

5. REPRESENTATIONS

Representations were made in the order indicated below with each speaker being allowed up to twenty minutes:

- i. Complainant [including outline of the grounds for complaint].
- ii. Staff Member (1) who wasn't present had their representation made through a statement in audio form.
- iii. Staff Member (2).
- iv. Complainant to be offered the opportunity of having the last word.

Members of the Appeals Committee were given opportunity to raise questions to each speaker at the conclusion of their representation.

At the conclusion of the representations, all parties left the room apart from members of the Appeals Committee, the Appeals Committee then considered the appeal and agreed an outcome.

All parties, including the Clerk to the meeting were asked to return to the room to enable the resolution to be recorded.

Resolution: *The Appeals Committee resolved unanimously to reject the appeal made by the Complainant relating to a complaint against Staff Member 1.*

6. DECISION NOTIFICATION

All parties will be invited back to hear the Appeal Committee's decision.

Resolution: *The complainant and staff member (2) were invited back into the room. The complainant and staff member 2 were informed of the decision by the chair of the Appeals Committee*

7. DATE OF NEXT MEETING

There is currently no diarised future meeting of this committee. Meetings are arranged as required and in accordance with statutory deadlines.

Meeting Closed at 8:34 pm

Chair Cllr M Mitchell (in the Chair)

PG