



**SANDBACH**  
Town Council

**FINANCE, POLICY AND GOVERNANCE COMMITTEE**

Agenda for the meeting to be held on **Tuesday, 03 December 2024**  
At 7.00pm in Sandbach Town Hall, Board room.

Committee Members: Cllrs J Arnold (Chair), S Corcoran (Vice Chair), G Lindop, N Cook, K England, D Hegarty, M Mitchel, L MacGregor, M Hough, T Wheatcroft, A Nevitt (ex-Officio)

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**1. APOLOGIES FOR ABSENCE**

Please ensure apologies are received by **the Chief Officer no later than 5pm** on the day of the meeting.

**2. DECLARATIONS OF INTEREST**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

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The Chair will adjourn the meeting to allow questions relating to items on this Agenda from members of the public.  
After the questions, the Chair will reconvene the meeting.

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**3. EXCLUSION OF PUBLIC AND PRESS**

To consider, under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), press representatives and public be excluded from the meeting for any of the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

Lead: Chair

Action: *To approve items to be excluded from press and public, if appropriate.*

**4. MINUTES OF THE FINANCE POLICY AND GOVERNANCE MEETING**

[Attached: Minutes of the meeting held 20 November 2024]

Lead: Chair

Action: *To approve the minutes of the 20 November 2024 meeting.*

**5. 2025-26 DRAFT BUDGET RECOMMENDATIONS**

[Attached: Budget Report and Supporting Documents]

Lead: Chair

Action: *to consider the report and supporting information and recommend the following to Full Council:*

*i) 2025 -26 net expenditure level*

*ii) Precept level and Council Tax (Band D)*

**6. ITEMS FOR THE NEXT MEETING**

Lead: Chair

Action: *To consider and agree items for the next meeting.*

**7. DATE AND TIME OF NEXT MEETING**

The date of the next meeting is Wednesday 5th February 2025 at 7pm in Sandbach Town Hall.

## **FPG 20.11.24 / Sandbach Town Council 4.12.24**

### **2025-26 Budget Recommendations**

#### **Introduction**

Under the Council's Financial Regulations, the Finance, Policy and Governance Committee is required to make a recommendation to Full Council regarding the Council's 2025-26 spending plans and precept. This report contains those recommendations and supporting information.

#### **Tax Base and Band D Equivalent**

Cheshire East Council has informed the Town Council that its taxbase has marginally increased from 2024-25 as follows:

2024-25 Taxbase: 8,892

2025-26 Taxbase: 8,969

In 2024-25 the Council set a precept of £772,182 after using £20,000 of its general reserves resulting in a Council Tax Band D rate of £86.84, which constituted a 5% increase from the previous year.

#### **Council Reserve levels**

In 2022, the Council agreed a Reserves Policy. This policy sets the parameters of acceptable general reserve levels which should be no higher than its net expenditure budget. In 2024-25, the Council's level of general reserves is projected to be £535K and its net expenditure budget was £792K. The Council's Chief Officer and Responsible Finance Officer has previously advised that the Town Council's general reserves should remain around £500K, due to the profile of its asset base and activities.

In addition to general reserves, the Council has a number of Earmarked Reserves, committed for a specific purpose. Earmarked reserves were fundamentally reviewed in 2022 and are now updated every year.

#### **Full Council Informal Meeting 13.11.24**

As in every year, all Councillors were invited to an informal budget briefing where a baseline budget was presented and all assumptions were explained. Members discussed a number of issues including the staffing structure, new and existing policy proposals, inflation factors, cost reviews and additional services which may affect the budget.

A draft budget has been formulated based on these discussions, to be debated in full at the Finance, Policy Governance Committee, who will then resolve what would be recommended to Council for its 2025-26 budget.

The following amendments have been made to the 'baseline' budget and included in the proposed budget to be considered by Finance, Policy and Governance Committee and Full Council.

- 1) An increase in the revenue budget to fund the restoration of the Town Hall.
- 2) An increase in the revenue budget to fund potential small-scale mitigation of actions which may be taken by Cheshire East Council.
- 3) No use of general reserves is proposed in 2025-26.

### **Supporting Information**

In order to make an informed decision, members have been provided with the following information:

Appendix 1: Draft baseline budget adjusted following discussions at the Informal budget briefing. This also shows actual expenditure and income incurred in 2023-24.

Appendix 2: The draft budget for 2025-26 consolidated at Council wide level.

Appendix 3: Actual income and expenditure incurred against the current year 2024-25 budget.

Appendix 4: Level of general and earmarked reserves showing planned transfers in 2024-25 at the mid-year position. No transfers to or from earmarked or general reserves are proposed in this Budget Report.

### **Recommended that:**

- i) The Committee recommends to Council approval of the following:
  - 2025-26 net expenditure and precept level £815,067
  - A Council Tax (Band D) rate of £90.87, representing increase of 4.65%.



**Appendix 1 - Draft 25-26 Budget**

Inflated by CPI at 2.0%  
Pay and pay related budgets inflated at 4.0%

Code	Description	2023-24 Adjusted budget		2023-24 Actuals		2024-25 Approved Budget		2025-26 Draft Budget		Notes on adjustments
		£		£		£		£		
<b>101</b>	<b>Administration</b>									
4100	Mayor's Allowance	2,500		2,000		2,500		2,500		
4101	Civic & Ceremonial	2,500		898		2,500		2,500		
4110	ICT Support	7,875		12,713		8,269		8,434		
4111	Subscriptions	4,200		3,234		4,410		4,498		
4112	Audit Fees	5,439		2,559		5,711		5,825		
4114	Accountancy Services	6,610		5,900		6,610		6,742		
4120	Insurance	15,000		10,698		15,750		15,750		Removed inflation uplift given large 23-24 u/s
4123	Telephones	2,575		2,048		2,704		2,758		
4130	Stationery	1,100		1,361		1,155		1,178		
4131	Photocopying	1,500		1,279		1,575		1,607		
4135	Postages	200		-		210		50		Large reduction in usage/costs
4136	Election Costs/Referendum Costs	-		-		-		-		
4141	Office Equipment/Furniture	4,000		1,673		4,000		4,000		Budget left as is - includes funding for new desktops @£1,400 each
4142	Office Maintenance	500		335		500		500		
4145	Financial Software	1,155		1,289		1,213		1,237		
4150	Travelling Expenses	525		191		525		250		Reduced usage/costs
4151	Training	4,000		3,725		4,000		6,728		All training budgets now centralised in Admin CL 12/9/24
4152	HR & H&S Support	5,000		5,719		5,250		5,355		
4154	Aged Debt Write off	3,000		-		3,000		3,000		
4197	Bank Charges	2,500		2,242		2,500		2,500		
4199	Other Expenses	100		19		100		100		
4630	Legal Fees	1,500		2,305		1,500		1,500		
6110	Rates and Water			3,316				4,000		New separate budget created for Rates for Ent Ctr. Wired from 4121 Rent. Rates bill estimated approx. £3,600
6140	Waste Disposal	1,500		161		1,500		1,350		All waste budgets reduced by 10% as actuals £1,372 below budget in 23-24.
6290	Advertising	1,050		979		1,050		1,050		

	NOTIONAL RENT (TOWN HALL)	25,000			25,000	-		Reversed out - to reduce to 0. CL agreed 12/9/24
4121	Rent (Enterprise)	20,000	14,826		20,000	15,000		Licence signed 14/9/23 has charge of £14,244 pa so reduced by £4k to fund separate rates budget on 6110 and £1k saving
101	<b>Administration Net Exp</b>	<b>119,329</b>	<b>79,470</b>		<b>121,531</b>	<b>98,412</b>		
102	<b>Staff Costs</b>							
4000	Salaries	238,424	171,081		249,185	283,800		Staffing budgets roll forward with 4% uplift to reflect Oct 24 pay award. Adjustment for new post of Operations Asst (Luke Henderson)
4001	Employer's NI	22,898	17,849		24,026	24,987		
	Change in Er's NI					5,577		
4002	Pension Contributions	51,516	22,735		53,948	61,038		Estimated impact of change in Er's NI from 30 Oct budget
4003	Staff Review (contingency)	-			-	-		Adjustment for new post of Operations Asst (Luke Henderson)
102	<b>Staff Costs Net Exp</b>	<b>312,838</b>	<b>211,665</b>		<b>327,159</b>	<b>375,402</b>		
105	<b>Publicity</b>							
4300	Newsletter Printing	2,500	-		2,500	1,000		Reduced as no longer required. No need to increase website bdgt.
4310	Website Development & Maintenance	1,050	4,037		1,050	1,050		
105	<b>Publicity Net Exp</b>	<b>3,550</b>	<b>4,037</b>		<b>3,550</b>	<b>2,050</b>		
110	<b>Grants/Discretionary Payments</b>							
4500	Transport Festival (SLA)	18,000	18,000		18,000	18,000		
4503	Hanging Baskets (SLA)	12,500	12,297		13,125	13,519		3% inflation - CL 12/9/24
4508	Christmas Lights (SLA)	29,150	26,182		30,608	31,608		To align with workings for £31,608 bdgt for 25-26
4515	Concert Series (SLA)	3,500	3,500		3,500	3,500		
New	Sandbach Day of Dance (SLA)					3,000		£3,000 per year for 3 years approved by Council 11/9/24.
4530	Community Grants	30,000	18,190		31,375	32,003		No reduction for new SLA for Day of Dance - Council 11/9/24. Could instead reduce community grants bdgt by £3k so net nil?
	Small Grants	-	-		-	-		
4550	Foden's Sponsorship	7,500	7,500		7,500	7,500		
4551	Town Crier Honorarium	750	-		750	750		
4560	Churchyard Maintenance (SLA)	1,659	1,660		1,659	1,660		To align with actual
4573	Woodland & Wildlife (SLA)	2,100	1,500		2,100	2,000		As per 8 May 2024 FPG minutes



4599	Other Donations	300	-	300	300	300			
4611	Remembrance Parade: RBL Sandbach Branch	3,500	2,890	3,675	3,675	3,675			
4640	CCTV Contribution (CEC Contract)	6,038	5,728	6,339	6,466	6,466			
4660	Allotments	1,000	1,000	1,000	1,000	1,000			
<b>110</b>	<b>Grants / Disc Net Exp</b>	<b>115,997</b>	<b>98,447</b>	<b>119,931</b>	<b>124,980</b>				
<b>140</b>	<b>Community Events</b>								
4820	Community Events (General)	24,025	18,493	24,025	-				Main events broken out of previous consolidated budget of £24k
	Festival of Light				8,000				£8k budget (as per Council discussion 11 Sept 24) funded from £4,025 residual Community Events budget and new budget of £4,025
	Party in the Park				13,000				Existing consolidated budget for Comm Events split
	Market Town Festival				5,000				Existing budget split
	Childrens' Events				2,000				Existing budget split
	Xmas Market	12,000	13,724	12,000	13,000				Increase by £1k to reflect £1k increase in income budget and better align with actual spend ( £13,724 in 23-24).
	<b>Community Events - Expenditure</b>	<b>36,025</b>	<b>32,217</b>	<b>36,025</b>	<b>41,000</b>				
	Ticket Income (PIP)	5,000	201	5,000	5,000				Note actuals reflect PIP cancelled in 23-24
	Xmas Market Income	3,000	4,296	3,000	4,000				Increase in income budget of £1k reflects increase in charges to stall holders
	<b>Community Events - Income</b>	<b>8,000</b>		<b>8,000</b>	<b>9,000</b>				
<b>140</b>	<b>Events Net Exp over Income</b>	<b>28,025</b>		<b>28,025</b>	<b>32,000</b>				
<b>180</b>	<b>Sandbach Town Hall</b>								
4670	New project/purchases	3,000	1,846	3,150	3,213				
6020	Town Hall Salaries	89,071	117,951	93,525	106,920				Includes apportionment of new budget for cleaning staff
6021	Employers NIC	4,529	10,459	4,755	5,244				As per 6020
	Change in Er's NI				1,170				Estimated impact of change in Er's NI from 30 Oct budget
6022	Pension Contributions	17,055	22,451	17,908	19,155				As per 6020
6070	Training	1,575	1,165	1,575	-				Centralised in Admin
6080	Routine Maintenance	8,400	8,202	8,820	8,996				
6090	H&S	500	25	500	500				
6100	Light and Heat	22,800	24,945	22,800	23,256				

6110	Rates and Water	12,600	9,158	13,230	9,657	All Rates and Water budgets reduced by 25% and inflation uplift removed as actuals over £10k below budget in 23-24. Admin left as already reduced by £1k.
6120	General Repairs	10,000	3,836	10,500	10,710	
6140	Waste Disposal	2,100	1,518	2,100	1,890	All waste budgets reduced by 10% as actuals £1,372 below budget in 23-24.
6150	Security	525	467	525	525	
6220	Cleaning Supplies change	10,513	13,089	11,238	1,000	Deleted to be replaced by directly employed cleaners. Residual £1,000 retained for purchase of supplies
6230	Equipment renewals	3,000	3,154	3,150	3,213	
6280	Telephone	5,250	3,083	5,250	4,250	Reduced costs
6300	Performing Rights Licence	1,000	1,414	1,000	1,420	To reflect actual costs
6310	Premises Licence	2,500	200	2,500	250	As per informal Council discussion 13 Nov
6340	Marketing	2,000	1,679	2,000	2,000	
6350	Irrecoverable VAT	6,250	6,112	6,250	6,250	
7000	Public Works Loan Board	29,605	29,605	29,605	29,605	Already moved to Admin 101 in GL
new	Clothing				500	New budget for clothing, protective footwear etc. Split £500 for Town Hall and £500 Outdoor Market
<b>180</b>	<b>Town Hall - Expenditure</b>	<b>232,273</b>	<b>258,513</b>	<b>240,381</b>	<b>239,724</b>	
4831	Town Hall events costs	4,000	5,629	4,000	4,000	
4838	Cinema Cost	5,775	3,735	5,775	5,775	Roll forward pending Council decision
4840	Refreshment purchases	4,200	355	4,200	2,200	Both refreshments exp and income reduced by £2k to reflect reduced activity.
6010	Town Hall Bar Purchases	21,000	14,665	21,000	21,000	
<b>180</b>	<b>Town Hall - Direct Expenditure</b>	<b>34,975</b>	<b>24,384</b>	<b>34,975</b>	<b>32,975</b>	
4801	Ticket Income	8,000	6,524	8,400	8,568	
4806	Refreshment sales	8,000	1,093	8,000	6,000	Corresponding £2k reduction on refreshment purchases
4807	Cinema Income	5,500	4,067	5,500	5,500	Roll forward pending Council decision
6000	Town Hall hire fees - Commercial	60,000	73,160	62,500	70,000	Increase total fees budget to £70k to better align with 23-24 actuals of £73k. Possible option to reintroduce 10% reduction for Community groups?
	Town Hall hire fees - Community	-	-	-	-	See line above
6002	Town Hall Bar Income	52,500	39,137	55,125	56,228	



	NOTIONAL RENT INCOME	25,000		25,000	-	CL advice to remove
<b>180</b>	<b>Town Hall - Income</b>	<b>159,000</b>	<b>123,981</b>	<b>164,525</b>	<b>146,296</b>	
<b>180</b>	<b>Town Hall Net Exp over Income</b>	<b>108,248</b>	<b>158,916</b>	<b>110,831</b>	<b>126,403</b>	
<b>182</b>	<b>Car Parks</b>					
6080	Maintenance	500		500	500	
<b>182</b>	<b>Car Parks Net Exp</b>	<b>500</b>	<b>-</b>	<b>500</b>	<b>500</b>	
<b>184</b>	<b>Town Hall Shop Units</b>					
6351	Shop Units Expenditure	1,500	1,415	1,500	1,500	
6005	Shop Units - Income	18,643	14,783	18,643	18,643	
<b>184</b>	<b>Shop Units Net Exp over Income</b>	<b>- 17,143</b>	<b>- 13,368</b>	<b>- 17,143</b>	<b>- 17,143</b>	
<b>185</b>	<b>Ranger</b>					
	Salary	- 0	13,211	- 0	- 0	
	NI	0	1,246	0	0	
	Pensions	- 0	-	- 0	- 0	
6230	Equipment renewals	-	1,086	-	-	
6200	Motor Expenses	-	1,045	-	-	
	Bought in part time	25,000	-	25,000	32,000	Amended to reflect Ranger agreement
	Additional Green Space	15,000	-	15,000	-	Amended to reflect Ranger agreement
<b>185</b>	<b>Ranger Net Exp</b>	<b>39,999</b>		<b>39,999</b>	<b>31,999</b>	
<b>Outdoor Market</b>						
6021	Employers NIC	1,771	1,781	1,860	1,934	Staffing budgets roll forward with 4% uplift to reflect Oct 24 pay award
	Change in Er's NI				432	Estimated impact of change in Er's NI from 30 Oct budget
6022	Superannuation/ Pension	4,842	3,131	5,084	4,789	Market set up - staffing changes
6023	Market wages	36,322	36,959	38,138	28,018	Market set up - staffing changes
6070	Training	800	800	800	-	Centralised under Admin
6080	Maintenance	1,000	333	1,050	1,071	
6090	Health and Safety	450	42	450	450	
6100	Light and Heat	656	2,139	656	656	

6110	Rates and Water	8,663	3,178	8,663	6,497	All Rates and Water budgets reduced by 25% and inflation uplift removed as actuals over £10k below budget in 23-24. Admin left as already reduced by £1k.
6140	Waste Disposal	5,000	5,455	5,000	4,500	All waste budgets reduced by 10% as actuals £1,372 below budget in 23-24
6200	Motor expenses	1,500	1,107	1,500	1,500	
6230	Equipment renewals	1,500	1,460	1,500	1,500	
6280	Telephone	184	163	184	184	
6290	Promotion/ Advertising	1,500	2,653	1,500	1,500	
6350	Irrecoverable VAT	1,000	1,649	1,000	1,000	
6352	Christmas Market Expenditure	-		-		
new	Clothing				500	New budget for clothing, protective footwear etc. Split £500 for TH and £500 Outdoor Market
<b>190</b>	<b>Outdoor Market - Exp</b>	<b>65,188</b>	<b>60,850</b>	<b>67,384</b>	<b>54,530</b>	
1905	Outdoor Market Rent Income	33,000	18,440	36,300	39,168	Combined all outdoor market income as all now one price with gazebo
1906	Christmas Market Income	-		-	-	
1911	Gazebo income	2,000	5,766	2,100	-	Combine with 1905 - 2 lines above
<b>190</b>	<b>Outdoor Market - Income</b>	<b>35,000</b>	<b>24,206</b>	<b>38,400</b>	<b>39,168</b>	
<b>190</b>	<b>Outdoor Mkt Net Exp over Income</b>	<b>30,188</b>	<b>36,644</b>	<b>28,984</b>	<b>15,362</b>	
<b>191</b>	<b>Indoor Market</b>					
6021	Employers NIC	1,576	1,790	1,655	1,785	Includes apportionment of new budget for cleaning staff
	Change in Er's NI				398	Estimated impact of change in Er's NI from 30 Oct budget
6022	Pension Contributions	4,392	3,613	4,612	4,910	Includes apportionment of new budget for cleaning staff
6023	Market wages	19,311	21,676	20,277	23,157	Includes apportionment of new budget for cleaning staff
6070	Training	273	273	273	-	Centralised in admin CI 12/9/24
6080	Maintenance	2,000	432	2,000	2,000	
6090	Health and Safety	450	13	450	450	
6100	Light and Heat	7,875	14,277	8,269	8,434	
6110	Rates and Water	7,035	5,524	7,387	5,540	All Rates and Water budgets reduced by 25% and inflation uplift removed as actuals over £10k below budget in 23-24. Admin left as already reduced by £1k.



6140	Waste Disposal	1,300	1,144	1,300	1,170	All waste budgets reduced by 10% as actuals £1,372 below budget in 23-24.
6220	Cleaning	4,525	5,114	4,525	-	Delete cleaning. New staffing and supplies budgets created.
6230	Equipment renewals	1,000	1,000	1,000	1,000	
6280	Telephone	-	70	-	-	
6290	Market Hall Advertising	2,000	2,616	2,000	2,000	
6350	Irrecoverable VAT	3,125	4,107	3,125	3,125	
<b>191</b>	<b>Indoor Market - Expenditure</b>	<b>54,862</b>	<b>61,649</b>	<b>56,871</b>	<b>53,969</b>	
1901	Indoor Market Rent income	43,500	44,349	47,850	48,807	
	New C4 Recharge Electricity	1,000	6,416	1,000	1,000	
<b>191</b>	<b>Indoor Market - Income</b>	<b>44,500</b>	<b>50,765</b>	<b>48,850</b>	<b>49,807</b>	
	<b>Indoor Mkt Net Exp over Income</b>	<b>10,362</b>	<b>10,884</b>	<b>8,021</b>	<b>4,162</b>	
<b>200</b>	<b>Public Conveniences</b>					
New	Salaries				7,240	New staffing budget for cleaning staff
New	Employer's NI				-	
New	Change in Er's NI				-	Estimated impact of change in Er's NI from 30 Oct budget
New	Pension Contributions				399	New staffing budget for cleaning staff
6100	Light and Heat	788	861	788	803	
						All Rates and Water budgets reduced by 25% and inflation uplift removed as actuals over £10k below budget in 23-24. Admin left as already reduced by £1k.
6110	Rates and Water	630	208	630	472	
6120	Repairs	500	303	500	500	
						All waste budgets reduced by 10% as actuals £1,372 below budget in 23-24.
6140	Waste Disposal	250	-	250	225	
6400	Supplies (Public Conveniences)	1,000	906	1,000	1,000	
6402	Vandalism Repairs	500	14	500	500	
6406	Contract Cleaning	17,325	13,584	17,325	-	Delete cleaning. New staffing and supplies budgets created.
<b>200</b>	<b>Public Conveniences Net Exp</b>	<b>20,993</b>	<b>15,876</b>	<b>20,993</b>	<b>11,139</b>	
	CEC implications				5,000	Pending Council decision - indicative figure only
	Capital Reserve Contribution				30,000	CL advice to include £30k 29/8/24

4667	Asset Maintenance Provision	10,000		10,000	-		CL advise to convert to Cap Maint Reserve - assume delete given line above?
4667	Capital Exp	10,000	-	10,000	35,000		
1190	Interest on reserves	- 10,200	34,986	- 10,200	- 25,200		Increase to £25k - see Interest workings tab
	Contingency (if agreed)	-					
	Other Net Exp	- 10,200	34,986	- 10,200	- 25,200		
	Overall NET Budget	772,685		792,182	815,067		
	USE OF RESERVES			20,000	-		
	PRECEPT			772,182	815,067		
	Difference			39,802	42,885		
	Percentage Increase			5.02	4.65		
	Band D (Estimated)			86.84	90.87		
	Taxbase			8,892.13	8,969.31		New 25-26 Taxbase as notified by CEC on 23/10/2024

4.03

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GROSS EXP	972636	1,070,599	1,077,980
INCOME	956723	278,418	262,913
NET	15913	792,182	815,067
PRECEPT			

% of precept

76.3%

Staff			
Salaries	401,124	449,135	
NI	32,296	41,526	
Pensions	81,552	90,291	
<b>Total</b>	<b>514,971</b>	<b>580,952</b>	

Ranger	25,000	32,000
Youth Service	15,000	9,600

## Appendix 2

	<b>Total Council</b>	
	<b>Draft Budget 25-26</b>	
	£	£
<b>Staffing Budgets</b>		
4000 Salaries	449,135	
4001 Employer's NI	33,950	
Change in Er's NI	7,577	
4002 Pension Contributions	90,291	
4003 Staff Review (contingency)	-	
<b>Total Staffing Budgets</b>		<u>580,952</u>
<b>Ranger</b>		
Bought in part time	32,000	
<b>Total Ranger</b>		<u>32,000</u>
<b>Supplies and Services Budgets</b>		
4100 Mayor's Allowance	2,500	
4101 Civic & Ceremonial	2,500	
4110 ICT Support	8,434	
4111 Subscriptions	4,498	
4112 Audit Fees	5,825	
4114 Accountancy Services	6,742	
4120 Insurance	15,750	
4123 Telephones	7,192	
4130 Stationery	1,178	
4131 Photocopying	1,607	
4135 Postages	50	
4136 Election Costs/Referendum Co	-	
4141 Office Equipment/Furniture	4,000	
4142 Office Maintenance	500	
4145 Financial Software	1,237	
4150 Travelling Expenses	250	
4151 Training	6,728	
4152 HR & H&S Support	5,355	
4154 Aged Debt Write off	3,000	
4197 Bank Charges	2,500	
4199 Other Expenses	100	
4630 Legal Fees	1,500	
4670 New Purchases Projects	-	
6110 Rates and Water	26,165	
4121 Rent (Enterprise)	15,000	
4300 Newsletter Printing	1,000	
4310 Website Development & Main	1,050	
6140 Waste Disposal	9,135	
6290 Advertising	4,550	
<b>Total Supplies and Services</b>		<u>138,346</u>

**Grants/Discretionary Payments**

	4500 Transport Festival (SLA)		18,000
	4501 Town Crier Competition		
	4503 Hanging Baskets (SLA)		13,519
	4508 Christmas Lights (SLA)		31,608
	4515 Concert Series (SLA)		3,500
New	Sandbach Day of Dance (SLA)		3,000
	4530 Community Grants		32,003
	4550 Foden's Sponsorship		7,500
	4551 Town Crier Honorarium		750
	4560 Churchyard Maintenance (SLA)		1,660
	4573 Woodland & Wildlife (SLA)		2,000
	4599 Other Donations		300
	4611 Remembrance Parade: RBL Sar		3,675
	4640 CCTV Contribution (CEC Contra		6,466
	4660 Allotments		1,000
	4670 New project/purchases		3,213
	6080 Car Parks Maintenance		500
	6080 Maintenance		1,071
	6200 Motor expenses		1,500
	6080 Routine Maint		10,996
	6090 H&S		1,400
	6100 Light and Heat		33,150
	6120 General Repairs		11,210
	6150 Security		525
	6220 Cleaning Supplies		2,000
	6230 Equipment renewals		5,713
	6300 Performing Rights Licence		1,420
	6310 Premises Licence		250
	6340 Marketing		2,000
	6350 Irrecoverable VAT		10,375
	7000 Public Works Loan Board		29,605
new	Clothing		1,000
	6351 Shop Units Expenditure		1,500
	6402 Vandalism repairs		500
	6005 Shop Units - Income	-	18,643
	1905 Outdoor Market Rent Income	-	39,168
	Indoor Market Income	-	48,807
	Recharge Electricity	-	1,000
	<b>Total Grants/Discretionary</b>		<b>135,291</b>
<b>Community Events</b>			
	4820 Community Events (General)		
	Festival of Light		8,000
	Party in the Park		13,000
	Market Town Festival		5,000
	Childrens' Events		2,000
	Xmas Market		13,000
	Ticket Income (PIP)	-	5,000
	Xmas Market Income	-	4,000
	<b>Total Community Events</b>		<b>32,000</b>

**Town Hall Events**

4831 Town Hall events costs		4,000
4838 Cinema Cost		5,775
4840 Refreshment purchases		2,200
6010 Town Hall Bar Purchases		21,000
4801 Ticket Income	-	8,568
4806 Refreshment sales	-	6,000
4807 Cinema Income	-	5,500
6000 Town Hall hire fees - Commerc-		70,000
Town Hall hire fees - Community		
6002 Town Hall Bar Income	-	56,228
<b>Total TH Events</b>		<b>- 113,321</b>

**Other**

CEC implications		5,000
Capital Reserve Contribution		30,000
Interest on reserves	-	25,200
<b>Total Other</b>		<b>9,800</b>

**Total Council****815,068**

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**Sandbach Town Council**  
**Annual Budget - By Committee (Actual YTD Month 2)**  
**Note: Annual Budget 2024-25**

Council	2023-24		2024-25			2025-26			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>100 Town Council Income</b>									
1176 Precept	732,380	732,380	772,182	386,091	0	0	0	0	0
1190 Interest Received	200	34,986	10,200	6,610	0	0	0	0	0
1912 Other income	0	3,883	0	0	0	0	0	0	0
<b>Total Income</b>	<b>732,580</b>	<b>771,250</b>	<b>782,382</b>	<b>392,701</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>732,580</b>	<b>771,250</b>	<b>782,382</b>	<b>392,701</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Council - Income</b>	<b>732,580</b>	<b>771,250</b>	<b>782,382</b>	<b>392,701</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>732,580</b>	<b>771,250</b>	<b>782,382</b>	<b>392,701</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Finance, Policy &amp; Governance</b>									
<b>101 Administration</b>									
4840 Refreshment purchases	0	1	0	0	0	0	0	0	0
<b>Direct Expenditure</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
4100 Mayor's Allowance	2,000	2,000	2,500	333	0	0	0	0	0
4101 Civic & Ceremonial	2,500	898	2,500	189	0	0	0	0	0
4108 Outlook 365	0	299	0	0	0	0	0	0	0
4109 ICT Costs	0	1,775	0	0	0	0	0	0	0
4110 ICT Support/Packages	7,875	10,639	8,269	2,184	0	0	0	0	0
4111 Subscriptions	4,200	3,234	4,410	2,213	0	0	0	0	0

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**Sandbach Town Council**  
**Annual Budget - By Committee (Actual YTD Month 2)**  
**Note: Annual Budget 2024-25**

	<u>2023-24</u>		<u>2024-25</u>			<u>2025-26</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4112 Audit Fees Internal & External	5,439	2,559	5,711	450	0	0	0	0	0
4114 Accountancy Support	8,610	5,900	6,610	-1,150	0	0	0	0	0
4115 Office 365/Outlook (Emails)	0	2,376	0	0	0	0	0	0	0
4120 Insurance	15,000	10,698	15,750	366	0	0	0	0	0
4121 Rent- Enterprise	0	14,826	20,000	2,374	0	0	0	0	0
4123 Telephones	2,575	2,048	2,704	602	0	0	0	0	0
4130 Stationery	1,100	1,361	1,155	184	0	0	0	0	0
4131 Photocopying	1,500	1,279	1,575	414	0	0	0	0	0
4135 Postages	200	0	210	0	0	0	0	0	0
4141 Office Equipment/Furniture	4,000	1,673	4,000	0	0	0	0	0	0
4142 Office Maintenance	500	335	500	230	0	0	0	0	0
4145 Financial Software	1,155	1,289	1,213	1,834	0	0	0	0	0
4150 Travelling Expenses	525	191	521	12	0	0	0	0	0
4151 Training	4,000	3,725	4,000	350	0	0	0	0	0
4152 HR & H&S Support	5,000	5,719	5,250	0	0	0	0	0	0
4154 Aged debt write off	3,000	0	3,000	0	0	0	0	0	0
4197 Bank Charges	2,500	2,242	2,500	406	0	0	0	0	0
4198 Cleaning	0	1,017	0	0	0	0	0	0	0
4199 Other Expenses	100	19	100	0	0	0	0	0	0
4630 Legal Fees	1,500	2,305	1,500	0	0	0	0	0	0
4670 New Purchases/Projects	0	3,600	0	0	0	0	0	0	0
6110 Rates and Water	0	3,316	0	710	0	0	0	0	0
6140 Waste Disposal	1,500	161	1,500	0	0	0	0	0	0
6290 Advertising	1,050	979	1,050	0	0	0	0	0	0

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Annual Budget - By Committee (Actual YTD Month 2)

Note: Annual Budget 2024-25

	2023-24		2024-25			2025-26			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
7000 Public Works Loan Board	29,605	29,605	29,605	12,336	0	0	0	0	0
9000 Overhead Expenditure	105,434	116,069	126,133	24,037	0	0	0	0	0
plus Transfer from EMR	0	18,820	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	(105,434)	(97,250)	(126,133)	(24,037)	0	0	0	0	0
<b>102 Staff Costs</b>									
4000 Salaries	215,215	171,081	249,185	30,881	0	0	0	0	0
4001 Employer's NI	22,560	17,849	24,026	3,216	0	0	0	0	0
4002 Employer's Superannuation	48,644	22,735	53,948	3,901	0	0	0	0	0
4003 Staff Restructure	10,500	0	0	0	0	0	0	0	0
Overhead Expenditure	296,919	211,665	327,159	37,998	0	0	0	0	0
Movement to/(from) Gen Reserve	(296,919)	(211,665)	(327,159)	(37,998)	0	0	0	0	0
<b>105 Publicity</b>									
4300 Newsletter Printing	2,500	0	2,500	0	0	0	0	0	0
4310 Website Maintenance	1,050	4,037	1,050	0	0	0	0	0	0
Overhead Expenditure	3,550	4,037	3,550	0	0	0	0	0	0
Movement to/(from) Gen Reserve	(3,550)	(4,036)	(3,550)	0	0	0	0	0	0
<b>400 Projects</b>									
4600 Projects	0	7,500	0	0	0	0	0	0	0
4648 Neighbourhood Plan	0	138	0	0	0	0	0	0	0
4667 Asset Maintenance Prov	10,000	0	10,000	0	0	0	0	0	0

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**Sandbach Town Council**  
**Annual Budget - By Committee (Actual YTD Month 2)**  
**Note: Annual Budget 2024-25**

	<u>2023-24</u>		<u>2024-25</u>			<u>2025-26</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Overhead Expenditure</b>	10,000	7,638	10,000	0	0	0	0	0	0
plus Transfer from EMR	0	21,842	0	0	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<u>(10,000)</u>	<u>14,204</u>	<u>(10,000)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Finance, Policy &amp; Governance - Income</b>	0	0	0	0	0	0	0	0	0
<b>Expenditure</b>	415,903	339,409	466,842	62,035	0	0	0	0	0
<b>Net Income over Expenditure</b>	<u>-415,903</u>	<u>-339,409</u>	<u>-466,842</u>	<u>-62,035</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR	0	40,662	0	0	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<u>(415,903)</u>	<u>(298,747)</u>	<u>(466,842)</u>	<u>(62,035)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Annual Budget - By Committee (Actual YTD Month 2)

Note: Annual Budget 2024-25

	2023-24		2024-25			2025-26			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Assets &amp; Services Committee</b>									
<b>180 Sandbach Town Hall</b>									
4801		6,493	8,400	0	0	0	0	0	0
4804		31	0	0	0	0	0	0	0
4806		1,093	8,000	342	0	0	0	0	0
4807		4,067	5,500	1,007	0	0	0	0	0
4808		63	0	0	0	0	0	0	0
4809		9	0	0	0	0	0	0	0
6000		73,160	62,500	12,132	0	0	0	0	0
6002		38,897	55,125	4,203	0	0	0	0	0
6004		168	0	14	0	0	0	0	0
	<b>Total Income</b>	123,982	139,525	17,698	0	0	0	0	0
4831		5,629	4,000	127	0	0	0	0	0
4838		3,735	5,775	390	0	0	0	0	0
4840		355	4,200	70	0	0	0	0	0
6010		14,665	21,000	1,650	0	0	0	0	0
	<b>Direct Expenditure</b>	24,385	34,975	2,237	0	0	0	0	0
4111		174	0	0	0	0	0	0	0
4670		1,846	3,150	130	0	0	0	0	0
4823		0	0	42	0	0	0	0	0
6020		117,951	93,525	22,020	0	0	0	0	0
6021		10,459	4,755	1,940	0	0	0	0	0

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**Sandbach Town Council**  
**Annual Budget - By Committee (Actual YTD Month 2)**  
**Note: Annual Budget 2024-25**

	<u>2023-24</u>		<u>2024-25</u>			<u>2025-26</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
6022 Superannuation	17,055	22,451	17,908	3,996	0	0	0	0	0
6023 Casuals wages	0	7,500	0	355	0	0	0	0	0
6060 ICT Support	0	0	0	619	0	0	0	0	0
6070 Training	1,575	1,165	1,575	123	0	0	0	0	0
6080 Maintenance	8,400	8,202	8,820	544	0	0	0	0	0
6090 Health and Safety	500	25	500	0	0	0	0	0	0
6100 Light and Heat	22,800	24,945	22,800	2,312	0	0	0	0	0
6110 Rates and Water	12,600	9,158	13,230	1,444	0	0	0	0	0
6120 Repairs	10,000	3,836	10,500	501	0	0	0	0	0
6140 Waste Disposal	2,100	1,518	2,100	456	0	0	0	0	0
6150 Security	525	467	525	0	0	0	0	0	0
6200 Motor expenses	0	1	0	0	0	0	0	0	0
6220 Cleaning	14,513	13,089	11,238	2,862	0	0	0	0	0
6230 Equipment renewals	3,000	3,154	3,150	2,909	0	0	0	0	0
6280 Telephone	5,250	3,083	5,250	159	0	0	0	0	0
6290 Advertising	0	0	0	98	0	0	0	0	0
6300 Performing Rights Licence	1,000	1,414	1,000	0	0	0	0	0	0
6310 Premises Licence	2,500	200	2,500	0	0	0	0	0	0
6340 Marketing	2,000	1,679	2,000	0	0	0	0	0	0
6350 Irrecoverable VAT	6,250	6,112	6,250	0	0	0	0	0	0
6450 Bad Debt Provision	0	321	0	0	0	0	0	0	0
<b>Overhead Expenditure</b>	<b>206,668</b>	<b>238,748</b>	<b>210,776</b>	<b>40,510</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>180 Net Income over Expenditure</b>	<b>-117,643</b>	<b>-139,151</b>	<b>-106,226</b>	<b>-25,049</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
9000 plus Transfer from EMR	0	1,724	0	0	0	0	0	0	0

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**Annual Budget - By Committee (Actual YTD Month 2)**

Note: Annual Budget 2024-25

	<u>2023-24</u>		<u>2024-25</u>			<u>2025-26</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Movement to/(from) Gen Reserve</b>	(117,643)	(137,427)	(106,226)	(25,049)	0		0		
<b>182 Car Parks</b>									
4619 Car Parks refurbishment	0	155,674	0	0	0	0	0	0	0
6080 Maintenance	500	0	500	0	0	0	0	0	0
<b>Overhead Expenditure</b>	500	155,674	500	0	0	0	0	0	0
9000 plus Transfer from EMR	0	155,674	0	0	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	(500)	0	(500)	0	0		0		
<b>184 Town Hall Shop Units</b>									
1914 Electricity Recharge	0	1,150	0	0	0	0	0	0	0
6005 TH Shop Units Rent	16,643	14,783	18,643	1,575	0	0	0	0	0
<b>Total Income</b>	16,643	15,934	18,643	1,575	0	0	0	0	0
6351 Town Hall Units Expenditure	1,500	1,415	1,500	1,249	0	0	0	0	0
<b>Overhead Expenditure</b>	1,500	1,415	1,500	1,249	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	15,143	14,518	17,143	326	0		0		
<b>190 Outdoor Market</b>									
1905 Outdoor Market Rent	33,000	18,440	36,300	3,132	0	0	0	0	0
1907 Other Market Income	0	0	0	300	0	0	0	0	0
1911 Gazebo Income	2,000	5,441	2,100	983	0	0	0	0	0
1912 Other income	0	325	0	0	0	0	0	0	0
<b>Total Income</b>	35,000	24,206	38,400	4,415	0	0	0	0	0

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Annual Budget - By Committee (Actual YTD Month 2)

Note: Annual Budget 2024-25

	2023-24		2024-25			2025-26			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4111 Subscriptions	0	192	0	137	0	0	0	0	0
6020 Salaries	36,322	20,197	38,138	4,289	0	0	0	0	0
6021 Employers NIC	1,771	1,751	1,860	409	0	0	0	0	0
6022 Superannuation	4,842	3,131	5,084	697	0	0	0	0	0
6023 Casuals wages	0	16,762	0	2,564	0	0	0	0	0
6024 Employers Casuals NIC	0	30	0	0	0	0	0	0	0
6070 Training	800	800	800	0	0	0	0	0	0
6080 Maintenance	1,000	333	1,050	0	0	0	0	0	0
6090 Health and Safety	450	42	450	0	0	0	0	0	0
6100 Light and Heat	656	2,139	656	71	0	0	0	0	0
6110 Rates and Water	8,663	3,178	8,663	634	0	0	0	0	0
6120 Repairs	0	0	0	292	0	0	0	0	0
6140 Waste Disposal	5,000	5,455	5,000	1,152	0	0	0	0	0
6200 Motor expenses	2,500	1,107	1,500	4	0	0	0	0	0
6230 Equipment renewals	1,500	1,460	1,500	0	0	0	0	0	0
6280 Telephone	184	163	184	36	0	0	0	0	0
6290 Advertising	1,500	2,653	1,500	0	0	0	0	0	0
6350 Irrecoverable VAT	1,000	1,649	1,000	0	0	0	0	0	0
<b>Overhead Expenditure</b>	<b>66,188</b>	<b>61,042</b>	<b>67,385</b>	<b>10,283</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(31,188)</b>	<b>(36,836)</b>	<b>(28,985)</b>	<b>(5,868)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>191 Indoor Market</b>									
1901 Indoor Market Rent	43,500	44,349	47,850	8,197	0	0	0	0	0
1907 Other Market Income	0	0	0	357	0	0	0	0	0

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**Annual Budget - By Committee (Actual YTD Month 2)**

Note: Annual Budget 2024-25

	<u>2023-24</u>		<u>2024-25</u>			<u>2025-26</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1914 Electricity Recharge	0	6,416	1,000	0	0	0	0	0	0
<b>Total Income</b>	<b>43,500</b>	<b>50,765</b>	<b>48,850</b>	<b>8,554</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
4111 Subscriptions	0	366	0	0	0	0	0	0	0
6020 Salaries	19,311	20,524	20,277	4,289	0	0	0	0	0
6021 Employers NIC	1,576	1,790	1,655	409	0	0	0	0	0
6022 Superannuation	4,392	3,613	4,612	697	0	0	0	0	0
6023 Casuals wages	0	1,152	0	0	0	0	0	0	0
6070 Training	273	273	273	0	0	0	0	0	0
6080 Maintenance	2,000	432	2,000	708	0	0	0	0	0
6090 Health and Safety	450	13	450	0	0	0	0	0	0
6100 Light and Heat	7,875	14,277	8,269	-885	0	0	0	0	0
6110 Rates and Water	7,035	5,524	7,387	2,752	0	0	0	0	0
6120 Repairs	0	0	0	43	0	0	0	0	0
6140 Waste Disposal	1,300	1,144	1,300	276	0	0	0	0	0
6220 Cleaning	525	5,114	4,525	389	0	0	0	0	0
6230 Equipment renewals	1,000	1,000	1,000	220	0	0	0	0	0
6280 Telephone	105	70	0	6	0	0	0	0	0
6291 Market Hall Advertising	4,000	2,616	2,000	0	0	0	0	0	0
6350 Irrecoverable VAT	3,125	4,107	3,125	0	0	0	0	0	0
6450 Bad Debt Provision	0	638	0	0	0	0	0	0	0
<b>Overhead Expenditure</b>	<b>52,967</b>	<b>62,653</b>	<b>56,873</b>	<b>8,904</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(9,467)</b>	<b>(11,886)</b>	<b>(8,023)</b>	<b>(351)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>195 Ranger (New Code)</b>									

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**Sandbach Town Council**  
**Annual Budget - By Committee (Actual YTD Month 2)**  
**Note: Annual Budget 2024-25**

	<u>2023-24</u>		<u>2024-25</u>			<u>2025-26</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4860 Bought in Ranger provision	0	0	25,000	0	0	0	0	0	0
4880 Green Space Contingency	0	0	15,000	0	0	0	0	0	0
6020 Salaries	12,709	13,211	0	0	0	0	0	0	0
6021 Employers NIC	338	1,246	0	0	0	0	0	0	0
6022 Superannuation	2,872	0	0	0	0	0	0	0	0
6200 Motor expenses	1,000	1,045	0	0	0	0	0	0	0
6230 Equipment renewals	6,500	1,086	0	0	0	0	0	0	0
<b>Overhead Expenditure</b>	<b>23,419</b>	<b>16,589</b>	<b>40,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(23,419)</b>	<b>(16,589)</b>	<b>(40,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>200 Public Conveniences</u></b>									
6100 Light and Heat	788	861	788	76	0	0	0	0	0
6110 Rates and Water	630	208	630	0	0	0	0	0	0
6120 Repairs	1,000	303	500	0	0	0	0	0	0
6140 Waste Disposal	250	0	250	0	0	0	0	0	0
6220 Cleaning	0	0	0	1,163	0	0	0	0	0
6400 Supplies (Public Conveniences)	1,000	906	1,000	114	0	0	0	0	0
6402 Vandalism Repairs	500	14	500	0	0	0	0	0	0
6406 Contract Cleaning	17,325	13,584	17,325	1,163	0	0	0	0	0
<b>Overhead Expenditure</b>	<b>21,493</b>	<b>15,876</b>	<b>20,993</b>	<b>2,515</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(21,493)</b>	<b>(15,876)</b>	<b>(20,993)</b>	<b>(2,515)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Continued on next page

**Annual Budget - By Committee (Actual YTD Month 2)**

Note: Annual Budget 2024-25

	<u>2023-24</u>		<u>2024-25</u>			<u>2025-26</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Assets &amp; Services Committee - Income</b>	219,143	214,886	245,418	32,241	0	0	0	0	0
<b>Expenditure</b>	407,710	576,381	433,002	65,698	0	0	0	0	0
<b>Net Income over Expenditure</b>	<u>-188,567</u>	<u>-361,495</u>	<u>-187,584</u>	<u>-33,457</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR	0	157,398	0	0	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<u>(188,567)</u>	<u>(204,097)</u>	<u>(187,584)</u>	<u>(33,457)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

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**Sandbach Town Council**  
**Annual Budget - By Committee (Actual YTD Month 2)**  
**Note: Annual Budget 2024-25**

		<u>2023-24</u>		<u>2024-25</u>			<u>2025-26</u>			
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Community &amp; Events Committee</b>										
<b>110 Grants/Discretionary Payments</b>										
4500	Transport Festival	18,000	18,000	18,000	0	0	0	0	0	0
4503	Hanging Baskets	12,500	12,297	13,125	0	0	0	0	0	0
4515	Concert Series	3,500	3,500	3,500	3,500	0	0	0	0	0
4530	Community Grants	30,000	18,190	31,375	12,295	0	0	0	0	0
4550	Foden's Sponsorship	7,500	7,500	7,500	7,500	0	0	0	0	0
4551	Town Crier Honorarium	750	0	750	0	0	0	0	0	0
4560	Churchyard Maintenance	1,660	1,660	1,659	1,660	0	0	0	0	0
4573	Woodland and Wildlife	2,100	1,500	2,100	2,000	0	0	0	0	0
4599	Other Regular Donations	300	0	300	0	0	0	0	0	0
4611	Remembrance Parade	3,500	2,890	3,675	0	0	0	0	0	0
4640	CCTV Contribution	6,038	5,728	6,339	0	0	0	0	0	0
4660	Allotments	1,000	1,000	1,000	1,000	0	0	0	0	0
<b>Overhead Expenditure</b>		86,848	72,266	89,323	27,955	0	0	0	0	0
9000	plus Transfer from EMR	0	3,359	0	0	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>		(86,848)	(68,907)	(89,323)	(27,955)	0	0	0	0	0
<b>140 Community Events</b>										
1906	Christmas Markets Income	5,000	4,296	3,000	3,122	0	0	0	0	0
1910	Community Events Income	0	201	5,000	362	0	0	0	0	0
4801	Ticket Income	0	50	0	0	0	0	0	0	0
<b>Total Income</b>		5,000	4,547	8,000	3,484	0	0	0	0	0

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**Annual Budget - By Committee (Actual YTD Month 2)**

Note: Annual Budget 2024-25

	2023-24		2024-25			2025-26			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4508 Christmas Lights	29,150	26,182	30,608	1,055	0	0	0	0	0
4820 Community Events Costs	24,025	18,493	24,025	3,232	0	0	0	0	0
4844 King's Coronation Costs	0	10,192	0	0	0	0	0	0	0
6352 Christmas Market Expenditure	9,000	13,724	12,000	0	0	0	0	0	0
<b>Overhead Expenditure</b>	62,175	68,591	66,633	4,287	0	0	0	0	0
<b>140 Net Income over Expenditure</b>	-57,175	-64,045	-58,633	-803	0	0	0	0	0
9000 plus Transfer from EMR	0	9,157	0	0	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<b>(57,175)</b>	<b>(54,887)</b>	<b>(58,633)</b>	<b>(803)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Community &amp; Events Committee - Income</b>	<b>5,000</b>	<b>4,547</b>	<b>8,000</b>	<b>3,484</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>	<b>149,023</b>	<b>140,857</b>	<b>155,956</b>	<b>32,242</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>-144,023</b>	<b>-136,310</b>	<b>-147,956</b>	<b>-28,758</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
plus Transfer from EMR	0	12,516	0	0	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<b>(144,023)</b>	<b>(123,794)</b>	<b>(147,956)</b>	<b>(28,758)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Budget Income</b>	<b>956,723</b>	<b>990,683</b>	<b>1,035,800</b>	<b>428,425</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure</b>	<b>972,636</b>	<b>1,056,647</b>	<b>1,055,800</b>	<b>159,975</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>-15,913</b>	<b>-65,964</b>	<b>-20,000</b>	<b>268,450</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
plus Transfer from EMR	0	210,576	0	0	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<b>(15,913)</b>	<b>144,611</b>	<b>(20,000)</b>	<b>268,450</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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## Appendix 4

**Sandbach Town Council Reserves Mid Year Summary 2024-25**

	<b>01-Apr-24</b>	<b>Applied / Comm</b>	<b>Revised Total</b>
<b>General Reserves</b>	650,682	- 50,000	600,682
General Fund	- 65,964	n/a	
2024-25 OUTTURN	-	-	-
<b>Total General Reserves</b>	<b>584,718</b>	<b>- 50,000</b>	<b>534,718</b>
<b>Earmarked</b>			
Small Common Car Park	8,000	-	8,000
Van	10,000	- 15,000	- 5,000
Public Toilets	20,000	-	20,000
Community Levy Infrastructure	5,863	- 5,863	-
Community Projects (Skate Park)	50,000	- 50,000	-
Asset Maintenance	200,000	50,000	250,000
Defibrillators	1,400	- 1,400	-
Youth Provision	30,000	- 10,000	20,000
Climate Change Pump Priming	35,000	- 5,000	30,000
Cycling Initiative	5,000	- 5,000	-
Market / Town Hall Equipment	30,000	- 20,000	10,000
ICT Strategy	20,000	-	20,000
Specific Projects	4,007	- 4,007	-
<b>Total Earmarked Reserves</b>	<b>419,270</b>	<b>- 66,270</b>	<b>353,000</b>
<b>Total Reserves</b>	<b>1,003,988</b>	<b>- 116,270</b>	<b>887,718</b>

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