



**SANDBACH**  
Town Council

## **FINANCE, POLICY AND GOVERNANCE COMMITTEE**

Agenda for the meeting to be held on **Wednesday, 4 September 2024**  
At 7.00pm in Sandbach Town Hall.

Committee Members: Cllrs J Arnold (Chair), S Corcoran (Vice Chair), G Lindop, N Cook, K England, D Hegarty, M Mitchel, A Nevitt, T Wheatcroft, L Crane (ex-Officio)

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**1. APOLOGIES FOR ABSENCE**

Please ensure apologies are received by **the Chief Officer no later than 5pm** on the day of the meeting.

**2. DECLARATIONS OF INTEREST**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

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The Chair will adjourn the meeting to allow questions relating to items on this Agenda from members of the public.  
After the questions, the Chair will reconvene the meeting.

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**3. EXCLUSION OF PUBLIC AND PRESS**

To consider, under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), press representatives and public be excluded from the meeting for any of the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

Lead: Chair

Action: *To approve items to be excluded from press and public, if appropriate.*

**4. MINUTES OF THE FINANCE POLICY AND GOVERNANCE MEETING**

[Attached: Minutes of the meeting held 8 May 2024]

Lead: Chair

Action: *To approve the minutes of the 8 May 2024 meeting.*

## **5. GRANTS APPLICATIONS (OVER £500 and UNDER £5,000)**

### **5.1 Grant Applications (over £500 and under £5,000)**

[Attached: Grant Applications received in Quarter 2  
6.1a Sandbach Concert Series – requested amount £3,500;  
6.1b Bleed Control Kit Campaign – requested amount £3,000;  
6.1c Sandbach Netball Club– requested amount £1,000]

Lead: Chair

Action: *To consider each grant application for approval against the Council's grant application criteria and a 2024-25 budget provision of £30,975 with £17,080 remaining.*

### **5.2 Grants Feedback**

[Attached: Completed Grant Feedback Forms]

Lead: Chair

Action: *To note the feedback.*

### **5.3 Revised Grant Feedback Forms**

[Attached: Current Grant Feedback Form and Updated Grant Feedback Form]

Lead: Chair

Action: *To consider and approve an updated grant feedback form better aligned with the Council's corporate objectives.*

## **6. ITEMS FOR THE NEXT MEETING**

Lead: Chair

Action: *To consider and agree items for the next meeting.*

## **7. DATE AND TIME OF NEXT MEETING**

The date of the next meeting is Wednesday 20th November 2024 at 7pm in Sandbach Town Hall.



**SANDBACH**  
Town Council

## **FINANCE, POLICY AND GOVERNANCE COMMITTEE**

Minutes for the meeting held on **Wednesday, 8 May 2024**  
At 7.00pm in Sandbach Town Hall.

Members Present: Cllrs J Arnold (Chair), S Corcoran (Vice Chair), G Lindop, N Cook, K England, D Hegarty, M Mitchel, A Nevitt, T Wheatcroft, L Crane (ex-Officio)  
Meeting Clerk: Ceri Lloyd, Chief Officer

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### **1. APOLOGIES FOR ABSENCE**

No apologies were received.

### **2. DECLARATIONS OF INTEREST**

Cllr A Nevitt & Cllr T Wheatcroft declared non-pecuniary, non-prejudicial interests in item 6.1.e; Cllr L Crane declared non-pecuniary, non-prejudicial interest in item 6.1.d.

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The Chair adjourned the meeting to allow contributions and open discussion relating to items on this Agenda from members of the public.

All organisations who had applied for a Town Council Community Grant (item 6) were represented and made comments in support of their application.

1. Age UK outlined the application to support a project for scam awareness to prevent the exploitation of vulnerable people. She responded to a number of questions and clarified that the aim was to reach over 60 individuals.
2. Sandbach United FC gave an impressive presentation of the diverse activities and groups they interact with across the town, which had resulted in being awarded the Cheshire FA award of the Inclusive Football Club of the Year. They requested support for five new coaches to extend the scope of their operation.
3. Sandbach Wildlife and Woodland Group requested support for the extension of their impressive local voluntary work to develop accessible pathways across the town – in particular St Mary's Wood off

Brookhouse lane. The request was for a 3 year agreement to enable a sustainable and secure plan for local improvements to walkways.

4. Lions Youth Brass Band requested funding towards a special trip for those members of the top band tier who were unable to afford a trip abroad. This was to celebrate the Band's 35 Year anniversary and presented a fantastic opportunity for 40 young people through their musical talent and development.
5. The Alm's Houses clerk explained that their reserves were fully committed for the substantial maintenance programme required due to the nature of the buildings. She requested support to cover the cost of bat surveys which were essential to allow work to proceed.
6. Sandbach Cricket Club explained their urgent request for funding due to their boiler failing and preventing the club from functioning for all its users which span many ages and groups. The funding was for urgent repair not replacement.

After the public questions, the Chair thanked the representatives for their excellent presentations and reconvened the meeting.

### 3. EXCLUSION OF PUBLIC AND PRESS

To consider, under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), press representatives and public be excluded from the meeting for any of the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

Lead: Chair

**Resolved :** *No items were excluded from press and public.*

### 4. MINUTES OF THE FINANCE POLICY AND GOVERNANCE MEETING

[Attached: Minutes of the meeting held 7 February 2024]

Lead: Chair

**Resolved:** *The minutes of the 7 February 2024 meeting were approved as an accurate record.*

### 5. FINANCE, POLICY & GOVERNANCE COMMITTEE 2023-24 BUDGET

[Attached: RBS 2023-24 Budget & Actuals Summary]

Lead: Chair

**Resolved:** *The actuals against budget position for FPG Committee activities were noted.*

### 6. GRANTS APPLICATIONS (OVER £500 and UNDER £5,000)

#### 6.1 Grant Applications (over £500 and under £5,000)

[Attached: Grant Applications received in Quarter 4

6.1a Age UK – requested amount £2,491;

6.1b Sandbach United Football Club CIO – requested amount £1,260;

6.1c Sandbach Woodland and Wildlife Group (SWWG) – requested amount £2,000 for next 3 years;

6.1d Lions Youth Brass Band - requested amount £4,800;



6.1e Sandbach Almshouse Charity - requested amount  
£1,524;

6.1f Sandbach Cricket Club – amount requested £1,820]

Lead: Chair

Members were impressed by all the applications and spoke in support of all of these. Comments were made about how fortunate the town is to have such excellent local community groups and clubs and that it was delighted to support these causes for the town. Noted that more publicity and communication should be made of both the local group activities and the Town Council's crucial support for their activities.

**Resolved:** *Grant applications 6.1.(a – f) were approved unanimously against the Council's grant application criteria, at a total cost of £13,895, from the 2024-25 budget provision of £ 30,975, including **approval for a 3 year agreement of £2,000 per year for SWWG.***

## 6.2 Grants Feedback

[Attached: Completed Grant Feedback Forms]

Lead: Chair

**Resolved:** *The feedback from Community Groups benefitting from Town Council grants was welcomed and noted.*

## 7. POLICY REVIEW – Training and Development policy

[Attached: Draft Training and Development Policy]

In line with the Policy Review Timetable agreed by Council, the Council's Policy Review

Lead: Chair

The comment was made that member training was not mandatory as this was unenforceable under the Council legislative framework but the clerk emphasised their duty of all members to undertake the necessary training to fulfil their roles and ensure that the Council had value for money from the training courses provided from public money. She also highlighted that the draft policy required the Council to keep training logs of all staff, members and volunteers which would be published on the website.

**Resolved:** *the draft policy was approved for recommendation to the next appropriate Full Council.*

## 8. CHALC Membership

[Attached: ChALC Membership 2024-25]

Lead: Chair

Some members emphasised this was good value for money for the Council.

**Resolved:** *The annual membership for Cheshire Association of Local Councils was approved.*

## 9. QUARTERLY FINANCE REPORTS

[Attached: 9a Q4 2023-24 BACS & DD Payments made;  
9b Q4 2023-24 CREDIT CARD Payments made;  
9c Q4 2023-24 Payments made Current Acc;  
9d Q4 2023-24 PETTY CASH Payments made]

Lead: Chair

**Resolved:** *Quarter 4 Financial Reports were approved.*

**10. ITEMS FOR THE NEXT MEETING**

Lead: Chair

**Resolved:** *No specific items were agreed – standard items are policy review; grant applications under £5,000 and statutory finance reports.*

**11. DATE AND TIME OF NEXT MEETING**

The date of the next meeting will be held on 7 August 2024 in Sandbach Town Hall Ball Room at 7pm.

Meeting closed 8.05pm

Cllr J Arnold / CL

DRAFT

**SANDBACH TOWN COUNCIL**  
APPLICATION FORM - GRANTS TO VOLUNTARY ORGANISATIONS

Name of Organisation or Group: ..... Sandbach Concert Series .....

Contact Person: ..... [REDACTED] .....

Address: ..... [REDACTED] .....

..... Post Code .. [REDACTED] .....

Tel No: Day ... [REDACTED] ..... Eve ... [REDACTED] .....

E-mail: [REDACTED]

Please give the purpose of your organisation as described in your constitution.

We promote music making in Sandbach to maintain appreciation of music. We advance the education of young people in music in all its aspects through workshops, competitions & the showcasing of their work at public performance. We improve, develop & maintain public education in appreciation of the art & science of music through concerts from world class artists.

**Please enclose a copy of your constitution or rules, showing your aims and objectives.**

Is it a Registered Charity? YES      If so, please give Charity Number ..... 1166321 .....

1 **Total cost of your project?**    £16,235.....    Sum requested from STC    £ 3,500.....

Please attach a breakdown of the estimated costs of your project together with your anticipated source of funds.

Our budget (expenditure and income) for the next year (2024/2025) is shown below.  
 Expenditure in the following three years is likely to increase, especially for artists, piano hire and hall hire.

Expenditure	2024 - 2025 PROPOSED BUDGET £
Artists	7,140
Piano Hire	1,875
Hall	1,320
Spotlight Fee	700
Admin (licences, posters, stationery, insurance etc)	1,200
Sandbach Young Musicians	1,500
Workshops	2,000
Bar Costs	500

16,235

Income	2024 - 2025 PROPOSED BUDGET £
Ticket Sales	7,850
STC Grant *	3,500
Sundry Income (inc Bar Takings)	3,150
	14,500

\* already received from previous application

## 2 A summary of your project:

This grant is aimed at Project establishment / support and should be considered a standalone sum. Describe your project and what you would do with a grant:

Live music making of a world class standard has become increasingly important as we recover from the covid years that decimated the music business. Lauren & Andy Scott, as professional and respected musicians, are able to bring the highest calibre musicians to Sandbach Concert Series via their contacts.

Couple this with the admired initiative of programming a Spotlight Concert for our local young musicians, prior to a one-hour set for the professional musicians, we have a (now tried and tested, for 14 years) structure that appeals greatly to our community.

Demand is high, audiences are good, this is a great addition to our community, and introduces people to Sandbach which in turn benefits our local businesses (restaurants, bars, hotel).

However, we rely on your support, which enables us to manage rising costs – hire of hall, piano hire, musician fees and much more.

The grant allows us to look ahead and book the upcoming seasons, which is vitally important as the calibre and reputation of musicians that we introduce to audiences in Sandbach operate at least one to two years ahead.

The grant secures the future of Sandbach Concert Series.



**Does the grant cover advertising or wages of personnel involved if so how much?**

No

**3 The Council gives priority to applications which meet the following priorities. Please tick the ones which you feel your project meets.**

- |                          |   |     |
|--------------------------|---|-----|
| <input type="checkbox"/> | Projects which benefit the people of Sandbach.  | Yes |
| <input type="checkbox"/> | Create an Inclusive Society                     | Yes |
| <input type="checkbox"/> | Promoting our Environment, Heritage and Culture | Yes |
| <input type="checkbox"/> | Work towards improving Leisure and Amenities.   | Yes |

**How does the project meet these priorities?**

We have just concluded our 14<sup>th</sup> season of concerts (of 8 concerts a year) and our 15<sup>th</sup> season will commence in September. We have an excellent reputation not only for the very high quality of artists that we bring to Sandbach, but also in developing the local musical talent of young people in the area.

During our Spotlight concerts we provide opportunities for our young musicians to perform in public, sometimes for the first time.

Sandbach Concert Series has a good reputation on the classical music scene throughout the country, which is shown by the calibre of artists who are willing to come and perform for us. We provide an opportunity for the people of Sandbach to 'be up close' and watch an intimate scale concert from artists who normally play at large venues, such as the Bridgewater Hall in Manchester.

We are inclusive, and we always make sure that everyone is welcome to our concerts. Wheelchair users, visually impaired with guide dogs and those with mobility issues have all been made welcome at our concerts over the years. We welcome all ages at our concerts and it is a point of pride that some of our young musicians who performed at our concerts in our early years, are now teachers and send their students to perform at our concerts.

We work in partnership with The Love Music Trust and we always aim to connect with as many local groups as possible. For example Sandbach Art Group regularly display their art exhibitions at our concerts.

We are heartened that despite all the difficulties and restraints of Covid, the community appetite for Sandbach Concert Series remained and that we are able to continue to deliver our core aims of supporting young musicians of Sandbach and delivering high quality concerts for the residents of Sandbach.

**4 Have you raised funds from any other sources for this project? YES/NO**

If yes, please state source and amount.

Yes – we raise as much income as we can through the sale of tickets for our concerts.

However, this amount falls just short of what our costs are for putting on these events. (This is

in line with classical events throughout the country which typically are subsidised by either government, local councils or the Arts Council. Sandbach Concert Series was awarded a three-year set up grant from the Arts Council, and as such we could not apply for subsequent grants from them.

This is one of the reasons why we are extremely grateful for the continued support from Sandbach Town Council. Put simply, without this support we would not be able to continue.)

- 5 **Are you awaiting the outcome of any other applications for funding, towards this project?** YES/NO If yes, please state whom you have applied to and the amount of any application.

No

- 6 **Has the Organisation previously applied for a Grant from Sandbach Town Council?**  
YES/NO

If yes, please give details

Yes, we have had support from Sandbach Town Council since we started in 2010.

- 7 **The Organisation's accounts for the last three years. \***

YEAR	2020/2021	2021/2022	2022/2023
Accounts Balance b/f	6,012	6,960	3,215
Accounts Balance c/f	6,960	3,215	5,890
Income	8,825	10,364	15,232
Expenditure	7,877	14,108	12,557
Year-end bank balance	10,407	8,192	11,535

- Please enclose a copy of your last available set of accounts.

- 8 **Describe the geographical area in which your Organisation works.** Sandbach

- 9 **What proportion of the work takes place in Sandbach?** 100%

If the Organisation were to be successful in securing a grant, to whom should the cheque be made payable?

Name ..... Sandbach Concert Series (but BACS is preferred – see below)

If payment by BACS is preferred:

Bank Account Name..... Sandbach Concert Series.....

Account Number ..... [REDACTED] ..... Sort Code..... [REDACTED] .....

**Could you please indicate if you are able to/ would like to attend the meeting to support your application, and answer any questions the committee may have:** YES

**Yes – Lauren Scott is willing to come and attend a meeting in support of the application**

Two of the authorised signatories for your bank/building society account need to sign below:

Signed: ..... [REDACTED] ..... Position within the Organisation: .....Chairman.....

Signed: ..... [REDACTED] ..... Position within the Organisation: .....Treasurer.....

On behalf of .....Sandbach Concert Series..... Date:.....12.07.24.....

**Please note: A condition of any grant award is the return of a completed Grant Feedback form within four weeks of the project/event completion. In signing above and submitting a grant application you are committing to return the feedback form.**

Town Clerk, Sandbach Town Council  
Sandbach Town Hall, High Street, Sandbach , CW11 1AX

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# 5.1a

## SANDBACH CONCERT SERIES

Charity Number 1166321

### INCOME AND EXPENDITURE SUMMARY

02 Aug 22 to 01 Aug 23

Income		Expenditure		Balance
Opening Balance as at 02 Aug 22				3,215
	£		£	
Ticket Sales	5,040	Artists Fees	5,854	
Season Tickets	1,532	Hire of Hall	1,200	
Bar Receipts	852	Piano Hire	1,400	
Raffle Receipts	871	Spotlight Fee	600	
Sundry Income	180	Print and Publicity	201	
Sandbach TC Grant	3,500	Admin and Postage	703	
Donations	3,225	* Drinks for bar	382	
Online Concert Donations	33	SYM	1,545	
		Workshops	325	
		Equipment	348	
* £2,500 Holmes Chapel Music Society				
£100 ABRSM sponsorship				
£625 LMT used				
<b>Total Income</b>	<b>15,232</b>	<b>Total Expenditure</b>	<b>12,557</b>	
Income less Expenditure 2022-2023				2,675
Closing Balance as at 01 Aug 23				5,891

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## Constitution of the Charitable Incorporated Organisation SANDBACH CONCERT SERIES, adopted 30<sup>th</sup> March 2016 and amended 27<sup>th</sup> September 2023

### 1. Name

The name of the Charitable Incorporated Organisation is Sandbach Concert Series (abbreviated to SCS).

### 2. Location

Contact details for SCS are shown on the Charity Commission website.

### 3. Objects

*To advance the education of young people in music in all its aspects through workshops, competitions and the showcasing of their work at a public performance and to promote, improve, develop and maintain public education in and appreciation of the art and science of music in all its aspects through concerts and performances from world class artists in Sandbach and surrounding areas.*

### 4. Powers

SCS has power to do anything which will help to further its objects, whilst complying with current Charity Law, including:

- 1) Raise funds and invite and receive contributions, donations, endowments, sponsorship, grants, legacies and subscriptions.
- 2) Buy, take on lease or in exchange, hire or acquire any property and maintain and equip it for use.
- 3) Sell, lease or dispose of all or any property.
- 4) Employ and remunerate such staff as are necessary for carrying out the work of SCS.
- 5) Cooperate with other charities, voluntary bodies and statutory authorities operating with similar charitable purposes and exchange information and advice with them.

### 5. Application of income and property

- 1) The income and property of SCS must be applied solely towards the promotion of the Objects.
- 2) A trustee is entitled to be reimbursed for reasonable expenses incurred when acting on behalf of SCS.
- 3) A trustee may benefit from trustee insurance cover purchased by SCS.
- 4) None of the income or property of SCS may be transferred, directly or indirectly, to any member of SCS.

### 6. Benefits and payments to trustees and connected persons

- 1) No trustee or connected person may receive any kind of benefit, financial or otherwise, for acting in their role as a trustee.
- 2) A trustee may supply goods or services to SCS on the same terms as members of the public, as long as this is not part of their role as a trustee and complies with current Charity Law.
- 3) A trustee who does supply goods or services to SCS must not be involved in discussion of the proposed financial arrangements, must not vote on any such matter, and is not included in the quorum of trustees present at the meeting which makes decisions on these matters.

# 5.1a

## 7. Conflicts of interest

A trustee must declare any interest, direct or indirect, in any proposed arrangements undertaken by SCS, must not be involved in discussion or voting on these arrangements, and is not included in the quorum of trustees in any decision about these arrangements.

## 8. Liability

If SCS is wound up, trustees have no personal responsibility for any debts or liabilities.

## 9. Trustees

- 1) All the affairs of SCS are managed by the trustees.
- 2) There must be at least three trustees, at least one of whom must be over 18 years of age.
- 3) Trustees are appointed for a three-year period. Any retiring trustee is eligible for reappointment.
- 4) A trustee ceases to hold office if they are disqualified from acting as a trustee under current Charity Law; if they become incapable of managing their own affairs by means of mental disorder, illness or injury; or if they are subject to a vote of no confidence from the other trustees.
- 5) A trustee who wishes to retire must give notice in writing. This will only take effect if there are enough remaining trustees to form a quorum.
- 6) Decisions may be taken by trustees at face to face meetings or using electronic means of communication.

## 10. Meetings of trustees

- 1) The only voting members of SCS are its trustees.
- 2) Any trustee may call a meeting.
- 3) No decisions shall be made unless a quorum is present when the decision is taken. A quorum consists of two trustees or one third of the total number of trustees, whichever is greater.
- 4) Decisions shall be made by majority vote, with the chair having a casting vote if necessary.
- 5) All aspects of a meeting of trustees may be conducted electronically, including giving of notice and voting.

## 11. General meetings

- 1) Any meeting of trustees may be designated as a general meeting.
- 2) The minimum period of notice of a general meeting is 14 days, unless a shorter period of notice is agreed by a majority of trustees.
- 3) All aspects of a general meeting may be conducted electronically, including giving of notice and voting.

## 12. Minutes of meetings

The trustees must keep minutes that record:

- a) appointment of officers of SCS
- b) proceedings of meetings of SCS, (including general meetings), including names of trustees present and decisions made by the trustees

## 13. Accounts

Trustees must comply with their obligations under current Charity Law in relation to:

- a) keeping of accounting records
- b) preparation of annual statements of account
- c) annual returns to the Charity Commission



## 14. Rules

- 1) The trustees may make Rules or Codes of Practice to regulate any aspect of SCS business.
- 2) No Rules or Codes of Practice shall be inconsistent with or invalidate any part of the constitution.

## 15. Disputes

If any dispute arises which cannot be settled by agreement, the parties to the dispute must in good faith attempt to settle the dispute by mediation before resorting to litigation.

## 16. Amendment of the constitution

- 1) This constitution can only be amended by a resolution passed by a 75% majority of those voting at a general meeting.
- 2) Any amendment to the constitution must be consistent with current Charity Law.
- 3) Any alteration of Clause 3 (Objects) or Clause 17 (Voluntary winding up or dissolution) requires the prior written consent of the Charity Commission.
- 4) A copy of any amendment to the constitution must be sent to the Charity Commission within 15 days of the amendment being made.

## 17. Voluntary winding up or dissolution

- 1) A decision to wind up or dissolve SCS can only be made by a resolution passed by a 75% majority of those voting at a general meeting.
- 2) If SCS is wound up or dissolved, any assets remaining after payment of outstanding debts must be used for charitable purposes with aims or Objects similar to the Objects of SCS.
- 3) If SCS is wound up or dissolved, the requirements of current Charity Law must be followed; the Charity Commission must be fully informed about all actions that are taken; and a copy of the final statement of accounts must be sent to the Charity Commission.

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## SANDBACH TOWN COUNCIL APPLICATION FORM - GRANTS TO VOLUNTARY ORGANISATIONS

Name of Organisation or Group:

Campaign to place one bleed control kit alongside each publicly accessible AED in the borough of  
STC

Contact Person:

Address:

Post Code

Tel No:

Day: Eve:

E-mail:

Please give the purpose of your organisation as described in your constitution.

We're hoping to raise £5,000 to supply 1 bleed control kit alongside every public AED in  
Cheshire east borough of Sandbach.

**Please enclose a copy of your constitution or rules, showing your aims and objectives.**

Is it a Registered Charity? No

1 **Total cost of your project?** Approx. £5000 Sum requested from STC £3000

Please attach a breakdown of the estimated costs of your project together with your anticipated source of funds. <https://turtledefibcabinets.co.uk/defibrillator-cabinets/locked-bleed-control-cabient/> as per attached link, this will show a lockable secure cabinet containing one bleed control kit at the cost of £475 +VAT which will be acquired by funds from this grant plus any further funds donated to my justgiving page.

**A summary of your project:** This grant is aimed at Project establishment / support and should be considered a standalone sum. Describe your project and what you would do with a grant:

I aim to raise enough funds to be able to place one bleed control kit, in a safe/secure lockable cabinet alongside every publicly accessible AED (Automated External Defibrillator) in the vicinity of Sandbach. As I feel they are a vital piece of kit in saving lives when faced, not only with stab wounds but other causes of major haemorrhage such as penetrating injuries incurred at RTC's (road traffic collisions) and/or a simple fall in the street resulting in head wounds etc.

Does the grant cover advertising or wages of personnel involved if so how much? NO

2 The Council gives priority to applications which meet the following priorities. Please tick the ones which you feel your project meets.

- Projects which benefit the people of Sandbach.
- Create an Inclusive Society
- Promoting our Environment, Heritage and Culture
- Work towards improving Leisure and Amenities.

How does the project meet these priorities?

This project would significantly increase chances of survival following any major haemorrhage, also along with providing basic life support/bleed control training in association with [The Daniel Baird foundation](#), giving the local community the knowledge and confidence to act swiftly in saving a life.

3 Have you raised funds from any other sources for this project? YES, I currently have a <https://www.justgiving.com/crowdfunding/colin-storey-1> page currently with a balance of £90 in the first 3 days, along with social media campaigning.

4 Are you awaiting the outcome of any other applications for funding, towards this project? NO

5 Has the Organisation previously applied for a Grant from Sandbach Town Council? NO

6 The Organisation's accounts for the last three years. \*

YEAR			
Accounts Balance b/f			
Accounts Balance c/f			
Income			
Expenditure			
Year-end bank balance			

- Please enclose a copy of your last available set of accounts.

7 Describe the geographical area in which your Organisation works.

Within approximately a 3 mile radius of Sandbach town.



**8 What proportion of the work takes place in Sandbach?**

100%

If the Organisation were to be successful in securing a grant, to whom should the cheque be made payable?

Name .....

If payment by BACS is preferred:

Bank Account Name; current

Account Number [REDACTED]

Sort Code [REDACTED]

**Could you please indicate if you are able to/ would like to attend the meeting to support your application, and answer any questions the committee may have: YES**

Two of the authorised signatories for your bank/building society account need to sign below:

Signed: [REDACTED] ..... Position within the Organisation: Fundraiser/Organiser

Signed: ..... Position within the Organisation:.....

On behalf of ..... Date: 28/05/2024

**Please note: A condition of any grant award is the return of a completed Grant Feedback form within four weeks of the project/event completion. In signing above and submitting a grant application you are committing to return the feedback form.**

Town Clerk, Sandbach Town Council  
Sandbach Town Hall, High Street, Sandbach , CW11 1AX

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**SANDBACH TOWN COUNCIL**  
**APPLICATION FORM - GRANTS TO VOLUNTARY ORGANISATIONS**

Name of Organisation or Group:



Contact Person:	[Redacted]	
Address:	[Redacted]	
		Post Code [Redacted]
Tel No:	Day [Redacted]	Eve [Redacted]
E-mail:	[Redacted]	

Please give the purpose of your organisation as described in your constitution.

WE ARE A NETBALL CLUB THAT HAS 10 ALL GIRL TEAM THAT COMPETE IN THE WARRINGTON LEAGUES, WITH GIRLS RANGING FROM 8 TO 17. WE RUN TRAINING ON A FRIDAY AT SANDBACH LEISURE CENTRE AND THE BOYS SCHOOL. WE RUN AN ANNUAL TOURNAMENT AT THE LEISURE CENTRE OVER A WEEKEND (29<sup>TH</sup> - 30<sup>TH</sup> JUNE THIS YEAR) WHERE CLUBS FROM CHESHIRE AND BEYOND COME TO OUR TOWN. WE BELIEVE IT IS ESSENTIAL TO GIRLS TO TAKE PART IN SPORTS FOR PHYSICAL AND MENTAL WELLBEING, AS WELL AS CREATING MEMORIES AND MEETING NEW FRIENDS.

**Please enclose a copy of your constitution or rules, showing your aims and objectives.**

Is it a Registered Charity? YES/NO NO If so, please give Charity Number .....

1 Total cost of your project? £ 1,000 Sum requested from STC £ 1,000

Please attach a breakdown of the estimated costs of your project together with your anticipated source of funds.

2 **A summary of your project:**

This grant is aimed at Project establishment / support and should be considered a standalone sum. Describe your project and what you would do with a grant:

WE REQUIRE AN INDUSTRIAL STANDARD GAZEBO TO PROVIDE SHUTTER AND A BASE FOR THE GIRLS DURING THE TOURNAMENTS THEY ALL WANT

Does the grant cover advertising or wages of personnel involved if so how much?

NO

3 The Council gives priority to applications which meet the following priorities. Please tick the ones which you feel your project meets.

- Projects which benefit the people of Sandbach.
- Create an Inclusive Society
- Promoting our Environment, Heritage and Culture
- Work towards improving Leisure and Amenities.

How does the project meet these priorities?

THIS GAZEBO WOULD BENEFIT THE ONLY GIRL CLUBS IN SANDBACH. MASSIVELY AND WOULD CERTAINLY IMPROVE THE CLUBS AMENITIES. THE SUMMER TOURNAMENT IS THE CLUBS ONLY REAL MEANS OF FUND RAISING AS WE BELIEVE EVERY GIRL SHOULD BE ABLE TO PLAY SPORTS WHATEVER THEIR BACKGROUND.

4 Have you raised funds from any other sources for this project? YES/NO

If yes, please state source and amount.

5 Are you awaiting the outcome of any other applications for funding, towards this project? YES/NO If yes, please state whom you have applied to and the amount of any application.

6 Has the Organisation previously applied for a Grant from Sandbach Town Council? YES/NO

If yes, please give details

7 The Organisation's accounts for the last three years. \*

YEAR

Accounts Balance h/f



Accounts Balance of  
Income  
Expenditure  
Year-end bank balance

- Please enclose a copy of your last available set of accounts.

8 Describe the geographical area in which your Organisation works.

SANDBACH AND WARRINGTON

9 What proportion of the work takes place in Sandbach?

APPROX 70% TRAINING EACH WEEK AND SUMMER COMP.

If the Organisation were to be successful in securing a grant, to whom should the cheque be made payable?

Name ..... [REDACTED] (CLUB FOUNDER)

If payment by BACS is preferred:

Bank Account Name..... ROYAL BANK SCOTLAND

..... Account Number [REDACTED] Sort Code..... [REDACTED]

Could you please indicate if you are able to/ would like to attend the meeting to support your application, and answer any questions the committee may have:

YES/NO

Two of the authorised signatories for your bank/building society account need to sign below:

Signed: [REDACTED] Position within the Organisation: CLUB TEAM MANAGER (VOLUNTARY)

Signed: [REDACTED] Position within the Organisation: CLUB FOUNDER

On behalf of [REDACTED] Date: 16/6/24

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## Sandbach Town Council

### Grant Feedback Form

Form to be completed by the applicant/s and returned to Sandbach Town Council within four weeks of the completion of the Project/Event.

<b>PROJECT/EVENT NAME: Crewe Gang Show 2024</b>	
Applicant/s	South West Cheshire Scouts
Organisation	Scout Association
<p>South West Cheshire Scouts is the administrative collective of the 22 Scout Groups that meet across the area, this comprises 16 Scout groups in Crewe, and 3 each in Sandbach and Nantwich. (you have generously funded some of these groups before for individual grants,</p> <p>Biannually we give the young people of our membership the opportunity to partake in a large-scale variety performance in a professional venue (Crewe Lyceum) and create a chance to work with theatre and musical professionals – and we provide this free at the point of entry to participants so as not to exclude anyone based on financial affordability.</p> <p>We aim to encourage and empower young people from all backgrounds to step outside their comfort zone and achieve creativity that they might not ever expect. The hire cost for Crewe Lyceum alone totals £15,000 (inc tech staff/kit) plus costs of rehearsal venues, musician's wages, and costumes to name just a few additional costs. We don't charge a participation fee or the young people (to ensure complete inclusivity) and rely mainly on Ticket revenue, sponsorship, and grants to ensure the show is financially sustainable to ensure its continuation. Giving people from Sandbach, young and old, a voice (spoken and singing voice in this example) representing local views – on stage! · Raising the profile of the town council locally and build its reputation with its constituents – including our mayors reception evening every show. · Positive Activity on the ground building partnerships and alliances with Town Council/local Scout volunteers and Crewe's fantastic Lyceum theatre</p>	
Project Objectives: see above	
<p>How did the grant enable you to meet the Project Objectives?</p> <p>It did exactly what we hoped it would in making the experience free at the point of entry for the young people from the Sandbach area that took part in the experience. It ensured we didnt exclude anyone from this experience because of financial affordability. It also allowed us to keep costs of the tickets for parents at an affordable level by offsetting some of our costs.</p>	
<p>What were the benefits of the Project/Event? Teamwork, importance of practice, a chance to work for a week in professional theatre, professional instruction from the arts community, the</p>	

# 5.2

level of confidence we see develop with the young people who take in this biannual experience is hard to capture and describe, but you can see it very clearly over the 6 months of the event.		
Date of Completion Project/Event: May 2024		
What promotional material was used to publicise your event? Online/social media, printed imagery, printed program,		
Did STC receive any recognition for its support? (program, Mayoral attendance, images on printed media, website)	<u>YES</u>	NO
Grant Received from Sandbach Town Council:	£ 2,500	
Did the Grant lever any additional income or grant funding, if so how much and from what source?		
Amount	From	
£1,500	Crewe Town Council	
£2,500	Nantwich Town Council	
£2,500	Cheshire Community Fund	
Amount	From	
Total Event/Project cost	£27,850	
Please provide a statement of Expenditure of Grant Monies on a separate sheet.		
If you feel that your event/project was successful, please provide details of the success criteria it fulfilled: Please see printed program that was posted to you recently as a		
Completed by: [REDACTED] (PRoducer)	Date: 25/7/24	

Additional Information which you may feel useful:
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# 5.2

Thank you, council, for your support in this project, we hope the mayor and their consort enjoyed their evening watching the local young people perform and can support the information contained herewithin.

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## Sandbach Town Council

### Grant Feedback Form

Form to be completed by the applicant/s and returned to Sandbach Town Council within four weeks of the completion of the Project/Event.

<b>PROJECT/EVENT NAME:</b>		
Applicant/s		
Organisation		
Description of Project/Event:		
Project Objectives:		
How did the grant enable you to meet the Project Objectives?		
What were the benefits of the Project/Event?		
Date of Completion Project/Event:		
What promotional material was used to publicise your event?		
Did STC receive any recognition for its support?	YES	NO
Grant Received from Sandbach Town Council:	£	
Did the Grant lever any additional income or grant funding, if so how much and from what source?		
Amount	From	
Grant/s Received from other bodies:		
Amount		
Total Event/Project cost		

# 5.3

Please provide a statement of Expenditure of Grant Monies on a separate sheet.	
If you feel that your event/project was successful, please provide details of the success criteria it fulfilled:	
Completed by:	Date:

Additional Information which you may feel useful:





## Sandbach Town Council

### Grant Feedback Form

Form to be completed by the applicant/s and returned to Sandbach Town Council within four weeks of the completion of the Project/Event.

<b>PROJECT/EVENT NAME:</b>	
Applicant/s:	
Organisation:	
Description of Project/Event:	
Date of Completion of Project/Event:	
Do you believe the Project/Event was a success/partial success/failure? Please explain why.	
Was the grant used as set out in the grant application? If not, please explain the main changes and why these were made?	
How did the grant from Sandbach Town Council enable you to deliver the Project/Event?	
What were the outcomes of your Project/Event and how did each contribute to the Town Council's key objectives? Please explain as relevant:	
<ul style="list-style-type: none"><li>• Promoting a prosperous town List outcomes:</li>          <li>• Promoting a sustainable environment List outcomes:</li></ul>	

# 5.3

<ul style="list-style-type: none"> <li>Promoting an engaged community List outcomes:</li> </ul>		
<ul style="list-style-type: none"> <li>Promoting health and wellbeing List outcomes:</li> </ul>		
What promotional material was used to publicise your event?		
Did STC receive any recognition for its support?	YES	NO
Grant Received from Sandbach Town Council:	£	
Did the Grant lever any additional income or grant funding, if so how much and from what source?		
Amount	From	
Grant/s Received from other bodies:		
Amount		
Total Event/Project cost		
Please provide a statement of Expenditure of Grant Monies on a separate sheet.		
Completed by:	Date:	

Additional Information which you may feel useful:

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