> <p>RG</p>

Thursday and Friday. Any food that is left over is made into soups or other meals which can be frozen. This has helped to save the project money.

AL said that the Sandbach Food Alliance has been nominated by Cheshire Life for a 'Good Community' Award. KO'R asked to speak to Cllr Ann Nevitt about this so she can write an article for the Go Local magazine.

LF asked AL how many people they support through this food project and Arnie thought it was about 100. The project has also saved 4 tonnes of food from going to landfill.

RG was asked if the libraries can help people to get a Senior Rail Card discount. RG said they do offer this service and a person needs to bring proof of age and residency in Cheshire East and they will be sent a link to get the discount. The library staff can also help people with getting a Disabled Persons Railcard.

**6. Possible new priorities – Volunteering and Digital Inclusion**

**Volunteering** – NK told the group that the Sandbach Partnership were considering setting up a volunteer database for Sandbach, but having seen that the CVS already have their own website where organisations can promote their volunteer opportunities, they are going to try this.

LF told the group the Communities Team will be taking on two new Volunteer coordinator roles who will have the role of recruiting volunteers for Cheshire East Council. The volunteers will be used to support the Community Connectors who help to discharge people on pathway 0 and 1 into the community. Some of these people cannot be discharged because they need some community support, such as shopping, prescriptions collecting, befriending, hot meal delivery etc. The new volunteers will be helping with these kinds of tasks across Cheshire East.

The Connectors already refer people to local organisations that can support with these kinds of tasks. For example, Alsager Community Support offer befriending, take people to health appointments, lunch club etc.

LF told the group that the Communities team will have a new focus and the Community Development Officers in particular, will be supporting the Connectors with hospital discharge. LF explained that she doesn't know exactly how this will work, but the team will be aligned with Adult Social Care. Adult Social Care is the greatest cost to Cheshire East Council, and we will be working with them to understand the needs, as well as working with the Connectors and local groups to fill those gaps and reduce care costs. For example, there may be a person that has three care calls a day, but one of those calls is someone that makes lunch. This could be done by a volunteer because there are no care needs associated with this, and it would be one less care call.

CEC recently gave out the Flourish Fund and this will be coming out again this year, and this can be used to support community groups to offer these services.

<p>LF does not have any specific information on what the CDO's will be doing but will keep the group up to date.</p> <p>AL said that Elworth Hall School need some volunteers to help with assembling some sheds. RG suggested the Princes Trust may be able to help with this. LF suggested using the Connected Communities Noticeboard on the Cheshire East Website. The idea of the Noticeboard is to match community groups that need help, with businesses or commissioned services that can offer help. For example, Middlewich Community Bowling Club have recently been matched up with Ringway Jacobs who will be sending some volunteers to help with doing some jobs at the club. There was also a business that recently offered free laptops to community groups.</p> <p>If you are a community group or business, you just need to complete a short form on the website, explaining who you are, what you can offer or what you need, and the Community Development Team will upload this on to the website. All matches are made through the Community Development Team. Please click on the link to have a look - <a href="http://cheshireeast.gov.uk">Connected communities notice board (cheshireeast.gov.uk)</a></p> <p><b>Digital Inclusion</b> – LF spoke about the project in Middlewich. A local primary school has offered their IT suite, and we have a couple of volunteers to run two sessions; one to help people use their smart phone or tablet, the other to help people with word documents, excel etc. We have had 3 sessions so far, with 5 attending the first, 11 the second session and 12 on Saturday. We have also had Age UK attend to speak to people about scams and the Care Coordinator to help people set up their MyGP app or NHS app. Due to the success of the sessions, we have organised 3 more.</p> <p>If we did run these sessions we would need a suitable venue, like a primary school. <b>ACTION</b> – JA is going to put the Town Council School Liaison officer, Simon Richards in touch with LF to discuss this.</p> <p>LF would like to run a similar project in Sandbach and thinks we could incorporate things like the 'Steady on your feet' app. RN said that the Care Community Team are launching the app which will have a portal for professionals and the public. It will offer online exercise sessions and information. <b>ACTION</b> – RN to send LF information about the app to be distributed to the group once it is live.</p> <p>The libraries already run 'Learn my way sessions', which are available to anyone. In Middlewich they have 2/3 people each week take part, but not many people in other areas, including Sandbach. <b>ACTION</b> – RG to look at the possibility of running more IT sessions at the library.</p>	<p>JA</p> <p>RN</p> <p>RG</p>
<p><b>4. Partner Updates</b></p>	

RN told the groups about the Hubs in Sandbach. There is the Hub at Sandbach Market, with the next one on the 1<sup>st</sup> May. Ashfields also have organisations attending the surgery each week to offer information. These are both promoted on SMASH Care Community social media.

AL spoke about the Community Showcase event which is taking place on the 21<sup>st</sup> April at the Town Hall and is for any local groups or organisations that want to promote what they do. It has been organised by some of the local councillors.

DW spoke about a new social activity starting in May which will run on a Wednesday afternoon, and they are running a taster session at Elworth Grange. Dave is working with Carole (Right at Home) to organise this. It is called 'Rise', which is a seated sports game for any age group and the plan is to run sessions with community groups. It is an hour-long session, which includes a quiz and a match.

DL also attended a senior coffee morning at Sandbach Football Club recently, which was really good. They have a charity of the month, spoke about community projects. LF said she would be interested to find out more about the community projects the football club are involved in. **ACTION – AL** to send LF contact details for Oliver, who runs this.

AL / LF

NK told the group that the Repair Cafe is going really well. The last session was at St Peter's, and they had 6 /7 stalls, all repairing different items. It was also well attended by the public.

The Partnership are currently scoping out a green spaces project and will be meeting with several volunteers in May to discuss this further. Some of these volunteers are from groups like Friends of Sandbach Park etc. They are also hoping to hold a youth engagement event later in the year at the Town Hall, which is something they have done previously.

JA told the group that the Town Council are setting up a youth group and are working with Cheshire East Council Youth Service to do this. The group will run from the Town Hall. There is no start date for yet as they still need to recruit staff and get advice from the Youth Service, but they hope it will be up and running by the summer.

Simon Richards (School Liaison Officer for the Town Council) is working on a project with the schools to find out what the children and young people would do to improve Sandbach, and they are asking them for ideas. The aim is to engage children and young people in civic opportunities and whatever idea is best, will be implemented.

JA also told the group about the D-Day Festival which will be taking place later this year and will include a beacon on the church. There will also be fish and chips available. The Town Council will also be running a VE Day event next year.

CS said that the Bereavement Group will be continuing, and it runs on the last Friday of the month at the Right at Home offices. At the last session 9 people

<p>attended. <b>ACTION – CS</b> to send LF an updated poster for the group to be distributed to the group.</p> <p>CS also spoke about ‘Rise’ which is a new business for Right at Home (as discussed above). They are offering taster sessions to schools, care homes, businesses etc. <b>ACTION – CS</b> to send LF information about this.</p>	<p>CS</p> <p>CS</p>
<p><b>5. Date of next meeting</b></p> <p><b>Tuesday 21<sup>st</sup> May 10am</b></p>	