



SANDBACH
Town Council

SANDBACH TOWN COUNCIL MEETING AGENDA

Agenda for the meeting to be held on **Wednesday, 11th September 2024** at **7.00pm** in **Sandbach Town Hall**. The meeting will be Clerked by the Chief Officer.

Apologies should be made to the Chief Officer prior to
5pm on the day of the meeting.

Opening Reflections

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To provide an opportunity for members and Officers to declare any disclosable pecuniary and non-pecuniary interests in relation to any item on the agenda.

3. CHESHIRE EAST COUNCIL SANDBACH MATTERS

Lead: Cllrs M Muldoon / L Crane

Action: *To provide a verbal update on CEC Sandbach matters.*

4. EXCLUSION OF PUBLIC AND PRESS

Action:

To consider that under the Public Bodies (admission to Meetings) Act 1960, the public and accredited representatives of newspaper be excluded from the meeting for any items of business on this agenda on grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.

5. MAYOR'S COMMENTS

PUBLIC QUESTIONS

The Town Mayor will adjourn the meeting to allow questions from members of the public relating to items on this agenda. After the questions the Town Mayor will reconvene the Town Council Meeting.

If a member of the public wishes to speak to an item which is NOT on the agenda, we request that written confirmation of the question to be raised is received by the Chief Officer three working days prior to the meeting, via chiefofficer@sandbach.gov.uk

6. **TO APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON 24th JULY 2024 [ATTACHED].**

7. **TO NOTE THE MINUTES OF THE MEETINGS OF THE PLANNING, CONSULTATION & ENVIRONMENT COMMITTEES HELD ON 29th JULY AND 27th AUGUST 2024 (DRAFT).**

[Link: Minutes of the Meeting held on the 29th of July:

<https://sandbach.gov.uk/wp-content/uploads/2024/08/Planning-Minutes-240729.pdf>]

[Link: Minutes of the Meeting held on the 27th of August:

<https://sandbach.gov.uk/wp-content/uploads/2024/08/PCC-Minutes-240827.pdf>]

8. **FESTIVAL OF LIGHT – WORKING GROUP PROPOSALS**

Lead: Festival of Light Working Group Lead Cllr J Arnold

Action:

- i) *To receive a presentation from Cllrs Arnold and Gray of the work and proposals of the Festival of Light Working Group to date;*
- ii) *to approve timing, nature and cost of the event to be funded by the existing community events budget and general reserves if necessary.*

9. **CEC CAR PARK STRATEGY MITIGATIONS UPDATE**

[Working Group Lead summary circulated to Members]

Lead: Car Park Strategy Mitigations Working Group Lead Cllr Wheatcroft

Action: *To receive an update from the Working Group lead and consider options for mitigations to be addressed in the current year and as part of the Council's budget setting process.*

10. **CEC LIBRARY CONSULTATION RESPONSE**

[Attached: CEC Consultation Document]

Lead: Chair

Action: *To determine the Town Council's response to the current CEC consultation regarding the future of its library service required by 15th September.*

11. **SANDBACH TOWN COUNCIL VOLUNTEER CO-ORDINATION ROLE**

[Attached: Chief Officer Report]

Lead: Chair

Action: *Council approve:*

- i) *The application for the flourish fund is submitted in the name of the Town Council deadline 13 September;*
- ii) *That, subject to a successful bid, the Town Council employ a part time volunteer co-ordinator for a 12 month temporary period to run volunteer services for vulnerable groups (including NHS and social care referrals) in partnership with CEC and the Connected Communities Group;*

- iii) That the financial and resource implications are understood;*
- iv) That the pilot is reviewed and longer term proposals are developed.*

12. TOWN HALL EQUIPMENT REPLACEMENT

[Attached: Chief Officer Report]

Lead: Chief Officer

Action: *Approve the purchase of 180 banquet chairs at a cost of £6,158.24 (excluding VAT), and dispose of fully depreciated old stock, funded by a transfer of revenue budget from Town Hall Repairs (CODE 180/6120,) which is currently underspent, to Town Hall Equipment Renewals (CODE 180 / 6230).*

13. CLIMATE CHANGE UPDATE / FREE USE TOWN HALL

Lead: Climate Change Steering Group Lead Cllr Wheatcroft

Action: *To note the verbal update and approve free use of the Town Hall (subject to availability) for Climate Change related events.*

14. SANDBACH TOWN RUGBY CLUB GRANT APPLICATION

[Attached: Rugby Club Grant Application]

Lead: Chair

Action: *To consider grant award to the Sandbach Town Rugby Club in response to their application for a grant of £10,000.*

15. DAY OF DANCE GRANT APPLICATION

[Attached: Domesday Morris Association Grant Application]

Lead: Chair

Action: *To consider grant award to the Domesday Morris Group in response to their application for £3,000 per year for 3 years.*

16. TRANSPORT FESTIVAL 2025 FREE USE OF TOWN HALL REQUEST

Lead: Chair

Action: *To consider the request of the Transport Festival Committee for free use of the Town Hall for next year's festival dates in the light of an alternative community booking by the Sandbach Partnership to host the Youth Engagement Showcase on the same weekend.*

17. MEMBER'S ITEM – TREE PLANTING

[Attached: Member's item form]

Lead: Cllr S Corcoran

Action: *To approve;*

- i) That Sandbach Town Council wishes to work with residents and Cheshire East Council to plant trees in Sandbach;*
- ii) That Sandbach Town Council delegates authority to the clerk to agree specific sites and tree species with Cheshire East Council officers, investigate the cost of insurance and maintenance, and proceed with submitting Green Spaces 3rd Party Maintenance forms to Cheshire East Council for the planting of trees if funding is available.*

18. MEMBER'S ITEM – PURCHASE OF SPEED INDICATOR DEVICE

[Attached: Member's item form]

Lead: Cllrs N Cook, M Hough, M Muldoon, K England, T Wheatcroft

Action: *To approve the purchase of one mobile speed indicator device, and the installation of 5 poles across the Parish of Sandbach, at a total cost of £9,000, to be funded from the Council's General Reserves.*

19. MEMBER'S ITEM – WHITE RIBBON ACCREDITATION

[Attached: Member's item form]

Lead: Cllrs N Cook & M Hough

Action: *To approve that the Council applies for White Ribbon accreditation and undertakes the necessary actions required.*

20. SO 26 URGENCY APPROVALS

To note the approval for Time Out Group Free use of Town Hall BoardRoom under the Council's urgency procedures.

21. CONFIDENTIAL STAFFING STRUCTURE CONSIDERATIONS & UPDATE

Lead: Chief Officer

Action: To receive a verbal update from the Chief Officer to be taken into account in the Council's budget setting process where appropriate.

22. DATE, TIME AND PLACE OF NEXT MEETING

The next Town Council Meeting is the taking place on Wednesday 4th December 2024 at 7pm in Sandbach Town Hall



SANDBACH
Town Council

SANDBACH TOWN COUNCIL MEETING MINUTES

Minutes for the meeting held on **Wednesday, 24th July 2024** at **7.00pm** in **Sandbach Town Hall.**

This meeting was held in a Pre Election Period.

Present:

Cllr A Nevitt (Mayor)

Cllr J Arnold (Deputy Mayor)

Cllr S Corcoran

Cllr N Cook

Cllr L MacGregor

Cllr T Wheatcroft

Cllr M Muldoon

Cllr S Broad

Cllr R Gray

Cllr S Wright

Cllr K England

Cllr D Poole

Cllr D Hegarty

Cllr J Beddows

Cllr M Hough

Cllr M Mitchell

Ceri Lloyd (Chief Officer) – Clerk to meeting

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs L Crane, G Lindop, S Richards, G Price Jones.

2. DECLARATIONS OF INTEREST

No declarations of any pecuniary and non-pecuniary interests in relation to any item on the agenda were disclosed.

3. EXCLUSION OF PUBLIC AND PRESS

Resolved:

Under the Public Bodies (admission to Meetings) Act 1960, the public and accredited representatives of newspaper be excluded from the meeting for item 13 of business on this agenda on grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.

4. MAYOR'S COMMENTS

The Mayor summarised her community activities since the last meeting which were numerous. She specifically thanked the Deputy Mayor Cllr Arnold for his assistance and willingness to step in for engagements when required. The Mayor also thanked Councillors Corcoran and Broad who also attended recent Summer Garden Party at Elworth Hall School and helped on the Tombola stall and making one young person a very happy young man.

PUBLIC QUESTIONS

The Town Mayor adjourned the meeting to allow questions from members of the public relating to items on the agenda.

Mr T Doyle raised a question about item 10 and felt that £4,000 was too high a figure to spend on the livery;

Mrs C Bruerer asked for more details regarding item 8.ii the open spaces working group;

Anne Marie Robinson of Sandbach Partnership also asked about item 8.ii and suggested that links could be made with the SP Green Spaces Project Group that had been recently launched.

After questions the Town Mayor reconvened the Town Council Meeting and referred all discussion to the items as set on the Agenda.

- 5. THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON 12 JUNE 2024 WERE APPROVED.**
- 6. THE MINUTES OF THE MEETING OF THE PLANNING, CONSULTATION & ENVIRONMENT COMMITTEES HELD ON 08th JULY 2024 (DRAFT) WERE NOTED.**
- 7. THE DRAFT MINUTES OF THE MEETING OF THE ASSETS & SERVICES COMMITTEE HELD ON 10 JULY 2024 WERE NOTED.**
- 8. MATTERS ARISING (ASSETS & SERVICES COMMITTEE 10 JULY 2024)**

Resolved:

8.1 Maintenance Reserve

- i. the application of use of Maintenance Earmarked Reserve is delegated to the A&S Committee to a limit of £10K in order to streamline approval is approved.

8.2 Open Spaces Working Group

- i. The recommendation to Council that this working group is created is approved;
- ii. An invitation to join be sent to all Members, seeking a representative from each Ward is approved.

8.3 Gazebos

- i. The purchase of the remaining single gazebos (as outlined in the approval last year) at a maximum cost of £12,000 to be funded from the earmarked reserve for this purpose and to allow the further reduction of operating costs is approved.

9. VEHICLE REPLACEMENT & TRAILER DISPOSAL

[Attached: Report of the Chief Officer]

Lead: Chair / Chair of Assets & Services Committee / Chief Officer

Several questions were asked of the Chief Officer in relation to this proposal.

The CO confirmed the following points:

- Although the mileage requirement of the vehicle is low it is not possible to run the Council's market without a van so this point is not relevant to the business case
- The Council reclaims VAT on most of its purchases including vehicles
- The business case is predicated on new equipment and vehicles reducing operating costs, improving effectiveness and reducing Health and Safety risks to employees through use of a Tail Lift;
- A double gazebo requires 3 operatives to erect; a single gazebo ideally 2
- The new operating model including all aspects would allow the Council to reduce from 4 additional 'casual' operatives to 2 above its permanent staffing structure.
- All insurance and driving licence details will be checked before purchase

Cllr Poole felt that the current vehicle base was sufficient and did not support the proposal. Cllrs Arnold and Muldoon were satisfied that the business case was sound. Some members had visited the store and been through the detail with the facilities manager in preparation for the decision.

Resolved:

- i. that the 16 year old Market Transit Van and 2 Trailers are disposed of and replaced with a new model is approved;
- ii. that the purchase of the Van, and disposal of the 2 trailers, is delegated to the Chief Officer up to a maximum net cost of £15K to be funded from the earmarked reserve of £10K, and balance from general reserves is approved.

10. TOWN CRIER LIVERY

[Attached: Deputy Chief Officer Report]

Lead: Chair

The Mayor provided the background to the proposal and reminded members that the Council had resolved to appoint a new Town Crier at an earlier meeting which would then require the necessary livery and support. At the time of the proposal one quote for £4K had been received hence this being quoted as the maximum amount for the livery. Strenuous efforts had since been made to source a high quality livery befitting the Town Crier of a Large Town Council at a more affordable rate. The Mayor felt that she was able to secure something significantly lower. Members felt that the purchase should go ahead but at a lower cap. The Town Crier was thanked for his patience and enthusiasm to get established in his role to promote the town and make community connections.

Resolved: expenditure up to £2,000 in order to provide the required livery, funded by general reserves, and delegated to the Chief Officer's office in consultation with the Mayor and the Town Crier, was approved.

11. MAYORAL FUNDRAISING EVENTS

Lead: Mayor

Resolved : Additional free-use Town Hall bookings during Mayoral year 2024/25, in order to host Young Sportsperson Dinner and an additional Mayor's Charity Evening/Dinner was approved.

12. SO 26 URGENCY APPROVALS

Community Grant awarded for Sandbach Pride event of £1,500 under the Council's urgency procedures was noted.

13. CONFIDENTIAL STAFFING UPDATE

Lead: Chief Officer

A verbal update was provided by the Chief Officer and proposals regarding staff absence were approved.

14. DATE, TIME AND PLACE OF NEXT MEETING

The next Town Council Meeting is the taking place on Wednesday 11th September 2024 at 7pm in Sandbach Town Hall

Meeting Closed 8.25pm
Mayor Cllr Ann Nevitt / CL

Library Strategy Consultation 2024

Purpose of this consultation

Cheshire East Council, like all councils across the country, has been experiencing unprecedented financial pressures and is required to put forward proposals showing how it can balance its budget. The council approved its medium-term financial strategy (MTFS) for 2024 to

2028 (<https://www.cheshireeast.gov.uk/pdf/council-and-democracy/budget-report/appendix-c-mtfs-2024-2028.pdf>) at a meeting of Full Council in February

2024 (<https://moderngov.cheshireeast.gov.uk/ecminutes/ieListDocuments.aspx?CId=239&Mid=9819>), and this put forward proposals showing how the council could balance its budget for the next 4 years.

The MTFS for 2024 to 2028 included proposal 73: "Libraries Strategy". This proposal set out the intention to develop a Libraries Strategy to consider the medium and long term future of this service, in particular how it becomes more financially self-sustainable through income generation. This proposal set a further savings target of **£615,000** for the Library Service.

Cheshire East Council is now conducting this consultation on a draft Libraries Strategy for 2024 to 2028

(https://files.smartsurvey.io/3/0/JK024YK3/Library_Strategy_Consultation_2024_Draft_Libraries_Strategy_for_2024_to_2028.pdf), and on how this strategy will be delivered and how this savings target will be met. An accessible version of this draft Library Strategy is also available here

(https://files.smartsurvey.io/3/0/GUKDV03Y/Library_Strategy_Consultation_2024_Draft_Libraries_Strategy_for_2024_to_2028_ACCESSIBLE_VERSION.pdf).

This strategy has been developed based on feedback from past Library Service Consultations, in liaison with key council services including Adults, Childrens, Communities, Customer Services, Public Health, and Leisure Services, and in conjunction with Cheshire East Ward Councillors and Town and Parish Councils.

The final Libraries Strategy will be amended to reflect consultation feedback, with Environment and Communities

Committee (<http://moderngov.cheshireeast.gov.uk/ecminutes/ieListMeetings.aspx?CId=962&Year=0>) having a final say on whether it is adopted later this year.

Note that proposals for Prestbury Library are not included within the scope of this consultation, as that library is funded by The Ann Whittaker Trust, which is an independent Charitable Trust first established in the 1600s, and which is a model which could not easily be replicated elsewhere.

Listening to consultation feedback

The draft strategy has not yet been finalised and may be amended based on consultation feedback. Proposals being amended based on consultation feedback has often been the case with council consultations, including for example:

The Maintenance of Green Spaces Consultation 2023 – Initial proposals for the maintenance schedule of green spaces were revised based on consultation feedback. In general, there was a shift towards sites being maintained to a higher standard either through a revised typology classification and/or a higher amenity level due to the feedback received.

The Strategic Leisure Review 2024 - Initial proposals to close 4 leisure centres in Cheshire East were reversed, with alternative service delivery models put in place and service savings found elsewhere, the development of which was based heavily on consultation feedback.

Giving your feedback

You can give your feedback on this consultation by:

- Completing this online survey (click "Next page" below to see the first question)
- Completing a paper version of this survey which are available at all local libraries, or which can be obtained by contacting us
- Emailing the Research and Consultation Team (ceconsultation@cheshireeast.gov.uk)
- Calling Customer Services on 0300 123 55 00, who will send us your feedback on your behalf

This consultation will close on **15 September 2024**.

Contact us

If you have any questions about this survey, or if you want this questionnaire in a different format or to submit your response in a different way:

- Email the Research and Consultation Team (ceconsultation@cheshireeast.gov.uk)
- Call Customer Services on 0300 123 55 00, who will send us your query on your behalf

Keeping your data safe

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(https://www.cheshireeast.gov.uk/council_and_democracy/council_information/website_information/privacy-notice/research-and-consultation-team-privacy-notice.aspx).

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Sandbach Town Council 11 September 2024

Volunteer Co-ordination Role

The Town Council's corporate strategy objective 'An Engaged Community' states:

'Work with others to empower the volunteering culture within Sandbach by raising awareness of the benefits, promoting opportunities and co-ordinating active involvement.'

Whilst there are numerous examples of this objective across the whole Council, it has been identified that Sandbach is in need of a specific Volunteer Co-ordinator to boost, facilitate and target some volunteering services particularly for vulnerable groups and substantially through referrals from Leighton hospital as well as Social Care. The roles at this stage would be limited to shopping and Be Friending, with other developments being explored as part of the project and in response to demand.

The Connected Communities Group and CEC have suggested that this is led by the Town Council and potentially part funded by grant. The intention would be to undertake a 12 month pilot and then review for a more permanent proposal.

The Council is currently liaising with other towns to research implications and risk management.

An grant application for the maximum allocation of £10,000 has been drafted for CEC's Flourish fund, subject to the Town Council's approval to undertake this role. The closing date is 13 September. The project exactly meets the grant criteria so there is a strong chance of success.

Resource Implications

The connected communities sub group have identified and estimated that, to be successful, the project requires the following direct resource:

Scale 18 Full Time Salary	29,269	5,537
On cost / 15 hours per week	38,050	15,426
Hourly rate	15.21	
Mileage		750
Comms		750
DBS		750
Training		750
Insurance		750

		3,750
Maximum Total		19,176

The maximum estimated cost to the Council is therefore £9,176 for a 12 month pilot aiming to achieve a minimum of 35 volunteers to meet objectively assessed local demand.

In addition the role would require management and effective links within the Council and Community. It is therefore intended that this role would report into the Communities and Corporate Senior Manager Post for this purpose.

Recommended: That:

- i) The application for the Flourish Fund is submitted in the name of the Town Council - deadline 13 September;
- ii) That, subject to a successful bid, the Town Council employ a part time volunteer co-ordinator for a 12 month temporary period to run volunteer services for vulnerable groups (including NHS and social care referrals) in partnership with CEC and the Connected Communities Group;
- iii) That the financial and resource implications are understood and considered as part of the budget setting exercise;
- iv) That the pilot is reviewed and longer term proposals are developed.

CL 5.9.24

Full Council 11 September 2024**Town Hall Replacement Equipment**

Members are aware that the Council is undergoing a programme of modernisation within the Market and Town Hall provision in line with its corporate strategy.

Banquet tables have recently been replaced and provide attractive and safe facilities for the Council's many commercial and community events.

The Council's banquet chairs are also in need of replacement, being over 10 years old, and now requiring regular repair due to constant wear and tear. We have received complaints about the quality of the chairs which have damaged clothing due to the outdated design of the chair backs. They can be considered as fully depreciated.

It is proposed that 180 chairs of events industry standard and quality are purchased at a cost of £34.99 each totalling £6,158.24 (not including VAT), and funded by a transfer of revenue budget from Town Hall Repairs (CODE 180/6120,) which is currently underspent, to Town Hall Equipment Renewals (CODE 180 / 6230).

The proposed product has been trialled and is recommended by the Operations and Events Senior Manager as an attractive and durable update to the Council's professional events offer.

The current stock will be disposed of using the usual approach of gaining any value through re sale, donation for charity / community use or (if all else fails) scrap.

Recommended that Council:

Approve the purchase of 180 banquet chairs at a cost of £6,158.24 (excluding VAT), and dispose of fully depreciated old stock, funded by a transfer of revenue budget from Town Hall Repairs (CODE 180/6120,) which is currently underspent, to Town Hall Equipment Renewals (CODE 180 / 6230).

CL 3.9.24

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SANDBACH TOWN COUNCIL
APPLICATION FORM - GRANTS TO VOLUNTARY ORGANISATIONS

Name of Organisation or Group:

Sandbach Rugby Football Club Ltd.....

Contact Person: [REDACTED].....

Address: [REDACTED].....

[REDACTED].....

..... Post Code: [REDACTED].....

Tel No: Day [REDACTED]..... Eve

E-mail: [REDACTED].....

Please give the purpose of your organisation as described in your constitution.

Principally to provide facilities for rugby union and generally to promote, encourage and facilitate the playing of the Game in the area of Sandbach and amongst the community

Please enclose a copy of your constitution or rules, showing your aims and objectives.

Is it a Registered Charity? YES/NO If so, please give Charity Number

Registered CASC: GB-CASC-cca71caa

1 **Total cost of your project?** £60,000..... Sum requested from STC £ 10,000.....

Please attach a breakdown of the estimated costs of your project together with your anticipated source of funds.

Quotes attached from Cheshire Surfacing and LC Surfacing.

Source	Expected income	Secured Income
Sponsors	£15,000	£12,000
Members direct contributions	£15,000	£15,000
Grants	£15,000	
Fundraising	£15,000	
Total	£60,000	£27,000

2 A summary of your project:

This grant is aimed at Project establishment / support and should be considered a standalone sum. Describe your project and what you would do with a grant:

To re-surface the club carpark and line parking bays. We will be using a Semi Porous Asphalt that enables excellent drainage with proven long-term durability.

Providing a safe environment for children to access the school building and for parents to park whilst ensuring minimal impact and improving safety for pedestrians and residents near the school at drop off and pick up

Improved accessibility for the local community that use Patryks Path, including but not limited to, schools, U3A, sporting enthusiasts, Sandbach striders, stroke survivors, dementia friendly groups, women & toddler groups, and Couch to 5k initiatives.

Phase 1 Patryks memorial path 510m of Safamould bonded rubber pathway has been completed. We are raising funds for the 245m Asphalt path that will connect the gym to the path and phase 2 will then commence enabling another 655m of path.

Does the grant cover advertising or wages of personnel involved, if so how much?

Not applicable

3 The Council gives priority to applications which meet the following priorities. Please tick the ones which you feel your project meets.

- | | |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | Projects which benefit the people of Sandbach. |
| <input checked="" type="checkbox"/> | Create an Inclusive Society |
| <input type="checkbox"/> | Promoting our Environment, Heritage and Culture |
| <input checked="" type="checkbox"/> | Work towards improving Leisure and Amenities. |

How does the project meet these priorities?

The outcome of the project is to have enhanced the amenities used by the local community providing an infrastructure that enables access to all. Ensuring that all community-led groups can use the facilities of the club and enjoy the local green space along the Patryk memorial path.

We will work with the school to promote the benefits of using the car park including: -

- Safer for children to access the school building.
- Improved parking facilities for parents.
- Reducing the impact and improving the safety for pedestrians and residents near the school at drop off and pick up times.

Provide an accessible safe car park for: -

- Local groups that may have restricted mobility including stroke survivors, dementia friendly groups and others.
- Women & toddler groups, Couch to 5k initiatives and other groups

Group endorsements: we have already received feedback from the local dementia group on the potential benefits.

We will also be looking at diversifying the use of the car park as the surface will be suitable for training, 5 a side football and netball. We will also be installing 4 – 6 publicly accessible electric car charging points.

The club is a community club which must maintain and improve its facilities if it is to remain viable and continue to provide sporting facilities for use by the local community. 95% of all current senior players have come from our junior teams and have stayed local.

4 Have you raised funds from any other sources for this project? YES/NO

If yes, please state source and amount.

Source	Secured Income
Sponsors	£12,000
Members direct contributions	£15,000
Total	£27,000

5 Are you awaiting the outcome of any other applications for funding, towards this project? YES/NO If yes, please state whom you have applied to and the amount of any application.

6 Has the Organisation previously applied for a Grant from Sandbach Town Council? YES/NO

If yes, please give details

Approximately 10 years ago a grant was submitted and approved for an outside portable toilet £1,000.

The Organisation's accounts for the last three years. *

Note: 21/22 and 20/21 relate to unincorporated Sandbach Rugby Union Football Club

YEAR	2022 / 2023	2021 / 2022	2020 / 2021
Accounts Balance b/f		£40,117	£50,754
Accounts Balance c/f	£65,821	£22,313	£40,117
Income	£252,285	£228,752	£161,877
Expenditure	£230,679	£252,206	£166,460
Year-end bank balance	£67,544	£56,169	£68,903

- Please enclose a copy of your last available set of accounts.

7 Describe the geographical area in which your Organisation works.

Sandbach and surrounding areas

8 What proportion of the work takes place in Sandbach?

All the work takes place in Sandbach

If the Organisation were to be successful in securing a grant, to whom should the cheque be made payable?

Name

If payment by BACS is preferred:

Bank Account Name... Sandbach Rugby Football Club Ltd.....

Account Number ... [REDACTED]Sort Code... [REDACTED]

Could you please indicate if you are able to/ would like to attend the meeting to support your application, and answer any questions the committee may have: YES/NO

Two of the authorised signatories for your bank/building society account need to sign below:

Signed: ... [REDACTED] Position within the Organisation: Director & Treasurer.....

Signed: ... [REDACTED] Position within the Organisation: Club Accountant.....

On behalf of: Sandbach Rugby Football Club Ltd..... Date: 23rd July 2024.....

Please note: A condition of any grant award is the return of a completed Grant Feedback form within four weeks of the project/event completion. In signing above and submitting a grant application you are committing to return the feedback form.

Town Clerk, Sandbach Town Council
Sandbach Town Hall, High Street, Sandbach , CW11 1AX

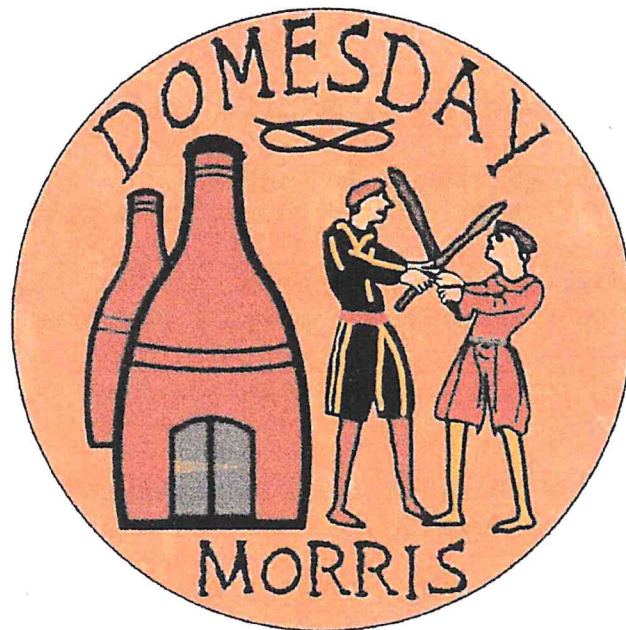


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Domesday Morris

Constitution

(The Domesday Book)



1. Name

The name of the association shall be Domesday Morris.

2. Objectives

The Objectives of the association shall be

- 2.1 To perform and promote the tradition of English Border Morris Dancing
- 2.2 To increase participation in the tradition by introducing the tradition to new audiences, especially young people, at performances, ceilidhs and festivals
- 2.3 To encourage correct performance skills and demonstration of the tradition and music

3. Powers

To achieve the Objectives, the association shall have power to

- 3.1 bring together in conference representatives of voluntary organisations, government departments, statutory authorities and individuals
- 3.2 arrange, either alone or with others, the holding of dance performances, meetings, lectures, workshops and similar activities
- 3.3 collect and disseminate information on all matters relating to its Objectives
- 3.4 produce and publish books or other documents, including films and electronic media, and to distribute them whether for payment or otherwise
- 3.5 buy, take on lease or exchange, hire or otherwise lawfully acquire and use such property or other rights and privileges which may contribute to the promotion of its Objectives
- 3.6 make regulations for the management of any property which may be acquired
- 3.7 sell, let, mortgage, charge, dispose or turn to account all or any of its property or assets
- 3.8 raise funds and invite or receive donations, provided that the association shall not engage in any permanent trading activities in raising funds for its Objectives
- 3.9 receive money on deposit or loan
- 3.10 affiliate to the Morris Federation, and to other organisations with similar Objectives

3.11 do all such other lawful things which shall further the Objectives of the association

4. Membership

4.1 The membership of Domesday Morris shall be at the invitation of the Side. The group is open to individuals age 18 and above. Children of full and active (regularly dance or play) Domesday Morris members will be made exception and admitted as members.

4.2 Membership shall initially be probationary for one month or 5 performances/practice session until approval is given by the officers of the side who deem the individual demonstrates aptitude and commitment (not necessarily attendance) and "fits in" with the existing members of the side

4.3 Potential recruits will be welcomed to practise as dancers or musicians and also to take part in social functions. The suitable recruits will be invited to "dance in" to the side at the next opportunity.

4.4 Until new recruits have been invited to "dance in" they will not be required to pay subscriptions.

5. New Members

5.1 Anyone who, at their own instigation, enquires about joining the side, should be invited to contact the membership Secretary/ Squire or Foreman for information and an invite to a practice session, on the clear understanding that this does not guarantee any future invitation to practice or invitation to become a member.

5.2 The officers of the side shall have the power to decide not to invite an individual to join the side

5.3 Active recruitment via publicity & announcements shall be managed by the officers of the side. Individual side members may refer potential members to the side.

6. Costume (also termed "Kit") All kit must be approved by the Squire and Foreman

6.1 All new members must agree to wear the prescribed costume at all times when in the public eye before joining Domesday Morris unless instructed to "stand down" by the Squire or Foreman.

6.2 Members should endeavour to arrive already fully in kit.

6.3 Members will be responsible for purchase of their shirt and Top hat from the side, at cost and of the prescribed type. Members must acquire their own mid brown corduroy trouser and wear black boots. Members will receive their tatters jacket on loan from the side returning this should they leave or should it require repair/renovation.

6.4 Hat adornment must consist of predominantly or ideally totally natural items found in the hedgerows, lanes and fields -therefore should be decorated with fur, feathers, foliage or flowers.

6.5 Members shall not deviate from Domesday Morris costume design without prior approval of the Squire and Foreman.

6.6 Members attending events without correct prescribed Kit may forfeit the option to perform at the Squire or Foreman's discretion. For some events the side will be instructed to wear specific flowers/ foliage e.g Holly Holy Day Nantwich - holly ideally with berries should feature predominantly. Members will be informed prior to the event

7. Subscriptions

7.1 Side members shall pay subscriptions each calendar month via direct debit or standing order into the Domesday Morris bank account. Such subscriptions as the committee may from time to time determine are subject to change but with three months notice to all members..

Individuals £10 per month

Junior members under the age of 18 and low waged are exempt from membership subscriptions (at the discretion of the Treasurer or Squire)

7.2 The Domesday Morris account will pay for the Practice hall, Public liability and indemnity insurance, costume and other expenses the side incurs

8. Officers

8.1 The affairs of the side shall be directed by a committee, which shall meet not less than three times a year.

8.2 The committee shall be formed from elected and none elected members, and shall consist of a minimum of three of the following honorary officers:

- Squire
- Bag (Secretary)
- Foreman
- Musical Director
- Treasurer

and such other officers as the association shall from time to time decide. The officers all must be present for a committee meeting to take place.

8.3 If casual vacancies occur among the elected members of the committee it shall have power to fill these from amongst the members of the side. Any person appointed to fill a casual vacancy shall hold office until the next annual general meeting of the side and shall be eligible for election at that meeting.

8.4 The committee shall decide on any conditions or disputes relating to membership of the side, and shall have power to suspend or terminate membership.

9. General meetings of the association

9.1 Once in each year the side shall hold an annual general meeting (AGM), not more than 15 months after the holding of the preceding AGM, or the adoption of this constitution. The squire shall give at least 21 days notice to members.

The business of each AGM shall be to

9.1.a consider the association's activities during the preceding year

9.1.b approve the accounts of the association

9.1.c elect officers

9.1.d consider and vote on proposals to alter this constitution

9.1.e consider any business of which due notice has been given

9.2 Special General Meetings (SGM) The squire will call a special general meeting of the association within 21 days of receiving a written request to do so signed by at least one third of the members to consider the business specified on the notice of meeting.

10. Rules of procedure at meetings

10.1 Voting - Questions arising at any meeting shall be decided by a simple majority of those present. Each member who has paid the current full year's subscription and attended at least 50% of practices and events shall have two votes, those attending less than 50% of practices and events will have a single vote. The squire shall have an additional or casting vote if required.

10.2 Quorum .Four out of five of the officers shall be required to form a quorum at committee meetings. Half of the members of the side shall form a quorum at general meetings. In the event that no quorum is present at an AGM

or SGM, the meeting shall be adjourned and be reconvened 14 days later, and those members present at that meeting shall be deemed to form a quorum.

10.3 Minutes - The squire shall appoint a member to record minutes of meetings to be subsequently published within 14 days of the meeting.

11 Finance

11.1 All money raised by or on behalf of the side shall be applied to further the objectives of the association, including payment of reasonable out-of-pocket expenses or donated to agreed charities

11.2 The treasurer shall keep proper accounts of the sides's finances, and shall submit accounts for the last financial year at the AGM.

11.3 A bank account shall be opened in the name of the association, with cheques to be drawn on at least two signatures. Up to four officers shall be eligible to sign cheques.

11.4 The Treasurer will work with nominated officers to agree a budget for general running costs of the side such as publicity, membership.

11.5 Any prospective purchase must be approved in advance by the officers of the side:

Amounts up to £100 may be authorised by applying to two of the named signatories. This must be the Squire or Treasurer and one other committee member signatory. No monies will be paid without a valid dated receipt, or a receipt issued and validated by the 2 signatories.

Amounts over £100 pounds must be agreed by the full agreement of the side officers.

Amounts over £500 should be presented to the Squire/Treasurer who will present at the next available Domesday session or by email to members. A period of two weeks will be available for any objections/modifications. The decision will be taken as a vote by a quorum of the side by a simple majority vote in accordance with constitution voting rules. If approved then the officers will decide who will purchase the item. Monies paid out will require a valid dated receipt, or a receipt issued and validated by the 2 signatories.

12. Dissolution

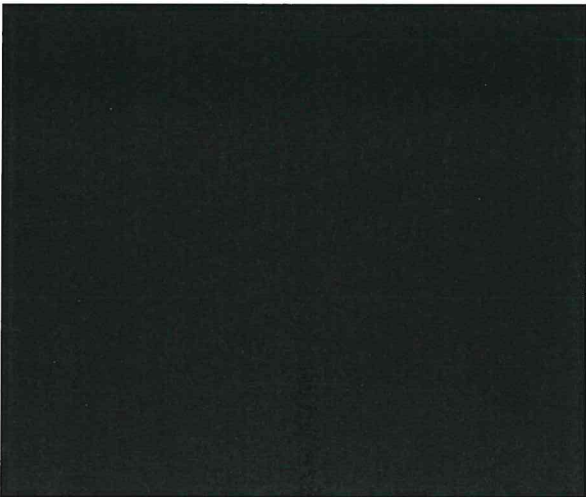
If the committee decides that it is advisable to dissolve the association it shall call a special general meeting to discuss dissolution. If members decide to dissolve the association, the material assets shall be offered to an association or associations with similar objectives, The monetary assets after paying any outstanding debts and expenses shall be given to charity.

13 Alterations to the constitution

Any proposals to alter this constitution must be delivered to the squire in writing signed by at least one half of the members. The squire shall then call a special general meeting within 21 days to discuss the proposals.

This constitution is adopted as the Constitution of the Domesday Morris on 1st June 2015 (updated 8th January 2022)

(Current officer Signatories for account)



Risk Assessment for Domesday Morris Performance in Fenton, 28th October 2023 for the Wild Pickle event

Explanation of the table columns:

- Column 1: Look and identify all hazards you might possibly encounter.
- Column 2: State who is at risk
- Column 3: What is the possible consequence where 1 is the most minor injury requiring first aid, and 5 would be death
- Column 4: The likelihood of something going wrong where 1 is unlikely and 5 is very likely
- Column 5: Column 3 multiplied by Column 4
- Column 6: Your assessment of the risk with proposed action based on the control measure notes indicated.

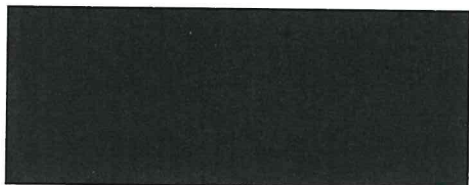
Hazard Identified	Persons at Risk	Possible Severity	Probability	Risk Score; Sev. x Prob.	Control Measure
Pedestrian traffic flows or other similar activity	Performers & Audience	1	0	0	Post non dancing morris member to watch & warn pedestrian
Uneven or slippery surface of performance area.	Performers	1	0	0	Select area with acceptably even surface.
Restricted site that might obstruct pedestrian routes	Free passage of passers by	1	0	1	Conduct performance in an area that will not impede progress of passers-by.
Physical Injury by performer	Audience & Passers by	1	1	1	Performers are made aware of risk, but nothing has occurred in the side's 200+ performances. The audience is usually kept naturally about 2 to 3 metres minimum from the dancers. Mobile Phones & First Aid kit carried should anything occur.
Physical Injury by performer	Performers	1	1	1	Performers are aware of risk and accept this by participating, but again nothing serious has occurred in the side's 30+ performances. Mobile Phones & First Aid kit carried should anything occur.
Risk score	1 to 6	6 to 15	16 to 25		
Control Measure Requirements:	No action required	Action required	Prevention required		

1-4 No action necessary
5-8 Low priority action
9-10 Medium Priority
10+ Action Essential

SANDBACH TOWN COUNCIL
APPLICATION FORM - GRANTS TO VOLUNTARY ORGANISATIONS

Name of Organisation or Group:

SANDBACH DAY OF DANCE.



.....
.....
.....
..... Post Code

Tel No: [Redacted]

Day Eve [Redacted]

E-mail:
[Redacted]

Please give the purpose of your organisation as described in your constitution.
To promote and to maintain Traditional Morris Dancing.

Please enclose a copy of your constitution or rules, showing your aims and objectives. Attached.

Is it a Registered Charity?NO

If so, please give Charity Number

.....

- **Total cost of your project?** £...12000 over three years..... Sum requested from STC £9,000 but any money left over at the conclusion of the event will be returned to the Council. It is also intended that the Committee will fund raise for part of the cost.

Please attach a breakdown of the estimated costs of your project together with your anticipated source of funds.

- **A summary of your project:**

This grant is aimed at Project establishment / support and should be considered a standalone sum. Describe your project and what you would do with a grant:

Breakfast for performers

£500.00

Lunch for performers	£700.00
Publicity, banners, leaflets, etc.	£400.00
Church Hall	£400.00
Supporting schools and dance schools	£250.00
Band.	£800.00

There are likely to be more additional costs which will be raised by the Committee.

The grant is aimed at the continuation of the Day of Dance in Sandbach and is a standalone sum.

The grant will be used to continue the Sandbach Day of Folk and Morris Dance for the next three years. The plan is to work with schools and the Arts for Health Organisation.

On the 9th September we are holding a meeting of Sandbach residents to discuss the possibility of the re-introduction of the Sandbach Side. There has been a great deal of interest from dancers and musicians in the area and the result of this meeting we will inform the Council of the progress of this. There are also plans to discuss the possibility of introducing Traditional Morris Dancing to the schools.

This event has been tried and tested in Sandbach over many years and following a positive response from the residents was reintroduced in 2024. It was an extremely successful day with a large number of positive comments on social media requesting that we continue with this event in the future.

There are already plans to increase the number of sides taking part in 2025 and we are looking forward to finding out how much interest there is in having a Sandbach side.

Does the grant cover advertising or wages of personnel involved if so how much?

There will not be any wages paid out as all the personnel involved are volunteers. We are planning on producing printed material and banners alongside a social media campaign..

- **The Council gives priority to applications which meet the following priorities. Please tick the ones which you feel your project meets.**
 - Projects which benefit the people of Sandbach. X
 - Create an Inclusive Society X
 - Promoting our Environment, Heritage and Culture X
 - Work towards improving Leisure and Amenities. X

How does the project meet these priorities?

This event has always attracted both local people and visitors to the town to enjoy a social and fun event, enjoyed by all. Members of the dance sides are from all sections of the community and the event will attract a diverse audience. The morris dancers travel all around the country at their own expense in order to showcase their craft and Sandbach is one of the favourite places to visit because of the friendliness of the residents and the unique nature of the town.

- **Have you raised funds from any other sources for this project? NO**
If yes, please state source and amount.

The plan is that the current Mayor who is also a member of the Committee will organise a fund raising event for the Day of Dance early in 2025.

- **Are you awaiting the outcome of any other applications for funding, towards this project?** NO If yes, please state whom you have applied to and the amount of any application.

Has the Organisation previously applied for a Grant from Sandbach Town Council?

YES If yes, please give details

The Sandbach Day of Dance applied for a grant for the 2024 event.

- **The Organisation's accounts for the last three years. ***

YEAR			
Accounts Balance b/f			
Accounts Balance c/f			
Income			
Expenditure			
Year-end bank balance			

- **Please enclose a copy of your last available set of accounts. TO FOLLOW**
- **Describe the geographical area in which your Organisation works.**
Sandbach Town Centre.
- **What proportion of the work takes place in Sandbach?**
The full event which is planned for the next three years.

If the Organisation were to be successful in securing a grant, to whom should the cheque be made payable?

NameDomesday Morris.....

If payment by BACS is preferred:

Bank Account Name...Domesday Morris.
.....

Account Number [REDACTED]Sort [REDACTED]

Code.....

Could you please indicate if you are able to/ would like to attend the meeting to support your application, and answer any questions the committee may have: YES/NO

Two of the authorised signatories for your bank/building society account need to sign below:

Signed: ... [redacted]

Signed:Squire (Chair)..... Position within the Organisation:
.....

On behalf of ... [redacted] - Treasurer.....

Date..... 3rd September, 2024.

Please note: A condition of any grant award is the return of a completed Grant Feedback form within four weeks of the project/event completion. In signing above and submitting a grant application you are committing to return the feedback form.

Town Clerk, Sandbach Town Council
Sandbach Town Hall, High Street, Sandbach , CW11 1AX

<p>Joint Morris Organisation <small>MORRIS FEDERATION • MORRIS RING • OPEN MORRIS</small></p>
<p>CONFIRMATION OF PUBLIC LIABILITY INSURANCE</p>

PROVISION OF COVER 2024

The Insured	<p>The Joint Morris Organisations (Morris Federation, Morris Ring and Open Morris)</p>
Insurer and Policy Number	<p>Ansvar AYC 2339092</p>
Period of Insurance	<p>26-01-2024 to 25-01-2025</p>
Name of Side or Organisation	<p>Domesday Morris</p>
<p>Being a fully paid up member or associate member of the Morris Federation, the Morris Ring or Open Morris.</p>	
<p>The issue of this document by the Treasurer or Membership Secretary of one of the Morris Organisations, who are members of the Joint Morris Organisation, confirms that the Side or member stated above has paid the subscription for the period shown above and is covered in respect of Public Liability for performances of the Morris and associated traditions and during practice to a limit of indemnity of £10,000,000 subject to the terms and conditions of the policy. Cover is worldwide excluding U.S.A. (For which additional cover can be arranged) however PLEASE NOTE that trips outside of the UK must be advised in advance of the trip.</p>	
<p>SIGNED..... </p>	
DATE OF ISSUE: 25/01/2024	ISSUED BY:
POSITION: Treasurer	
<p>NOTE A PROPERTY DAMAGE EXCESS OF £250.00 APPLIES</p>	

15

Domesday Morris

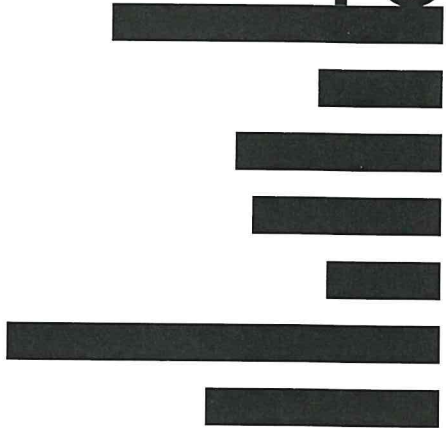
Sandbach Day of Dance

1st July 2024

For the attention of Sandbach Town Council

Invoice for Sandbach Day of Dance

Date of Event 1st June 2024



Invoice to include all costs from:

- Hire of St Marys Church Hall
- Provision of breakfast for attendees
- Provision of lunch for attendees
- Charge for ceilidh band and caller
- Advertising & Printing
- High Visibility vests for Volunteers
- Cake competition
- Sandbach Stick
- Miscellaneous small expenses

Total event cost

£1387.75

Payment please by bank transfer to 'Domesday Morris' account



Yours Sincerely



Squire of Domesday Morris

Sandbach Town Council

Grant Feedback Form

Form to be completed by the applicant/s and returned to Sandbach Town Council within four weeks of the completion of the Project/Event.

PROJECT/EVENT NAME: Sandbach Day of Dance 1st June 2024	
Applicant/s	[REDACTED]
Organisation	Domesday Morris
Description of Project/Event:	
A day of traditional Morris dancing taking place throughout the town of Sandbach with invited teams from near and far demonstrating different regional styles of Morris dancing.	
Project Objectives:	
<ul style="list-style-type: none"> To promote and showcase traditional styles of Morris dancing (The UK's national dance) To entertain and educate (regarding styles) the residents of Sandbach To give Sandbach town residents the opportunity to join in with a practical workshop Involve all age groups to participate To further improve the profile of Sandbach town To promote community cohesion 	
How did the grant enable you to meet the Project Objectives?	
<p>The grant provided funding for:</p> <ul style="list-style-type: none"> Advertising & Printing Hire of St Marys Hall for the day and eventing A simple breakfast and lunch for the performers Payment for the Sandbach Stick presented to the best Morris team Hire of a ceilidh band Purchase of high visibility jackets for the volunteer Marshalls Reasonable Minor expenses Prize for the best cake competition 	
What were the benefits of the Project/Event?	
<ul style="list-style-type: none"> The already excellent reputation of the town residents and town council has been further improved by the hosting and funding this event with significant positive feedback from attendees Residents and visitors to the town of Sandbach enjoyed a free colourful and very enjoyable day with calls from many for this to become an annual event. The event promotes heritage and culture Residents of Sandbach participated in the Morris dance Workshop and many members of the public were keen to start a new traditional Morris dancing side to perform in the town 	

<ul style="list-style-type: none"> The event enhanced community cohesion bringing people together and the prospect of a Sandbach Morris side would benefit individual wellbeing both physical and mental. 	
Date of Completion Project/Event: June 1 st 2024	
What promotional material was used to publicise your event?	
Flyers, posters, radio advertising during interviews and social media posting	
Did STC receive any recognition for its support?	YES
Grant Received from Sandbach Town Council: agreed up to a total not exceeding £ 3000	
Did the Grant lever any additional income or grant funding, if so how much and from what source?	
Amount	From
N/A	N/A
Grant/s Received from other bodies:	
Amount	
N/A	
Total Event/Project cost	£1384
Please provide a statement of Expenditure of Grant Monies on a separate sheet.	
If you feel that your event/project was successful, please provide details of the success criteria it fulfilled:	
<ul style="list-style-type: none"> Residents of Sandbach are planning to form a Sandbach Morris side inspired by this event. There has been significant positive feedback from a wide range of residents/ attendees The event total cost was below half the grant allocated by the Council so gave exceptional value for money 	
Completed by: ██████████	Date: 1/7/2024

Additional Information which you may feel useful:

Sandbach Town Council

Enterprise Centre | Wesley Ave | Sandbach | Cheshire | CW11 1DG



Motion No.

To be completed by
Office

MEMBERS ITEM MOTION FORM

To be completed by the Proposing Member

Please ensure that all areas are complete and provide supporting information as necessary. Failure to provide the relevant information could result in delay or rejection of your motion.

Submitted by:	Sam Corcoran
Date submitted:	25/04/2024
Date Received by Town Clerk:	

MEETING INFORMATION

MEETING:	Planning, Environment & Consultation
DATE:	7 May 2024 or 3 June 2024

Ensure that this form is delivered at least 10 clear days before the meeting.

Item to be discussed in the presence of public and press? Yes
If no, please outline the reason why.

TITLE OF MOTION: Planting Trees on Cheshire East Council Land

Wording of Motion (to be included on the agenda):

That Sandbach Town Council should act as the overseeing body and accept responsibility for tree planting by volunteers on Cheshire East Council land in Sandbach.

ABOUT YOUR MOTION

Provide an outline of your plan:

What is the purpose and benefits?

Several volunteers and voluntary groups have experienced delays/difficulties in obtaining permission to plant trees and do environmental improvement works on Cheshire East Council land. Part of the problem is demonstrating that the volunteers/groups have adequate insurance and are properly run. If Sandbach Town Council agrees to act as an overseeing body then it can take responsibility for ensuring that these issues have been dealt with and can provide assurance to Cheshire East Council, thus speeding up and simplifying the process.

How is your plan relevant to our Corporate Objectives?

Tackling climate change and improving the environment to the benefit of Sandbach residents.

Timetable for Implementation:

Asap – approval at committee on 7 May then referral to Cheshire East Council

<p>Budgetary Implications: What is the expected cost? NIL Possible insurance costs</p> <p>Is there a budget available? No</p> <p>If not, how do you feel it might be funded? Funded from reserves</p>
<p>Consultation and Stakeholder Engagement Who will this affect? Residents of Sandbach Voluntary groups who wish to plant trees</p> <p>Is there a requirement to consult/engage before a decision is made? No</p> <p>If not, why?</p>
<p>Resource Implications (staff / comms / assets)</p> <p>Please list all resources required to deliver your proposal, do not forget to include the time of Councillors and Staff.</p> <p>Some time of office staff will be required to confirm to Cheshire East Council staff that STC will accept responsibility for particular groups.</p>
<p>What is the environmental impact (if any)?</p> <p>The benefits of trees are well known for sequestering carbon, promoting biodiversity and improving the mental health of local residents.</p>
<p>Are you willing to be Lead Councillor for this proposal? Yes</p>

Office Use	
Considered by Town Clerk / Mayor	
Date:	
Approved: Yes / No	Meeting and Date of Meeting:
Rejected: Yes / No	Reason for Rejection
Notes:	
Proposer Notified of Decision:	


 To be completed by
 Office

MEMBERS ITEM MOTION FORM

To be completed by the Proposing Member

Please ensure that all areas are complete and provide supporting information as necessary. Failure to provide the relevant information could result in delay or rejection of your motion.

Submitted by:	Cllr Cook, England, Hough, Muldoon and Wheatcroft
Date submitted:	1 st September 2024
Date Received by Chief Officer:	

MEETING INFORMATION

MEETING:	Full Council
DATE:	11 th September 2024

Ensure that this form is delivered at least 10 clear days before the meeting.

Item to be discussed in the presence of public and press? Yes

If no, please outline the reason why. n/a

TITLE OF MOTION: Purchase of a Mobile Speed Indicator Device and 5 poles

Wording of Motion (to be included on the agenda):

Member's Item (Cllr Cook, England, Hough, Muldoon and Wheatcroft – Purchase of Mobile Speed Indicator Device)
 Action: To approve the members proposal

Will you provide a supporting report? As per motion request form

ABOUT YOUR MOTION

Provide an outline of your plan:

To purchase one mobile speed indicator device, and the installation of 5 poles across the Parish of Sandbach.

What is the purpose and benefits?

Over 24 months (2021 & 2022) 17 road traffic collisions occurred in the Parish of Sandbach 3 of which were serious which were related to speed. It is well evidenced that speed is a contributory or causal factor in the majority of road traffic incidents, the consequence of which both takes lives and causes life affecting injuries. Concerns about speed is something which is regularly also raised by residents, as something which both concerns them and affects them.

According to the Cheshire East Speed Management Strategy Speed Indicator Devices (SIDs) have shown to positively affect speed management in a geographic area. SIDs also provide invaluable information as to the times of day when speed is a particular problem within a 24 hour period (SIDs record date, time and speed. They do not record vehicle registration details). SIDs therefore provide invaluable information to the Police and other agencies to inform effective enforcement.

Cheshire East Council no longer provide SIDs but are providing expertise to local Town and Parish Councils who want to take a proactive approach to speed management and wish to purchase a SID. As part of this proposal the Road Safety Manager at Cheshire East Council has provided invaluable feedback in the selection of the SID.

Conversations have also taken place with the Community Sergeant of Sandbach Neighbourhood Policing Team. Sandbach Police are fully supportive of this proposal. An application was made to secure funding for a SID by the local police team to the Police Crime Commissioner however this application was unsuccessful. In any case the funding would only have funded the device but not the poles which are essential.

It is suggested that one SID is purchased by Sandbach Town Council. In addition that 5 poles are purchased. (one for Town Ward, one for Wheelock & Ettiley Heath, one for Sandbach Heath and East and two for Elworth (Abbey Road and Station Road have been highlighted as particular concerns by the Police). As these posts would be installed onto the public highway Cheshire East Council have to install these posts.

The specification of the SID is attached. A solar battery version is suggested as it then requires no hard wiring. Cheshire East Council have confirmed that an officer of Sandbach Town Council could easily remove the SID, as takes place in other Councils, and then move to another location, as it is simply bolted onto the post with a screw fix.

How is your plan relevant to our Corporate Objectives?

Yes

An Agenda for Health and Wellbeing:-

Work with the Police and other partners on community safety initiatives

Lobby for road improvements and maintenance which improves safety (The SID data will help to inform where speed is a particular challenge so as to inform targeted road improvements)

Timetable for Implementation:

As soon as possible.

Decision at full Council with delegated action to the Chief Officer would allow the purchase of the SID. The Chief Officer, through delegated powers, could then place an order with Cheshire East Council for the purchase and installation of the poles. The Cheshire East Highways Manager has indicated that they would be a point of contact for the Chief Officer

Budgetary Implications:

What is the expected cost?

£3480 + Vat and delivery – Speed Indicator Device

Installation of 5 poles by Cheshire East Council at £1000 each – Total £5000

A total cost of £8480 + VAT + Delivery. Total budget requested of £9000 to allow contingency

Is there a budget available?

No

If not, how do you feel it might be funded?

General Reserves – there is no on-going revenue consequences of this request so is a very appropriate request of reserves and will have no bearing on future precept considerations

Consultation and Stakeholder Engagement

Who will this affect?

All 4 Wards will be represented by this item

Is there a requirement to consult/engage before a decision is made?

No

If not, why?

Cheshire Police and Cheshire East Council have been engaged with the proposal. Residents have also provided feedback to Councillors on the importance of managing speed across the Parish

Resource Implications (staff / comms / assets)

Please list all resources required to deliver your proposal, do not forget to include the time of Councillors and Staff.

A member of Council staff will need to move the SID around areas of Sandbach. It is suggested that this will take place once a month. It requires the SID to be removed and re-fixed in areas around the Parish of Sandbach.

At the same time the data which is uploaded on the SD card will need to be downloaded onto a computer.

What is the environmental impact (if any)?

None. The SID is solar powered

Are you willing to be Lead Councillor for this proposal? Any of the 5 Councillors are happy to be a point of contact

Office Use	
Considered by Chief Officer / Mayor Date:	
Approved: Yes / No	Meeting and Date of Meeting:
Rejected: Yes / No	Reason for Rejection
Notes:	
Proposer Notified of Decision:	



To be completed by
Office

MEMBERS ITEM MOTION FORM

To be completed by the Proposing Member

Please ensure that all areas are complete and provide supporting information as necessary. Failure to provide the relevant information could result in delay or rejection of your motion.

Submitted by:	Councillor Hough and Councillor Cook
Date submitted:	1 st September 2024
Date Received by Chief Officer:	

MEETING INFORMATION

MEETING:	Full Council
DATE:	11 th September 2024

Ensure that this form is delivered at least 10 clear days before the meeting.

Item to be discussed in the presence of public and press? Yes / No
If no, please outline the reason why.

TITLE OF MOTION: To apply for White Ribbon Accreditation

Wording of Motion (to be included on the agenda):

Councillor Hough and Cook – Apply for White Ribbon Accreditation
To approve member's item

Will you provide a supporting report? As per member's item

ABOUT YOUR MOTION

Provide an outline of your plan:

To apply for White Ribbon Accreditation:-

For Full Council to formally confirm that they want to seek White Ribbon Accreditation

For at least one elected member to become a White Ribbon Ambassador (all Councillors who wish to be an Ambassador could enrol it is not limited to one)

To establish a Lead Contact for the Council with the White Ribbon Organisation (this could be an Officer or a Member)

To establish a White Ribbon Steering Group from Members, Officers and other interested organisations

Following confirmation of accreditation to submit a three year action plan within 6 months of accreditation

Please see application pack and Action plan for Town and Parish Councils as appendix 1 and 2

What is the purpose and benefits?

The White Ribbon is the globally recognised symbol to end men's violence against women and girls. Since the inception of the White Ribbon movement 35 years ago in Canada, the White Ribbon has become an important symbol in the fight to end gender-based violence.

Allyship is a central message of the White Ribbon; it represents men taking responsibility to challenge this issue and being allies, every day, to stop violence against women and girls before it starts.

The value of becoming White Ribbon Accredited includes:

- Sandbach Town Council to be committed to positive change and champion a community where everyone feels that they belong.
- Taking a holistic and positive approach to bringing about gender equality and ending men's violence against women.
- Demonstrating sustained commitment to preventing men's violence against women by making changes in the way priorities are determined via our organisational culture and the things that support this such as our HR policies
- Upskilling staff and members to become a community of changemakers with the understanding and strategies to make a difference.

Crewe Town Council, Congleton Town Council, Cheshire Police, Cheshire Fire and Rescue Service and Network Rail are just some of the 100s of organisations who already have White Ribbon Accreditation

How is your plan relevant to our Corporate Objectives?

AN ENGAGED COMMUNITY Developing a sense of civic pride across all age groups, improving the level of public engagement and providing a place where people feel positive and safe, promoting equality, diversity and inclusivity.

AN AGENDA FOR HEALTH AND WELLBEING Investing in, enabling and campaigning for services that promote healthy and safe lifestyles. Improve and increase leisure assets and promote arts and culture.

A COUNCIL TO DELIVER Developing the capacity and skills within the Council to equip it to deliver the community facing priorities efficiently and effectively and to use resources wisely and responsibly.

Timetable for Implementation:

To formally approve a decision to seek accreditation at Full Council.

To apply for accreditation within one month of this decision

To complete an action plan within 6 months of confirmation of accreditation

<p><i>Budgetary Implications:</i> There are no costs to accreditation. Costs maybe associated with the actions agreed within the action plan however these are currently unknown</p> <p>Is there a budget available?</p> <p>N/a</p> <p>If not, how do you feel it might be funded?</p>
<p><i>Consultation and Stakeholder Engagement</i> Who will this affect?</p> <p>All Council staff and members as well as influencing the Sandbach community</p> <p>Is there a requirement to consult/engage before a decision is made?</p> <p>No</p> <p>If not, why?</p> <p>This aligns with the corporate strategy. The Steering Group which will be established will also be a forum for consultation. The action plan developed will also be submitted to Council prior to submission</p>
<p><i>Resource Implications (staff / comms / assets)</i></p> <p>Please list all resources required to deliver your proposal, do not forget to include the time of Councillors and Staff.</p> <p>Chief Officer or other delegated staff member as a point of contact for the White Ribbon Organisation Staff support in organising and providing administrative support and other expertise to the Steering Group All other resources as yet unknown as the action plan has not yet been developed</p>
<p><i>What is the environmental impact (if any)?</i></p> <p>None</p>
<p>Are you willing to be Lead Councillor for this proposal? Councillor Hough would lead as the Diversity Champion</p>

Office Use	
Considered by Chief Officer / Mayor Date:	
Approved: Yes / No	Meeting and Date of Meeting:
Rejected: Yes / No	Reason for Rejection
Notes:	
Proposer Notified of Decision:	