



SANDBACH
Town Council

FINANCE, POLICY AND GOVERNANCE COMMITTEE

Agenda for the meeting to be held on **Wednesday, 20 November 2024**
At 7.00pm in Sandbach Town Hall, Ball Room.

Committee Members: Cllrs J Arnold (Chair), S Corcoran (Vice Chair), G Lindop, N Cook, K England, D Hegarty, M Mitchel, A Nevitt, T Wheatcroft, A Nevitt (ex-Officio)

1. APOLOGIES FOR ABSENCE

Please ensure apologies are received by **the Chief Officer no later than 5pm** on the day of the meeting.

2. DECLARATIONS OF INTEREST

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

The Chair will adjourn the meeting to allow questions relating to items on this Agenda from members of the public.
After the questions, the Chair will reconvene the meeting.

3. EXCLUSION OF PUBLIC AND PRESS

To consider, under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), press representatives and public be excluded from the meeting for any of the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

Lead: Chair

Action: *To approve items to be excluded from press and public, if appropriate.*

4. MINUTES OF THE FINANCE POLICY AND GOVERNANCE MEETING

[Attached: Minutes of the meeting held 4 September 2024]

Lead: Chair

Action: *To approve the minutes of the 4 September 2024 meeting.*

5. FINANCE, POLICY & GOVERNANCE COMMITTEE 2023-24 BUDGET

[Attached: RBS Q1 2024-25 Budget & Actuals Summary]

Lead: Chair

Action: *To note the actuals against budget position for FPG Committee Activities for Q1.*

6. 2025-26 DRAFT BUDGET RECOMMENDATIONS

[Attached: Budget Report and Supporting Documents]

Lead: Chair

Action: *to consider the report and supporting information and recommend the following to Full Council:*

i) 2025 -26 net expenditure level

ii) Precept level and Council Tax (Band D)

7. GRANTS APPLICATIONS (OVER £500 and UNDER £5,000)

Grant Applications (over £500 and under £5,000)

[Attached: Grant Applications received in Quarter 2

7a Girlguiding Norway– requested amount £500;

7b Ettiley Heath Recreation Club – requested amount £500;

7c Sandbach Park Bowling– requested amount £100]

Lead: Chair

Action: *To consider each grant application for approval against the Council's grant application criteria and a 2024-25 budget provision of £31,375 with £16,580 remaining.*

8. COMMUNITY INFRASTRUCTURE LEVY (CIL) REPORTING

[Attached: CIL report]

Lead: Chair

Action: *To approve the publication of the Council's 2023-34 Annual Report setting out the CIL funding received and spent to date.*

9. QUARTERLY FINANCE REPORTS

9.1 Q1 PAYMENTS MADE

[Attached: 9.1a Q1 2024-25 BACS & DD Payments made;
9.1b Q1 2024-25 CREDIT CARD Payments made;
9.1c Q1 2024-25 Payments made Current Acc;
9.1d Q1 2024-25 PETTY CASH Payments made]

Lead: Chair

Actions: *To approve Q1 Financial Reports.*

9.2 Q1 INCOME RECEIVED

[Attached: 9.2a Q1 2023-24 Current Account Cash received;
9.2b Q1 2023-24 Bonus Saver Account Interest received;
9.2c Q1 2023-24 PayPal Cash received;
9.2d Q1 2023-24 CCLA Interest received]

Lead: Chair

Actions: *To approve Q1 Financial Reports.*

10. SALIX GRANT – SOLAR PROJECT

Lead: Cllr Wheatcroft

Action: *To note a verbal update on the Salix Grant Application process and determine next steps.*

11. COMMUNITY CINEMA

[Attached: Report from the Cllr Wheatcroft]

Lead: Cllr Wheatcroft

Action: *To note a verbal update on the Community Cinema and determine next steps.*

12. ITEMS FOR THE NEXT MEETING

Lead: Chair

Action: *To consider and agree items for the next meeting.*

13. DATE AND TIME OF NEXT MEETING

The date of the next meeting is Wednesday 5th February 2025 at 7pm in Sandbach Town Hall.

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SANDBACH
Town Council

FINANCE, POLICY AND GOVERNANCE COMMITTEE

Minutes for the meeting held on **Wednesday, 4 September 2024**
At 7.00pm in Sandbach Town Hall.

Members Present: Cllrs J Arnold (Chair), S Corcoran (Vice Chair), G Lindop, M Hough, M Mitchel, A Nevitt, T Wheatcroft, L MacGregor
Officers: Ceri Lloyd, Chief Officer and Meeting Clerk
Steve Wilcock, Policy and Finance Manager

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr K England and N Cook.

2. DECLARATIONS OF INTEREST

No disclosable pecuniary or non-pecuniary interests were declared.

The Chair adjourned the meeting to allow contributions and open discussion relating to items on this Agenda from members of the public.

All organisations who had applied for a Town Council Community Grant (item 5.1) were represented and made comments in support of their application.

1. Sandbach Concert Series outlined the benefits to Sandbach from the annual concert series and emphasised the high quality of performers that they were able to attract to the town. A number of questions were responded to, and it was clarified that the funding request was for £3,500 per year for a three-year period, in keeping with the previous arrangement. The ongoing support from the Town Council would enable the concert series to continue and facilitate effective planning.
2. Bleed Control Kit Campaign explained how they wanted to place a bleed control kit alongside the existing 8-10 Automated External Defibrillator (AED) cabinets in the Sandbach area. The kits could be accessed by members of the public on the instruction of emergency 999 operators; critical care could then be administered to the injured person while waiting for an ambulance to arrive. A number of questions were

answered, and it was agreed that given the nature of the application and the fact that the applicant was now a Town Councillor, it would be best for the application to be withdrawn and instead progressed as a Member's item at a future Town Council meeting. The Clerk emphasised that if the project were to be supported by the Town Council, then the Council would need to fully understand and accept its ongoing responsibilities to monitor and maintain the kits.

3. Sandbach Netball Club presented their application for a £1,000 grant towards the purchase of a branded gazebo and coach training. This would enable the Club to continue to stage its annual tournament successfully.

After the public questions, the Chair thanked the representatives for attending and reconvened the meeting.

3. EXCLUSION OF PUBLIC AND PRESS

To consider, under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), press representatives and public be excluded from the meeting for any of the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

Lead: Chair

Resolved : *No items were excluded from press and public.*

4. MINUTES OF THE FINANCE POLICY AND GOVERNANCE MEETING

[Attached: Minutes of the meeting held 8 May 2024]

Lead: Chair

Resolved: *The minutes of the 8 May 2024 meeting were approved as an accurate record.*

5. GRANTS APPLICATIONS (OVER £500 and UNDER £5,000)

5.1 Grant Applications (over £500 and under £5,000)

[Attached: Grant Applications received in Quarter 2

5.1a Sandbach Concert Series - requested amount £3,500;

5.1b Bleed Control Kit Campaign – requested amount £3,000;

5.1c Sandbach Netball Club – requested amount £1,000.

Lead: Chair

- i) Members spoke in support of the application from Sandbach Concert Series and were appreciative of the work of the organisation. The Chair questioned whether the Town Council could enter into the requested three-year commitment. The Clerk confirmed that the Town Council had existing multiyear arrangements with other external organisations and these could be approved. However, she pointed out that commitments spanning more than one year were generally managed more effectively under a Service Level Agreement, with one off funding requests managed through the existing community grants application process. The current grants policy and process would be reviewed to ensure these two different

types of funding support were being managed in the most effective manner.

- ii) Following the submission of the grant application, its organiser, Colin Storey had been elected as a Councillor on the Town Council. It was therefore agreed, with Cllr Storey's consent, that the application should be withdrawn and redirected as a Member's item to be considered by Full Council.
- iii) Sandbach Netball Club – Although Members were supportive of the work done by the Netball Club, they considered more detail and greater clarity was required to support the application. Accounts for the Club had not been presented and Members were not clear on the total cost of the gazebo purchase and how the grant would be applied.

Resolved:

- i) *Grant application 5.1.a was approved unanimously with a grant of £3,500 per annum agreed for a three-year period.*
- ii) *that grant application 5.1b be withdrawn and redirected as a Member's item for consideration by Full Council.*
- iii) *that a maximum grant of £1,000 be approved to Sandbach Netball Club, subject to the Chief Officer being satisfied that the application met all of the Town Council's criteria for a successful grant application, and authority was delegated to the CO for this purpose. Carried – 5 in favour, 3 against.*

5.2 Grants Feedback

[Attached: Completed Grant Feedback Forms]

Lead: Chair

Resolved: *The feedback from Community Groups benefitting from Town Council grants was welcomed and noted.*

5.3 Revised Grant Feedback Form

[Attached: Current Grant Feedback Form and Updated Grant Feedback Form]

Lead: Chair

Members reviewed the proposed new grant feedback form and suggested minor amendments to direct those completing the form to the relevant corporate objective outcomes. The process for managing feedback forms was discussed and it was agreed that, if an organisation was applying for a grant and had received one in the past, then the completed feedback form should be considered alongside the new grant application form. It was further agreed that the Town Council should seek to generate greater publicity regarding grants awarded and publish additional information about successful projects supported by the Council on the website.

Resolved: the revised grant feedback form, with suggested amendments, was welcomed and approved.

6. ITEMS FOR THE NEXT MEETING

Lead: Chair

The Chief Officer explained that the ongoing staff absence meant that it had not been possible to present the normal Quarterly Finance Reports item at this meeting, and that she had appraised the internal auditor of the situation. The reports would be included on the agenda for the next meeting

in November. In response to a question, the CO also confirmed that work was ongoing on the Policy Review programme and again, this would be included on the agenda for the next meeting.

Resolved: *No specific items were agreed – standard items are policy review; grant applications under £5,000 and statutory finance reports.*

7. DATE AND TIME OF NEXT MEETING

The date of the next meeting will be held on 20 November 2024 in Sandbach Town Hall Ball Room at 7pm.

Meeting closed 8.15pm
Cllr J Arnold / CL

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Sandbach Town Council
Annual Budget - By Committee (Actual YTD Month 3)
Note: Annual Budget 2024-25

| Council | 2023-24 | | 2024-25 | | | 2025-26 | | | |
|---|----------------|----------------|----------------|----------------|-----------|-----------|----------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 100 Town Council Income | | | | | | | | | |
| 1176 Precept | 732,380 | 732,380 | 772,182 | 386,091 | 0 | 0 | 0 | 0 | 0 |
| 1190 Interest Received | 200 | 34,986 | 10,200 | 9,770 | 0 | 0 | 0 | 0 | 0 |
| 1912 Other income | 0 | 3,883 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Income | <u>732,580</u> | <u>771,250</u> | <u>782,382</u> | <u>395,861</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Movement to/(from) Gen Reserve | <u>732,580</u> | <u>771,250</u> | <u>782,382</u> | <u>395,861</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Council - Income | 732,580 | 771,250 | 782,382 | 395,861 | 0 | 0 | 0 | 0 | 0 |
| Expenditure | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | <u>732,580</u> | <u>771,250</u> | <u>782,382</u> | <u>395,861</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Finance, Policy & Governance | | | | | | | | | |
| 101 Administration | | | | | | | | | |
| 4840 Refreshment purchases | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Direct Expenditure | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4100 Mayor's Allowance | 2,000 | 2,000 | 2,500 | 542 | 0 | 0 | 0 | 0 | 0 |
| 4101 Civic & Ceremonial | 2,500 | 898 | 2,500 | 897 | 0 | 0 | 0 | 0 | 0 |
| 4108 Outlook 365 | 0 | 299 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4109 ICT Costs | 0 | 1,775 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4110 ICT Support/Packages | 7,875 | 10,639 | 8,269 | 5,005 | 0 | 0 | 0 | 0 | 0 |
| 4111 Subscriptions | 4,200 | 3,234 | 4,410 | 3,055 | 0 | 0 | 0 | 0 | 0 |

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**Sandbach Town Council
Annual Budget - By Committee (Actual YTD Month 3)**

Note: Annual Budget 2024-25

| | <u>2023-24</u> | | <u>2024-25</u> | | | <u>2025-26</u> | | | |
|-------------------------------------|----------------|--------|----------------|------------|-----------|----------------|--------|-----|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 4112 Audit Fees Internal & External | 5,439 | 2,559 | 5,711 | 925 | 0 | 0 | 0 | 0 | 0 |
| 4114 Accountancy Support | 8,610 | 5,900 | 6,610 | -1,150 | 0 | 0 | 0 | 0 | 0 |
| 4115 Office 365/Outlook (Emails) | 0 | 2,376 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4120 Insurance | 15,000 | 10,698 | 15,750 | 549 | 0 | 0 | 0 | 0 | 0 |
| 4121 Rent- Enterprise | 0 | 14,826 | 20,000 | 3,561 | 0 | 0 | 0 | 0 | 0 |
| 4123 Telephones | 2,575 | 2,048 | 2,704 | 889 | 0 | 0 | 0 | 0 | 0 |
| 4130 Stationery | 1,100 | 1,361 | 1,155 | 267 | 0 | 0 | 0 | 0 | 0 |
| 4131 Photocopying | 1,500 | 1,279 | 1,575 | 414 | 0 | 0 | 0 | 0 | 0 |
| 4135 Postages | 200 | 0 | 210 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4141 Office Equipment/Furniture | 4,000 | 1,673 | 4,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4142 Office Maintenance | 500 | 335 | 500 | 230 | 0 | 0 | 0 | 0 | 0 |
| 4145 Financial Software | 1,155 | 1,289 | 1,213 | 1,834 | 0 | 0 | 0 | 0 | 0 |
| 4150 Travelling Expenses | 525 | 191 | 521 | 12 | 0 | 0 | 0 | 0 | 0 |
| 4151 Training | 4,000 | 3,725 | 4,000 | 350 | 0 | 0 | 0 | 0 | 0 |
| 4152 HR & H&S Support | 5,000 | 5,719 | 5,250 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4154 Aged debt write off | 3,000 | 0 | 3,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4197 Bank Charges | 2,500 | 2,242 | 2,500 | 764 | 0 | 0 | 0 | 0 | 0 |
| 4198 Cleaning | 0 | 1,017 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4199 Other Expenses | 100 | 19 | 100 | 93 | 0 | 0 | 0 | 0 | 0 |
| 4630 Legal Fees | 1,500 | 2,305 | 1,500 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4670 New Purchases/Projects | 0 | 3,600 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6110 Rates and Water | 0 | 3,316 | 0 | 1,061 | 0 | 0 | 0 | 0 | 0 |
| 6140 Waste Disposal | 1,500 | 161 | 1,500 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6290 Advertising | 1,050 | 979 | 1,050 | 0 | 0 | 0 | 0 | 0 | 0 |

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Sandbach Town Council
Annual Budget - By Committee (Actual YTD Month 3)
Note: Annual Budget 2024-25

| | 2023-24 | | 2024-25 | | | 2025-26 | | | |
|--|------------------|------------------|------------------|-----------------|-----------|-----------|----------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 7000 Public Works Loan Board | 29,605 | 29,605 | 29,605 | 12,336 | 0 | 0 | 0 | 0 | 0 |
| 9000 Overhead Expenditure plus Transfer from EMR | 105,434 | 116,069 | 126,133 | 31,634 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | <u>(105,434)</u> | <u>(97,250)</u> | <u>(126,133)</u> | <u>(31,634)</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| 102 Staff Costs | | | | | | | | | |
| 4000 Salaries | 215,215 | 171,081 | 249,185 | 49,063 | 0 | 0 | 0 | 0 | 0 |
| 4001 Employer's NI | 22,560 | 17,849 | 24,026 | 5,181 | 0 | 0 | 0 | 0 | 0 |
| 4002 Employer's Superannuation | 48,644 | 22,735 | 53,948 | 5,696 | 0 | 0 | 0 | 0 | 0 |
| 4003 Staff Restructure | 10,500 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | <u>296,919</u> | <u>211,665</u> | <u>327,159</u> | <u>59,940</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Movement to/(from) Gen Reserve | <u>(296,919)</u> | <u>(211,665)</u> | <u>(327,159)</u> | <u>(59,940)</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| 105 Publicity | | | | | | | | | |
| 4300 Newsletter Printing | 2,500 | 0 | 2,500 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4310 Website Maintenance | 1,050 | 4,037 | 1,050 | 0 | 0 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | <u>3,550</u> | <u>4,037</u> | <u>3,550</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Movement to/(from) Gen Reserve | <u>(3,550)</u> | <u>(4,036)</u> | <u>(3,550)</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| 400 Projects | | | | | | | | | |
| 4600 Projects | 0 | 7,500 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4648 Neighbourhood Plan | 0 | 138 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4667 Asset Maintenance Prov | 10,000 | 0 | 10,000 | 0 | 0 | 0 | 0 | 0 | 0 |

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**Sandbach Town Council
Annual Budget - By Committee (Actual YTD Month 3)**

Note: Annual Budget 2024-25

| | 2023-24 | | 2024-25 | | | 2025-26 | | | |
|--|------------------|------------------|------------------|-----------------|-----------|-----------|----------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 9000 | | | | | | | | | |
| Overhead Expenditure | 10,000 | 7,638 | 10,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| plus Transfer from EMR | 0 | 21,842 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | <u>(10,000)</u> | <u>14,204</u> | <u>(10,000)</u> | <u>0</u> | <u>0</u> | | <u>0</u> | | |
| Finance, Policy & Governance - Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Expenditure | 415,903 | 339,409 | 466,842 | 91,574 | 0 | 0 | 0 | 0 | 0 |
| Net Income over Expenditure | <u>-415,903</u> | <u>-339,409</u> | <u>-466,842</u> | <u>-91,574</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| plus Transfer from EMR | 0 | 40,662 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | <u>(415,903)</u> | <u>(298,747)</u> | <u>(466,842)</u> | <u>(91,574)</u> | <u>0</u> | | <u>0</u> | | |

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Sandbach Town Council
Annual Budget - By Committee (Actual YTD Month 3)
Note: Annual Budget 2024-25

| | 2023-24 | | 2024-25 | | | 2025-26 | | | |
|--|---------------------------|----------------|----------------|---------------|-----------|-----------|----------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| Assets & Services Committee | | | | | | | | | |
| 180 Sandbach Town Hall | | | | | | | | | |
| 4801 | 8,000 | 6,493 | 8,400 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4804 | 0 | 31 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4806 | 8,000 | 1,093 | 8,000 | 352 | 0 | 0 | 0 | 0 | 0 |
| 4807 | 5,500 | 4,067 | 5,500 | 1,007 | 0 | 0 | 0 | 0 | 0 |
| 4808 | 0 | 63 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4809 | 0 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6000 | 50,000 | 73,160 | 62,500 | 19,821 | 0 | 0 | 0 | 0 | 0 |
| 6002 | 52,500 | 38,897 | 55,125 | 8,558 | 0 | 0 | 0 | 0 | 0 |
| 6004 | 0 | 168 | 0 | 87 | 0 | 0 | 0 | 0 | 0 |
| | Total Income | 124,000 | 123,982 | 29,826 | 0 | 0 | 0 | 0 | 0 |
| 4831 | 4,000 | 5,629 | 4,000 | 177 | 0 | 0 | 0 | 0 | 0 |
| 4838 | 5,775 | 3,735 | 5,775 | 390 | 0 | 0 | 0 | 0 | 0 |
| 4840 | 4,200 | 355 | 4,200 | 93 | 0 | 0 | 0 | 0 | 0 |
| 6010 | 21,000 | 14,665 | 21,000 | 2,910 | 0 | 0 | 0 | 0 | 0 |
| | Direct Expenditure | 34,975 | 34,975 | 3,570 | 0 | 0 | 0 | 0 | 0 |
| 4111 | 0 | 174 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4670 | 3,000 | 1,846 | 3,150 | 155 | 0 | 0 | 0 | 0 | 0 |
| 4823 | 0 | 0 | 0 | 42 | 0 | 0 | 0 | 0 | 0 |
| 6020 | 89,071 | 117,951 | 93,525 | 34,300 | 0 | 0 | 0 | 0 | 0 |
| 6021 | 4,529 | 10,459 | 4,755 | 3,102 | 0 | 0 | 0 | 0 | 0 |

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Sandbach Town Council
Annual Budget - By Committee (Actual YTD Month 3)
Note: Annual Budget 2024-25

| | <u>2023-24</u> | | <u>2024-25</u> | | | <u>2025-26</u> | | | |
|--|-----------------|-----------------|-----------------|----------------|-----------|----------------|----------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 6022 Superannuation | 17,055 | 22,451 | 17,908 | 5,784 | 0 | 0 | 0 | 0 | 0 |
| 6023 Casuals wages | 0 | 7,500 | 0 | 1,028 | 0 | 0 | 0 | 0 | 0 |
| 6060 ICT Support | 0 | 0 | 0 | 797 | 0 | 0 | 0 | 0 | 0 |
| 6070 Training | 1,575 | 1,165 | 1,575 | 123 | 0 | 0 | 0 | 0 | 0 |
| 6080 Maintenance | 8,400 | 8,202 | 8,820 | 2,055 | 0 | 0 | 0 | 0 | 0 |
| 6090 Health and Safety | 500 | 25 | 500 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6100 Light and Heat | 22,800 | 24,945 | 22,800 | 5,338 | 0 | 0 | 0 | 0 | 0 |
| 6110 Rates and Water | 12,600 | 9,158 | 13,230 | 2,176 | 0 | 0 | 0 | 0 | 0 |
| 6120 Repairs | 10,000 | 3,836 | 10,500 | 2,678 | 0 | 0 | 0 | 0 | 0 |
| 6140 Waste Disposal | 2,100 | 1,518 | 2,100 | 564 | 0 | 0 | 0 | 0 | 0 |
| 6150 Security | 525 | 467 | 525 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6200 Motor expenses | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6220 Cleaning | 14,513 | 13,089 | 11,238 | 3,592 | 0 | 0 | 0 | 0 | 0 |
| 6230 Equipment renewals | 3,000 | 3,154 | 3,150 | 4,034 | 0 | 0 | 0 | 0 | 0 |
| 6280 Telephone | 5,250 | 3,083 | 5,250 | 490 | 0 | 0 | 0 | 0 | 0 |
| 6290 Advertising | 0 | 0 | 0 | 98 | 0 | 0 | 0 | 0 | 0 |
| 6300 Performing Rights Licence | 1,000 | 1,414 | 1,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6310 Premises Licence | 2,500 | 200 | 2,500 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6340 Marketing | 2,000 | 1,679 | 2,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6350 Irrecoverable VAT | 6,250 | 6,112 | 6,250 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6450 Bad Debt Provision | 0 | 321 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 206,668 | 238,748 | 210,776 | 66,355 | 0 | 0 | 0 | 0 | 0 |
| 180 Net Income over Expenditure | -117,643 | -139,151 | -106,226 | -40,100 | 0 | 0 | 0 | 0 | 0 |
| 9000 plus Transfer from EMR | 0 | 1,724 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

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Sandbach Town Council
Annual Budget - By Committee (Actual YTD Month 3)
Note: Annual Budget 2024-25

| | 2023-24 | | 2024-25 | | | 2025-26 | | | |
|---------------------------------------|-----------|-----------|-----------|------------|-----------|-----------|--------|-----|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| Movement to/(from) Gen Reserve | | | | | | | | | |
| | (117,643) | (137,427) | (106,226) | (40,100) | 0 | | 0 | | |
| 182 Car Parks | | | | | | | | | |
| 4619 Car Parks refurbishment | 0 | 155,674 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6080 Maintenance | 500 | 0 | 500 | 0 | 0 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 500 | 155,674 | 500 | 0 | 0 | 0 | 0 | 0 | 0 |
| 9000 plus Transfer from EMR | 0 | 155,674 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (500) | 0 | (500) | 0 | 0 | | 0 | | 0 |
| 184 Town Hall Shop Units | | | | | | | | | |
| 1914 Electricity Recharge | 0 | 1,150 | 0 | 1,672 | 0 | 0 | 0 | 0 | 0 |
| 6005 TH Shop Units Rent | 16,643 | 14,783 | 18,643 | 2,362 | 0 | 0 | 0 | 0 | 0 |
| Total Income | 16,643 | 15,934 | 18,643 | 4,035 | 0 | 0 | 0 | 0 | 0 |
| 6140 Waste Disposal | 0 | 0 | 0 | 41 | 0 | 0 | 0 | 0 | 0 |
| 6351 Town Hall Units Expenditure | 1,500 | 1,415 | 1,500 | 1,249 | 0 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 1,500 | 1,415 | 1,500 | 1,290 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | 15,143 | 14,518 | 17,143 | 2,745 | 0 | | 0 | | |
| 190 Outdoor Market | | | | | | | | | |
| 1905 Outdoor Market Rent | 33,000 | 18,440 | 36,300 | 4,674 | 0 | 0 | 0 | 0 | 0 |
| 1907 Other Market Income | 0 | 0 | 0 | 300 | 0 | 0 | 0 | 0 | 0 |
| 1911 Gazebo Income | 2,000 | 5,441 | 2,100 | 1,543 | 0 | 0 | 0 | 0 | 0 |
| 1912 Other income | 0 | 325 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Continued on next page

Sandbach Town Council
Annual Budget - By Committee (Actual YTD Month 3)
Note: Annual Budget 2024-25

| | <u>2023-24</u> | | <u>2024-25</u> | | | <u>2025-26</u> | | | |
|--|-----------------|-----------------|-----------------|----------------|-----------|----------------|----------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| Total Income | 35,000 | 24,206 | 38,400 | 6,518 | 0 | 0 | 0 | 0 | 0 |
| 4111 Subscriptions | 0 | 192 | 0 | 137 | 0 | 0 | 0 | 0 | 0 |
| 6020 Salaries | 36,322 | 20,197 | 38,138 | 6,867 | 0 | 0 | 0 | 0 | 0 |
| 6021 Employers NIC | 1,771 | 1,751 | 1,860 | 676 | 0 | 0 | 0 | 0 | 0 |
| 6022 Superannuation | 4,842 | 3,131 | 5,084 | 977 | 0 | 0 | 0 | 0 | 0 |
| 6023 Casuals wages | 0 | 16,762 | 0 | 4,489 | 0 | 0 | 0 | 0 | 0 |
| 6024 Employers Casuals NIC | 0 | 30 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6070 Training | 800 | 800 | 800 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6080 Maintenance | 1,000 | 333 | 1,050 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6090 Health and Safety | 450 | 42 | 450 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6100 Light and Heat | 656 | 2,139 | 656 | 71 | 0 | 0 | 0 | 0 | 0 |
| 6110 Rates and Water | 8,663 | 3,178 | 8,663 | 938 | 0 | 0 | 0 | 0 | 0 |
| 6120 Repairs | 0 | 0 | 0 | 292 | 0 | 0 | 0 | 0 | 0 |
| 6140 Waste Disposal | 5,000 | 5,455 | 5,000 | 1,644 | 0 | 0 | 0 | 0 | 0 |
| 6200 Motor expenses | 2,500 | 1,107 | 1,500 | 5 | 0 | 0 | 0 | 0 | 0 |
| 6230 Equipment renewals | 1,500 | 1,460 | 1,500 | 10,483 | 0 | 0 | 0 | 0 | 0 |
| 6280 Telephone | 184 | 163 | 184 | 75 | 0 | 0 | 0 | 0 | 0 |
| 6290 Advertising | 1,500 | 2,653 | 1,500 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6350 Irrecoverable VAT | 1,000 | 1,649 | 1,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 66,188 | 61,042 | 67,385 | 26,654 | 0 | 0 | 0 | 0 | 0 |
| 190 Net Income over Expenditure | -31,188 | -36,836 | -28,985 | -20,136 | 0 | 0 | 0 | 0 | 0 |
| 9000 plus Transfer from EMR | 0 | 0 | 0 | 10,483 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (31,188) | (36,836) | (28,985) | (9,653) | 0 | 0 | 0 | 0 | 0 |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 3)

Note: Annual Budget 2024-25

| | 2023-24 | | 2024-25 | | | 2025-26 | | | |
|------------------------------|---------------|---------------|---------------|---------------|-----------|-----------|----------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 191 Indoor Market | | | | | | | | | |
| 1901 Indoor Market Rent | 43,500 | 44,349 | 47,850 | 11,232 | 0 | 0 | 0 | 0 | 0 |
| 1907 Other Market Income | 0 | 0 | 0 | 357 | 0 | 0 | 0 | 0 | 0 |
| 1914 Electricity Recharge | 0 | 6,416 | 1,000 | 636 | 0 | 0 | 0 | 0 | 0 |
| Total Income | 43,500 | 50,765 | 48,850 | 12,224 | 0 | 0 | 0 | 0 | 0 |
| 4111 Subscriptions | 0 | 366 | 0 | 420 | 0 | 0 | 0 | 0 | 0 |
| 6020 Salaries | 19,311 | 20,524 | 20,277 | 6,867 | 0 | 0 | 0 | 0 | 0 |
| 6021 Employers NIC | 1,576 | 1,790 | 1,655 | 676 | 0 | 0 | 0 | 0 | 0 |
| 6022 Superannuation | 4,392 | 3,613 | 4,612 | 977 | 0 | 0 | 0 | 0 | 0 |
| 6023 Casuals wages | 0 | 1,152 | 0 | 23 | 0 | 0 | 0 | 0 | 0 |
| 6070 Training | 273 | 273 | 273 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6080 Maintenance | 2,000 | 432 | 2,000 | 708 | 0 | 0 | 0 | 0 | 0 |
| 6090 Health and Safety | 450 | 13 | 450 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6100 Light and Heat | 7,875 | 14,277 | 8,269 | 1,613 | 0 | 0 | 0 | 0 | 0 |
| 6110 Rates and Water | 7,035 | 5,524 | 7,387 | 4,136 | 0 | 0 | 0 | 0 | 0 |
| 6120 Repairs | 0 | 0 | 0 | 43 | 0 | 0 | 0 | 0 | 0 |
| 6140 Waste Disposal | 1,300 | 1,144 | 1,300 | 358 | 0 | 0 | 0 | 0 | 0 |
| 6220 Cleaning | 525 | 5,114 | 4,525 | 398 | 0 | 0 | 0 | 0 | 0 |
| 6230 Equipment renewals | 1,000 | 1,000 | 1,000 | 220 | 0 | 0 | 0 | 0 | 0 |
| 6280 Telephone | 105 | 70 | 0 | 13 | 0 | 0 | 0 | 0 | 0 |
| 6290 Advertising | 0 | 0 | 0 | 965 | 0 | 0 | 0 | 0 | 0 |
| 6291 Market Hall Advertising | 4,000 | 2,616 | 2,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6350 Irrecoverable VAT | 3,125 | 4,107 | 3,125 | 0 | 0 | 0 | 0 | 0 | 0 |

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Sandbach Town Council
Annual Budget - By Committee (Actual YTD Month 3)
Note: Annual Budget 2024-25

| | <u>2023-24</u> | | <u>2024-25</u> | | | <u>2025-26</u> | | | |
|---------------------------------------|-----------------|-----------------|-----------------|----------------|-----------|----------------|----------|-----|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 6450 Bad Debt Provision | 0 | 638 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 52,967 | 62,653 | 56,873 | 17,418 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | <u>(9,467)</u> | <u>(11,888)</u> | <u>(8,023)</u> | <u>(5,194)</u> | <u>0</u> | | <u>0</u> | | |
| 195 Ranger (New Code) | | | | | | | | | |
| 4860 Bought in Ranger provision | 0 | 0 | 25,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4880 Green Space Contingency | 0 | 0 | 15,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6020 Salaries | 12,709 | 13,211 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6021 Employers NIC | 338 | 1,246 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6022 Superannuation | 2,872 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6200 Motor expenses | 1,000 | 1,045 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6230 Equipment renewals | 6,500 | 1,086 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 23,419 | 16,589 | 40,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | <u>(23,419)</u> | <u>(16,589)</u> | <u>(40,000)</u> | <u>0</u> | <u>0</u> | | <u>0</u> | | |
| 200 Public Conveniences | | | | | | | | | |
| 6100 Light and Heat | 788 | 861 | 788 | 142 | 0 | 0 | 0 | 0 | 0 |
| 6110 Rates and Water | 630 | 208 | 630 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6120 Repairs | 1,000 | 303 | 500 | 13 | 0 | 0 | 0 | 0 | 0 |
| 6140 Waste Disposal | 250 | 0 | 250 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6220 Cleaning | 0 | 0 | 0 | 2,325 | 0 | 0 | 0 | 0 | 0 |
| 6400 Supplies (Public Conveniences) | 1,000 | 906 | 1,000 | 199 | 0 | 0 | 0 | 0 | 0 |
| 6402 Vandalism Repairs | 500 | 14 | 500 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6406 Contract Cleaning | 17,325 | 13,584 | 17,325 | 1,163 | 0 | 0 | 0 | 0 | 0 |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 3)

Note: Annual Budget 2024-25

| | 2023-24 | | 2024-25 | | | 2025-26 | | | |
|---|-----------|-----------|-----------|------------|-----------|-----------|--------|-----|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| Overhead Expenditure | 21,493 | 15,876 | 20,993 | 3,842 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (21,493) | (15,876) | (20,993) | (3,842) | 0 | 0 | 0 | 0 | 0 |
| Assets & Services Committee - Income | 219,143 | 214,886 | 245,418 | 52,602 | 0 | 0 | 0 | 0 | 0 |
| Expenditure | 407,710 | 576,381 | 433,002 | 119,129 | 0 | 0 | 0 | 0 | 0 |
| Net Income over Expenditure | -188,567 | -361,495 | -187,584 | -66,527 | 0 | 0 | 0 | 0 | 0 |
| plus Transfer from EMR | 0 | 157,398 | 0 | 10,483 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (188,567) | (204,097) | (187,584) | (56,044) | 0 | 0 | 0 | 0 | 0 |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 3)

Note: Annual Budget 2024-25

| | | <u>2023-24</u> | | <u>2024-25</u> | | | <u>2025-26</u> | | | |
|--|---------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------|----------------|----------|----------|-----------------|
| | | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| Community & Events Committee | | | | | | | | | | |
| 110 Grants/Discretionary Payments | | | | | | | | | | |
| 4500 | Transport Festival | 18,000 | 18,000 | 18,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4503 | Hanging Baskets | 12,500 | 12,297 | 13,125 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4515 | Concert Series | 3,500 | 3,500 | 3,500 | 3,500 | 0 | 0 | 0 | 0 | 0 |
| 4530 | Community Grants | 30,000 | 18,190 | 31,375 | 12,295 | 0 | 0 | 0 | 0 | 0 |
| 4550 | Foden's Sponsorship | 7,500 | 7,500 | 7,500 | 7,500 | 0 | 0 | 0 | 0 | 0 |
| 4551 | Town Crier Honorarium | 750 | 0 | 750 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4560 | Churchyard Maintenance | 1,660 | 1,660 | 1,659 | 1,660 | 0 | 0 | 0 | 0 | 0 |
| 4573 | Woodland and Wildlife | 2,100 | 1,500 | 2,100 | 2,000 | 0 | 0 | 0 | 0 | 0 |
| 4599 | Other Regular Donations | 300 | 0 | 300 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4611 | Remembrance Parade | 3,500 | 2,890 | 3,675 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4640 | CCTV Contribution | 6,038 | 5,728 | 6,339 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4660 | Allotments | 1,000 | 1,000 | 1,000 | 1,000 | 0 | 0 | 0 | 0 | 0 |
| | Overhead Expenditure | 86,848 | 72,266 | 89,323 | 27,955 | 0 | 0 | 0 | 0 | 0 |
| 9000 | plus Transfer from EMR | 0 | 3,359 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Movement to/(from) Gen Reserve | <u>(86,848)</u> | <u>(68,907)</u> | <u>(89,323)</u> | <u>(27,955)</u> | <u>0</u> | | | | |
| 140 Community Events | | | | | | | | | | |
| 1906 | Christmas Markets Income | 5,000 | 4,296 | 3,000 | 3,684 | 0 | 0 | 0 | 0 | 0 |
| 1910 | Community Events Income | 0 | 201 | 5,000 | 1,682 | 0 | 0 | 0 | 0 | 0 |
| 4801 | Ticket Income | 0 | 50 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Total Income | <u>5,000</u> | <u>4,547</u> | <u>8,000</u> | <u>5,366</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 3)

Note: Annual Budget 2024-25

| | 2023-24 | | 2024-25 | | | 2025-26 | | | |
|--|------------------|------------------|------------------|-----------------|-----------|-----------|----------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 4508 Christmas Lights | 29,150 | 26,182 | 30,608 | 1,055 | 0 | 0 | 0 | 0 | 0 |
| 4820 Community Events Costs | 24,025 | 18,493 | 24,025 | 4,365 | 0 | 0 | 0 | 0 | 0 |
| 4844 King's Coronation Costs | 0 | 10,192 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6352 Christmas Market Expenditure | 9,000 | 13,724 | 12,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 62,175 | 68,591 | 66,633 | 5,420 | 0 | 0 | 0 | 0 | 0 |
| 140 Net Income over Expenditure | -57,175 | -64,045 | -58,633 | -54 | 0 | 0 | 0 | 0 | 0 |
| 9000 plus Transfer from EMR | 0 | 9,157 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (57,175) | (54,887) | (58,633) | (54) | 0 | 0 | 0 | 0 | 0 |
| Community & Events Committee - Income | 5,000 | 4,547 | 8,000 | 5,366 | 0 | 0 | 0 | 0 | 0 |
| Expenditure | 149,023 | 140,857 | 155,956 | 33,375 | 0 | 0 | 0 | 0 | 0 |
| Net Income over Expenditure | -144,023 | -136,310 | -147,956 | -28,009 | 0 | 0 | 0 | 0 | 0 |
| plus Transfer from EMR | 0 | 12,516 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (144,023) | (123,794) | (147,956) | (28,009) | 0 | 0 | 0 | 0 | 0 |
| Total Budget Income | 956,723 | 990,683 | 1,035,800 | 453,828 | 0 | 0 | 0 | 0 | 0 |
| Expenditure | 972,636 | 1,056,647 | 1,055,800 | 244,078 | 0 | 0 | 0 | 0 | 0 |
| Net Income over Expenditure | -15,913 | -65,964 | -20,000 | 209,751 | 0 | 0 | 0 | 0 | 0 |
| plus Transfer from EMR | 0 | 210,576 | 0 | 10,483 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (15,913) | 144,611 | (20,000) | 220,234 | 0 | 0 | 0 | 0 | 0 |

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FPG 20.11.24 / Sandbach Town Council 4.12.24

2025-26 Budget Recommendations

Introduction

Under the Council's Financial Regulations, the Finance, Policy and Governance Committee is required to make a recommendation to Full Council regarding the Council's 2025-26 spending plans and precept. This report contains those recommendations and supporting information.

Tax Base and Band D Equivalent

Cheshire East Council has informed the Town Council that its taxbase has marginally increased from 2024-25 as follows:

2024-25 Taxbase: 8,892

2025-26 Taxbase: 8,969

In 2024-25 the Council set a precept of £772,182 after using £20,000 of its general reserves resulting in a Council Tax Band D rate of £86.84, which constituted a 5% increase from the previous year.

Council Reserve levels

In 2022, the Council agreed a Reserves Policy. This policy sets the parameters of acceptable general reserve levels which should be no higher than its net expenditure budget. In 2024-25, the Council's level of general reserves is projected to be £535K and its net expenditure budget was £792K. The Council's Chief Officer and Responsible Finance Officer has previously advised that the Town Council's general reserves should remain around £500K, due to the profile of its asset base and activities.

In addition to general reserves, the Council has a number of Earmarked Reserves, committed for a specific purpose. Earmarked reserves were fundamentally reviewed in 2022 and are now updated every year.

Full Council Informal Meeting 13.11.24

As in every year, all Councillors were invited to an informal budget briefing where a baseline budget was presented and all assumptions were explained. Members discussed a number of issues including the staffing structure, new and existing policy proposals, inflation factors, cost reviews and additional services which may affect the budget.

A draft budget has been formulated based on these discussions, to be debated in full at the Finance, Policy Governance Committee, who will then resolve what would be recommended to Council for its 2025-26 budget.

The following amendments have been made to the 'baseline' budget and included in the proposed budget to be considered by Finance, Policy and Governance Committee and Full Council.

- 1) An increase in the revenue budget to fund the restoration of the Town Hall.
- 2) An increase in the revenue budget to fund potential small-scale mitigation of actions which may be taken by Cheshire East Council.
- 3) No use of general reserves is proposed in 2025-26.

Supporting Information

In order to make an informed decision, members have been provided with the following information:

Appendix 1: Draft baseline budget adjusted following discussions at the Informal budget briefing. This also shows actual expenditure and income incurred in 2023-24.

Appendix 2: The draft budget for 2025-26 consolidated at Council wide level.

Appendix 3: Actual income and expenditure incurred against the current year 2024-25 budget.

Appendix 4: Level of general and earmarked reserves showing planned transfers in 2024-25 at the mid-year position. No transfers to or from earmarked or general reserves are proposed in this Budget Report.

Recommended that:

- i) The Committee recommends to Council approval of the following:
 - 2025-26 net expenditure and precept level £815,067
 - A Council Tax (Band D) rate of £90.87, representing increase of 4.65%.

Appendix 1 - Draft 25-26 Budget

Inflated by CPI at 2.0%
Pay and pay related budgets inflated at 4.0%

| Code | Description | 2023-24 Adjusted budget | 2023-24 Actuals | 2024-25 Approved Budget | 2025-26 Draft Budget | Notes on adjustments |
|------------|---------------------------------|-------------------------|-----------------|-------------------------|----------------------|--|
| | | £ | £ | £ | £ | |
| 101 | Administration | | | | | |
| 4100 | Mayor's Allowance | 2,500 | 2,000 | 2,500 | 2,500 | |
| 4101 | Civic & Ceremonial | 2,500 | 898 | 2,500 | 2,500 | |
| 4110 | ICT Support | 7,875 | 12,713 | 8,269 | 8,434 | |
| 4111 | Subscriptions | 4,200 | 3,234 | 4,410 | 4,498 | |
| 4112 | Audit Fees | 5,439 | 2,559 | 5,711 | 5,825 | |
| 4114 | Accountancy Services | 6,610 | 5,900 | 6,610 | 6,742 | |
| 4120 | Insurance | 15,000 | 10,698 | 15,750 | 15,750 | Removed inflation uplift given large 23-24 u/s |
| 4123 | Telephones | 2,575 | 2,048 | 2,704 | 2,758 | |
| 4130 | Stationery | 1,100 | 1,361 | 1,155 | 1,178 | |
| 4131 | Photocopying | 1,500 | 1,279 | 1,575 | 1,607 | |
| 4135 | Postages | 200 | - | 210 | 50 | Large reduction in usage/costs |
| 4136 | Election Costs/Referendum Costs | - | - | - | - | |
| 4141 | Office Equipment/Furniture | 4,000 | 1,673 | 4,000 | 4,000 | Budget left as is - includes funding for new desktops @£1,400 each |
| 4142 | Office Maintenance | 500 | 335 | 500 | 500 | |
| 4145 | Financial Software | 1,155 | 1,289 | 1,213 | 1,237 | |
| 4150 | Travelling Expenses | 525 | 191 | 525 | 250 | Reduced usage/costs |
| 4151 | Training | 4,000 | 3,725 | 4,000 | 6,728 | All training budgets now centralised in Admin CL 12/9/24 |
| 4152 | HR & H&S Support | 5,000 | 5,719 | 5,250 | 5,355 | |
| 4154 | Aged Debt Write off | 3,000 | - | 3,000 | 3,000 | |
| 4197 | Bank Charges | 2,500 | 2,242 | 2,500 | 2,500 | |
| 4199 | Other Expenses | 100 | 19 | 100 | 100 | |
| 4630 | Legal Fees | 1,500 | 2,305 | 1,500 | 1,500 | |
| 6110 | Rates and Water | | 3,316 | | 4,000 | New separate budget created for Rates for Ent Ctr. Vired from 4121 Rent. Rates bill estimated approx. £3,600 |
| 6140 | Waste Disposal | 1,500 | 161 | 1,500 | 1,350 | All waste budgets reduced by 10% as actuals £1,372 below budget in 23-24. |
| 6290 | Advertising | 1,050 | 979 | 1,050 | 1,050 | |

| | NOTIONAL RENT (TOWN HALL) | 25,000 | 14,826 | 25,000 | - | Reversed out - to reduce to 0. CL agreed 12/9/24 |
|------------|--------------------------------------|----------------|----------------|----------------|----------------|---|
| 4121 | Rent (Enterprise) | 20,000 | 14,826 | 20,000 | 15,000 | Licence signed 14/9/23 has charge of £14,244 pa so reduced by £4k to fund separate rates budget on 6110 and £1k saving |
| 101 | Administration Net Exp | 119,329 | 79,470 | 121,531 | 98,412 | |
| 102 | Staff Costs | | | | | |
| 4000 | Salaries | 238,424 | 171,081 | 249,185 | 283,800 | Staffing budgets roll forward with 4% uplift to reflect Oct 24 pay award. Adjustment for new post of Operations Asst (Luke Henderson) |
| 4001 | Employer's NI | 22,898 | 17,849 | 24,026 | 24,987 | |
| | Change in Er's NI | | | | 5,577 | |
| 4002 | Pension Contributions | 51,516 | 22,735 | 53,948 | 61,038 | Estimated impact of change in Er's NI from 30 Oct budget |
| 4003 | Staff Review (contingency) | - | - | - | - | Adjustment for new post of Operations Asst (Luke Henderson) |
| 102 | Staff Costs Net Exp | 312,838 | 211,665 | 327,159 | 375,402 | |
| 105 | Publicity | | | | | |
| 4300 | Newsletter Printing | 2,500 | - | 2,500 | 1,000 | Reduced as no longer required. No need to increase website bdgt. |
| 4310 | Website Development & Maintenance | 1,050 | 4,037 | 1,050 | 1,050 | |
| 105 | Publicity Net Exp | 3,550 | 4,037 | 3,550 | 2,050 | |
| 110 | Grants/Discretionary Payments | | | | | |
| 4500 | Transport Festival (SLA) | 18,000 | 18,000 | 18,000 | 18,000 | |
| 4503 | Hanging Baskets (SLA) | 12,500 | 12,297 | 13,125 | 13,519 | 3% inflation - CL 12/9/24 |
| 4508 | Christmas Lights (SLA) | 29,150 | 26,182 | 30,608 | 31,608 | To align with workings for £31,608 bdgt for 25-26 |
| 4515 | Concert Series (SLA) | 3,500 | 3,500 | 3,500 | 3,500 | |
| New | Sandbach Day of Dance (SLA) | | | | 3,000 | £3,000 per year for 3 years approved by Council 11/9/24. |
| 4530 | Community Grants | 30,000 | 18,190 | 31,375 | 32,003 | No reduction for new SLA for Day of Dance - Council 11/9/24. Could instead reduce community grants bdgt by £3k so net nil? |
| | Small Grants | - | - | - | - | |
| 4550 | Foden's Sponsorship | 7,500 | 7,500 | 7,500 | 7,500 | |
| 4551 | Town Crier Honorarium | 750 | - | 750 | 750 | |
| 4560 | Churchyard Maintenance (SLA) | 1,659 | 1,660 | 1,659 | 1,660 | To align with actual |
| 4573 | Woodland & Wildlife (SLA) | 2,100 | 1,500 | 2,100 | 2,000 | As per 8 May 2024 FPG minutes |

| | | | | | | | | | |
|------------|---|----------------|---------------|----------------|----------------|--|--|--|--|
| 4599 | Other Donations | 300 | - | 300 | 300 | | | | |
| 4611 | Remembrance Parade: RBL Sandbach Branch | 3,500 | 2,890 | 3,675 | 3,675 | | | | |
| 4640 | CCTV Contribution (CEC Contract) | 6,038 | 5,728 | 6,339 | 6,466 | | | | |
| 4660 | Allotments | 1,000 | 1,000 | 1,000 | 1,000 | | | | |
| 110 | Grants / Disc Net Exp | 115,997 | 98,447 | 119,931 | 124,980 | | | | |
| 140 | Community Events | | | | | | | | |
| 4820 | Community Events (General) | 24,025 | 18,493 | 24,025 | - | | | | Main events broken out of previous consolidated budget of £24k |
| | Festival of Light | | | | 8,000 | | | | £8k budget (as per Council discussion 11 Sept 24) funded from |
| | Party in the Park | | | | 13,000 | | | | £4,025 residual Community Events budget and new budget of |
| | Market Town Festival | | | | 5,000 | | | | £4,025 |
| | Childrens' Events | | | | 2,000 | | | | Existing consolidated budget for Comm Events split |
| | Xmas Market | 12,000 | 13,724 | 12,000 | 13,000 | | | | Existing budget split |
| | Community Events - Expenditure | 36,025 | 32,217 | 36,025 | 41,000 | | | | Existing budget split |
| | Ticket Income (PIP) | 5,000 | 201 | 5,000 | 5,000 | | | | Increase by £1k to reflect £1k increase in income budget and better align with actual spend (£13,724 in 23-24). |
| | Xmas Market Income | 3,000 | 4,296 | 3,000 | 4,000 | | | | Note actuals reflect PIP cancelled in 23-24 |
| | Community Events - Income | 8,000 | | 8,000 | 9,000 | | | | Increase in income budget of £1k reflects increase in charges to stall holders |
| 140 | Events Net Exp over Income | 28,025 | | 28,025 | 32,000 | | | | |
| 180 | Sandbach Town Hall | | | | | | | | |
| 4670 | New project/purchases | 3,000 | 1,846 | 3,150 | 3,213 | | | | |
| 6020 | Town Hall Salaries | 89,071 | 117,951 | 93,525 | 106,920 | | | | Includes apportionment of new budget for cleaning staff |
| 6021 | Employers NIC | 4,529 | 10,459 | 4,755 | 5,244 | | | | As per 6020 |
| | Change in Er's NI | | | | 1,170 | | | | Estimated impact of change in Er's NI from 30 Oct budget |
| 6022 | Pension Contributions | 17,055 | 22,451 | 17,908 | 19,155 | | | | As per 6020 |
| 6070 | Training | 1,575 | 1,165 | 1,575 | - | | | | Centralised in Admin |
| 6080 | Routine Maintenance | 8,400 | 8,202 | 8,820 | 8,996 | | | | |
| 6090 | H&S | 500 | 25 | 500 | 500 | | | | |
| 6100 | Light and Heat | 22,800 | 24,945 | 22,800 | 23,256 | | | | |

| | | | | | | |
|------------|---------------------------------------|----------------|----------------|----------------|----------------|---|
| 6110 | Rates and Water | 12,600 | 9,158 | 13,230 | 9,657 | All Rates and Water budgets reduced by 25% and inflation uplift removed as actuals over £10k below budget in 23-24. Admin left as already reduced by £1k. |
| 6120 | General Repairs | 10,000 | 3,836 | 10,500 | 10,710 | |
| 6140 | Waste Disposal | 2,100 | 1,518 | 2,100 | 1,890 | All waste budgets reduced by 10% as actuals £1,372 below budget in 23-24. |
| 6150 | Security | 525 | 467 | 525 | 525 | |
| 6220 | Cleaning Supplies change | 10,513 | 13,089 | 11,238 | 1,000 | Deleted to be replaced by directly employed cleaners. Residual £1,000 retained for purchase of supplies |
| 6230 | Equipment renewals | 3,000 | 3,154 | 3,150 | 3,213 | |
| 6280 | Telephone | 5,250 | 3,083 | 5,250 | 4,250 | Reduced costs |
| 6300 | Performing Rights Licence | 1,000 | 1,414 | 1,000 | 1,420 | To reflect actual costs |
| 6310 | Premises Licence | 2,500 | 200 | 2,500 | 250 | As per informal Council discussion 13 Nov |
| 6340 | Marketing | 2,000 | 1,679 | 2,000 | 2,000 | |
| 6350 | Irrecoverable VAT | 6,250 | 6,112 | 6,250 | 6,250 | |
| 7000 | Public Works Loan Board | 29,605 | 29,605 | 29,605 | 29,605 | Already moved to Admin 101 in GL |
| new | Clothing | | | | 500 | New budget for clothing, protective footwear etc. Split £500 for Town Hall and £500 Outdoor Market |
| 180 | Town Hall - Expenditure | 232,273 | 258,513 | 240,381 | 239,724 | |
| 4831 | Town Hall events costs | 4,000 | 5,629 | 4,000 | 4,000 | |
| 4838 | Cinema Cost | 5,775 | 3,735 | 5,775 | 5,775 | Roll forward pending Council decision |
| 4840 | Refreshment purchases | 4,200 | 355 | 4,200 | 2,200 | Both refreshments exp and income reduced by £2k to reflect reduced activity. |
| 6010 | Town Hall Bar Purchases | 21,000 | 14,665 | 21,000 | 21,000 | |
| 180 | Town Hall - Direct Expenditure | 34,975 | 24,384 | 34,975 | 32,975 | |
| 4801 | Ticket Income | 8,000 | 6,524 | 8,400 | 8,568 | |
| 4806 | Refreshment sales | 8,000 | 1,093 | 8,000 | 6,000 | Corresponding £2k reduction on refreshment purchases |
| 4807 | Cinema Income | 5,500 | 4,067 | 5,500 | 5,500 | Roll forward pending Council decision |
| 6000 | Town Hall hire fees - Commercial | 60,000 | 73,160 | 62,500 | 70,000 | Increase total fees budget to £70k to better align with 23-24 actuals of £73k. Possible option to reintroduce 10% reduction for Community groups? |
| | Town Hall hire fees - Community | - | - | - | - | See line above |
| 6002 | Town Hall Bar Income | 52,500 | 39,137 | 55,125 | 56,228 | |

| | NOTIONAL RENT INCOME | 25,000 | | 25,000 | | 25,000 | | CL advice to remove |
|-----------------------|---------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--|--|
| 180 | Town Hall - Income | | 159,000 | 123,981 | 164,525 | 146,296 | | |
| 180 | Town Hall Net Exp over Income | | 108,248 | 158,916 | 110,831 | 126,403 | | |
| 182 | Car Parks | | | | | | | |
| 6080 | Maintenance | 500 | | | 500 | 500 | | |
| 182 | Car Parks Net Exp | 500 | | - | 500 | 500 | | |
| 184 | Town Hall Shop Units | | | | | | | |
| 6351 | Shop Units Expenditure | 1,500 | 1,415 | 1,500 | 1,500 | 1,500 | | |
| 6005 | Shop Units - Income | 18,643 | 14,783 | 18,643 | 18,643 | 18,643 | | |
| 184 | Shop Units Net Exp over Income | - 17,143 | - 13,368 | - 17,143 | - 17,143 | - 17,143 | | |
| 185 | Ranger | | | | | | | |
| | Salary | - 0 | 13,211 | - 0 | - 0 | 0 | | |
| | NI | 0 | 1,246 | 0 | 0 | 0 | | |
| | Pensions | - 0 | - | - 0 | - 0 | 0 | | |
| 6230 | Equipment renewals | - | 1,086 | - | - | - | | |
| 6200 | Motor Expenses | - | 1,045 | - | - | - | | |
| | Bought in part time | 25,000 | - | 25,000 | 32,000 | 32,000 | | Amended to reflect Ranger agreement |
| | Additional Green Space | 15,000 | - | 15,000 | - | - | | Amended to reflect Ranger agreement |
| 185 | Ranger Net Exp | 39,999 | | 39,999 | 31,999 | 31,999 | | |
| Outdoor Market | | | | | | | | |
| 6021 | Employers NIC | 1,771 | 1,781 | 1,860 | 1,934 | 1,934 | | Staffing budgets roll forward with 4% uplift to reflect Oct 24 pay award |
| | Change in Er's NI | | | | 432 | 432 | | Estimated impact of change in Er's NI from 30 Oct budget |
| 6022 | Superannuation/ Pension | 4,842 | 3,131 | 5,084 | 4,789 | 4,789 | | Market set up - staffing changes |
| 6023 | Market wages | 36,322 | 36,959 | 38,138 | 28,018 | 28,018 | | Market set up - staffing changes |
| 6070 | Training | 800 | 800 | 800 | - | - | | Centralised under Admin |
| 6080 | Maintenance | 1,000 | 333 | 1,050 | 1,071 | 1,071 | | |
| 6090 | Health and Safety | 450 | 42 | 450 | 450 | 450 | | |
| 6100 | Light and Heat | 656 | 2,139 | 656 | 656 | 656 | | |

| | | | | | | |
|------------|--|---------------|---------------|---------------|---------------|---|
| 6110 | Rates and Water | 8,663 | 3,178 | 8,663 | 6,497 | All Rates and Water budgets reduced by 25% and inflation uplift removed as actuals over £10k below budget in 23-24. Admin left as already reduced by £1k. |
| 6140 | Waste Disposal | 5,000 | 5,455 | 5,000 | 4,500 | All waste budgets reduced by 10% as actuals £1,372 below budget in 23-24 |
| 6200 | Motor expenses | 1,500 | 1,107 | 1,500 | 1,500 | |
| 6230 | Equipment renewals | 1,500 | 1,460 | 1,500 | 1,500 | |
| 6280 | Telephone | 184 | 163 | 184 | 184 | |
| 6290 | Promotion/ Advertising | 1,500 | 2,653 | 1,500 | 1,500 | |
| 6350 | Irrecoverable VAT | 1,000 | 1,649 | 1,000 | 1,000 | |
| 6352 | Christmas Market Expenditure | - | - | - | - | |
| new | Clothing | | | | 500 | New budget for clothing, protective footwear etc. Split £500 for TH and £500 Outdoor Market |
| 190 | Outdoor Market - Exp | 65,188 | 60,850 | 67,384 | 54,530 | |
| 1905 | Outdoor Market Rent Income | 33,000 | 18,440 | 36,300 | 39,168 | Combined all outdoor market income as all now one price with gazebo |
| 1906 | Christmas Market Income | - | - | - | - | |
| 1911 | Gazebo income | 2,000 | 5,766 | 2,100 | - | Combine with 1905 - 2 lines above |
| 190 | Outdoor Market - Income | 35,000 | 24,206 | 38,400 | 39,168 | |
| 190 | Outdoor Mkt Net Exp over Income | 30,188 | 36,644 | 28,984 | 15,362 | |
| 191 | Indoor Market | | | | | |
| 6021 | Employers NIC | 1,576 | 1,790 | 1,655 | 1,785 | Includes apportionment of new budget for cleaning staff |
| | Change in Er's NI | | | | 398 | Estimated impact of change in Er's NI from 30 Oct budget |
| 6022 | Pension Contributions | 4,392 | 3,613 | 4,612 | 4,910 | Includes apportionment of new budget for cleaning staff |
| 6023 | Market wages | 19,311 | 21,676 | 20,277 | 23,157 | Includes apportionment of new budget for cleaning staff |
| 6070 | Training | 273 | 273 | 273 | - | Centralised in admin CI 12/9/24 |
| 6080 | Maintenance | 2,000 | 432 | 2,000 | 2,000 | |
| 6090 | Health and Safety | 450 | 13 | 450 | 450 | |
| 6100 | Light and Heat | 7,875 | 14,277 | 8,269 | 8,434 | |
| 6110 | Rates and Water | 7,035 | 5,524 | 7,387 | 5,540 | All Rates and Water budgets reduced by 25% and inflation uplift removed as actuals over £10k below budget in 23-24. Admin left as already reduced by £1k. |

| | | | | | | |
|------------|---------------------------------------|---------------|---------------|---------------|---------------|---|
| 6140 | Waste Disposal | 1,300 | 1,144 | 1,300 | 1,170 | All waste budgets reduced by 10% as actuals £1,372 below budget in 23-24. |
| 6220 | Cleaning | 4,525 | 5,114 | 4,525 | - | Delete cleaning. New staffing and supplies budgets created. |
| 6230 | Equipment renewals | 1,000 | 1,000 | 1,000 | 1,000 | |
| 6280 | Telephone | - | 70 | - | - | |
| 6290 | Market Hall Advertising | 2,000 | 2,616 | 2,000 | 2,000 | |
| 6350 | Irrecoverable VAT | 3,125 | 4,107 | 3,125 | 3,125 | |
| | | | | | | |
| 191 | Indoor Market - Expenditure | 54,862 | 61,649 | 56,871 | 53,969 | |
| | | | | | | |
| 1901 | Indoor Market Rent income | 43,500 | 44,349 | 47,850 | 48,807 | |
| New C | Recharge Electricity | 1,000 | 6,416 | 1,000 | 1,000 | |
| | | | | | | |
| 191 | Indoor Market - Income | 44,500 | 50,765 | 48,850 | 49,807 | |
| | | | | | | |
| | Indoor Mkt Net Exp over Income | 10,362 | 10,884 | 8,021 | 4,162 | |
| | | | | | | |
| 200 | Public Conveniences | | | | | |
| New | Salaries | | | | 7,240 | New staffing budget for cleaning staff |
| New | Employer's NI | | | | - | |
| New | Change in Er's NI | | | | - | Estimated impact of change in Er's NI from 30 Oct budget |
| New | Pension Contributions | | | | 399 | New staffing budget for cleaning staff |
| 6100 | Light and Heat | 788 | 861 | 788 | 803 | |
| | | | | | | All Rates and Water budgets reduced by 25% and inflation uplift removed as actuals over £10k below budget in 23-24. Admin left as already reduced by £1k. |
| 6110 | Rates and Water | 630 | 208 | 630 | 472 | |
| 6120 | Repairs | 500 | 303 | 500 | 500 | |
| | | | | | | |
| 6140 | Waste Disposal | 250 | - | 250 | 225 | All waste budgets reduced by 10% as actuals £1,372 below budget in 23-24. |
| 6400 | Supplies (Public Conveniences) | 1,000 | 906 | 1,000 | 1,000 | |
| 6402 | Vandalism Repairs | 500 | 14 | 500 | 500 | |
| 6406 | Contract Cleaning | 17,325 | 13,584 | 17,325 | - | Delete cleaning. New staffing and supplies budgets created. |
| | | | | | | |
| 200 | Public Conveniences Net Exp | 20,993 | 15,876 | 20,993 | 11,139 | |
| | CEC implications | | | | 5,000 | Pending Council decision - indicative figure only |
| | Capital Reserve Contribution | | | | 30,000 | CL advice to include £30k 29/8/24 |

| | | | | | | | |
|------|-----------------------------|----------|--------|----------|----------|--|---|
| 4667 | Asset Maintenance Provision | 10,000 | | 10,000 | - | | CL advise to convert to Cap Maint Reserve - assume delete given line above? |
| 4667 | Capital Exp | 10,000 | - | 10,000 | 35,000 | | |
| 1190 | Interest on reserves | - 10,200 | 34,986 | - 10,200 | - 25,200 | | Increase to £25k - see Interest workings tab |
| | Contingency (if agreed) | - | | - | | | |
| | Other Net Exp | - 10,200 | 34,986 | - 10,200 | - 25,200 | | |
| | Overall NET Budget | 772,685 | | 792,182 | 815,067 | | |
| | USE OF RESERVES | | | 20,000 | - | | |
| | PRECEPT | | | 772,182 | 815,067 | | |
| | Difference | | | 39,802 | 42,885 | | |
| | Percentage Increase | | | 5.02 | 4.65 | | |
| | Band D (Estimated) | | | 86.84 | 90.87 | | |
| | Taxbase | | | 8,892.13 | 8,969.31 | | New 25-26 Taxbase as notified by CEC on 23/10/2024 |

4.03

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| | | | |
|-----------|--------|-----------|-----------|
| GROSS EXP | 972636 | 1,070,599 | 1,077,980 |
| INCOME | 956723 | 278,418 | 262,913 |
| NET | 15913 | 792,182 | 815,067 |
| PRECEPT | | | |

% of precept

76.3%

| | | | |
|--------------|--|----------------|----------------|
| Staff | | | |
| Salaries | | 401,124 | 449,135 |
| NI | | 32,296 | 41,526 |
| Pensions | | 81,552 | 90,291 |
| Total | | 514,971 | 580,952 |

| | | | |
|---------------|--|--------|--------|
| Ranger | | 25,000 | 32,000 |
| Youth Service | | 15,000 | 9,600 |

Appendix 2

| | Total Council Draft Budget 25-26 | |
|--------------------------------------|-------------------------------------|----------------|
| | £ | £ |
| Staffing Budgets | | |
| 4000 Salaries | 449,135 | |
| 4001 Employer's NI | 33,950 | |
| Change in Er's NI | 7,577 | |
| 4002 Pension Contributions | 90,291 | |
| 4003 Staff Review (contingency) | - | |
| Total Staffing Budgets | | 580,952 |
| Ranger | | |
| Bought in part time | 32,000 | |
| Total Ranger | | 32,000 |
| Supplies and Services Budgets | | |
| 4100 Mayor's Allowance | 2,500 | |
| 4101 Civic & Ceremonial | 2,500 | |
| 4110 ICT Support | 8,434 | |
| 4111 Subscriptions | 4,498 | |
| 4112 Audit Fees | 5,825 | |
| 4114 Accountancy Services | 6,742 | |
| 4120 Insurance | 15,750 | |
| 4123 Telephones | 7,192 | |
| 4130 Stationery | 1,178 | |
| 4131 Photocopying | 1,607 | |
| 4135 Postages | 50 | |
| 4136 Election Costs/Referendum Co | - | |
| 4141 Office Equipment/Furniture | 4,000 | |
| 4142 Office Maintenance | 500 | |
| 4145 Financial Software | 1,237 | |
| 4150 Travelling Expenses | 250 | |
| 4151 Training | 6,728 | |
| 4152 HR & H&S Support | 5,355 | |
| 4154 Aged Debt Write off | 3,000 | |
| 4197 Bank Charges | 2,500 | |
| 4199 Other Expenses | 100 | |
| 4630 Legal Fees | 1,500 | |
| 4670 New Purchases Projects | - | |
| 6110 Rates and Water | 26,165 | |
| 4121 Rent (Enterprise) | 15,000 | |
| 4300 Newsletter Printing | 1,000 | |
| 4310 Website Development & Main | 1,050 | |
| 6140 Waste Disposal | 9,135 | |
| 6290 Advertising | 4,550 | |
| Total Supplies and Services | | 138,346 |

Grants/Discretionary Payments

| | | | |
|-----|------------------------------------|---|----------------|
| | 4500 Transport Festival (SLA) | | 18,000 |
| | 4501 Town Crier Competition | | |
| | 4503 Hanging Baskets (SLA) | | 13,519 |
| | 4508 Christmas Lights (SLA) | | 31,608 |
| | 4515 Concert Series (SLA) | | 3,500 |
| New | Sandbach Day of Dance (SLA) | | 3,000 |
| | 4530 Community Grants | | 32,003 |
| | 4550 Foden's Sponsorship | | 7,500 |
| | 4551 Town Crier Honorarium | | 750 |
| | 4560 Churchyard Maintenance (SLA) | | 1,660 |
| | 4573 Woodland & Wildlife (SLA) | | 2,000 |
| | 4599 Other Donations | | 300 |
| | 4611 Remembrance Parade: RBL Sar | | 3,675 |
| | 4640 CCTV Contribution (CEC Contra | | 6,466 |
| | 4660 Allotments | | 1,000 |
| | 4670 New project/purchases | | 3,213 |
| | 6080 Car Parks Maintenance | | 500 |
| | 6080 Maintenance | | 1,071 |
| | 6200 Motor expenses | | 1,500 |
| | 6080 Routine Maint | | 10,996 |
| | 6090 H&S | | 1,400 |
| | 6100 Light and Heat | | 33,150 |
| | 6120 General Repairs | | 11,210 |
| | 6150 Security | | 525 |
| | 6220 Cleaning Supplies | | 2,000 |
| | 6230 Equipment renewals | | 5,713 |
| | 6300 Performing Rights Licence | | 1,420 |
| | 6310 Premises Licence | | 250 |
| | 6340 Marketing | | 2,000 |
| | 6350 Irrecoverable VAT | | 10,375 |
| | 7000 Public Works Loan Board | | 29,605 |
| new | Clothing | | 1,000 |
| | 6351 Shop Units Expenditure | | 1,500 |
| | 6402 Vandalism repairs | | 500 |
| | 6005 Shop Units - Income | - | 18,643 |
| | 1905 Outdoor Market Rent Income | - | 39,168 |
| | Indoor Market Income | - | 48,807 |
| | Recharge Electricity | - | 1,000 |
| | Total Grants/Discretionary | | 135,291 |

Community Events

| | | | |
|--|---------------------------------|---|---------------|
| | 4820 Community Events (General) | | |
| | Festival of Light | | 8,000 |
| | Party in the Park | | 13,000 |
| | Market Town Festival | | 5,000 |
| | Childrens' Events | | 2,000 |
| | Xmas Market | | 13,000 |
| | Ticket Income (PIP) | - | 5,000 |
| | Xmas Market Income | - | 4,000 |
| | Total Community Events | | 32,000 |

Town Hall Events

| | | |
|---|---|------------------|
| 4831 Town Hall events costs | | 4,000 |
| 4838 Cinema Cost | | 5,775 |
| 4840 Refreshment purchases | | 2,200 |
| 6010 Town Hall Bar Purchases | | 21,000 |
| 4801 Ticket Income | - | 8,568 |
| 4806 Refreshment sales | - | 6,000 |
| 4807 Cinema Income | - | 5,500 |
| 6000 Town Hall hire fees - Commerc - Town Hall hire fees - Community | | 70,000 |
| 6002 Town Hall Bar Income | - | 56,228 |
| Total TH Events | | - 113,321 |

Other

| | | |
|------------------------------|---|--------------|
| CEC implications | | 5,000 |
| Capital Reserve Contribution | | 30,000 |
| Interest on reserves | - | 25,200 |
| Total Other | | 9,800 |

Total Council**815,068**

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Annual Budget - By Committee (Actual YTD Month 2)

Note: Annual Budget 2024-25

| Council | 2023-24 | | 2024-25 | | | 2025-26 | | | |
|---|----------------|----------------|----------------|----------------|-----------|-----------|----------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 100 Town Council Income | | | | | | | | | |
| 1176 Precept | 732,380 | 732,380 | 772,182 | 386,091 | 0 | 0 | 0 | 0 | 0 |
| 1190 Interest Received | 200 | 34,986 | 10,200 | 6,610 | 0 | 0 | 0 | 0 | 0 |
| 1912 Other income | 0 | 3,883 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Income | 732,580 | 771,250 | 782,382 | 392,701 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | 732,580 | 771,250 | 782,382 | 392,701 | 0 | 0 | 0 | 0 | 0 |
| Council - Income | 732,580 | 771,250 | 782,382 | 392,701 | 0 | 0 | 0 | 0 | 0 |
| Expenditure | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | 732,580 | 771,250 | 782,382 | 392,701 | 0 | 0 | 0 | 0 | 0 |
| Finance, Policy & Governance | | | | | | | | | |
| 101 Administration | | | | | | | | | |
| 4840 Refreshment purchases | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Direct Expenditure | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4100 Mayor's Allowance | 2,000 | 2,000 | 2,500 | 333 | 0 | 0 | 0 | 0 | 0 |
| 4101 Civic & Ceremonial | 2,500 | 898 | 2,500 | 189 | 0 | 0 | 0 | 0 | 0 |
| 4108 Outlook 365 | 0 | 299 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4109 ICT Costs | 0 | 1,775 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4110 ICT Support/Packages | 7,875 | 10,639 | 8,269 | 2,184 | 0 | 0 | 0 | 0 | 0 |
| 4111 Subscriptions | 4,200 | 3,234 | 4,410 | 2,213 | 0 | 0 | 0 | 0 | 0 |

Continued on next page

Sandbach Town Council
Annual Budget - By Committee (Actual YTD Month 2)
Note: Annual Budget 2024-25

| | <u>2023-24</u> | | <u>2024-25</u> | | | <u>2025-26</u> | | | |
|-------------------------------------|----------------|--------|----------------|------------|-----------|----------------|--------|-----|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 4112 Audit Fees Internal & External | 5,439 | 2,559 | 5,711 | 450 | 0 | 0 | 0 | 0 | 0 |
| 4114 Accountancy Support | 8,610 | 5,900 | 6,610 | -1,150 | 0 | 0 | 0 | 0 | 0 |
| 4115 Office 365/Outlook (Emails) | 0 | 2,376 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4120 Insurance | 15,000 | 10,698 | 15,750 | 366 | 0 | 0 | 0 | 0 | 0 |
| 4121 Rent- Enterprise | 0 | 14,826 | 20,000 | 2,374 | 0 | 0 | 0 | 0 | 0 |
| 4123 Telephones | 2,575 | 2,048 | 2,704 | 602 | 0 | 0 | 0 | 0 | 0 |
| 4130 Stationery | 1,100 | 1,361 | 1,155 | 184 | 0 | 0 | 0 | 0 | 0 |
| 4131 Photocopying | 1,500 | 1,279 | 1,575 | 414 | 0 | 0 | 0 | 0 | 0 |
| 4135 Postages | 200 | 0 | 210 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4141 Office Equipment/Furniture | 4,000 | 1,673 | 4,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4142 Office Maintenance | 500 | 335 | 500 | 230 | 0 | 0 | 0 | 0 | 0 |
| 4145 Financial Software | 1,155 | 1,289 | 1,213 | 1,834 | 0 | 0 | 0 | 0 | 0 |
| 4150 Travelling Expenses | 525 | 191 | 521 | 12 | 0 | 0 | 0 | 0 | 0 |
| 4151 Training | 4,000 | 3,725 | 4,000 | 350 | 0 | 0 | 0 | 0 | 0 |
| 4152 HR & H&S Support | 5,000 | 5,719 | 5,250 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4154 Aged debt write off | 3,000 | 0 | 3,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4197 Bank Charges | 2,500 | 2,242 | 2,500 | 406 | 0 | 0 | 0 | 0 | 0 |
| 4198 Cleaning | 0 | 1,017 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4199 Other Expenses | 100 | 19 | 100 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4630 Legal Fees | 1,500 | 2,305 | 1,500 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4670 New Purchases/Projects | 0 | 3,600 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6110 Rates and Water | 0 | 3,316 | 0 | 710 | 0 | 0 | 0 | 0 | 0 |
| 6140 Waste Disposal | 1,500 | 161 | 1,500 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6290 Advertising | 1,050 | 979 | 1,050 | 0 | 0 | 0 | 0 | 0 | 0 |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 2)

Note: Annual Budget 2024-25

| | 2023-24 | | 2024-25 | | | 2025-26 | | | |
|---|------------------|------------------|------------------|-----------------|-----------|-----------|----------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 7000 Public Works Loan Board | 29,605 | 29,605 | 29,605 | 12,336 | 0 | 0 | 0 | 0 | 0 |
| 9000 Overhead Expenditure plus Transfer from EMR | 105,434 | 116,069 | 126,133 | 24,037 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (105,434) | (97,250) | (126,133) | (24,037) | 0 | 0 | 0 | 0 | 0 |
| 102 Staff Costs | | | | | | | | | |
| 4000 Salaries | 215,215 | 171,081 | 249,185 | 30,881 | 0 | 0 | 0 | 0 | 0 |
| 4001 Employer's NI | 22,560 | 17,849 | 24,026 | 3,216 | 0 | 0 | 0 | 0 | 0 |
| 4002 Employer's Superannuation | 48,644 | 22,735 | 53,948 | 3,901 | 0 | 0 | 0 | 0 | 0 |
| 4003 Staff Restructure | 10,500 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 296,919 | 211,665 | 327,159 | 37,998 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (296,919) | (211,665) | (327,159) | (37,998) | 0 | 0 | 0 | 0 | 0 |
| 105 Publicity | | | | | | | | | |
| 4300 Newsletter Printing | 2,500 | 0 | 2,500 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4310 Website Maintenance | 1,050 | 4,037 | 1,050 | 0 | 0 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 3,550 | 4,037 | 3,550 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (3,550) | (4,036) | (3,550) | 0 | 0 | 0 | 0 | 0 | 0 |
| 400 Projects | | | | | | | | | |
| 4600 Projects | 0 | 7,500 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4648 Neighbourhood Plan | 0 | 138 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4667 Asset Maintenance Prov | 10,000 | 0 | 10,000 | 0 | 0 | 0 | 0 | 0 | 0 |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 2)

Note: Annual Budget 2024-25

| | 2023-24 | | 2024-25 | | | 2025-26 | | | |
|--|------------------|------------------|------------------|-----------------|-----------|-----------|----------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 9000 | | | | | | | | | |
| Overhead Expenditure | 10,000 | 7,638 | 10,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| plus Transfer from EMR | 0 | 21,842 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | <u>(10,000)</u> | <u>14,204</u> | <u>(10,000)</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Finance, Policy & Governance - Income | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Expenditure | 415,903 | 339,409 | 466,842 | 62,035 | 0 | 0 | 0 | 0 | 0 |
| Net Income over Expenditure | <u>-415,903</u> | <u>-339,409</u> | <u>-466,842</u> | <u>-62,035</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| plus Transfer from EMR | 0 | 40,662 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | <u>(415,903)</u> | <u>(298,747)</u> | <u>(466,842)</u> | <u>(62,035)</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |

Sandbach Town Council
Annual Budget - By Committee (Actual YTD Month 2)
Note: Annual Budget 2024-25

| | 2023-24 | | 2024-25 | | | 2025-26 | | | |
|--|----------------|----------------|----------------|---------------|-----------|-----------|----------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| Assets & Services Committee | | | | | | | | | |
| 180 Sandbach Town Hall | | | | | | | | | |
| 4801 Ticket Income | 8,000 | 6,493 | 8,400 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4804 Merchandise sales | 0 | 31 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4806 Refreshment sales | 8,000 | 1,093 | 8,000 | 342 | 0 | 0 | 0 | 0 | 0 |
| 4807 Cinema Income | 5,500 | 4,067 | 5,500 | 1,007 | 0 | 0 | 0 | 0 | 0 |
| 4808 Catering Income | 0 | 63 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4809 Town Hall other income | 0 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6000 Town Hall HireFees | 50,000 | 73,160 | 62,500 | 12,132 | 0 | 0 | 0 | 0 | 0 |
| 6002 Town Hall Bar Income | 52,500 | 38,897 | 55,125 | 4,203 | 0 | 0 | 0 | 0 | 0 |
| 6004 Town Hall Bar Income Pre paid | 0 | 168 | 0 | 14 | 0 | 0 | 0 | 0 | 0 |
| Total Income | 124,000 | 123,982 | 139,525 | 17,698 | 0 | 0 | 0 | 0 | 0 |
| 4831 Town Hall Events Costs | 4,000 | 5,629 | 4,000 | 127 | 0 | 0 | 0 | 0 | 0 |
| 4838 Cinema Costs | 5,775 | 3,735 | 5,775 | 390 | 0 | 0 | 0 | 0 | 0 |
| 4840 Refreshment purchases | 4,200 | 355 | 4,200 | 70 | 0 | 0 | 0 | 0 | 0 |
| 6010 Town Hall Bar Purchases | 21,000 | 14,665 | 21,000 | 1,650 | 0 | 0 | 0 | 0 | 0 |
| Direct Expenditure | 34,975 | 24,385 | 34,975 | 2,237 | 0 | 0 | 0 | 0 | 0 |
| 4111 Subscriptions | 0 | 174 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4670 New Purchases/Projects | 3,000 | 1,846 | 3,150 | 130 | 0 | 0 | 0 | 0 | 0 |
| 4823 Travelling Expenses | 0 | 0 | 0 | 42 | 0 | 0 | 0 | 0 | 0 |
| 6020 Salaries | 89,071 | 117,951 | 93,525 | 22,020 | 0 | 0 | 0 | 0 | 0 |
| 6021 Employers NIC | 4,529 | 10,459 | 4,755 | 1,940 | 0 | 0 | 0 | 0 | 0 |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 2)

Note: Annual Budget 2024-25

| | 2023-24 | | 2024-25 | | | 2025-26 | | | |
|--|----------|----------|----------|------------|-----------|-----------|--------|-----|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 6022 Superannuation | 17,055 | 22,451 | 17,908 | 3,996 | 0 | 0 | 0 | 0 | 0 |
| 6023 Casuals wages | 0 | 7,500 | 0 | 355 | 0 | 0 | 0 | 0 | 0 |
| 6060 ICT Support | 0 | 0 | 0 | 619 | 0 | 0 | 0 | 0 | 0 |
| 6070 Training | 1,575 | 1,165 | 1,575 | 123 | 0 | 0 | 0 | 0 | 0 |
| 6080 Maintenance | 8,400 | 8,202 | 8,820 | 544 | 0 | 0 | 0 | 0 | 0 |
| 6090 Health and Safety | 500 | 25 | 500 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6100 Light and Heat | 22,800 | 24,945 | 22,800 | 2,312 | 0 | 0 | 0 | 0 | 0 |
| 6110 Rates and Water | 12,600 | 9,158 | 13,230 | 1,444 | 0 | 0 | 0 | 0 | 0 |
| 6120 Repairs | 10,000 | 3,836 | 10,500 | 501 | 0 | 0 | 0 | 0 | 0 |
| 6140 Waste Disposal | 2,100 | 1,518 | 2,100 | 456 | 0 | 0 | 0 | 0 | 0 |
| 6150 Security | 525 | 467 | 525 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6200 Motor expenses | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6220 Cleaning | 14,513 | 13,089 | 11,238 | 2,862 | 0 | 0 | 0 | 0 | 0 |
| 6230 Equipment renewals | 3,000 | 3,154 | 3,150 | 2,909 | 0 | 0 | 0 | 0 | 0 |
| 6280 Telephone | 5,250 | 3,083 | 5,250 | 159 | 0 | 0 | 0 | 0 | 0 |
| 6290 Advertising | 0 | 0 | 0 | 98 | 0 | 0 | 0 | 0 | 0 |
| 6300 Performing Rights Licence | 1,000 | 1,414 | 1,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6310 Premises Licence | 2,500 | 200 | 2,500 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6340 Marketing | 2,000 | 1,679 | 2,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6350 Irrecoverable VAT | 6,250 | 6,112 | 6,250 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6450 Bad Debt Provision | 0 | 321 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 206,668 | 238,748 | 210,776 | 40,510 | 0 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | | | | | | | | | |
| | -117,643 | -139,151 | -106,226 | -25,049 | 0 | 0 | 0 | 0 | 0 |
| 180 Net Income over Expenditure | | | | | | | | | |
| 9000 plus Transfer from EMR | 0 | 1,724 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Continued on next page

Sandbach Town Council
Annual Budget - By Committee (Actual YTD Month 2)
Note: Annual Budget 2024-25

| | 2023-24 | | 2024-25 | | | 2025-26 | | | |
|---------------------------------------|---------|---------|---------|------------|-----------|-----------|--------|-----|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| Movement to/(from) Gen Reserve | | | | | | | | | |
| 182 Car Parks | | | | | | | | | |
| 4619 Car Parks refurbishment | 0 | 155,674 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6080 Maintenance | 500 | 0 | 500 | 0 | 0 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 500 | 155,674 | 500 | 0 | 0 | 0 | 0 | 0 | 0 |
| plus Transfer from EMR | 0 | 155,674 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (500) | 0 | (500) | 0 | 0 | 0 | 0 | 0 | 0 |
| 184 Town Hall Shop Units | | | | | | | | | |
| 1914 Electricity Recharge | 0 | 1,150 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6005 TH Shop Units Rent | 16,643 | 14,783 | 18,643 | 1,575 | 0 | 0 | 0 | 0 | 0 |
| Total Income | 16,643 | 15,934 | 18,643 | 1,575 | 0 | 0 | 0 | 0 | 0 |
| 6351 Town Hall Units Expenditure | 1,500 | 1,415 | 1,500 | 1,249 | 0 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 1,500 | 1,415 | 1,500 | 1,249 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | 15,143 | 14,518 | 17,143 | 326 | 0 | 0 | 0 | 0 | 0 |
| 190 Outdoor Market | | | | | | | | | |
| 1905 Outdoor Market Rent | 33,000 | 18,440 | 36,300 | 3,132 | 0 | 0 | 0 | 0 | 0 |
| 1907 Other Market Income | 0 | 0 | 0 | 300 | 0 | 0 | 0 | 0 | 0 |
| 1911 Gazebo Income | 2,000 | 5,441 | 2,100 | 983 | 0 | 0 | 0 | 0 | 0 |
| 1912 Other income | 0 | 325 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Income | 35,000 | 24,206 | 38,400 | 4,415 | 0 | 0 | 0 | 0 | 0 |

Continued on next page

Sandbach Town Council
Annual Budget - By Committee (Actual YTD Month 2)
Note: Annual Budget 2024-25

| | <u>2023-24</u> | | <u>2024-25</u> | | | <u>2025-26</u> | | | |
|---------------------------------------|-----------------|-----------------|-----------------|----------------|-----------|----------------|----------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 4111 Subscriptions | 0 | 192 | 0 | 137 | 0 | 0 | 0 | 0 | 0 |
| 6020 Salaries | 36,322 | 20,197 | 38,138 | 4,289 | 0 | 0 | 0 | 0 | 0 |
| 6021 Employers NIC | 1,771 | 1,751 | 1,860 | 409 | 0 | 0 | 0 | 0 | 0 |
| 6022 Superannuation | 4,842 | 3,131 | 5,084 | 697 | 0 | 0 | 0 | 0 | 0 |
| 6023 Casuals wages | 0 | 16,762 | 0 | 2,564 | 0 | 0 | 0 | 0 | 0 |
| 6024 Employers Casuals NIC | 0 | 30 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6070 Training | 800 | 800 | 800 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6080 Maintenance | 1,000 | 333 | 1,050 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6090 Health and Safety | 450 | 42 | 450 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6100 Light and Heat | 656 | 2,139 | 656 | 71 | 0 | 0 | 0 | 0 | 0 |
| 6110 Rates and Water | 8,663 | 3,178 | 8,663 | 634 | 0 | 0 | 0 | 0 | 0 |
| 6120 Repairs | 0 | 0 | 0 | 292 | 0 | 0 | 0 | 0 | 0 |
| 6140 Waste Disposal | 5,000 | 5,455 | 5,000 | 1,152 | 0 | 0 | 0 | 0 | 0 |
| 6200 Motor expenses | 2,500 | 1,107 | 1,500 | 4 | 0 | 0 | 0 | 0 | 0 |
| 6230 Equipment renewals | 1,500 | 1,460 | 1,500 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6280 Telephone | 184 | 163 | 184 | 36 | 0 | 0 | 0 | 0 | 0 |
| 6290 Advertising | 1,500 | 2,653 | 1,500 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6350 Irrecoverable VAT | 1,000 | 1,649 | 1,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 66,188 | 61,042 | 67,385 | 10,283 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (31,188) | (36,836) | (28,985) | (5,868) | 0 | 0 | 0 | 0 | 0 |
| 191 Indoor Market | | | | | | | | | |
| 1901 Indoor Market Rent | 43,500 | 44,349 | 47,850 | 8,197 | 0 | 0 | 0 | 0 | 0 |
| 1907 Other Market Income | 0 | 0 | 0 | 357 | 0 | 0 | 0 | 0 | 0 |

Continued on next page

**Sandbach Town Council
Annual Budget - By Committee (Actual YTD Month 2)**

Note: Annual Budget 2024-25

| | 2023-24 | | 2024-25 | | | 2025-26 | | | |
|---------------------------------------|----------------|-----------------|----------------|--------------|-----------|-----------|----------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 1914 Electricity Recharge | 0 | 6,416 | 1,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Income | 43,500 | 50,765 | 48,850 | 8,554 | 0 | 0 | 0 | 0 | 0 |
| 4111 Subscriptions | 0 | 366 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6020 Salaries | 19,311 | 20,524 | 20,277 | 4,289 | 0 | 0 | 0 | 0 | 0 |
| 6021 Employers NIC | 1,576 | 1,790 | 1,655 | 409 | 0 | 0 | 0 | 0 | 0 |
| 6022 Superannuation | 4,392 | 3,613 | 4,612 | 697 | 0 | 0 | 0 | 0 | 0 |
| 6023 Casuals wages | 0 | 1,152 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6070 Training | 273 | 273 | 273 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6080 Maintenance | 2,000 | 432 | 2,000 | 708 | 0 | 0 | 0 | 0 | 0 |
| 6090 Health and Safety | 450 | 13 | 450 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6100 Light and Heat | 7,875 | 14,277 | 8,269 | -885 | 0 | 0 | 0 | 0 | 0 |
| 6110 Rates and Water | 7,035 | 5,524 | 7,387 | 2,752 | 0 | 0 | 0 | 0 | 0 |
| 6120 Repairs | 0 | 0 | 0 | 43 | 0 | 0 | 0 | 0 | 0 |
| 6140 Waste Disposal | 1,300 | 1,144 | 1,300 | 276 | 0 | 0 | 0 | 0 | 0 |
| 6220 Cleaning | 525 | 5,114 | 4,525 | 389 | 0 | 0 | 0 | 0 | 0 |
| 6230 Equipment renewals | 1,000 | 1,000 | 1,000 | 220 | 0 | 0 | 0 | 0 | 0 |
| 6280 Telephone | 105 | 70 | 0 | 6 | 0 | 0 | 0 | 0 | 0 |
| 6291 Market Hall Advertising | 4,000 | 2,616 | 2,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6350 Irrecoverable VAT | 3,125 | 4,107 | 3,125 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6450 Bad Debt Provision | 0 | 638 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 52,967 | 62,653 | 56,873 | 8,904 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (9,467) | (11,888) | (8,023) | (351) | 0 | 0 | 0 | 0 | 0 |
| 195 Ranger (New Code) | | | | | | | | | |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 2)

Note: Annual Budget 2024-25

| | 2023-24 | | 2024-25 | | | 2025-26 | | | |
|---------------------------------------|-----------------|-----------------|-----------------|----------------|-----------|-----------|----------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 4860 Bought in Ranger provision | 0 | 0 | 25,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4880 Green Space Contingency | 0 | 0 | 15,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6020 Salaries | 12,709 | 13,211 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6021 Employers NIC | 338 | 1,246 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6022 Superannuation | 2,872 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6200 Motor expenses | 1,000 | 1,045 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6230 Equipment renewals | 6,500 | 1,086 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 23,419 | 16,589 | 40,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (23,419) | (16,589) | (40,000) | 0 | 0 | 0 | 0 | 0 | 0 |
| 200 Public Conveniences | | | | | | | | | |
| 6100 Light and Heat | 788 | 861 | 788 | 76 | 0 | 0 | 0 | 0 | 0 |
| 6110 Rates and Water | 630 | 208 | 630 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6120 Repairs | 1,000 | 303 | 500 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6140 Waste Disposal | 250 | 0 | 250 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6220 Cleaning | 0 | 0 | 0 | 1,163 | 0 | 0 | 0 | 0 | 0 |
| 6400 Supplies (Public Conveniences) | 1,000 | 906 | 1,000 | 114 | 0 | 0 | 0 | 0 | 0 |
| 6402 Vandalism Repairs | 500 | 14 | 500 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6406 Contract Cleaning | 17,325 | 13,584 | 17,325 | 1,163 | 0 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 21,493 | 15,876 | 20,993 | 2,515 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (21,493) | (15,876) | (20,993) | (2,515) | 0 | 0 | 0 | 0 | 0 |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 2)

Note: Annual Budget 2024-25

| | <u>2023-24</u> | | <u>2024-25</u> | | | <u>2025-26</u> | | | |
|---|------------------|------------------|------------------|-----------------|-----------|----------------|----------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| Assets & Services Committee - Income | 219,143 | 214,886 | 245,418 | 32,241 | 0 | 0 | 0 | 0 | 0 |
| Expenditure | 407,710 | 576,381 | 433,002 | 65,698 | 0 | 0 | 0 | 0 | 0 |
| Net Income over Expenditure | <u>-188,567</u> | <u>-361,495</u> | <u>-187,584</u> | <u>-33,457</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| plus Transfer from EMR | 0 | 157,398 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | <u>(188,567)</u> | <u>(204,097)</u> | <u>(187,584)</u> | <u>(33,457)</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |

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Sandbach Town Council
Annual Budget - By Committee (Actual YTD Month 2)
Note: Annual Budget 2024-25

| | <u>2023-24</u> | | <u>2024-25</u> | | | <u>2025-26</u> | | | |
|---|-----------------|-----------------|-----------------|-----------------|-----------|----------------|----------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| <u>Community & Events Committee</u> | | | | | | | | | |
| <u>110 Grants/Discretionary Payments</u> | | | | | | | | | |
| 4500 | 18,000 | 18,000 | 18,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4503 | 12,500 | 12,297 | 13,125 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4515 | 3,500 | 3,500 | 3,500 | 3,500 | 0 | 0 | 0 | 0 | 0 |
| 4530 | 30,000 | 18,190 | 31,375 | 12,295 | 0 | 0 | 0 | 0 | 0 |
| 4550 | 7,500 | 7,500 | 7,500 | 7,500 | 0 | 0 | 0 | 0 | 0 |
| 4551 | 750 | 0 | 750 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4560 | 1,660 | 1,660 | 1,659 | 1,660 | 0 | 0 | 0 | 0 | 0 |
| 4573 | 2,100 | 1,500 | 2,100 | 2,000 | 0 | 0 | 0 | 0 | 0 |
| 4599 | 300 | 0 | 300 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4611 | 3,500 | 2,890 | 3,675 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4640 | 6,038 | 5,728 | 6,339 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4660 | 1,000 | 1,000 | 1,000 | 1,000 | 0 | 0 | 0 | 0 | 0 |
| | 86,848 | 72,266 | 89,323 | 27,955 | 0 | 0 | 0 | 0 | 0 |
| | 0 | 3,359 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | (86,848) | (68,907) | (89,323) | (27,955) | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | | | | | | | | | |
| <u>140 Community Events</u> | | | | | | | | | |
| 1906 | 5,000 | 4,296 | 3,000 | 3,122 | 0 | 0 | 0 | 0 | 0 |
| 1910 | 0 | 201 | 5,000 | 362 | 0 | 0 | 0 | 0 | 0 |
| 4801 | 0 | 50 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 5,000 | 4,547 | 8,000 | 3,484 | 0 | 0 | 0 | 0 | 0 |
| Total Income | | | | | | | | | |

Continued on next page

Annual Budget - By Committee (Actual YTD Month 2)

Note: Annual Budget 2024-25

| | <u>2023-24</u> | | <u>2024-25</u> | | | <u>2025-26</u> | | | |
|--|------------------|------------------|------------------|-----------------|-----------|----------------|----------|----------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 4508 Christmas Lights | 29,150 | 26,182 | 30,608 | 1,055 | 0 | 0 | 0 | 0 | 0 |
| 4820 Community Events Costs | 24,025 | 18,493 | 24,025 | 3,232 | 0 | 0 | 0 | 0 | 0 |
| 4844 King's Coronation Costs | 0 | 10,192 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 6352 Christmas Market Expenditure | 9,000 | 13,724 | 12,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| Overhead Expenditure | 62,175 | 68,591 | 66,633 | 4,287 | 0 | 0 | 0 | 0 | 0 |
| 140 Net Income over Expenditure | -57,175 | -64,045 | -58,633 | -803 | 0 | 0 | 0 | 0 | 0 |
| 9000 plus Transfer from EMR | 0 | 9,157 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (57,175) | (54,887) | (58,633) | (803) | 0 | 0 | 0 | 0 | 0 |
| Community & Events Committee - Income | 5,000 | 4,547 | 8,000 | 3,484 | 0 | 0 | 0 | 0 | 0 |
| Expenditure | 149,023 | 140,857 | 155,956 | 32,242 | 0 | 0 | 0 | 0 | 0 |
| Net Income over Expenditure | -144,023 | -136,310 | -147,956 | -28,758 | 0 | 0 | 0 | 0 | 0 |
| plus Transfer from EMR | 0 | 12,516 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (144,023) | (123,794) | (147,956) | (28,758) | 0 | 0 | 0 | 0 | 0 |
| Total Budget Income | 956,723 | 990,683 | 1,035,800 | 428,425 | 0 | 0 | 0 | 0 | 0 |
| Expenditure | 972,636 | 1,056,647 | 1,055,800 | 159,975 | 0 | 0 | 0 | 0 | 0 |
| Net Income over Expenditure | -15,913 | -65,964 | -20,000 | 268,450 | 0 | 0 | 0 | 0 | 0 |
| plus Transfer from EMR | 0 | 210,576 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (15,913) | 144,611 | (20,000) | 268,450 | 0 | 0 | 0 | 0 | 0 |

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Appendix 4

Sandbach Town Council Reserves Mid Year Summary 2024-25

| | 01-Apr-24 | Applied / Comm | Revised Total |
|---------------------------------|------------------|------------------|----------------|
| General Reserves | 650,682 | - 50,000 | 600,682 |
| General Fund | - 65,964 | n/a | |
| 2024-25 OUTTURN | - | - | - |
| Total General Reserves | 584,718 | - 50,000 | 534,718 |
| | | | |
| Earmarked | | | |
| Small Common Car Park | 8,000 | - | 8,000 |
| Van | 10,000 | - 15,000 | - 5,000 |
| Public Toilets | 20,000 | - | 20,000 |
| Community Levy Infrastructure | 5,863 | - 5,863 | - |
| Community Projects (Skate Park) | 50,000 | - 50,000 | - |
| Asset Maintenance | 200,000 | 50,000 | 250,000 |
| Defibrillators | 1,400 | - 1,400 | - |
| Youth Provision | 30,000 | - 10,000 | 20,000 |
| Climate Change Pump Priming | 35,000 | - 5,000 | 30,000 |
| Cycling Initiative | 5,000 | - 5,000 | - |
| Market / Town Hall Equipment | 30,000 | - 20,000 | 10,000 |
| ICT Strategy | 20,000 | - | 20,000 |
| Specific Projects | 4,007 | - 4,007 | - |
| Total Earmarked Reserves | 419,270 | - 66,270 | 353,000 |
| Total Reserves | 1,003,988 | - 116,270 | 887,718 |
| | | | |

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SANDBACH TOWN COUNCIL
APPLICATION FORM – SMALL GRANTS (UNDER 500) TO VOLUNTARY ORGANISATIONS

Name of Organisation, Group or Person:

Elizabeth Adams

.....

Contact Person: Heather Adams

Address: [Redacted]

..Sandbach.....

..... Post Code [Redacted]

Tel No: Day [Redacted] Eve

E-mail: [Redacted]

Please give the purpose of your organisation as described in your constitution.

Through fun, friendship, challenge and adventure we empower girls to find their voice, inspiring them to discover the best in themselves and to make a positive difference in their community.

Please enclose a copy of your constitution or rules, showing your aims and objectives.

Is it a Registered Charity? **YES**/NO If so, please give Charity Number **306016**.....

1 **Total cost of your project?** £...**1600**..... Sum requested from STC £**500.00**...

Can put w/e, but should know cost

.....

Please attach a breakdown of the estimated costs of your project together with your anticipated source of funds.

Email from trip leader attached with details of costs

2 A summary of your project:

This grant is aimed at Project establishment / support and should be considered a standalone sum. Describe your project and what you would do with a grant:

An international trip for Guides Rangers and Leaders to experience another culture and also to meet Guides and Scouts from Norway and share experiences and understand more about Guiding in that country.

Does the grant cover advertising or wages of personnel involve if so how much?

All leaders attending are volunteers. The trip leaders are using a company to assist with the planning of activities, travel and accommodation.

3 The Council gives priority to applications which meet the following priorities. Please tick the ones which you feel your project meets.

- Projects which benefit the people of Sandbach.
- Create an Inclusive Society.
- Promoting our Environment, Heritage and Culture.
- Work towards improving Leisure and Amenities.

How does the project meet these priorities?

Elizabeth has lived in Sandbach her whole life and attends the local high school where she is now studying for her A levels.

Elizabeth is a Young Leader within Girlguiding Sandbach at Wheelock Rainbows.

4 Have you raised funds from any other sources for this project? YES/NO

If yes, please state source and amount.

Along with other trip participants from Cheshire Elizabeth is already fundraising by arranging a quiz night, Christmas gifts are being made to sell at local Christmas fairs and bag packing at local supermarkets.

5 Are you awaiting the outcome of any other applications for funding, towards this project? YES/NO If yes, please state whom you have applied to and the amount of any application.

Applications to the local guiding district and division will be made for a small grant towards the cost of the trip.

6 Has the Organisation previously applied for a Grant from Sandbach Town Council? YES/NO

If yes, please give brief details.

The council kindly supported Elizabeth, her guide leader and another Range in a previous international opportunity to the Netherlands which took place in February this year.

7 The Organisation's accounts for the last one year.

| | | | |
|----------------------|--|--|--|
| YEAR | | | |
| Accounts Balance b/f | | | |
| Accounts Balance c/f | | | |

| | | | |
|-----------------------|--|--|--|
| Income | | | |
| Expenditure | | | |
| Year-end bank balance | | | |

- Please enclose a copy of your last available set of account(s).

As this is a stand alone trip there are no accounts that we can provide.

8 Describe the geographical area in which your Organisation works.

Sandbach

9 What proportion of the work takes place in Sandbach?

If the Organisation were to be successful in securing a grant, to whom should the cheque be made payable?

NameGirlguiding Cheshire Border.....

If payment by BACS is preferred:

Bank Account Name...Girlguiding CB.....

Account Number ... [REDACTED]

.....Sort Code... [REDACTED]

.....Reference [REDACTED] ...

Could you please indicate if you are able to/ would like to attend the meeting to support your application, and answer any questions the committee may have: YES/NO

Two of the authorised signatories for your bank/building society account need to sign below:

From the charity.

Signed: Position within the Organisation:

Signed: Position within the Organisation:

On behalf of Date:.....15/9/24.....

Please note: A condition of any grant award is the return of a completed Grant Feedback form within four weeks of the project/event completion. In signing above and submitting a grant application you are committing to return the feedback form.

Town Clerk, Sandbach Town Council
Sandbach Town Hall, High Street, Sandbach , CW11 1AX

Agnieszka Obrochta

From: [REDACTED]
Sent: 03 September 2024 20:55
To: [REDACTED]
Subject: correct payment schedule and meeting notes

Hi all,

Thank you for joining the meeting tonight, it was great to see the team we shall be building over this next year.

Fundraising:

- Be as creative as you like!
- Please keep accounts as to what you are sending to county
- Just giving/ go fund me pages are a good tool to use (be aware they do take a portion of your funds though)
- Activity packs can be used to fundraise through your local unit- once we have badges you can sell these with the activity packs
- Market stalls/ bake sales are great
- Coffee mornings/bingo/quiz nights are often effective
- Sponsored walk/swim
- Grants are excellent (lions, rotary, town council, guide division/district). A grant letter shall be sent out beginning of next week to help sell the trip potential donators

Meet ups:

- October 5th- day meet up in Manchester 11am-4pm approximately. Consent forms and more information to follow next week.
- An overnight stay at Alsager guide hall, 2 nights january/february time
- two night camp at Pettypool last weekend of april.
- We can do a potential day meet up in the summer if needed/requested
- Monthly zoom meeting with guide/ranger and leaders to build our team

I shall put a poll in the whatsapp chat with possible days and times for monthly zooms by next week.

Amended payment schedule:

- payment 1 £160. Due 1st October
- payment 2 £480. Due 15th January
- Payment 3 £480. Due 20th March
- Payment 4 £480. Due 30th June

Account details for county:

Reference: Norway(+daughters name)

7a

If there is anything more that needs clarifying, or you have any questions, please do not hesitate to ask and I shall try to respond as soon as I have the answer.

Kind regards,
Amy Price,
Trip lead.

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PAGE

SANDBACH TOWN COUNCIL
APPLICATION FORM – SMALL GRANTS (UNDER 500) TO VOLUNTARY ORGANISATIONS

Name of Organisation

ETTILEY HEATH RECREATION CLUB...

Address:

[REDACTED]
 [REDACTED]
 [REDACTED]
 SANDBACH
 [REDACTED]

Tel No:

E-mail:

Please give the purpose of your organisation as described in your constitution.

The premises are to be used solely for the health, well-being, recreation and entertainment of the young people of Ettiley Heath.

As a committee of eight, we aim to preserve this playing field of 400 yds x 220 yds for the benefit of the local community.

It is used extensively by locals for such purposes as dog-walking and playing games such as football.

Local residents are encouraged to come here to relax and enjoy the surroundings.

Please enclose a copy of your constitution or rules showing your aims and objectives.

Is it a Registered Charity? Yes If so, please give Charity Number 520049

Total cost of your project? £500 . Sum requested from STC £ 500

Please attach a breakdown of the estimated costs of your project together with your anticipated source of funds.

We are in need of a professional brush cutter such as Honda UMK 435 ue. Cost around £465

If a more expensive one is required, we would put any awarded grants towards it and hope that we can raise further funds through local events such as raffles and quizzes.

A summary of your project:

This grant is aimed at Project establishment / support and should be considered a standalone sum. Describe your project and what you would do with a grant:

As a group of volunteers who oversee the playing field, we have a duty under the terms of the constitution to maintain the field. A voluntary committee has been established since 1954 and is committed to its responsibilities.

Therefore regular maintenance is required so that the area is safe and accessible for the general public to enjoy. We need the boundaries of the field to be kept in reasonable repair, preventing the perimeter undergrowth from becoming an untamed area where debris could accumulate. The grass needs to be cut, the surface to be kept good and the general infrastructure to be looked after.

Therefore a heavy-duty strimmer with accessories plus would be a great asset to aid this maintenance.

(At present we use a petrol mower which is owned by one of the committee members.)

Does the grant cover advertising or wages of personnel involve if so how much?

Not applicable.

The Council gives priority to applications which meet the following priorities. Please tick the ones which you feel your project meets.

Projects which benefit the people of Sandbach.

Create an Inclusive Society.

Promoting our Environment, Heritage and Culture.

Work towards improving Leisure and Amenities.

How does the project meet these priorities?

The project meets all these priorities because the field is located in the heart of Ettiley Heath and is surrounded by new housing developments.

It has good access to the village of Ettiley Heath where the church and community centre are, the church having strong historical links with the field.

It is accessible and hosts all age ranges, races, cultures and religions.

The field project also fits into the Green Spaces Strategy, as it provides an extensive green open space for the leisure and enjoyment of

The locality.

The development of nature and wildlife is encouraged through the planting of trees and shrubs along its boundaries.

Have you raised funds from any other sources for this project?

The committee raises funds from the 100 Club income, established in January 2024. Other income streams have included a local quiz night and raffles. We hope to put on more field events once the field condition is in a better condition. All income goes towards the general upkeep of the field, such as the cost of mower fuel, membership of Sandbach Partnership etc.

Are you awaiting the outcome of any other applications for funding, towards this project?

No

Has the Organisation previously applied for a Grant from Sandbach Town Council?

No

The Organisation's accounts for the last one year.

| YEAR | APRIL 23 | APRIL 24 |
|-----------------------|----------|----------|
| | 561 | 1,063 |
| Accounts Balance c/f | 561 | 1,063 |
| Income | 595 | 595 |
| Expenditure | 468 | 468 |
| Year-end bank balance | | 1,063 |

- Please enclose a copy of your last available set of account(s).

Attached.

Describe the geographical area in which your Organisation works.

The area is semi-rural. It is bounded by open country to the west, including the Trent and Mersey canal. To the north is the Springvale trading estate which contains an array of businesses.

Some employees use the field during their free time. The area has become increasingly developed over the last thirty years, including the new estate which borders the canal and the estate off Salt Line Way.

The Ettiley Heath playing field is therefore a valuable community green space for leisure and recreation for a cross-section of the population.

What proportion of the work takes place in Sandbach?

The project is located entirely in Ettiley Heath, and main access is on Sandy Lane

- o Receive reports
- o Elect members

Powers

- Change the number. of committee members by allowing a representative of a relevant club from Ettiley heath
 - o Resolution must be approved by 2/3 of committee @ meeting
 - o And in writing by the minister of education
- Alter the rules with respect to
 - o Terms and Conditions of use of field and cost to anyone wanting to use
 - o Appointing financial auditor/treasurer
 - o Appointing Any volunteers/unpaid officers
 - o Engagement/Dismissal of paid officers
 - o Number of members required to form a quorum as long as it's >1/3 full membership

Signed.....Date.....

Print Name.....

Position.....

- o Games/Books
- o Allow access to the landlords for pipe laying or brine transmission
- o Allow landlord entry for inspection and all reasonable purposes
- o Premises managed by committee
- o Committee registered as a charity
- o Do not sublet unless it's for:
 - o Physical, mental training and recreation
 - o Social, moral and intellectual development
 - o Benefit of inhabitants of Ettiley Heath
- o Do not Erect Buildings unless it's:
 - o A Village Hall
 - o For Physical, mental training and recreation
 - o For Social, moral and intellectual development
 - o For Benefit of inhabitants of Ettiley Heath
 - o Approved by the Landlord
- o Can Mortgage the field
 - o With consent of the minister of education
 - o To maintain repair or erect a building
- o If we discontinue use of the field
 - o Call meeting of all >18yrs in Ettiley heath
 - o Show the resolution in a conspicuous place in Ettiley Heath for >14days
 - o Advertise in a local newspaper
 - o Resolution needs the majority of the inhabitants of Ettiley Heath present
 - o Money can be used to buy another premises to be used as described
 - o Money can be held in trust to be used as described
 - o Money can be given to another charity that will provide the described

Committee

- o No more than 8 members
 - o 4 members
 - o + 1 nominated by church
 - o + 1 nominated by the Sunday school
 - o + 1 nominated by Methodist young peoples guild
 - o + 1 nominated by the landlord
- o All committee retire annually
- o All associated organisations appoint their representatives annually
 - o Both may be re-elected year on year
- o Once you're not on the committee you're not held liable by Palmer Mann
- o Can alter the rules with respect to the number of members required to form a quorum as long as it's >1/3 full membership
- o Committee vacancies should be filled thus:
 - o If an organisation ceases to exist/doesn't nominate AGM decides to fill vacancies accordingly
- o Proceedings of committee are not invalidated by any vacancy

AGM

- o AGM to be held yearly in April or as possible afterwards
- o 1 weeks notice is required
 - o Fixed in a conspicuous place in Ettiley Heath
- o Open to all those >18yrs from Ettiley Heath
- o Agenda

If the Organisation were to be successful in securing a grant, to whom should the cheque be payable?

Name ETTILEY HEATH RECREATION CLUB

If payment by BACS is preferred:

Bank Account Name.....RECREATION CLUB

Account Number [REDACTED] .Sort Code... [REDACTED]

Could you please indicate if you are able to/ would like to attend the meeting to support your application, and answer any questions the committee may have:

YES

Two of the authorised signatories for your bank/building society account need to sign

From the charity.

Signed: [REDACTED]

Position within the Organisation: TREASURER

Signed: [REDACTED]

Position within the Organisation: MOVING Committee Member

On behalf of ETTILEY HEATH PLAYING FIELD ASSOCIATION

Date: 29TH APRIL 2024

Please note: A condition of any grant award is the return of a completed Grant Feedback form within four weeks of the project/event completion. In signing above and submitting a grant application you are committing to return the feedback form.

Town Clerk, Sandbach Town Council
Sandbach Town Hall, High Street, Sandbach , CW11 1AX

701-0892996729876100-260823-005315.18902.txt

BRANCH : BUSINESS DIRECTPLUS

0892996729876100

PAGE 1

BIC : CPBKGB22

IBAN : GB08CPBK08929967298761

TYPE : COMMUNITY DIR RECREATION CLUB

25 AUG 23

| Date | Description | Withdrawals | Deposits |
|-----------|-----------------------------------|-------------|----------|
| | NEW ACCOUNT | | |
| 28 JUL 23 | 4881 PO 12:21JUL28 | | 514.00 |
| 18 AUG 23 | ECCLESIASTICAL and 06/CHA/6123787 | 349.16 | |

701-0892996729876100-281123-010112.18817.txt

BRANCH : BUSINESS DIRECTPLUS

0892996729876100

PAGE 2

BIC : CPBKGB22

IBAN : GB08CPBK08929967298761

TYPE : COMMUNITY DIR RECREATION CLUB

27 NOV 23

| Date | Description | Withdrawals | Deposits |
|-----------|-------------------------------|-------------|----------|
| 25 AUG 23 | BROUGHT FORWARD | | |
| 18 SEP 23 | [REDACTED] Ettiley Heath Fiel | | 10.00 |
| 02 OCT 23 | 4881 PO 12:14OCT02 | | 200.00 |
| 17 OCT 23 | [REDACTED] | | 10.00 |
| 26 OCT 23 | [REDACTED] | | 110.00 |
| 22 NOV 23 | [REDACTED] | 15.38 | |
| 22 NOV 23 | [REDACTED] | 93.00 | |
| 27 NOV 23 | [REDACTED] | | 24.00 |
| 27 NOV 23 | [REDACTED] | | 24.00 |

701-0892996729876100-280224-004727.18001.txt

BRANCH : BUSINESS DIRECTPLUS

0892996729876100

PAGE 3

BIC : CPBKGB22

IBAN : GB08CPBK08929967298761

TYPE : COMMUNITY DIR RECREATION CLUB

27 FEB 24

| Date | Description | Withdrawals | Deposits |
|-----------|--------------------------------|-------------|----------|
| 27 NOV 23 | BROUGHT FORWARD | | |
| 11 DEC 23 | [REDACTED] 31 | | 12.00 |
| 13 DEC 23 | [REDACTED] 12 | | 12.00 |
| 21 DEC 23 | [REDACTED] | | 285.00 |
| 27 DEC 23 | [REDACTED] Midland Inn Quiz | | 249.00 |
| 17 JAN 24 | 000000 CREDIT 4530701543880000 | | 12.00 |
| 24 JAN 24 | [REDACTED] 10 - [REDACTED] | | 12.00 |
| 24 JAN 24 | [REDACTED] | | 12.00 |
| 25 JAN 24 | [REDACTED] REF 4 | | 12.00 |
| 31 JAN 24 | [REDACTED] | | 11.00 |
| 07 FEB 24 | [REDACTED] | 10.00 | |
| 20 FEB 24 | [REDACTED] | | 11.00 |
| 20 FEB 24 | [REDACTED] | | 11.00 |

Copy

7b

THE ETTILEY HEATH PLAYING FIELD ASSOCIATION CONSTITUTION

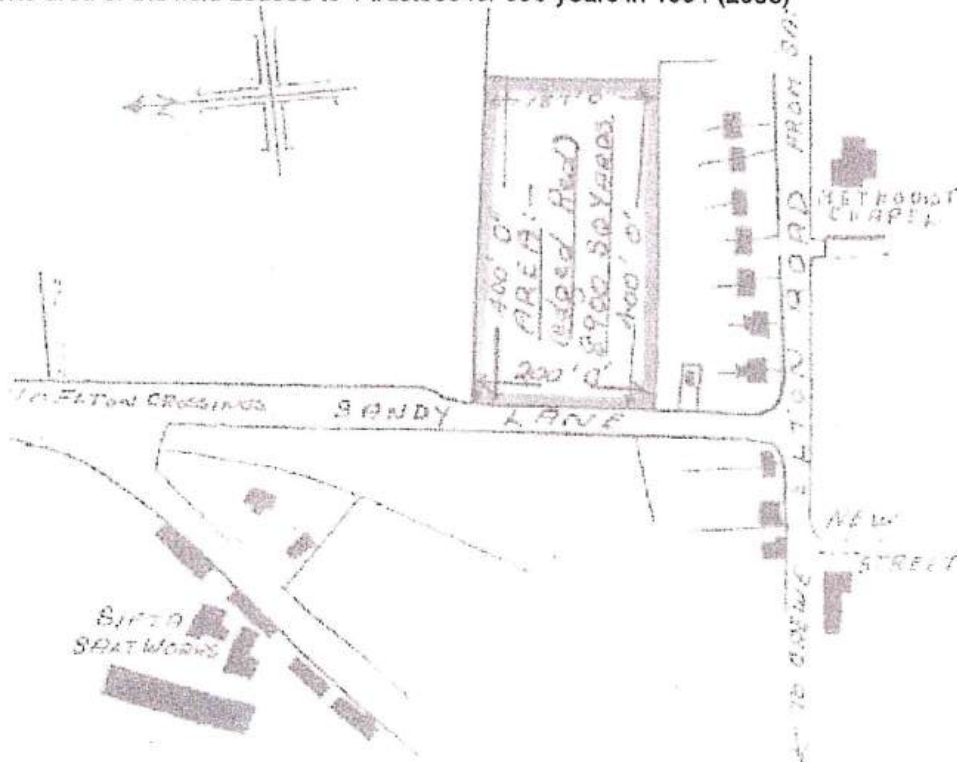
Reviewed and Updated AUGUST 2009

1. All rents and covenants to be accorded to Palmer Mann & Co., 5/6 Buckles bury. London E.C.4.
2. The Sandy Lane playing field is administered by the Ettiley Heath Paying field association (formerly Ettiley Heath Recreation Fund)
3. The Association is registered with the Charity Commission as a Recreation Club no. 520049.
4. The Committee is to ensure payment of taxes and public liability insurance.
5. The field must be fenced off from surrounding land with fences and gates kept in good order.
6. The premises are not to be used for the sale or consumption of alcohol.
7. The landlord and agents are to be allowed access for inspection of the property at all reasonable times.
8. The premises are to be used solely for the purposes of recreation, education, and entertainment of the young people of Ettiley Heath.
9. The Committee shall not consist of more than 8 members. Membership can be joint with only one vote between partners
10. Meetings may be attended by non-committee members of the public but they shall not vote on Committee business.
11. The Annual General Meeting must be held in April or as soon as possible after that time. One weeks notice to be posted in a public place.
12. 4 committee members to retire annually and submit themselves for re-election at the A.G.M.
13. At least 4 members of the Committee to be elected at the A.G.M.
14. Any casual vacancies caused by resignations or forced retirement may be filled by the committee.
15. The Committee may make and alter rules for the conduct of its business.
16. All monies to be kept in an account at the Cheshire Building Society.
17. Accounts to be published annually and returns given to the Charities Commission.
18. A quorum shall consist of one third of members.
19. All minutes to be retained on file by secretary and/or chairman.
20. The Committee is acting on behalf of the Trustees of the Lease.

Lease /Constitution Ettiley Heath Playing Field Association

Introduction

The area of the field Leased to 4 trustees for 999 years in 1954 (2953)



Those 4 trustees are the members of the management committee of Ettiley Heath Recreation Club.

Palmer Mann retain the rights to any minerals below the trust premises

Lease Conditions

- Pay rent of 1 shilling on 1st January yearly
 - Only deduction can be Landlord Property Tax
- Pay insurance and any other costs associated with the field (Except landlords property tax)
- Keep the field fenced off and the fences in good order
- Do not claim damages off the landlord for subsidence or noxious smoke from next door premises
- Don't allow sale of liquor
- Don't allow consumption of liquor
- Ensure "premises" remain used for physical, mental training and recreation, Social, moral and intellectual development or Benefit of inhabitants of Ettiley Heath
- All payments go into "Trustee Savings bank Sandbach" OR bank submitted by the committee
 - To be used for:
 - Maintenance/ Repair
 - Rent/Taxes
 - Salaries
 - For Furniture

- o Games/Books
- Allow access to the landlords for pipe laying or brine transmission
- Allow landlord entry for inspection and all reasonable purposes
- Premises managed by committee
- Committee registered as a charity
- Do not sublet unless it's for:
 - o Physical, mental training and recreation
 - o Social, moral and intellectual development
 - o Benefit of inhabitants of Ettiley Heath
- Do not Erect Buildings unless it's:
 - o A Village Hall
 - o For Physical, mental training and recreation
 - o For Social, moral and intellectual development
 - o For Benefit of inhabitants of Ettiley Heath
 - o Approved by the Landlord
- Can Mortgage the field
 - o With consent of the minister of education
 - o To maintain repair or erect a building
- If we discontinue use of the field
 - o Call meeting of all >18yrs in Ettiley heath
 - o Show the resolution in a conspicuous place in Ettiley Heath for >14days
 - o Advertise in a local newspaper
 - o Resolution needs the majority of the inhabitants of Ettiley Heath present
 - o Money can be used to buy another premises to be used as described
 - o Money can be held in trust to be used as described
 - o Money can be given to another charity that will provide the described

Committee

- No more than 8 members
 - o 4 members
 - o + 1 nominated by church
 - o + 1 nominated by the Sunday school
 - o + 1 nominated by Methodist young peoples guild
 - o + 1 nominated by the landlord
- All committee retire annually
- All associated organisations appoint their representatives annually
 - o Both may be re-elected year on year
- Once you're not on the committee you're not held liable by Palmer Mann
- Can alter the rules with respect to the number of members required to form a quorum as long as it's >1/3 full membership
- Committee vacancies should be filled thus:
 - o If an organisation ceases to exist/doesn't nominate AGM decides to fill vacancies accordingly
- Proceedings of committee are not invalidated by any vacancy

AGM

- AGM to be held yearly in April or as possible afterwards
- 1 weeks notice is required
 - o Fixed in a conspicuous place in Ettiley Heath
- Open to all those >18yrs from Ettiley Heath
- Agenda

- o Receive reports
- o Elect members

Powers

- Change the number, of committee members by allowing a representative of a relevant club from Ettiley heath
 - o Resolution must be approved by 2/3 of committee @ meeting
 - o And in writing by the minister of education
- Alter the rules with respect to
 - o Terms and Conditions of use of field and cost to anyone wanting to use
 - o Appointing financial auditor/treasurer
 - o Appointing Any volunteers/unpaid officers
 - o Engagement/Dismissal of paid officers
 - o Number of members required to form a quorum as long as it's >1/3 full membership

Signed..... Date.....

Print Name.....

Position.....

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PAGE

SANDBACH TOWN COUNCIL
APPLICATION FORM - GRANTS TO VOLUNTARY ORGANISATIONS

Name of Organisation or Group:

SANDBACH PARK BOWLING CLUB

Contact Person:

Address:

Post Code

Tel No:

Day

Eve

E-mail:

Please give the purpose of your organisation as described in your constitution.

TO PROMOTE THE GAME OF CROWN GREEN BOWLS FOR THE BENEFIT OF ALL MEMBERS OF THE SANDBACH COMMUNITY.

Please enclose a copy of your constitution or rules, showing your aims and objectives. ✓

Is it a Registered Charity? YES/NO If so, please give Charity Number

1 Total cost of your project? £ 250 + Sum requested from STC £ 100

Please attach a breakdown of the estimated costs of your project together with your anticipated source of funds.

2 A summary of your project:

This grant is aimed at Project establishment / support and should be considered a standalone sum. Describe your project and what you would do with a grant:

THE V'S CUP IS A LONG STANDING BOWLS COMPETITION OPEN TO SANDBACH BOWLERS, IT WAS INAUGURATED AFTER WORLD WAR II TO COMMEMORATE THE VICTORY OVER JAPAN. ALL MONIES RECEIVED WILL BE PAID OUT TO THE VICTORS, IT HAS BEEN SUPPORTED BY THE COUNCIL SINCE IT WAS FIRST PLAYED 1946?

8 Describe the geographical area in which your Organisation works.

SANDBACH & DISTRICT

9 What proportion of the work takes place in Sandbach?

ALL OF IT

If the Organisation were to be successful in securing a grant, to whom should the cheque be made payable?

Name SANDBACH PARK B.C.

If payment by BACS is preferred:

Bank Account Name SANDBACH PARK B.C.

Account Number 11708509 Sort Code 163113

Could you please indicate if you are able to/ would like to attend the meeting to support your application, and answer any questions the committee may have: YES/NO

Two of the authorised signatories for your bank/building society account need to sign below:

Signed: [Signature] Position within the Organisation: TREASURER

Signed: [Signature] Position within the Organisation: SECRETARY

On behalf of Sandbach Park B.C Date: 9/9/24

Please note: A condition of any grant award is the return of a completed Grant Feedback form within four weeks of the project/event completion. In signing above and submitting a grant application you are committing to return the feedback form.

Town Clerk, Sandbach Town Council
Sandbach Town Hall, High Street, Sandbach, CW11 1AX

Does the grant cover advertising or wages of personnel involved if so how much?

3 The Council gives priority to applications which meet the following priorities. Please tick the ones which you feel your project meets.

- Projects which benefit the people of Sandbach.
- Create an Inclusive Society
- Promoting our Environment, Heritage and Culture
- Work towards improving Leisure and Amenities.

How does the project meet these priorities?

THIS PROJECT BRINGS TOGETHER ALL SANDBACH CITIZENS FOR FRESH AIR VISUAL AND POSITIVE EXERCISE. ETC IN ONE OF THE TOWN'S WONDERFUL ENVIRONMENTS

4 Have you raised funds from any other sources for this project? YES/NO
If yes, please state source and amount.

5 Are you awaiting the outcome of any other applications for funding, towards this project? YES/NO If yes, please state whom you have applied to and the amount of any application.

6 Has the Organisation previously applied for a Grant from Sandbach Town Council?
YES/NO

If yes, please give details

THIS LEISURE RUNNING COMPETITION HAS BEEN RUN PREVIOUSLY BY THE MANRIOT HOUSE BOWLING CLUB AND NOW BY SANDBACH PARK BC SINCE 1946

7 The Organisation's accounts for the last three years. *

| YEAR | | | |
|-----------------------|---------------------|--|--|
| Accounts Balance b/f | <i>SEE ATTACHED</i> | | |
| Accounts Balance c/f | | | |
| Income | <i>SUBS</i> | | |
| Expenditure | | | |
| Year-end bank balance | | | |

- Please enclose a copy of your last available set of accounts.

SANOBACH PAAN BOWLING CLUB
COST OF RUNNING THIS ANNUAL
BOWLING COMPETITION NATIONAL VIS CUP

THE MAIN COST IS IN REGISTRATION
FOR THE VISITORS FOOD AND DRINKS
W.C. PROVIDED BY MEMBERS AND THE
PRIZE MONEY FOR THE WINNER W.C.

CONSTITUTION SANDBACH PARK BOWLING CLUB

Association to be known as Sandbach Park Bowling Club, hereafter known as this association.

The association to administer the running of this bowling green situate on Sandbach Park following the guidelines set out by the amenities and leisure services committee of Congleton Borough Council.

To enhance the crown green bowling facilities and conditions for the benefit of association members the townspeople of Sandbach and adjoining areas.

That no restriction be held on association membership. Membership to be open to all living in the Congleton Borough and adjacent areas.

The supreme body of the association shall be the A.G.M. at which all members shall be entitled to be present and to vote, the A.G.M. shall determine the policies of the association. The administration of the bowling green to be organised by the executive committee of the association whose members elected at the A.G.M. will consist of an ex office president, Chairman, Vice Chairman, Secretary and Treasurer, and each team captain from the various leagues that the association becomes members. Any additional members to be co-opted at the discretion of the executive committee, any fundamental changes to the constitution can only take place with a 2/3rds majority at an A.G.M. of the association, agreements of the executive committee to be decided by a straight majority of the members of the executive.

The association can only be dissolved by a 2/3rds majority of the A.G.M and after giving 6 months notice to all bodies concerned.

The A.G.M. shall receive the annual report of the executive committee and the annual statement of accounts.

In furtherance of the objects of the association the policy and management shall be directed by the executive committee.

The A.G.M. to be called by the secretary sufficient notice to be given to all members.

An extraordinary meeting of the association only to take place when at least "Five" members of the association deem it so.

The general rules of the association to be devised by the executive committee and prominently displayed in the association pavillion.

ACCEPTED AT A.G.M. HELD 14/3/92

Chairman *[Signature]*

Secretary *[Signature]*

| Balance |
|-----------------|
| 6,632.73 |
| 1,145.00 |
| 2,561.00 |
| 1,884.00 |
| 9,131.16 |

Expenditure

| Date | Detail | .C.B.A. | San Lg | Holmes Chapel | Knut Lg | Mid Cheshire | Cong Vets | Crew Nan Vets | BCG BA | Mis'c | TOTAL |
|------------|--------------------------------|---------|--------|---------------|---------|--------------|-----------|---------------|--------|----------|----------|
| 29/12/2022 | Allianz Liability Insurance | | | | | | | | | 51.12 | 51.12 |
| 27/01/2023 | Donation Keith Longworth | | | | | | | | | 25.00 | 25.00 |
| 31/01/2023 | Donation Douglas Bailey | | | | | | | | | 25.00 | 25.00 |
| 06/02/2023 | Donation Nigel Bircch | | | | | | | | | 25.00 | 25.00 |
| 04/02/2023 | CCBA Affil /Hnd Bks | 78.00 | | | | | | | | | 78.00 |
| 09/03/2023 | Mid-Ches Subs/Hbks Etc | | | | | 37.20 | | | | | 37.20 |
| 10/03/2023 | Test New RBS | | | | | | | | | 10.00 | 10.00 |
| 24/03/2023 | Reg BCGBA/CCBA Jack Hulme | 15.00 | | | | | | | | | 15.00 |
| 17/04/2023 | ANSA Green Fees 3 x Vet ^ X OA | | | | | | | | | 1,344.00 | 1,344.00 |
| 12/04/2023 | A Banks Keys / Side Light | | | | | | | | | 50.75 | 50.75 |
| 31/07/2023 | B Jones Bowls Kit | | | | | | | | | 40.00 | 40.00 |
| 06/08/2023 | Cut Green Jackson Cup | | | | | | | | | 20.00 | 20.00 |
| 18/08/2023 | Engrave Don Jackson Cup | | | | | | | | | 9.45 | 9.45 |
| 20/08/2023 | Cut Green Greenwood Cup | | | | | | | | | 20.00 | 20.00 |
| 23/08/2023 | Printing Ink PRINK | | | | | | | | | 39.90 | 39.90 |
| 27/01/2023 | Money Paid out to 2022 Winners | | | | | | | | | 35.00 | 35.00 |
| 03/09/2023 | Cut Green VJ Cup | | | | | | | | | 20.00 | 20.00 |
| 10/09/2023 | Crewe & Nantwich Vets Lg | | | | | | | 79.00 | | | 79.00 |
| 18/09/2023 | Sandbach Lg Fees 2023 | | 210.80 | | | | | | | | 210.80 |
| 18/09/2023 | Holmes Chapel Lg Fees 2023 | | | 142.00 | | | | | | | 142.00 |
| 22/09/2023 | Knutsford Lg A/c 23 | | | | 150.50 | | | | | | 150.50 |
| 24/09/2023 | Cut Green Nigel Birch Pairs | | | | | | | | | 20.00 | 20.00 |
| 27/09/2023 | Donation Stuart Johnson | | | | | | | | | 25.00 | 25.00 |
| 27/09/2023 | Tickets Wolverhampton Races | | | | | | | | | 549.00 | 549.00 |
| 28/09/2023 | Donation Micheal Mann | | | | | | | | | 25.00 | 25.00 |
| 27/09/2023 | Coach Wolverhampton Races | | | | | | | | | 670.00 | 670.00 |
| 12/10/2023 | Donation Edward Jepson | | | | | | | | | 25.00 | 25.00 |
| 11/10/2023 | Cong Vets A/c 2023 A Banks | | | | | | 147.50 | | | | 147.50 |
| 11/10/2023 | Mid-Ches An/Sub Littler/Whitby | | | | | 37.20 | | | | | 37.20 |
| 19/10/2023 | Mid Ches Ref AB | | | | | 171.20 | | | | | 171.20 |
| 17/11/2023 | End of Season Do San Park A HC | | | | | | | | | 80.00 | 80.00 |
| 20/11/2023 | Engrave Cup Hol/Chap 2Div | | | | | | | | | 8.95 | 8.95 |
| 30/11/2023 | End of Season Do SPBC /Knuts | | | | | | | | | 10.00 | 10.00 |
| 20/12/2023 | Donation Roy Cowden | | | | | | | | | 10.00 | 10.00 |
| 22/12/2023 | Treasurers Exp | | | | | | | | | 25.00 | 25.00 |
| | | | | | | | | | | - | - |
| | | | | | | | | | | - | - |
| | | | | | | | | | | - | - |
| | | | | | | | | | | Total | 4,231.57 |

Sandbach Park Bowling Club

ACCOUNTS LEDGER FROM 29th Dec 2022

STATEMENT

| Balance | Description | Credit | Debit | Balance |
|-----------|---|-----------|-----------|----------|
| 6,632.73 | Balance brought forward from 2022 | 6,632.73 | | 6,632.73 |
| 11,145.00 | Membership subscriptions | 1,145.00 | | 1,145.00 |
| 22,286.00 | Other Income | 2,286.00 | | 2,286.00 |
| 31,884.00 | Match Fees | 1,884.00 | | 1,884.00 |
| 4 | Events | | | |
| | Wolverhampton Races | 1,140.00 | | |
| | Drinks Etc. | 275.00 | | |
| 4 | Expenditure | | 4,206.57 | |
| | Cur A/c In Hand Total £ | | | |
| | This is a true statement of the accounts of SPE | 13,362.73 | | |
| | Signed | | 4,206.57 | |
| | Sec/Tres Dec | | | |
| 9,156.16 | | | Balance £ | 9,156.16 |

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FINANCE POLICY AND GOVERNANCE 20 NOVEMBER 2024

SANDBACH TOWN COUNCIL – COMMUNITY INFRASTRUCTURE LEVY REPORTING

Introduction

Since the financial year 2019-20 Sandbach Town Council has received Community Infrastructure Levy (CIL) payments totalling £5,863 from Cheshire East Council. This report seeks the Committee's approval for the Council to publish an Annual Report on the use of the funds, as required by the CIL regulations.

Background

CIL payments to Sandbach Town Council have been made and are governed by the provisions of the **Community Infrastructure Levy (Amendment) (England) (No. 2) Regulations 2019**, which permit local authorities to make levies on new developments in their area. The aim of the levy is to assist local authorities to enable them to deliver the infrastructure needed to support development in their area. Levying authorities are required to pass 15% of CIL funds they receive onto the relevant parish or town council (this element is termed the neighbourhood portion of the levy).

Requirements of Parish Councils

All parish or town councils in receipt of CIL funding are required to spend all monies within five years. Any CIL funds which are not spent within five years may be clawed back by the levying authority (Cheshire East Council). Town or parish councils are permitted to use CIL funds to support expenditure required to 'support the development of the area'. Accompanying guidance states that this is a wider definition to the one that applies to the rest of the levy and means that the neighbourhood portion 'can be spent on things other than infrastructure (as defined in the Community Infrastructure Levy regulations) provided it is concerned with addressing the demands that development places on the parish's area. For example, the pot could be used to fund affordable housing.'

Action Required

- 1) To comply with CIL regulations the Council must publish an Annual Report by the end of December 2024, which sets out how it has applied its CIL funds for the period up to the end of the financial year 2023-24. The proposed 2023-24 Annual Report for publication is attached as an Appendix.
- 2) To avoid any risk of CIL monies being repaid to CEC, the Town Council should spend £2,000.75 (of the total funds of £5,862.86) by the end of the current financial year 2024-25. A proposal will be brought to Council for consideration in December 2024.

Recommended:

that Finance Policy and Governance Committee approve the publication of its 2023-34 Annual Report setting out the CIL funding received and spent to date.

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Sandbach Town Council**Neighbourhood Community Infrastructure Levy (CIL)****Annual Monitoring Report 2023-24**

| | | £ |
|---|---|-----------------|
| A | Total CIL income carried over from previous years | 5,862.86 |
| B | Total CIL income received in 2023-24 | 0 |
| C | Total CIL spent in 2023-24 | 0 |
| D | Total CIL retained at end of 2023-24 (A+B-C) | 5,862.86 |

To date, no CIL funds have been spent by the Town Council. The Council holds CIL monies in an earmarked reserve, pending allocation and approval from the Full Council to spend on a suitable project or projects.

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Sandbach Town Council

List of BACS & Direct Debit Payments

Q1 2024/2025

| Payment Date | BACS/DD | Supplier | Invoice Details | Invoice Date | Invoice No | Amount | RBS Pg |
|--------------|---------|--------------------------------|--------------------------------|--------------|-------------|-----------|--------|
| 02/04/2024 | BACS | Prism Solutions | Monthly Telephones | 18/03/2024 | 195424 | £190.36 | 1259 |
| 05/04/2024 | BACS | Cheshire East Borough Council | Admin Office Rent | 18/03/2024 | 11700214303 | £1,187.00 | 1256 |
| 05/04/2024 | BACS | HIPSWING ENTERTAINMENTS LTD | ODM Advertising | 19/03/2024 | INV-16614 | £854.38 | 1256 |
| 05/04/2024 | BACS | Rialtas Business Solutions Ltd | Training | 22/03/2024 | 31371 | £276.00 | 1256 |
| 05/04/2024 | BACS | R.M.S Industrial Door Services | IDM Maintenance | 25/03/2024 | 17173 | £84.00 | 1256 |
| 05/04/2024 | BACS | Soinitech Systems Ltd | THall CCTV | 28/03/2024 | 74550 | £828.00 | 1256 |
| 08/04/2024 | DD | BT | Monthly Telephone & BB charges | 24/03/2024 | M13615 | £152.20 | 1260 |
| 08/04/2024 | DD | The Fuel Card People | Motor Expenses | 31/03/2024 | 9007148199 | £1.44 | 1260 |
| 11/04/2024 | DD | West Merica Energy | Light & Heat | 14/03/2024 | 11473302 | £1,865.12 | 1256 |
| 12/04/2024 | BACS | Argon Electrical Services | IDM Maintenance | 30/03/2024 | 30MAR24 | £145.00 | 1256 |
| 12/04/2024 | BACS | | Market Casuals | 28/03/2024 | 76 | £240.00 | 1256 |
| 12/04/2024 | BACS | Concept Hygiene | Defibrillator & Service | 01/04/2024 | 159662 | £438.00 | 1257 |
| 12/04/2024 | BACS | Design Office UK Ltd | Community Events Costs | 29/03/2024 | 38479 | £294.00 | 1257 |
| 12/04/2024 | BACS | Design Office UK Ltd | Community Events Costs | 04/04/2024 | 38498 | £530.00 | 1257 |
| 12/04/2024 | BACS | FLEXTEL LTD. | Monthly Admin Telephones | 03/04/2024 | 91758 | £30.04 | 1257 |
| 12/04/2024 | BACS | FLEXTEL LTD. | Monthly Admin Telephones | 03/04/2024 | 91776 | £157.09 | 1257 |
| 12/04/2024 | BACS | Furniture at Work Ltd | Equipment Renewals | 02/04/2024 | INV0608156 | £3,340.80 | 1257 |
| 12/04/2024 | BACS | JDH BUSINESS SERVICES LTD | Audit Fees | 04/04/2024 | 4793 | £540.00 | 1257 |
| 12/04/2024 | BACS | Rialtas Business Solutions Ltd | Financial Software | 01/04/2024 | SM30207 | £1,198.80 | 1257 |
| 12/04/2024 | BACS | Rialtas Business Solutions Ltd | Financial Software | 01/04/2024 | SM30208 | £672.00 | 1257 |
| 12/04/2024 | BACS | Rialtas Business Solutions Ltd | Financial Software | 01/04/2024 | SM30209 | £198.00 | 1257 |
| 12/04/2024 | BACS | Rialtas Business Solutions Ltd | Financial Software | 01/04/2024 | SM30210 | £132.00 | 1257 |
| 12/04/2024 | BACS | Spotless Commercial Cleaning | TH/IDM Monthly Cleaning | 31/03/2024 | SIN301925 | £1,783.90 | 1258 |
| 12/04/2024 | BACS | Spotless Commercial Cleaning | Cleaning Supplies | 29/03/2024 | SIN302190 | £225.25 | 1258 |
| 12/04/2024 | BACS | Waterplus | ODM Water Charges | 16/03/2024 | INV05192715 | £10.43 | 1258 |
| 12/04/2024 | BACS | Waterplus | Publ. Conv. Water Charges | 01/03/2024 | INV04928506 | £208.38 | 1258 |
| 12/04/2024 | BACS | Waterplus | Water Charges | 28/03/2024 | INV05260292 | £295.76 | 1258 |
| 16/04/2024 | DD | West Merica Energy | Light & Heat | 19/03/2024 | 11475413 | £45.94 | 1260 |
| 16/04/2024 | DD | West Merica Energy | Light & Heat | 19/03/2024 | 11475415 | £66.69 | 1260 |
| 16/04/2024 | DD | West Merica Energy | Light & Heat | 19/03/2024 | 11475416 | £1,119.07 | 1260 |
| 16/04/2024 | DD | West Merica Energy | Light & Heat | 19/03/2024 | 11479026 | £2,655.14 | 1260 |

| Payment Date | BACS/DD | Supplier | Invoice Details | Invoice Date | Invoice No | Amount | RBS Pg |
|--------------|---------|--|--------------------------------|--------------|----------------------|-----------|--------|
| 19/04/2024 | BACS | Gaskells Waste Services | Waste Disposal | 31/03/2024 | P632411 | £960.00 | 1261 |
| 19/04/2024 | BACS | Hey Girls CIC | THall Equipment renewals | 07/03/2024 | INV30102 | £508.60 | 1261 |
| 19/04/2024 | BACS | John Greenall & Co Limited | Accountancy support | 06/04/2024 | 223 | £2,820.00 | 1261 |
| 19/04/2024 | BACS | Nabma | Subscriptions | 10/04/2024 | 189 | £434.00 | 1261 |
| 25/04/2024 | DD | Prism Solutions | Monthly ICT support etc | 25/04/2024 | 196669 | £1,281.07 | 1263 |
| 26/04/2024 | BACS | Reach For The Broom Cleaning & Hygiene | Publ. Conv. Cleaning | 04/04/2024 | STC042024 | £1,162.50 | 1262 |
| 26/04/2024 | BACS | Office Furniture Direct | IDM Maintenance | 16/04/2024 | 66352 | £729.96 | 1262 |
| 26/04/2024 | BACS | VIKING | Stationery/Refreshment Purchas | 16/04/2024 | 4091064 | £169.55 | 1262 |
| 26/04/2024 | BACS | Waterplus | Water charges | 16/04/2024 | INV05477985 | £11.27 | 1262 |
| 01/05/2024 | BACS | Nabma | Market Merchandise | 01/05/2024 | 213 | £263.88 | 1270 |
| 01/05/2024 | DD | Prism Solutions | Monthly Telephone TH | 01/05/2024 | 197055 | £190.36 | 1271 |
| 02/05/2024 | BACS | Cheshire East Borough Council | Enterprise rent | 17/04/2024 | 11700220330 | £1,187.00 | 1266 |
| 02/05/2024 | BACS | Hops and Barley LTD | Bar Purchases | 23/04/2024 | 224561 | £264.37 | 1266 |
| 02/05/2024 | BACS | Hops and Barley LTD | Bar Purchases | 24/04/2024 | 224610 | £54.49 | 1266 |
| 02/05/2024 | BACS | Hops and Barley LTD | Bar Purchases Credit | 24/04/2024 | CN 021584 | -£28.92 | 1266 |
| 02/05/2024 | BACS | Hops and Barley LTD | Bar Purchases Credit | 24/04/2024 | CN 021585 | -£14.46 | 1266 |
| 02/05/2024 | BACS | VIKING | Publ/Conv Supplies | 23/04/2024 | 4126369 | £136.76 | 1266 |
| 08/05/2024 | DD | BT | Monthly Telephone BB Broadband | 01/05/2024 | M137 5M | £164.25 | 1271 |
| 10/05/2024 | BACS | AES Electrical & Compliance Services Ltd | Emergency light remedials TH | 01/05/2024 | 2132 | £196.80 | 1264 |
| 10/05/2024 | BACS | | ODM Casuals | 30/04/2024 | 77 | £240.00 | 1264 |
| 10/05/2024 | BACS | Design Office UK Ltd | New projects/purchases | 30/04/2024 | 38578 | £156.00 | 1264 |
| 10/05/2024 | BACS | DIXON RIGBY KEOGH | Shop Units Expenditure | 30/04/2024 | 59141 | £1,206.00 | 1264 |
| 10/05/2024 | BACS | FLEXTEL LTD. | Mobile | 03/05/2024 | FLX92602 | £30.00 | 1264 |
| 10/05/2024 | BACS | FLEXTEL LTD. | Admin phones | 03/05/2024 | FLX92619 | £176.17 | 1264 |
| 10/05/2024 | BACS | Rentokil Pest Control | Waste Disposal | 25/04/2024 | 22142514 | £343.13 | 1264 |
| 10/05/2024 | BACS | Spotless Commercial Cleaning | Monthly Cleaning | 30/04/2024 | SIN303156 | £1,867.11 | 1264 |
| 10/05/2024 | BACS | Waterplus | Market water | 28/04/2024 | 5551716 | £396.13 | 1265 |
| 14/05/2024 | DD | Evo Payments International | Bank Charges for EVO | 30/04/2024 | EVO/04045/04-2024/52 | £125.60 | 1272 |
| 15/05/2024 | DD | West Merica Energy | Gas TH | 17/04/2024 | 11485582 | £1,855.96 | 1273 |
| 17/05/2024 | BACS | Argon Electrical Services | Reconnect Cooker Cable | 05/05/2024 | STC CAFE APRIL 2024 | £100.00 | 1267 |
| 17/05/2024 | BACS | Reach For The Broom Cleaning & Hygiene | May Cleaning Public Toilets | 04/05/2024 | STC052024 | £1,162.50 | 1267 |
| 17/05/2024 | BACS | Cheshire Association of Local Councils | Chalc Subscription | 07/05/2024 | 2024 SUB | £1,551.66 | 1267 |
| 17/05/2024 | BACS | Co Train | Have a go circus | 15/05/2024 | 1.24 | £300.00 | 1267 |
| 17/05/2024 | BACS | | General Market Repairs | 01/05/2024 | APRIL EXPENSES | £292.35 | 1267 |
| 17/05/2024 | BACS | STAFFORDSHIRE REELS ON WHEELS | Cinema May 24 | 04/05/2024 | SI-699 | £100.80 | 1267 |

| Payment Date | BACS/DD | Supplier | Invoice Details | Invoice Date | Invoice No | Amount | RBS Pg |
|--------------|---------|--|--------------------------------|--------------|----------------------|------------|--------|
| 17/05/2024 | BACS | RUBYLEMON LTD | Stilt Walker Xmas Lights | 07/05/2024 | BD277C86-2668 | £570.00 | 1267 |
| 17/05/2024 | BACS | Snaggers Amazing Balloons | Balloons Xmas Lights | 30/04/2024 | 2241 | £280.00 | 1270 |
| 23/05/2024 | DD | West Merica Energy | Electric TH | 25/04/2024 | 11490363 | £2,694.38 | 1273 |
| 23/05/2024 | DD | West Merica Energy | Electric PC | 25/04/2024 | 11490365 | £70.71 | 1273 |
| 23/05/2024 | DD | West Merica Energy | Electric IDM | 25/04/2024 | 11490366 | £1,337.80 | 1273 |
| 28/05/2024 | DD | Prism Solutions | Monthly support charges | 28/05/2024 | 198289 | £1,339.75 | 1274 |
| 31/05/2024 | BACS | Bach 95 Limited | Bar Stock | 22/05/2024 | INV-1120 | £79.92 | 1268 |
| 31/05/2024 | BACS | Beartown Brewery Ltd | Bar Stock | 14/05/2024 | 62064 | £64.32 | 1268 |
| 31/05/2024 | BACS | Cheshire East Borough Council | Rents Enterprise Centre | 18/05/2024 | 11700225992 | £1,187.00 | 1268 |
| 31/05/2024 | BACS | Claymore Business Machines Limited | Photocopier Contract 4 invoice | 23/05/2024 | 55114-55117 | £496.97 | 1268 |
| 31/05/2024 | BACS | CVS Cheshire East | Safeguarding Training | 07/05/2024 | INV-4494 | £350.00 | 1268 |
| 31/05/2024 | BACS | Gaskells Waste Services | Waste Collection | 30/04/2024 | P637142 | £977.35 | 1268 |
| 31/05/2024 | BACS | HIPSWING ENTERTAINMENTS LTD | Audio Update Town hall | 21/05/2024 | INV-16918 | £573.19 | 1268 |
| 31/05/2024 | BACS | Hops and Barley LTD | Bar Stock | 11/05/2024 | 226690 | £673.20 | 1270 |
| 31/05/2024 | BACS | Cheshire Mascots | Mascots Xmas Lights | 08/05/2024 | 2 | £300.00 | 1269 |
| 31/05/2024 | DD | Prism Solutions | Cabling Service | 17/04/2024 | 197109 | £743.04 | 1269 |
| 31/05/2024 | BACS | Rowtype Printers Ltd | Party In the Park Programmes | 13/05/2024 | 65800 | £140.00 | 1269 |
| 31/05/2024 | BACS | Wallpapered Ltd | Office Wallpaper | 14/05/2024 | WP 34654 | £276.48 | 1269 |
| 31/05/2024 | BACS | Waterplus | Water Market store | 16/05/2024 | 5767826 | £11.07 | 1269 |
| 03/06/2024 | DD | Prism Solutions | Telecoms Services April 24 | 15/05/2024 | 5183 | £198.76 | 1285 |
| 07/06/2024 | BACS | Hops and Barley LTD | Bar Stock | 22/05/2024 | 227892 | £460.63 | 1278 |
| 07/06/2024 | BACS | Hops and Barley LTD | Bar Stock | 28/05/2024 | 228586 | £276.04 | 1278 |
| 07/06/2024 | BACS | Hops and Barley LTD | Bar Stock | 29/05/2024 | 228658 | £30.43 | 1278 |
| 07/06/2024 | BACS | Spotless Commercial Cleaning | Cleaning Products | 31/05/2024 | SIN304829 | £120.85 | 1278 |
| 07/06/2024 | BACS | Waterplus | Water Market | 28/05/2024 | 5830976 | £388.53 | 1278 |
| 10/06/2024 | DD | The Fuel Card People | Fuelcard services | 31/05/2024 | 9007541787 | £1.44 | 1285 |
| 12/06/2024 | DD | Evo Payments International | Merchant Service Charge/POS | 03/06/2024 | EVO/03922/05-2024/52 | £135.19 | 1286 |
| 14/06/2024 | BACS | Reach For The Broom Cleaning & Hygiene | Market Duties | 01/06/2024 | 78 | £270.00 | 1287 |
| 14/06/2024 | BACS | City B Group Ltd | Cleaning - Public Toilets | 06/06/2024 | STC062024 | £1,162.50 | 1280 |
| 14/06/2024 | BACS | Envisage Promotions Ltd | Gazebos Purchases | 01/06/2024 | 46046 | £12,579.60 | 1284 |
| 14/06/2024 | BACS | FLEXTEL LTD. | Father Christmas | 04/06/2024 | ENV15861 | £308.40 | 1280 |
| 14/06/2024 | BACS | FLEXTEL LTD. | Mobile Phone | 03/06/2024 | FLX93452 | £30.00 | 1280 |
| 14/06/2024 | BACS | FLEXTEL LTD. | Mobile Phone | 03/06/2024 | FLX93466 | £180.18 | 1280 |
| 14/06/2024 | BACS | Pennine Gas | Gas Cylinder D Day | 04/06/2024 | 151661 | £126.00 | 1280 |
| 14/06/2024 | BACS | Pennine Gas | Refund Gas Cylinder ref 151661 | 11/06/2024 | CR 150999 | -£40.00 | 1280 |

| Payment Date | BACS/DD | Supplier | Invoice Details | Invoice Date | Invoice No | Amount | RBS Pg |
|--------------|---------|--------------------------------|--------------------------------|--------------|----------------|-----------|--------|
| 14/06/2024 | BACS | Spotless Commercial Cleaning | Monthly Cleaning | 31/05/2024 | SIN304372 | £1,912.74 | 1280 |
| 17/06/2024 | DD | EE Limited | EE Market Phone JUN 24 | 07/06/2024 | V02234095411 | £25.10 | 1285 |
| 20/06/2024 | BACS | Hops and Barley LTD | Bar Stock | 13/06/2024 | 230274 | £559.45 | 1288 |
| 20/06/2024 | BACS | The Cheese Shop | Cheese Mayoral Event | 03/06/2024 | 31 | £111.80 | 1279 |
| 20/06/2024 | BACS | JDH BUSINESS SERVICES LTD | Year End Internal Audit | 06/06/2024 | 4943 | £570.00 | 1279 |
| 20/06/2024 | DD | West Merica Energy | Electric PC | 23/05/2024 | 11499806 | £71.67 | 1282 |
| 20/06/2024 | DD | West Merica Energy | Electric Market Store | 23/05/2024 | 11501782 | £57.37 | 1282 |
| 21/06/2024 | BACS | Design Office UK Ltd | WEdding Leaflet Design | 30/05/2024 | 38683 | £117.00 | 1279 |
| 21/06/2024 | BACS | 24/7 Glazing Services | Repair butchers blase window | 17/06/2024 | 817 | £275.00 | 1283 |
| 21/06/2024 | BACS | Harcon Services Limited | Inspection of Lighting | 03/06/2024 | 42438 | £270.00 | 1279 |
| 21/06/2024 | BACS | HIPSWING ENTERTAINMENTS LTD | Hire PA | 06/06/2024 | INV-17006 | £357.60 | 1279 |
| 21/06/2024 | BACS | Rural Services Partnership Ltd | Rural Market Membership | 12/04/2024 | RMTG/24/25/112 | £164.40 | 1279 |
| 25/06/2024 | DD | BT | Monthly phone charges | 24/05/2024 | M138 | £164.25 | 1285 |
| 25/06/2024 | DD | Prism Solutions | Annual Gateway Protection | 25/06/2024 | 198946 | £860.45 | 1285 |
| 25/06/2024 | DD | Prism Solutions | Outlook Software service JUN24 | 25/06/2024 | 200016 | £1,333.87 | 1285 |
| 27/06/2024 | DD | West Merica Energy | Gas TH | 28/05/2024 | 11503608 | £1,160.56 | 1281 |
| 27/06/2024 | DD | West Merica Energy | Electric Market Store | 29/05/2024 | 11503937 | £58.75 | 1281 |
| 28/06/2024 | BACS | Beartown Brewery Ltd | Bar Stock June | 18/06/2024 | 62429 | £42.69 | 1276 |
| 28/06/2024 | BACS | Cheshire East Borough Council | Enterprise Rents | 17/06/2024 | 11700231562 | £1,187.00 | 1276 |
| 28/06/2024 | BACS | Countyloos Ltd | Portaloo Party In the Park | 10/06/2024 | 21327 | £666.00 | 1276 |
| 28/06/2024 | BACS | Design Office UK Ltd | A boards for Market | 11/06/2024 | 38690 | £1,158.00 | 1276 |
| 28/06/2024 | BACS | The Effective Directories Ltd | Subscriptions | 17/06/2024 | 15001 | £909.60 | 1276 |
| 28/06/2024 | BACS | Touring Pantos | Panto TH 2024 | 20/06/2024 | GGTP1146 | £50.00 | 1276 |
| 28/06/2024 | BACS | VIKING | Stationary and Supplies | 20/06/2024 | 151661 | £260.63 | 1276 |
| 28/06/2024 | BACS | Waterplus | Water and wastewater Jun24 | 14/06/2024 | INV06057834 | £11.44 | 1277 |

Date: 07/11/2024

Sandbach Town Council

Time: 16:32

Credit Card

List of Payments made between 01/04/2024 and 30/06/2024

| <u>Date Paid</u> | <u>Payee Name</u> | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorized Ref</u> | <u>Transaction Detail</u> |
|-----------------------|-------------------------------|------------------|--------------------|-----------------------|----------------------------|
| 06/04/2024 | Dropbox International | 10681088 | 71.05 | | Drop Box Subs |
| 09/04/2024 | Newton Flag Makers Ltd | 31520708 | 86.40 | | Flags for D Day |
| 14/04/2024 | Soundtrack Your Brand | 93604057 | 39.00 | | Soundtrack Your Brand |
| 15/04/2024 | Display Stands Ltd | 14630598 | 176.58 | | Shop Unit Expenditure |
| 17/04/2024 | Rhino Safety | 20463722 | 58.80 | | Training |
| 21/04/2024 | ZOOM.US | 20519086 | 12.99 | | Zoom Subs |
| 22/04/2024 | TGS Industrial Supplies Ltd | 12269390 | 16.90 | | Gas Cylinder for D Day |
| 29/04/2024 | Newton Newton Flag Makers Ltd | 30420435 | 121.20 | | D Day Flag |
| 29/04/2024 | Newton Newton Flag makers Ltd | 30421888 | -10.00 | | D Day Flag Credit |
| 06/05/2024 | Dropbox International | 12517087 | 71.05 | | Drop Box Subs |
| 09/05/2024 | Rhino Safety Ltd | 61761814 | 88.20 | | Training |
| 15/05/2024 | Amazon | 10684957 | 241.66 | | Various Amazon Purchases |
| 21/05/2024 | ZOOM.US | 21489069 | 12.99 | | Zoom Subs |
| 29/05/2024 | Soundtrack Your Brand | 80770052 | 20.13 | | Soundtrack Subs |
| 03/06/2024 | Soundtrack Your Brand | 57897052 | 420.00 | | Annual Subscription |
| 06/06/2024 | Dropbox International | 08870089 | 71.05 | | Dropbox Subscription JUN24 |
| 06/06/2024 | Amazon | 94827257 | 37.44 | | D-Day |
| 20/06/2024 | Facebook | PITP | 22.73 | | PITP Advertisement |
| 21/06/2024 | ZOOM.US | 23789799 | 12.99 | | Zoom Subscription Jun24 |
| Total Payments | | | <u>1,571.16</u> | | |

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PAGE

Sandbach Town Council

CB1 Current/Reserve Bank A/c's

List of Payments made between 01/04/2024 and 30/06/2024

| Date Paid | Payee Name | Transaction Detail | Reference | Amount |
|------------|-------------------------------|-------------------------------|------------|------------|
| 02/04/2024 | Cheshire East Council | Rates Town hall | DDR | £724.31 |
| 02/04/2024 | Cheshire East Council | Rates ODM | DD | £307.90 |
| 02/04/2024 | Cheshire East Council | Rates Ent Centre | DD | £358.95 |
| 02/04/2024 | Cheshire East Council | Rates IDM | DD | £985.38 |
| 04/04/2024 | Legal and General | Sickness Insurance | DD | £183.09 |
| 05/04/2024 | | Expenses Travel | BACS | £41.80 |
| 05/04/2024 | Matthew Williams | Damage Deposit Refund | BACS | £50.00 |
| 05/04/2024 | Friends of Sandbach Station | Grant | BACS | £400.00 |
| 12/04/2024 | Handy Household | Toilet Repair Expenses | BACS | £27.51 |
| 12/04/2024 | | Refund | BACS | £8.00 |
| 15/04/2024 | Nat West | Bankline Charges | DD | £23.20 |
| 15/04/2024 | EE Mobile | Mobile Phone | DD | £25.10 |
| 15/04/2024 | Salaries | Net salaries APR24 | BACS | £25,509.90 |
| 26/04/2024 | | Damage Deposit Refund | BACS | £50.00 |
| 29/04/2024 | MORRISONS | Prosecco and Guinness | CASH | £45.00 |
| 29/04/2024 | Natwest C/Card | Pay off March balance | DD | £490.08 |
| 29/04/2024 | | Claire Hedges Deposit | TRANSFER | £360.00 |
| 30/04/2024 | Nat West | Bank Charge | DD | £27.56 |
| 30/04/2024 | HMRC | PAYE/NI APR24 | BACS | £8,259.69 |
| 30/04/2024 | Cheshire Pension Fund | Pension APR24 | BACS | £6,095.83 |
| 01/05/2024 | Cheshire East Council | Cheshire East Council Rates | DD | £351.00 |
| 01/05/2024 | Cheshire East Council | Cheshire East Council Rates | DD | £982.00 |
| 01/05/2024 | Cheshire East Council | Cheshire East Council Rates | DD | £304.00 |
| 01/05/2024 | Cheshire East Council Rates | Cheshire East Council Rates | DD | £720.00 |
| 07/05/2024 | Legal and General | Insurance May 24 | DD | £183.09 |
| 10/05/2024 | | Damage Deposit For 27th April | BACS | £50.00 |
| 10/05/2024 | Petty Cash | Petty Cash Cheque | 5600 | £250.00 |
| 15/05/2024 | Monthly Payroll | May 24 | PAYROLL | £25,515.30 |
| 15/05/2024 | PUBLIC WORKS LOAN | Public Works Loan May 24 | DD | £12,335.57 |
| 15/05/2024 | EE Mobile | EE Mobile May 24 | DD | £25.10 |
| 15/05/2024 | Bankline | Bankline Charges May 24 | DD | £20.40 |
| 22/05/2024 | Sandbach Almshouse | Community Grant | GRANT | £1,524.00 |
| 22/05/2024 | Age Concern | Community Grant | GRANT | £2,491.00 |
| 22/05/2024 | St Johns Church | Churchyard Maintenance | GRANTS | £240.00 |
| 22/05/2024 | PCC Of Christ Church Wheelock | Churchyard Maintenance | GRANTS | £460.00 |
| 22/05/2024 | SWWG | Community Grant Yr 3 | GRANTS | £2,000.00 |
| 22/05/2024 | Fodens Band | Annual Sponsorship | SPONSORSHI | £7,500.00 |
| 22/05/2024 | Lions Youth Brass Band | Community Grant | GRANTS | £4,800.00 |
| 22/05/2024 | Sandbach Utd Football Club | Community Grant | GRANTS | £1,260.00 |
| 22/05/2024 | The Church on Ettiley Heath | Churchyard Maintenance | GRANTS | £240.00 |
| 22/05/2024 | St Peters Church | Churchyard Maintenance | GRANTS | £240.00 |
| 22/05/2024 | St Mary's Church | Churchyard Maintenance | GRANT | £480.00 |
| 22/05/2024 | Sandbach Allotments | Annual Grant | ALLOTMENT | £1,000.00 |
| 22/05/2024 | Sandbach Concer Series | Community Grant Yr 3 | GRANT | £3,500.00 |
| 22/05/2024 | Sandbach Cricket Club | Community Grant | GRANT | £1,820.00 |
| 28/05/2024 | Credit Card | Credit Card | 183403 | £572.92 |
| 30/05/2024 | HMRC | HMRC May 24 | HMRC | £8,279.96 |
| 30/05/2024 | PENSION | PENSION MAY 24 | PENSION | £6,095.83 |

| | | | | |
|------------|--------------------------------|--------------------------------|------------|------------|
| 31/05/2024 | Bank Charges | Bank Charges 31/05/2024 | DD | £59.05 |
| 03/06/2024 | Cheshire East Council | Business Rates June 24 | DD | £720.00 |
| 03/06/2024 | Cheshire East Council | Business Rates ODM | DD | £304.00 |
| 03/06/2024 | Cheshire East Council | Business Rates IDM | DD | £982.00 |
| 04/06/2024 | Legal and General | Sickness Insurance | DD | £183.09 |
| 06/06/2024 | | D Day Supper 6/6/24 | BACS | £220.00 |
| 07/06/2024 | | Damage Deposit Refund Jun 24 | BACS | £100.00 |
| 14/06/2024 | | Damage Deposit Refund JUN24 | BACS | £50.00 |
| 14/06/2024 | PAYROLL JUNE 2024 | Payroll Jun 24 | BACS | £29,780.36 |
| 17/06/2024 | EE Limited | EE Market Phone JUN 24 | DD Q134760 | £25.10 |
| 17/06/2024 | Natwest | Bankline Charges JUN 24 | DD | £28.00 |
| 20/06/2024 | | Damage Deposit Refund | BACS | £100.00 |
| 21/06/2024 | | Damage Deposit Refund Jun 24 | BACS | £50.00 |
| 21/06/2024 | | Beacon Platform D Day | BACS | £209.21 |
| 27/06/2024 | Cheshire Pensions JUN 24 | Cheshire Pensions Jun 24 | BACS | £5,428.95 |
| 27/06/2024 | HMRC JUN 24 | HMRC JUN 24 | BACS | £10,532.28 |
| 28/06/2024 | Bank Charges Nat West 72702729 | Bank Charges Nat West | DD | £37.10 |
| 28/06/2024 | Credit Card | T/Fer Current to NW Bus Credit | 26606 | £434.03 |
| 30/06/2024 | Cheshire East Council | Business Rates Enterprise Jun | DD | £351.00 |

Date: 07/11/2024

Sandbach Town Council

Time: 16:32

Petty Cash

List of Payments made between 01/04/2024 and 30/06/2024

| <u>Date Paid</u> | <u>Payee Name</u> | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorized Ref</u> | <u>Transaction Detail</u> |
|------------------|--------------------------------|------------------|--------------------|-----------------------|-----------------------------|
| 04/04/2024 | B&M | PC2401/01 | 12.17 | | TH Events & Refreshments |
| 05/04/2024 | MORRISONS | PC2401/02 | 1.20 | | Stationery |
| 08/04/2024 | Iceland Foods Ltd. | PC2401/03 | 1.35 | | Refreshment Purchases |
| 12/04/2024 | MORRISONS | PC2401/04 | 1.20 | | Stationery |
| 14/04/2024 | MORRISONS | PC2401/05 | 1.55 | | Refreshment Purchases |
| 18/04/2024 | MORRISONS | PC2401/06 | 1.20 | | Stationery |
| 18/04/2024 | Handy Household | PC2401/07 | 16.46 | | Town Hall Events Costs |
| 22/04/2024 | MORRISONS | PC2401/08 | 1.55 | | Refreshment Purchases |
| 25/04/2024 | MORRISONS | PC2401/09 | 1.20 | | Stationery |
| 25/04/2024 | Clem's Traditional Greengrocer | PC2401/13 | 6.40 | | Bar Supplies |
| 26/04/2024 | Aldi | PC2401/10 | 2.77 | | Bar Supplies |
| 29/04/2024 | MORRISONS | PC2401/11 | 4.90 | | Refreshment Purchases |
| 29/04/2024 | Staff Expenses | PC2401/12 | 11.80 | | Travel Expenses |
| 01/05/2024 | Handy Household | PC2402/01 | 1.49 | | TH TH Maintenance |
| 03/05/2024 | MORRISONS | PC2402/02 | 1.20 | | Stationery |
| 07/05/2024 | Waitrose | PC2402/03 | 6.95 | | Refreshment Purchases |
| 09/05/2024 | MORRISONS | PC2402/04 | 1.20 | | Stationery |
| 10/05/2024 | Savers | PC2402/05 | 2.18 | | Bar Supplies |
| 12/05/2024 | MORRISONS | PC2402/06 | 40.85 | | Bar & Refreshment Purchases |
| 14/05/2024 | Aldi | PC2402/07 | 6.18 | | Refreshment Purchases |
| 15/05/2024 | Handy Household | PC2402/08 | 8.99 | | Civic & Ceremonial |
| 16/05/2024 | MORRISONS | PC2402/09 | 1.20 | | Stationery |
| 16/05/2024 | Handy Household | PC2402/10 | 4.76 | | TH Maintenance |
| 16/05/2024 | A. Ansell | PC2402/11 | 14.00 | | Bar Purchases |
| 17/05/2024 | Clem's Traditional Greengrocer | PC2402/12 | 5.00 | | Bar Supplies |
| 23/05/2024 | MORRISONS | PC2402/13 | 1.20 | | Stationery |
| 23/05/2024 | GOV.UK | PC2402/14 | 3.00 | | Land & Property info |
| 29/05/2024 | Savers | PC2402/15 | 11.98 | | TH Maintenance |
| 30/05/2024 | MORRISONS | PC2402/16 | 1.20 | | Stationery |
| 01/06/2024 | Tinsley Fruit | PC2403/01 | 1.00 | | Bar Supplies |
| 03/06/2024 | Handy Household | PC2403/02 | 10.98 | | TH Maintenance |
| 05/06/2024 | Royal British Legion | PC2403/03 | 40.00 | | D-Day Wreath |
| 06/06/2024 | Iceland Foods Ltd. | PC2403/04 | 16.60 | | D-Day Celebrations |
| 06/06/2024 | MORRISONS | PC2403/05 | 1.20 | | Stationery |
| 06/06/2024 | MORRISONS | PC2403/06 | 1.55 | | Refreshment Purchases |
| 06/06/2024 | Handy Household | PC2403/07 | 2.98 | | Bar Supplies |
| 07/06/2024 | Clem's Traditional Greengrocer | PC2403/08 | 3.50 | | Bar Supplies |
| 14/06/2024 | MORRISONS | PC2403/09 | 1.20 | | Stationery |
| 14/06/2024 | MORRISONS | PC2403/10 | 4.00 | | Bar Supplies |
| 14/06/2024 | Handy Household | PC2403/11 | 2.98 | | Bar Supplies |
| 18/06/2024 | Handy Household | PC2403/12 | 15.99 | | Repairs |
| 18/06/2024 | Handy Household | PC2403/13 | 2.49 | | TH Maintenance |
| 18/06/2024 | Savers | PC2403/14 | 1.00 | | Bar Supplies |
| 20/06/2024 | MORRISONS | PC2403/15 | 1.20 | | Stationery |
| 25/06/2024 | Handy Household | PC2403/16 | 1.29 | | Stationery |
| 26/06/2024 | WHSmith | PC2403/17 | 11.99 | | Cleaning |
| 29/06/2024 | Handy Household | PC2403/18 | 8.94 | | Bar Supplies |

Continued on Page 2

Date: 07/11/2024

Sandbach Town Council

Time: 16:32

Petty Cash

List of Payments made between 01/04/2024 and 30/06/2024

| <u>Date Paid</u> | <u>Payee Name</u> | <u>Reference</u> | <u>Amount Paid</u> | <u>Authorized Ref</u> | <u>Transaction Detail</u> |
|------------------|-------------------|-----------------------|--------------------|-----------------------|---------------------------|
| | | Total Payments | <u>304.02</u> | | |

Sandbach Town Council

Current/Reserve Bank A/c's

Cash Received between 01/04/2024 and 30/06/2024

| Date | Cash Received from | Receipt Description | Receipt No | Amount |
|------------|-------------------------------|--------------------------------|------------|-----------|
| 22/05/2024 | Greedy Paws | Xmas Market Greedy Paws | 1458 | £46.00 |
| 06/06/2024 | | Indoor Market 6.6.24 | 26511 BACS | £20.00 |
| 29/04/2024 | | Car Boot Sale | 1405 | £50.00 |
| 29/04/2024 | | Childrens Party | 1644 | £122.50 |
| 10/05/2024 | | XMAS MARKET B EVANS | 2105 | £46.00 |
| 03/06/2024 | Bar 1st June | Bar Takings 1/06/24 Wedding | EVO 26471 | £639.95 |
| 17/05/2024 | Bar Takings | Bar Takings 16th May 24 | Evo | £858.65 |
| 04/06/2024 | Bar Takings | Bar Jun1st 24 | 103755 | £288.50 |
| 11/06/2024 | Bar Takings | Wedding Bar taking 10/06/24 | 26528 | £114.75 |
| 27/06/2024 | Bar Takings | Bar takings J Bryson 25/06 | 26589 CASH | £17.30 |
| 10/06/2024 | Bar Takings 10.6 60th Party | Bar Takings 10.6.24 60th Party | 26524 EVO | £798.60 |
| 20/06/2024 | Bar Takings 15/06/24 | Bar Takings 15/06/24 | Cash 26560 | £197.80 |
| 17/06/2024 | Bar Takings 15/6 | Bar Takings 15 Jun 24 Cheer | EVO 26551 | £1,054.50 |
| 20/05/2024 | Bar Takings 18/05/24 | Bar Takings 18/05/2024 | EVO | £59.65 |
| 24/06/2024 | Bar Takings 21/06 | Bar Takings 21/06 Card | EVO 26579 | £774.45 |
| 28/05/2024 | Bar Takings 25/05/24 | Bar Takings 25/05/2024 | EVO 28/05 | £772.95 |
| 29/04/2024 | Bar Takings 27.04.24 | Bar Takings 27.4.24 | Cash Paid | £45.00 |
| 29/04/2024 | Bar Takings 27.4.24 | Bar Takings 27.4.24 | 1406 | £1,980.75 |
| 27/06/2024 | Bar Takings Burlesque 21/06 | Bar Takings Burlesque 21/06 | 26590 CASH | £130.85 |
| 26/06/2024 | Bar Takings Event 25/06 | Bar Takings Event 25/06 Justin | 26586 EVO | £124.00 |
| 17/06/2024 | Baubles of Distinct | Xmas Market 24 - Baubles | 1431 | £46.00 |
| 26/04/2024 | | XMAS MARKET RENT | 26.4.24 | £46.00 |
| 24/06/2024 | | Xmas Market 24 - BIB EMJAY | 1346 | £46.00 |
| 14/06/2024 | Billsborrow Party In the Park | Party In the Park Tkt x 2 | 26535 EVO | £20.00 |
| 08/05/2024 | Birthday Bar Taking | Birthday Bar Takings Apr 24 | 103700 | £194.20 |
| 08/05/2024 | BONGO CHILLI | XMAS MARKET BONGO CHILLI | 1347 | £46.00 |
| 06/06/2024 | Botfield Moon Gazing | Xmas Market 24 Moon Gazing | 1947 | £46.00 |
| 08/04/2024 | Brading C&D | Brading DEP 03JUN24 | 26156 | £44.00 |
| 30/05/2024 | | Xmas Market Cheshire Fudge | 937 | £46.00 |
| 26/06/2024 | | Indoor Market Rent 26/06/24 | 26585 BACS | £23.50 |
| 08/05/2024 | Burland Day Trips | Market Rent IDM | 2127 | £259.20 |
| 10/05/2024 | | Deposit for Hall Hire 08/06/24 | 1807 | £250.00 |
| 26/06/2024 | | Party In the Park Tkt x 3 24/6 | 26586 EVO | £30.00 |
| 26/04/2024 | | Xmas Market Rent | | £46.00 |
| 07/05/2024 | | XMAS MARKET MUNRO | 1104 | £46.00 |
| 07/05/2024 | Caledonian Society | Deposit for Event 11/04/2025 | 11042025 | £162.00 |
| 26/04/2024 | | XMAS MARKET RENT | 1046 | £46.00 |
| 01/05/2024 | Chehire Cheesecakes | Xmas Markets | 948 | £46.00 |
| 01/05/2024 | CHESHIRE CHEESE CAKE | XMAS MARKET CHEESECAKE | 947 | £46.00 |
| 02/04/2024 | Cinema | Cinema Tickets | 1548 | £12.00 |
| 04/04/2024 | Cinema | Cinema Ticket | 1418 | £18.00 |
| 08/04/2024 | Cinema | Cinema Tickets | 1408 | £24.00 |
| 10/04/2024 | Cinema | Cinema Bar 9.4.24 | 1350 | £146.30 |
| 10/04/2024 | Cinema | Cinema Tickets 9.4.24 | 1350 | £150.00 |
| 18/04/2024 | Cinema | Cinema Tickets | 103698 | £114.00 |

| Date | Cash Received from | Receipt Description | Receipt No | Amount |
|------------|--------------------------------|-------------------------------|------------|----------|
| 18/04/2024 | Cinema | Cinema Bar | 103699 | £61.65 |
| 02/04/2024 | Cinema and Market | Cinema Tks and Market | 1604 | £24.00 |
| 10/05/2024 | Cinema Sweets | Cinema Sweets May 24 | 103751 | £10.00 |
| 29/04/2024 | | Wedding Claire Hedges | 1023 | £657.00 |
| 29/04/2024 | | Claire Hedges Deposit | Dep | £360.00 |
| 02/05/2024 | | Damage Deposit for Wedding | 16/05 | £100.00 |
| 16/05/2024 | | HIRE FORM DEPOSITS 16 MAY 24 | | -£407.00 |
| 16/05/2024 | | HIRE FROM DEPOSIT 16 MAY 24 | | £47.00 |
| 16/05/2024 | | HIRE FROM DEPOSIT MAY 16 24 | | £360.00 |
| 02/04/2024 | Clem's Traditional Greengrocer | IDM Rent | 26110 | £345.60 |
| 24/05/2024 | Terranova | Terranova Booking 29/06/24 | 29/06/24 | £327.50 |
| 03/05/2024 | CSR ARTS F H LTD | XMAS MARKET CSR ARTS LTD | 1727 | £46.00 |
| 19/06/2024 | | Party In the park Tickets x 4 | 26558 BACS | £80.00 |
| 22/04/2024 | | Caledonian Event Deposit | 1530 | £162.00 |
| 20/05/2024 | | Xmas Market Elizabeth Rose | 1243 | £46.00 |
| 17/06/2024 | Elworth Hall School | Gazebo Hire June 24 | 26547 | £120.00 |
| 02/05/2024 | | Wedding 1/6/24 Balance | BACS | £447.40 |
| 02/05/2024 | | Wedding Damage Deposit | BACS | £100.00 |
| 28/05/2024 | EVO 28/05/24 | Party In the Park | 1520 | £20.00 |
| 02/04/2024 | Finn's Journey | IDM Rent | 26106 | £14.00 |
| 08/04/2024 | Finn's Journey | IDM Rent | 26153 | £21.00 |
| 15/04/2024 | Finn's Journey | IDM Rent | 26196 | £14.00 |
| 18/04/2024 | Finns Journey | Market Indoor Rent Finn | | £14.00 |
| 26/04/2024 | Finns Journey | Finns Market Indoor Rent | 1316 | £7.00 |
| 02/04/2024 | Fish Man | ODM Gazebo | 26108 | £56.00 |
| 02/04/2024 | Fish Man | ODM Rent | 26108 | £135.25 |
| 09/04/2024 | Flourish | Town Hall Hire Flourish | | £79.20 |
| 20/05/2024 | | Xmas Market F Melling | DPC 20.05 | £46.00 |
| 28/05/2024 | Funky Fish | Xmas Market Funky Fish | 1031 | £46.00 |
| 17/04/2024 | | Childrens Party | 1728 | £72.50 |
| 26/04/2024 | | Xmas Market Rent | | £46.00 |
| 28/05/2024 | Gazabo May Market | Gazebo May Market 24 | 1520 | £4.00 |
| 22/04/2024 | Gazebo | Gazebo Rent 20.04.24 | 1439 | £8.00 |
| 22/04/2024 | Gazebo | Market Gazebo Rent | 1441 | £68.00 |
| 20/05/2024 | Gazebo 16th May | Gazebo 16th May | EVO | £68.00 |
| 13/05/2024 | Gazebo 9th May | Gazebo 9th May | EVO | £64.00 |
| 03/06/2024 | Gazebo Market Rent | Gazebos 30/05 | EVO 26473 | £92.00 |
| 10/06/2024 | Gazebo Market Takings 6.6.24 | Gazebo Market Takings 6.6.24 | 26521 EVO | £272.00 |
| 13/05/2024 | Gazebo May 11 | Gazebo May 11 | EVO | £4.00 |
| 02/04/2024 | Gazebo Rent | Gazebo Rent 28.3.24 | 1604 | £36.00 |
| 08/04/2024 | Gazebo Rent | Gazebo Rent 4.4.24 | 1407 | £280.00 |
| 15/04/2024 | Gazebo Rent | Gazebo Rent 13.4.24 | 1420 | £4.00 |
| 17/06/2024 | Gazebo Rent 13/06/24 | Gazebo Market Rent 13/6/2024 | 26550 EVO | £100.00 |
| 29/04/2024 | Gazebo Takings 25.04.24 | Gazebo Takings 25.04.24 | 1405 | £80.00 |
| 22/04/2024 | | Xmas Market Graham Bradford | 1441 | £116.00 |
| 10/06/2024 | | THall Booking deposit 21/06 | 26525 BACS | £202.50 |
| 10/06/2024 | | Damage deposit booking 21/06 | 26525 BACS | £50.00 |
| 18/04/2024 | | Craft Fair | | £202.50 |
| 29/04/2024 | Haslington PC | Gazebo Hire | Haslington | £20.00 |

| Date | Cash Received from | Receipt Description | Receipt No | Amount |
|------------|-----------------------------|--------------------------------|------------|-----------|
| 28/05/2024 | | Hall Hire Craft Fair | 280524 | £123.75 |
| 01/05/2024 | | Xmas Markets - Bee Shack | 802 | £46.00 |
| 13/05/2024 | HMRC | HMRC VAT March 24 | 143990395 | £6,051.20 |
| 02/04/2024 | Indoor Market | Indoor Market Rent 28.3.24 | 1604 | £28.50 |
| 08/04/2024 | Indoor Market | Indoor Market rent 6.4.24 | 1406 | £666.30 |
| 08/04/2024 | Indoor Market | Indoor Market | 1407 | £0.70 |
| 22/04/2024 | Indoor Market | Indoor Market Rent 20.4.24 | 1439 | £59.50 |
| 22/04/2024 | Indoor Market | Indoor market Rent 18.4.24 | 1441 | £31.00 |
| 24/04/2024 | Indoor Market | Indoor Market Rent 20.4.24 | 1320 | £126.00 |
| 07/05/2024 | Indoor Market 4/5/24 | Indoor Market 4/5/24 | EVO 7/5/24 | £83.00 |
| 10/06/2024 | Indoor Market 7.6.24 | Indoor market Rent 7.6.24 | 26524 EVO | £37.80 |
| 15/04/2024 | Indoor Market Rent | Indoor Market Rent 11.4.24 | 1423 | £50.60 |
| 15/04/2024 | Indoor Market Rent | Indoor Market Rent 13.04 | 1420 | £248.50 |
| 29/04/2024 | Indoor Market Rent | Indoor Market 29.04.24 | 29.04.24 | £72.00 |
| 17/06/2024 | Indoor Market Rent 13/06/24 | Indoor market Rent 13/06/2024 | 26550 EVO | £59.50 |
| 17/06/2024 | Indoor Market Rent 15/06/24 | Indoor market Rent 15/06/24 | 26549 EVO | £223.00 |
| 20/05/2024 | Indoor Market Rent 18/05/24 | Indoor market rent 18/05/24 | EVO 20/05 | £215.00 |
| 29/04/2024 | Indoor Market Rent 25.4.24 | Indoor Market Rent 25.4.24 | 1405 | £569.40 |
| 03/06/2024 | Indoor Market Rent 30/05 | Indoor market Rent | EVO 26473 | £41.50 |
| 10/06/2024 | Indoor Market Rent 6.06.24 | Indoor Market Rent 6.06.24 | 26521 EVO | £1,673.20 |
| 10/06/2024 | Indoor Market Rent 6.6.24 | Indoor Market Rent 6.6.24 | 26522 EVO | £76.00 |
| 28/05/2024 | Indoor Market Rent May 24 | Indoor Market Rent May 24 | 1520 | £231.50 |
| 08/04/2024 | | DEP 07APR24 | 26158 | £78.25 |
| 08/04/2024 | | IDM Rent | 26157 | £35.00 |
| 12/04/2024 | | IDM Rent | 26175 | £7.00 |
| 20/05/2024 | Crafted Gifts | Xmas Market | 1458 | £46.00 |
| 14/05/2024 | | Deposit for TH Party Booking | 1040 | £32.50 |
| 01/05/2024 | | Xmas Market Cats and Co | 1053 | £46.00 |
| 09/04/2024 | | Record Fair | | £78.25 |
| 22/04/2024 | | Record Fair | 1439 | £100.00 |
| 20/05/2024 | | Record Fair Market Hall | 6.24 | £78.25 |
| 04/06/2024 | | Record Fair 06.24 | 1349 | £78.25 |
| 17/05/2024 | | Indoor Market Fri | 170524 | £21.00 |
| 05/06/2024 | | Xmas Market 24 John Dean | 26509 DPC | £56.00 |
| 30/04/2024 | | Xmas Market Press and Melt | 1912 | £68.00 |
| 17/06/2024 | | Town Hall booking 25/06/24 | EVO 26551 | £225.00 |
| 24/06/2024 | | Urn Hire 25/06/24 | EVO 26579 | £5.00 |
| 17/06/2024 | | Xmas Market 24 - Jewellery | 1606 | £46.00 |
| 01/05/2024 | | Flourish 5/06/24 | 5/06/24 | £19.80 |
| 15/04/2024 | | Cake Stall Market Rent | 1423 | £54.00 |
| 30/05/2024 | | Fish Stall Market | 300524 | £56.00 |
| 30/04/2024 | Fish Man Rent | Fish Man Rent | 17 | £191.25 |
| 15/05/2024 | | XMAS MARKET K JONES | 1206 | £46.00 |
| 30/05/2024 | | Fish Stall ODM May | 300524 | £135.25 |
| 12/05/2024 | | Hire From Deposits 12 May 24 | | £47.50 |
| 12/05/2024 | | Hire from Deposit 12 May 24 | | -£47.50 |
| 28/06/2024 | | 1 x Party In the park Tkt 28/6 | 26595 EVO | £10.00 |
| 03/05/2024 | LA DOLCE VITA | XMAS MARKET LA DOLCE VITA | 956 | £46.00 |
| 03/06/2024 | | Room Hire 8/6/24 | 1427 | £33.00 |

| Date | Cash Received from | Receipt Description | Receipt No | Amount |
|------------|-----------------------------|--------------------------------|------------|-----------|
| 22/05/2024 | Made to Melt | Xmas Market Made to Melt | 1053 | £46.00 |
| 30/04/2024 | Hog Roast | Xmas Market | 1940 | £68.00 |
| 26/04/2024 | | Xmas Market Rent | 1119 | £46.00 |
| 10/06/2024 | | Party In the park x 12 | 26524 EVO | £120.00 |
| 02/05/2024 | | XMAS MARKET MARSHMALLOWS | 903 | £46.00 |
| 02/04/2024 | Market | Outdoor Market 30.03.24 | 1606 | £63.50 |
| 02/04/2024 | Market | Indoor Market 30.3.24 | 1606 | £193.50 |
| 08/04/2024 | Market | Outdoor Market Rent 6.4.24 | 1406 | £43.50 |
| 28/05/2024 | Market 23/05/2024 | Market Income 23/05/2024 | EVO 1524 | £50.00 |
| 20/05/2024 | Market Betta Minds | Indoor Market 17/05/2024 | EVO | £7.00 |
| 08/04/2024 | Market Cheshire Fudge | Cheshire Fudge Co Mkt Rent | 1408 | £7.00 |
| 24/06/2024 | Market gazebo JUN 24 | Mkt Gazebo 20/06/24 | EVO 26579 | £84.00 |
| 15/04/2024 | Market Gazebo Rent | Market Gazebo Rent 11.04.24 | 1423 | £68.00 |
| 13/05/2024 | Market Income 11 May | Market Income 11 May | EVO | £271.50 |
| 28/05/2024 | Market Income Indoor | Indoor Market Rent May 23rd 24 | EVO 1524 | £352.50 |
| 20/05/2024 | Market Income May 24 | Market Income May 24 | EVO | £202.50 |
| 13/05/2024 | Market Income May 9th 24 | Market Income May 9th 24 | EVO | £1,343.50 |
| 24/06/2024 | Market Jun 24 | Gazebo Rent 22 Jun 24 | EVO 26578 | £4.00 |
| 24/06/2024 | Market Jun 24 | Indoor Mkt 20/06/24 | EVO 26579 | £129.60 |
| 02/04/2024 | Market Rent | Outdoor Market 30.03.24 | 1604 | £87.00 |
| 08/04/2024 | Market Rent | Market Indoor Rent 8.4.24 | 1407 | £996.40 |
| 03/06/2024 | Market Rent | Outdoor market Rent 30/05 | EVO 26473 | £221.00 |
| 17/06/2024 | Market Rent | Outdoor Market Rent 13/06/24 | 26550 EVO | £263.00 |
| 20/05/2024 | Market Rent 18/05 | Outdoor market Rent 18/05/24 | EVO 20/05 | £47.50 |
| 03/06/2024 | Market Rent Jun 24 | Mkt 1/06/24 | EVO 26476 | £225.50 |
| 24/06/2024 | Market Rent Jun 24 | Mkt Rent 22 June 24 | EVO 26578 | £504.70 |
| 24/06/2024 | Market Rent Jun 24 | Market Rent 20/06 | EVO 26579 | £232.00 |
| 07/05/2024 | Market rent May 2024 | Gazebos for Market May 24 | EVO 7/5/24 | £396.00 |
| 07/05/2024 | Market Rent May 24 | Outdoor Market Rent | EVO 7/5/24 | £622.90 |
| 07/05/2024 | Market Rent May 24 | Indoor Market May 24 | EVO 7/5/24 | £2,003.10 |
| 08/04/2024 | Market Rent Outdoor | Market Rent Outdoor | 1407 | £446.80 |
| 15/04/2024 | Market Rent Outdoor | Market Rent Outdoor 11.4.24 | 1423 | £141.00 |
| 15/04/2024 | Market Rent Outdoor | Market Rent Outdoor | 1420 | £59.50 |
| 10/06/2024 | | Party In the Park Ticket 6.06 | 26521 EVO | £10.00 |
| 03/06/2024 | Matrix Cheer Squad | Cheer Event 15.06.24 | 1129 | £325.00 |
| 28/06/2024 | | Party in the Park Tkt x 4 27/6 | 26595 EVO | £40.00 |
| 13/06/2024 | Melody Terrariums | Xmas Market 24 Melody Terrar | 13.06.24 | £46.00 |
| 01/05/2024 | | Rory and Rose Xmas Market | 643 | £90.00 |
| 29/04/2024 | | Xmas Market Rent | 29.04.24 | £46.00 |
| 07/05/2024 | | Xmas Black Star Ceramics | 2023 | £90.00 |
| 01/05/2024 | | Xmas Market Fairy Tale Lane | 2040 | £46.00 |
| 18/04/2024 | | ODM Market | N Spice | £26.00 |
| 30/04/2024 | Nat West | Interest to 30.04.24 | Interest | £893.89 |
| 31/05/2024 | Nat West | Nat West Interest | Interest | £882.19 |
| 28/06/2024 | Nat West | Interest Received Jun 24 | CR2403 | £709.50 |
| 26/04/2024 | | Xmas Market Rent | 1315 | £46.00 |
| 29/04/2024 | NOBLE HC VERVE JEWELLRY | Xmas Market Jewellery | 1905 | £46.00 |
| 15/04/2024 | Olive & Stitch | Mkt Town Fest DEP 14SEP24 | 26194 | £157.50 |
| 15/04/2024 | Olive & Stitch Xmas Mkt DEP | Olive&Stitch XmasMkt DEP 06DEC | 26195 | £189.00 |

| Date | Cash Received from | Receipt Description | Receipt No | Amount |
|------------|--------------------------------|--------------------------------|------------|-------------|
| 22/04/2024 | Outdoor Market | Outdoor market 20.4.24 | 1439 | £83.50 |
| 03/06/2024 | Outdoor Market 1/06/24 | Outdoor Market Rent | EVO 26471 | £72.00 |
| 29/04/2024 | Outdoor Market 25.4.24 | Outdoor Market 25.4.24 | 1405 | £174.00 |
| 10/06/2024 | Outdoor Market 6.6.24 | Outdoor market Rent 6.6.24 | 26522 EVO | £43.50 |
| 10/06/2024 | Outdoor Market 6.6.24 | Outdoor Market 6.6.24 | 26521 EVO | £583.50 |
| 22/04/2024 | Outdoor Market Rent | Outdoor Market 18.4.24 | 1441 | £141.00 |
| 29/04/2024 | Outdoor Market Rent | Outdoor Market 27.04.24 | 29.04.24 | £63.50 |
| 17/06/2024 | Outdoor Market Rent 15/06/24 | Outdoor Market Rent 15/06/24 | 26549 EVO | £43.50 |
| 28/05/2024 | Outdoor Market Rent may 24 | Outdoor Market Rent May 24 | 1520 | £43.50 |
| 11/04/2024 | | ODM Gazebo | 26169 | £4.00 |
| 11/04/2024 | | ODM Rent | 26169 | £20.00 |
| 30/05/2024 | Party Bar 25/05 | Party Bar 25/05 | 103754 | £147.65 |
| 30/05/2024 | Party In the Park 2024 | Party In the Park 2024 | EVO | £60.00 |
| 10/05/2024 | Party In The Park L Adderly | Party In the Park Tickets | EVO 10/05 | £40.00 |
| 21/05/2024 | Party In the Park Ticket | Party In the Park Ticket | EVO | £10.00 |
| 14/06/2024 | Party In the Park Ticket James | Party In the Park x 1 James | 26535 EVO | £10.00 |
| 07/05/2024 | Party in the park tickets | Party In the Park 2nd May 24 | EVO 7/5/24 | £40.00 |
| 14/06/2024 | Party In the prak Tickets | Party In the Parrk x 2 Receipt | 26535 EVO | £20.00 |
| 21/06/2024 | | 4 x Party In the Park Tkt 19.6 | 26564 EVO | £40.00 |
| 03/06/2024 | Pepper D Unique Wood | Xmas Market 24 Unique Wood | 813 | £46.00 |
| 17/04/2024 | | Outdoor Market Trader Crawley | 1332 | £24.00 |
| 08/05/2024 | | Indoor market Saturday | 1101 | £24.00 |
| 19/06/2024 | | Outdoor market 19.6.24 | 26556 BACS | £24.00 |
| 05/06/2024 | | Outdoor Market 5.6.24 | 26508 BACS | £24.00 |
| 23/05/2024 | | Philip Lee Booking 7/6/24 | 1248 | £38.50 |
| 03/06/2024 | PITP Tckt x 4 1/06 | PITP Tckt x 4 1/06 | EVO 26473 | £40.00 |
| 04/04/2024 | Pokla Market Stall | Polka Market rent | Polka | £172.80 |
| 18/04/2024 | Polka Market Rent | Polka Xmas Market | 1233 | £46.00 |
| 05/04/2024 | Precept | Precept | 26141 | £386,091.00 |
| 17/05/2024 | Pudding and Crumbs | Pudding Crum Xmas Market | 1417 | £46.00 |
| 17/05/2024 | Pudding Crumbs | Xmas Market Pudding & Crumbs | 1417 | £46.00 |
| 26/04/2024 | | Xmas Market Rent | 1745 | £46.00 |
| 01/05/2024 | | Xmas Market David Sketches | 2219 | £46.00 |
| 24/04/2024 | Roberts Band | Roberts Band Hall Hire | 2259 | £141.50 |
| 29/04/2024 | Roberts Band | Ballroom Hire Roberts Band | 2304 | £171.50 |
| 29/04/2024 | Roberts Band | Roberts Band Hall hire Dec 24 | 2303 | £50.00 |
| 20/05/2024 | | Xmas Market Ruth Designs | 929 | £46.00 |
| 01/05/2024 | TORC JEWELLRY | XMAS MARKET TORC JEWELLRY | 217 | £46.00 |
| 14/05/2024 | Xmas Going Potty | Xmas Going Potty | 1202 | £90.00 |
| 02/04/2024 | Sales Recpts Page 2861 | Sales Recpts Page 2861 | | £270.83 |
| 04/04/2024 | Sales Recpts Page 2862 | Sales Recpts Page 2862 | | £2,414.00 |
| 08/04/2024 | Sales Recpts Page 2863 | Sales Recpts Page 2863 | | £645.50 |
| 08/04/2024 | Sales Recpts Page 2864 | Sales Recpts Page 2864 | | £1,404.00 |
| 09/04/2024 | Sales Recpts Page 2865 | Sales Recpts Page 2865 | | £79.20 |
| 22/04/2024 | Sales Recpts Page 2866 | Sales Recpts Page 2866 | | £123.00 |
| 18/04/2024 | Sales Recpts Page 2867 | Sales Recpts Page 2867 | | £220.00 |
| 25/04/2024 | Sales Recpts Page 2868 | Sales Recpts Page 2868 | | £440.00 |
| 26/04/2024 | Sales Recpts Page 2869 | Sales Recpts Page 2869 | | £295.83 |
| 22/04/2024 | Sales Recpts Page 2870 | Sales Recpts Page 2870 | | £162.00 |

| Date | Cash Received from | Receipt Description | Receipt No | Amount |
|------------|------------------------|--------------------------------|------------|-----------|
| 29/04/2024 | Sales Recpts Page 2871 | Sales Recpts Page 2871 | | £244.38 |
| 11/04/2024 | Sales Recpts Page 2872 | Sales Recpts Page 2872 | | £98.14 |
| 16/05/2024 | Sales Recpts Page 2873 | Sales Recpts Page 2873 | | £110.00 |
| 16/05/2024 | Sales Recpts Page 2874 | Sales Recpts Page 2874 | | £79.20 |
| 03/05/2024 | Sales Recpts Page 2875 | Sales Recpts Page 2875 | | £300.00 |
| 28/05/2024 | Sales Recpts Page 2876 | Sales Recpts Page 2876 | | £123.00 |
| 13/05/2024 | Sales Recpts Page 2877 | Sales Recpts Page 2877 | | £492.16 |
| 13/05/2024 | Sales Recpts Page 2878 | Sales Recpts Page 2878 | | £339.63 |
| 30/05/2024 | Sales Recpts Page 2879 | Sales Recpts Page 2879 | | £60.39 |
| 01/05/2024 | Sales Recpts Page 2880 | Sales Recpts Page 2880 | | £158.40 |
| 02/05/2024 | Sales Recpts Page 2881 | Sales Recpts Page 2881 | | £108.00 |
| 02/05/2024 | Sales Recpts Page 2882 | Sales Recpts Page 2882 | | £310.44 |
| 01/05/2024 | Sales Recpts Page 2883 | Sales Recpts Page 2883 | | £270.83 |
| 16/05/2024 | Sales Recpts Page 2884 | Sales Recpts Page 2884 | | £220.00 |
| 28/05/2024 | Sales Recpts Page 2885 | Sales Recpts Page 2885 | | £295.83 |
| 16/05/2024 | Sales Recpts Page 2886 | Sales Recpts Page 2886 | | £1,296.00 |
| 13/05/2024 | Sales Recpts Page 2887 | Sales Recpts Page 2887 | | £26.08 |
| 23/05/2024 | Sales Recpts Page 2888 | Sales Recpts Page 2888 | | £200.72 |
| 03/06/2024 | Sales Recpts Page 2889 | Sales Recpts Page 2889 | | £158.40 |
| 03/06/2024 | Sales Recpts Page 2890 | Sales Recpts Page 2890 | | £270.83 |
| 13/06/2024 | Sales Recpts Page 2891 | Sales Recpts Page 2891 | | £220.00 |
| 26/06/2024 | Sales Recpts Page 2892 | Sales Recpts Page 2892 | | £295.83 |
| 24/06/2024 | Sales Recpts Page 2893 | Sales Recpts Page 2893 | | £19.28 |
| 29/04/2024 | Sandbach Partnership | SP Ballroom Hire | 29.4.24 | £101.25 |
| 01/05/2024 | Sandbach Partnership | Kitchen Hire for Event 110524 | 110524 | £20.00 |
| 11/05/2024 | Sandbach Partnership | Hire 11MAY24 from DEP | SBACH | -£101.25 |
| 11/05/2024 | Sandbach Partnership | Hire 11MAY24 from DEP | SBACH | £101.25 |
| 26/04/2024 | SCENTIENT CANDLES | XMAS MARKET RENT | 1405 | £46.00 |
| 15/04/2024 | | IDM Rent | 26192 | £25.00 |
| 13/05/2024 | | Hall Hire | 25.05.24 | £665.00 |
| 13/05/2024 | | Damage Deposit | 25/05 | £50.00 |
| 15/05/2024 | SQUARE ONE SCENTS | XMAS MARKET SQUARE ONE | 1253 | £46.00 |
| 07/05/2024 | | Indoor Market Fins Journey | 759 | £14.00 |
| 20/05/2024 | | Finns Market Stall Indoor | 1447 | £14.00 |
| 08/06/2024 | | Finns Journey Stall IDM 8/7/24 | 26639 BACS | £16.50 |
| 21/06/2024 | | Indoor Market Jun 24 Finns | 1617 | £16.50 |
| 26/04/2024 | | XMAS MARKET RENT | 1125 | £46.00 |
| 28/05/2024 | Finns Journey | Indoor market Finns Journey | 750 | £14.00 |
| 03/06/2024 | Finns Journey | Indoor Market | 1156 | £7.00 |
| 14/06/2024 | Finns Journey | Indoor Market Jun 24 Finns | 1610 | £16.50 |
| 05/06/2024 | Finns Journey | Indoor Market Finns Journey | 1328 | £16.50 |
| 29/04/2024 | | Cut Glass Xmas Market | 1413 | £46.00 |
| 10/06/2024 | | Xmas Market 24 Green Giraffe | 1958 | £46.00 |
| 19/06/2024 | Sweet Pea S | Xmas Market 24 - Sweet Pea | 1210 | £46.00 |
| 25/06/2024 | Terranova school | Awards event damage deposit | 26582 BACS | £100.00 |
| 25/06/2024 | Terranova School | Terra nova awards event 26/06 | 26582 BACS | £1,124.26 |
| 20/05/2024 | Tilly OHM | Indoor Market Tilly OHM | 1630 | £25.20 |
| 13/05/2024 | | Indoor Market Fridays x 2 | 1408 | £14.00 |
| 30/05/2024 | U3A | U3A Bar 18/05 | 103753 | £27.00 |

| Date | Cash Received from | Receipt Description | Receipt No | Amount |
|------------|-----------------------|----------------------------|------------|---------|
| 18/04/2024 | Unknown | Unknown | 1341 | £30.00 |
| 17/05/2024 | Urn Hire | Urn Hire 15/05/24 | Evo | £4.00 |
| 30/05/2024 | Wedding 16/05 | Wedding Bar 16/05 | 103752 | £353.20 |
| 26/04/2024 | Wildfire Pizza | Wildfire Plzza Market Xmas | 1603 | £68.00 |
| 03/06/2024 | Wildgame Ltd | Xmas Market | 1358 | £68.00 |
| 29/04/2024 | Winding River Liqu | Xmas Markt Winding River | 1315 | £46.00 |
| 02/05/2024 | WOODLAND TRUST | XMAS MARKET WOODLAND | 1013 | £46.00 |
| 16/04/2024 | Xmas Bags of Sunshine | Xmas Bags of Sunshine | 26204 | £70.00 |
| 12/04/2024 | Xmas Caths Crafts | Xmas Caths Crafts | 26174 | £46.00 |
| 15/04/2024 | Xmas Helens Emporium | H Ireland Xmas Mkt | 26199 | £46.00 |
| 15/04/2024 | Xmas Made by Susan | Xmas Made by Susan | 26198 | £46.00 |
| 22/04/2024 | Xmas Market | Xmas Market | 1439 | £46.00 |
| 13/05/2024 | Xmas Market | Xmas Market 9th May 24 | EVO | £116.00 |
| 15/04/2024 | Xmas Market Rent | Xmas Market Rent | 1423 | £184.00 |
| 15/04/2024 | Xmas Markets | Xmas Market Rent | 1420 | £184.00 |

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Bonus Saver

Cash Received between 01/04/2024 and 30/06/2024

| <u>Date</u> | <u>Cash Received from</u> | <u>Receipt No</u> | <u>Receipt Description</u> | <u>Receipt Total</u> |
|-----------------------|---------------------------|-------------------|--------------------------------|----------------------|
| 31/05/2024 | Bonus Saver 31/05/24 | 52505359 | Interest Received May 31st | 106.92 |
| 28/06/2024 | Interest Received 31 May | Interest | Interest Received 31May 525053 | 106.92 |
| 28/06/2024 | Nat West | BS2403 | Interest Reversal May/Jun 24 | -106.92 |
| 30/04/2024 | Nat West Interest | Interest | Nat West Interest | 113.67 |
| 31/05/2024 | Natwest Bank | BS2403 | Interest Received JUN24 | 96.69 |
| Total Receipts | | | | 317.28 |

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PayPal

Cash Received between 01/04/2024 and 30/06/2024

| <u>Date</u> | <u>Cash Received from</u> | <u>Receipt No</u> | <u>Receipt Description</u> | <u>Receipt Total</u> |
|-----------------------|---------------------------|-------------------|-------------------------------|----------------------|
| 28/06/2024 | Party In the Park | PAYPAL | PITP Receipts | 970.00 |
| 30/04/2024 | Pay Pal Cinema | Pay Pal | Paypal Cinema Receipts APR 24 | 96.00 |
| 30/04/2024 | Paypal Party in the Park | PayPal | Party in the Park APR 24 | 230.00 |
| 31/05/2024 | Paypal Party In the Park | Paypal | Party in the park May24 ppal | 760.00 |
| Total Receipts | | | | 2,056.00 |

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Sandbach Town Council

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CCLA Investment

Cash Received between 01/04/2024 and 30/06/2024

| <u>Date</u> | <u>Cash Received from</u> | <u>Receipt No</u> | <u>Receipt Description</u> | <u>Receipt Total</u> |
|-----------------------|----------------------------|-------------------|----------------------------|------------------------|
| 01/05/2024 | Public Sector Deposit Fund | 03.04.2024 | Interest Received April 24 | 2,342.88 |
| 02/05/2024 | Public Sector Deposit Fund | CCLA2402 | Interest Received May 24 | 2,269.96 |
| 31/05/2024 | Public Sector Deposit Fund | CCLA2403 | Interest Received JUN24 | 2,353.88 |
| Total Receipts | | | | <u>6,966.72</u> |

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Community Cinema

You may recall that in the summer the community cinema charity wound down. This left no provision for many councils and organisations in the region.

We attempted to assist in finding a business model that would work but the fixed overheads were too high.

Along with the events team we looked at how close to a movie theatre we could get with available equipment. Our sound system is good for films. Projector questionable, and connectivity not robust. The events team investigated film hire which came in at £90-£190 per film.

In this time local residents have offered support and assistance and concluded likewise on a test night the need for new projection equipment and connectivity. We hope the provision of kit can make their own aspirations for their military veterans organisation behindthehilt.com/ film club also possible. A Community for armed forces, veterans, their families, and friends.

The past months our search for kit has led us to a Wi-Fi hub and 7000 lumen state of the art projector mounted in place of the current projector and rewired with both Wi-Fi and new fixed wiring.

At average attendance of 65 @ £6 that's £390 revenue, enough to cover staff and room hire.

The upgrade also offers a quality audio/visual facility for media display unmatched in the area in our own events provision for meetings and weddings.

Our best quote currently is £4544.95 + vat and we have £5863 of CIL money held of which £2005 will be returned to CE if unspent by March 25 the balance in March 26

This spend is within the CIL parameters and offers all our community a high-quality resource.

The business model as its sensitive will be circulated separately ahead of the meeting.

The request is to authorise a budget of up to £4999 to officers to make provision of a town cinema facility containing the element of high-quality projector, Wi-Fi access, re-cabling and any other peripherals required. The budget will be from our CIL receipts.

Many thanks to Jayne and all the events team who have been great in getting us this far.

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01.10.2024

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