



SANDBACH
Town Council

PERSONNEL COMMITTEE

Minutes for the meeting held on **Wednesday 23rd October 2024**
at the **Sandbach Town Hall, Board Room**, commencing **7pm.**

Present	Councillors	A Nevitt (Mayor)
		J Arnold (Deputy Mayor)
		S Broad (via remote attendance with no voting rights)
		D Poole
		M Hough
		S Richards (left the meeting at 7.20 p.m.)
		L MacGregor
		M Mitchell
		Other

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr G. Price Jones.

2. DECLARATIONS OF INTEREST

No declarations of pecuniary & non-pecuniary interests in relation to any item on the agenda were made.

3. ITEMS TO BE CONSIDERED IN THE ABSENCE OF PUBLIC AND PRESS

Lead: Chair

Resolved: *Under the Public Bodies (admission to Meetings) Act 1960, the public and accredited representatives of newspaper be excluded from the meeting for item 5 of business on this agenda on grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.*

The Chair adjourned the meeting to allow presentations and questions relating to items on this agenda from members of the public.

There were no presentations or questions from members of the public present at this meeting. The Chair reconvened the meeting.

4. MINUTES OF THE LAST MEETING

[Attached: Draft minutes of the meeting]

Resolved: *To approve the draft minutes of the meeting held on 25 October 2023 and note that the meeting due to take place on 15 February 2024 did not go ahead due to being inquorate.*

PART 2: ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PRESS AND PUBLIC

5. CONFIDENTIAL STAFFING MATTERS

Lead: Meeting Chair

The Mayor and Deputy Mayor informed the Personnel Committee of confidential staffing matters and work undertaken in conjunction with support from a HR consultancy. A lengthy discussion took place on next steps to resolve the situation having heard evidence from a variety of sources.

Resolved:

- i. To carry out a disciplinary meeting for a staff member with the panel made up of three members of the council.*
- ii. That the outcome of the meeting will be taken to the appropriate Council meeting to be reported on and any further decisions made.*

6. ITEMS FOR FUTURE MEETING

This item was not discussed.

7. DATE OF NEXT MEETING

Date of the meeting to be confirmed – Personnel Committee Meetings are arranged as required.

Meeting Closed 9.00 p.m.

Mayor Cllr A Nevitt / Meeting Clerk NC