



**SANDBACH**  
Town Council

**SANDBACH TOWN COUNCIL MEETING AGENDA**

Agenda for the meeting to be held on **Wednesday, 29 January 2025**  
at **7.00pm** in **Sandbach Town Hall**.

Apologies should be made to [k.pepper@sandbach.gov.uk](mailto:k.pepper@sandbach.gov.uk) by  
5pm on the day of the meeting.

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in relation to any item on the agenda.

**3. EXCLUSION OF PUBLIC AND PRESS**

**Action:**

*To consider that under the Public Bodies (admission to Meetings) Act 1960, the public and accredited representatives of newspaper be excluded from the meeting for items 11 to 13 and any items of business on this agenda on grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.*

**4. MAYOR'S COMMENTS**

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**PUBLIC QUESTIONS**

The Town Mayor will adjourn the meeting to allow questions from members of the public relating to items on this agenda. After the questions the Town Mayor will reconvene the Town Council Meeting.

*If a member of the public wishes to speak to an item which is NOT on the agenda, we request that written confirmation of the question to be raised is received by the Sandbach Town Council office three working days prior to the meeting, via [info@sandbach.gov.uk](mailto:info@sandbach.gov.uk)*

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5. **TO APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD 22 JANUARY 2025 [ATTACHED].**
6. **SMALL COMMON CAR PARK**  
**[Attached: Small Common Update Report]**  
**Lead:** Cllr Hegarty (Lead of the Small Common Working group)  
**Actions : to:-**
- i. that we install a designated area in the car park for motorcycles and identify the number it will facilitate and cost out the work.*
  - ii. that we cost out the installation of signage and explore the enforcement options to determine the best way forward*
  - iii. that when these options have been explored and costs determined that we report back to the Assets and services committee for approval to proceed.*
7. **CIL SPENDING RECCOMENDATIONS**  
**Lead:** Cllr Cook  
**Action:** *To receive information from Cllr Cook and to consider and agree CIL spending options (Council delegated authority).*
8. **ANSA WEED SPRAYING**  
**[Attached: Email dated 15 January 2025]**  
**Lead:** Assets Chair  
**Action:** *To consider 2024 scheme impact and review details of quotation from ANSA, approve issue of payment, on receipt of invoice, for £1,696.14 (excl. VAT) against the Ranger Services cost centre (195 6230).*
9. **MARKET REPORT**  
**[Attached: Market Officer's Report]**  
**Lead:** Assets Chair  
**Actions: to:-**
- i. To consider above trial period feedback and confirm future status of the free-trading market on Wednesday's.*
  - ii. To permit the Market Officer to facilitate and deliver additional markets and events, within budget, to compliment and enhance the current market offering.*
10. **COMMUNITY CINEMA**  
**[Attached: October 2024 report for Assets and Services Committee]**  
**Lead:** Cllr Wheatcroft  
**Action:** *The request is to authorise a budget of up to £4999 to officers to make provision of a town cinema facility containing the element of high-quality projector, Wi-Fi access, re-cabling and any other peripherals required.*

Items 11 – 13 were deferred from the Town Council Meeting held 22 January 2025.

**11. ORGANISATIONAL STRATEGIC PLANNING**

**Lead:** Mayor/Chair of Personnel

**Actions: to:-**

- i. Consider and agree a way forward to address staffing challenges
- ii. To consider and agree through consensus, processes, approach and actions for recruitment to posts within the structure
- iii. To seek immediate credit control support
- iv. To consider, understand and review timescales, risks and impacts (operational, strategic and financial) associated with addressing staffing capacity gaps

**12. CONFIDENTIAL STAFFING UPDATE**

**Lead:** Mayor

**Action:** *To receive a verbal update from the Mayor, consider and agree next steps.*

**13. INTERNAL AUDITOR REPORT**

**Lead:** Mayor/Chair of Finance

[Previously circulated via email]

**Action:** to review and approve

**14. CORRESPONDENCE**

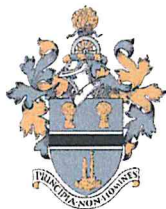
None received.

**15. DATE, TIME AND PLACE OF NEXT MEETING**

The next Town Council Meeting is the taking place on Wednesday 19 February 2025 at 7pm in Sandbach Town Hall

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**SANDBACH**  
Town Council

**SANDBACH TOWN COUNCIL MEETING MINUTES**

Minutes for the meeting held on **Wednesday, 22 January 2025** at **7.00pm** in **Sandbach Town Hall.**

**Present Councillors:**

A Nevitt (Mayor)  
J Arnold (Deputy Mayor)  
S Corcoran  
H Merrick  
S Wright  
T Wheatcroft  
D Poole  
J Beddows  
G Price Jones  
L Crane  
S Richards  
D Hegarty  
M Mitchell  
M Muldoon  
M Hough  
N Cook  
K England

Also in attendance were four members of the press and public, Deputy Chief Officer and P Turner (acting as meeting clerk)

**1. APOLOGIES FOR ABSENCE**

Cllrs G Lindop, S Broad, L MacGregor and R Gray.

**2. DECLARATIONS OF INTEREST**

There were none.

### 3. EXCLUSION OF PUBLIC AND PRESS

**Resolved:**

*Under the Public Bodies (admission to Meetings) Act 1960, the public and accredited representatives of newspaper be excluded from the meeting for items 11, 16 and 17 of business on this agenda on grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972.*

### 4. MAYOR'S COMMENTS

As it had been only a short period of time since last Council meeting, the Mayor provided a brief summary of recent events attended.

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### PUBLIC QUESTIONS

The Mayor adjourned the meeting to allow presentations and questions relating to items on this agenda from members of the public.

#### Speaker 1.

Spoke in relation to spend of CIL funding and requested the adopted NDP document is respected to ensure it remains a valid and useful document when CEC and the Planning Inspectorate consider additional development proposals

The Mayor reconvened the meeting.

### 5. MINUTES OF THE TOWN COUNCIL MEETING HELD ON 18th DECEMBER.

Several revisions to the minutes were discussed and voted upon, including typographical amendments and additional text within item 14 to read that “..the installation of five poles, *if needed*, across the Parish..”

**Resolved:** The minutes are agreed as a true record, subject to the administrative corrections and amendment above.

### 6. MINUTES OF THE PLANNING, ENVIRONMENT & CONSULTATION COMMITTEE HELD ON 13<sup>th</sup> JANUARY 2025 (DRAFT).

The minutes were noted.

### 7. MATTERS ARISING

#### 7.1 Personnel Committee TOR - Personnel Committee

Councillor Arnold provided an overview of the revisions to both the Personnel and Appeals Terms of Reference, to facilitate hearing panel formation, if needed, during various adopted Council Personnel processes and to meet deadlines in place within policy.

Amendment to include additional text '*for purpose of oversight only*' in reference to Personnel Chair/Vice Chair interview attendance (Item 5 - Management and appointment of Staff) and to footer of the Terms of Reference to read: *For the avoidance of doubt, nothing in these terms of reference should*

*be seen as preventing the Personnel Committee from delegating to a panel of councillors and involving councillors not on the Personnel Committee.*  
were received and accepted.

**Resolved:** Subject to agreed amendments, the Personnel Terms of Reference for the Personnel Committee are approved and adopted.

## **7.2 Appeals Committee TOR - Personnel Committee**

**Resolved:** The Appeals Committee Terms of Reference, as circulated, be approved and adopted.

### **8. BLOOM SERVICE AGREEMENT 2025**

**Resolved:** The service agreement and costs of £13,205.12 (plus vat) for the planting and supply of floral display in Sandbach town centre for Summer and Autumn 2025 was approved.

### **9. MUSIC LICENCE RENEWAL 2025-26**

**Resolved:** The quotation is accepted and cost of £1,478.17 (plus vat) for 12 month licence is approved with associated overspend against allocated budget line 180 6300 (Performing Rights Licence) noted.

### **10. SLCC MEMBERSHIP RENEWAL**

**Resolved:** The annual individual membership will not be renewed.

### **11. INTERNAL AUDITOR REPORT**

Considered within Part 2 of the meeting.

### **12. MEMBERS ITEM – BUS USE DURING EVENTS**

Cllr Crane introduced her proposal for the Council to underwrite cost of travel to bus users travelling into and out of Sandbach Town Centre on public buses within the Sandbach Parish Boundaries at a cost of £1600 for a trial over the Transport Festival weekend; not only increasing footfall within the town but encouraging residents to access public transport. Funds for this trial to be vired from reserves to cost centre 140 4820 (Community Event Costs).

**Resolved:** the proposal and budgetary requirements as outlined are supported and approved.

### **13. MEMBERS ITEM – OUTSIDE BODIES FEEDBACK**

Cllr Crane referred to the circulated Members item report and suggestion that all Council appointed representatives to outside bodies, with effect from the Council's 2025 AGM, report back to Council on a quarterly basis.

**Resolved:** The motion is approved.

### **14. MEMBERS ITEM – TERRACYCLE TRIAL**

Cllr Crane confirmed that, during further research it would be more cost-effective to purchase the medium sized teracycle box, at increased cost of £145 and proposed this amendment to her original motion.

**Resolved :** Purchase of a medium teracycle box is approved, allocated to cost centre 101 6140 (Waste), and its use monitored during the trial, as proposed.

**15. MEETING CALENDAR 2025**

The Mayor confirmed revision to the circulate March meeting date.

**Resolved:** the revised schedule is approved.

**16. DEFFERED FROM LAST MEETING**

Considered within Part 2 of the meeting.

**16.1 CONFIDENTIAL STAFFING UPDATE**

**Lead:** Chair

**Action:** *To receive a verbal update from the Mayor, consider and agree next steps.*

**16.2 Additional Services - Personnel Committee 21 November 2024**

**Lead:** Chair / Cllrs Broad / Arnold

**Action:** *To recommend to Full Council whether or not to employ additional services on a temporary basis to ensure back log of work is completed.*

**16.3 Personnel Matter - Personnel Committee 21 November 2024**

**Lead:** Chair / Cllrs Broad / Arnold

**Action:** *To recommend approval of the decision by the Personnel Committee to Full Council relating to a personnel matter.*

**17. STRATEGIC PLANNING**

Considered within Part 2 of the meeting.

**Lead:** Chair

**Action:** *As circulated to Members.*

**18. CORRESPONDENCE**

No correspondence has been received for this agenda.

**19. ITEMS FOR FUTURE MEETINGS & PUBLICITY**

Items for future publicity to include Cllr Crane's Member items.

**20. DATE, TIME AND PLACE OF NEXT MEETING**

The next Town Council Meeting is the taking place on Wednesday 29<sup>th</sup> January 2025 at 7pm in Sandbach Town Hall

Before close of Part 1 of the meeting, Cllr Richards thanked those Council members who attended the Schools Council Meeting earlier in the week.

**PART 2 : ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PRESS AND PUBLIC**

A suggestion to amend the order in which items were considered was supported.

**16.2 Additional Services - Personnel Committee 21 November 2024**

The Deputy Chief Officer highlighted current staffing position, capacity and ongoing requirements. In addition, the meeting Clerk highlighted the urgency of necessary operational resilience.



**Resolved:** That the specified roles can be recruited via agency immediately, for avoidance of delay and to meet statutory deadlines.

### 16.3 Personnel Matter - Personnel Committee 21 November 2024

**Resolved:** This item be removed from agenda.

## 17 ORGANISATIONAL STRATEGIC PLANNING

**Actions: to:-**

- i. Consider and agree a way forward to address staffing challenges
- ii. To consider and agree through consensus, processes, approach and actions for recruitment to posts within the structure
- iii. To seek immediate credit control support
- iv. To consider, understand and review timescales, risks and impacts (operational, strategic and financial) associated with addressing staffing capacity gaps

**Resolved:** Item deferred to next meeting.

### 16.1 CONFIDENTIAL STAFFING UPDATE

**Lead:** Chair

**Action:** *To receive a verbal update from the Mayor, consider and agree next steps.*

**Resolved:** Item deferred to next meeting.

## 11. INTERNAL AUDITOR REPORT

[Circulated via email]

**Action:** to review and approve.

**Resolved:** Item deferred to next meeting.

Before closing the meeting, it was agreed that the next Council meeting will take place 29<sup>th</sup> January 2025 for consideration of deferred items above, and all pending Assets and Services agenda items will be included.

Meeting Closed at 9.05pm  
Cllr A Nevitt (Mayor)  
KP

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## **Update report on the Small Common Car park**

### **Assets and Services Committee**

**29/1/2025**

#### **Introduction**

**1** As the owners of this car park the council is committed to maintaining it to the highest standard and has invested in its upkeep to ensure it a safe and environmentally friendly car park for short term use.

We resurfaced the car park with high quality tarmac, increased the disabled parking from two to four spaces, installed a bicycle rack that encourages better awareness of our environment.

Additionally, we addressed public safety by installing a crash barrier which has reduced the incidents of negligent driving and illegal parking allowing safe access to the Market Hall for pedestrians.

#### **2 Further improvements**

As a council that listens to the concerns of residents, we have been asked to consider identifying space in the car park for parking motorcycles which we omitted to consider when we embarked on the upgrade 2 years ago.

We have looked at this request and considered it to be an appropriate request as the car park should be accessible to all forms of transport users.

On examination of the car park, we have identified an area which would fill this requirement and are currently looking at the number of motorcycles this space can accommodate and the cost of designating this area for motorcycle parking only.

#### **3 Signage and enforcement of short stay parking**

This car park has always been designated as a short stay car park with a maximum stay of 2 hours so that residents can visit the town and conclude their business in an expedient manner so that the car park can be used by the many not the few. This car park is free from charges which makes it an attractive parking facility.

With the introduction of parking charges in the town for car parks owned by CEC there is a concern about protecting the short stay status of this free car park.

We are proposing to put up signage that clearly states it is a short stay car park for 2-hour duration and another sign stating that vehicles up to 5 ton can only use the facility.

Whilst the installation of clear signage is straight forward the question of enforcement is much more challenging. Our research has shown that there are Companies that would be prepared to install cameras and manage the enforcement on our behalf with no charge to the Town council.

Alternatively, we could negotiate with CEC for them to patrol the car park and carry out the enforcement, but this option is complex as it will require payment to CEC and detailed agreement about who keeps the revenue collected through fines.

#### **4 Recommendations**

The committee is asked to agree the following recommendations

- a. That we install a designated area in the car park for motorcycles and identify the number it will facilitate and cost out the work.
- (b) That we cost out the installation of signage and explore the enforcement options to determine the best way forward
- (c) That when these options have been explored and costs determined that we report back to the Assets and services committee for approval to proceed.

Donal Hegarty

**From:** [REDACTED]  
**Sent:** 15 January 2025 11:03  
**To:** Katy Pepper <[K.pepper@sandbach.gov.uk](mailto:K.pepper@sandbach.gov.uk)>  
**Cc:** [REDACTED]  
**Subject:** RE: emails and SLA with costs for baskets for 2025

Hi Katy

To carry out the spraying of Sandbach Town centre, following the footprint of the baskets, the price would be £565.38 ex VAT per occasion total cost for 3 sprays £1,696.14 ex VAT, the route I have based it on the areas we covered last year.

If you need anything else please let me know

Thanks

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# Wednesday Market Annual Review:

## 1. Executive Summary

The purpose of this review is to evaluate the performance of the Wednesday market over the past year, assess its viability, and consider potential changes, such as introducing a stallholder fee or discontinuing the market.

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## 2. Market Performance Overview

- **Attendance Rate:**

The average trader attendance rate was **65%** throughout the year.

- **Footfall:**

Footfall ranged between **200-300 visitors per day**, significantly lower than the Thursday market's average of **1200+ visitors**.

- **Stall Variety:**

The market lacked diversity, with a limited selection of products including:

- Hand-knitted items
  - Vintage items and clothing
  - Dog food and accessories
  - Health and beauty products
  - Crystals and figurines
  - Badges
  - Jewellery
-

### 3. Benefits of the Wednesday Market

- **Community Impact:**

The market provides an additional opportunity for traders and visitors to engage midweek. However, its impact appears relatively low, as shop units are open during the week, and the market hall is primarily used as a pedestrian cut-through on Wednesdays.

- **Trader Sales:**

Sales vary significantly, with some traders reporting occasional high sales (£100+) but also frequent days with no sales at all.

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### 4. Challenges Faced

- **Low Footfall:**

Visitor numbers are significantly lower than on other trading days, which affects both trader success and the market's overall appeal.

- **Limited Stall Variety:**

The limited selection of goods contributes to a lack of interest and engagement from visitors.

- **Operational Costs:**

While staffing costs are negligible (as staff are already preparing for Thursday's market), heat and lighting costs remain a concern.

- **Trader Retention:**

Filling stalls to make the market appear professional and inviting has been a consistent challenge. Many traders have indicated they would not continue trading if fees were introduced.



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## 5. Financial Assessment

- **Potential Income from Fees:**

If a £7.00 fee were introduced (in line with Friday and Saturday markets), the market could generate:

- **£56.00 per week**
- **£224.00 per month**

However, many traders have expressed that they would not trade if charges were implemented, potentially leaving the market with even fewer stalls.

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## 6. Proposal for Changes

- **Option 1: Continue with Free Trading**

Pros: Maintains current trader participation and avoids alienating existing traders.

Cons: Generates no revenue and may perpetuate current challenges with low stall variety and footfall.

- **Option 2: Introduce a Stall Fee (£7.00)**

Pros: Generates modest revenue to offset heating and lighting costs.

Cons: Likely to result in trader dropouts, further reducing the market's viability.

- **Option 3: Discontinue the Wednesday Market**

Pros: Eliminates operational costs entirely, allowing resources to focus on more successful trading days or new initiatives.

Cons: Removes a trading opportunity for existing Wednesday traders and could negatively impact community perception.

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## 7. Recommendations

Based on the data and feedback collected:

1. The Wednesday market's viability is limited due to low footfall, limited stall variety, and inconsistent sales.
2. Introducing fees could reduce trader participation further, making the market less sustainable.
3. If the decision is made to continue the market, a focus on recruiting new traders and diversifying the stall offering is essential.
4. A trial period for Sunday event markets, such as the planned "Young Traders Market" and "Food Festival," could provide alternative opportunities for traders and visitors, with the potential to attract higher footfall and revenue.

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- Action :
- i. *To consider above trial period feedback and confirm future status of the free-trading market on Wednesday's.*
  - ii. *To permit the Market Officer to facilitate and deliver additional markets, within budget, to compliment and enhance the current market offering.*

## Community Cinema

You may recall that in the summer the community cinema charity wound down. This left no provision for many councils and organisations in the region.

We attempted to assist in finding a business model that would work but the fixed overheads were too high.

Along with the events team we looked at how close to a movie theatre we could get with available equipment. Our sound system is good for films. Projector questionable, and connectivity not robust. The events team investigated film hire which came in at £90-£190 per film.

In this time local residents have offered support and assistance and concluded likewise on a test night the need for new projection equipment and connectivity. We hope the provision of kit can make their own aspirations for their military veterans organisation [behindthehilt.com/](https://behindthehilt.com/) film club also possible. A Community for armed forces, veterans, their families, and friends.

The past months our search for kit has led us to a Wi-Fi hub and 7000 lumen state of the art projector mounted in place of the current projector and rewired with both Wi-Fi and new fixed wiring.

At average attendance of 65 @ £6 that's £390 revenue, enough to cover staff and room hire.

The upgrade also offers a quality audio/visual facility for media display unmatched in the area in our own events provision for meetings and weddings.

Our best quote currently is £4544.95 + vat and we have £5863 of CIL money held of which £2005 will be returned to CE if unspent by March 25 the balance in March 26

This spend is within the CIL parameters and offers all our community a high-quality resource.

The business model as its sensitive will be circulated separately ahead of the meeting.

The request is to authorise a budget of up to £4999 to officers to make provision of a town cinema facility containing the element of high-quality projector, Wi-Fi access, re-cabling and any other peripherals required. The budget will be from our CIL receipts.

*Many thanks to Jayne and all the events team who have been great in getting us this far. Jayne and her team see great potential and her note is below. I thank them for their enthusiasm and help.*

TW

01.10.2024

**[email notes from J Barber, Business & Events Manager]**

Dear Councillors,

I would like to present the social benefits of reintroducing Sandbach Community Cinema to our community and why it is an important initiative for us to support.

For many residents, the community cinema was more than just a place to watch films; it became a social lifeline. Attendees expressed that this was their only social event for the month, with regulars sharing how much they looked forward to it, describing it as the highlight of their month. They emphasised how much they missed this opportunity to connect with others in a relaxed, welcoming environment.

The community cinema brought together people from different age groups, creating a vibrant, intergenerational atmosphere. One touching example was a father and daughter, where the daughter, despite attending university, would come back to Sandbach to spend the evening with her dad. This was their special night together. It was heartwarming to see groups of friends and couples making the most of the cinema as a shared experience.

Not only was it socially valuable, but it is still in demand—residents frequently ask when the cinema will return, sharing how much they miss it. Surrounding communities, such as Holmes Chapel, Alsager and Congelton have also reached out to me for guidance on how they can establish their own community cinemas.

In addition to regular screenings, the installation of a new projector would open the door to more opportunities. We could offer films during school holidays, providing a local entertainment option for families. Additionally, a cinema for autistic children and adults, tailored to their needs, could create an inclusive environment for those who often feel excluded from typical cinema experiences.

Bringing the community cinema back to Sandbach Town Hall would benefit the town in many ways, socially and culturally. It would also enhance our venue's appeal for clients looking to host meetings, conferences, weddings, party nights, concerts, and more. We have sourced three quotes for projectors for you to view

Thank you for considering the purchase of this projector, which I believe will not only revive the community cinema but also enhance the versatility of Sandbach Town Hall as a venue for future events.

Jayne Barber

**[Community Cinema notes 18.12.24 TW]**

**Cinema in Context of Our current Simple Budget (only direct 3<sup>rd</sup> party costs)**

We could fund kit purchase out of current reserves this year and as we will not have £5.7k kit hire costs this year or next year as we have budgeted (just film hire) the surplus a cinema generates will feed back to reserves over the months making it merely an accounting timing issue? With reserves replenished inside 18 months if we do nothing beyond simple cinema events. All costs in budget had been cinema equipment rental + film

Budget extracts...

**Costs**

4831	Town Hall events costs	4,000	5,629	4,000	4,000	
4838	Cinema Cost	5,775	3,735	5,775	5,775	Roll for
4840	Refreshment purchases	4,200	355	4,200	2,200	Both rel
6010	Town Hall Bar Purchases	21,000	14,665	21,000	21,000	reduced

**Income**

180	Town Hall - Direct Expenditure	34,975	24,384	34,975	32,975	
4801	Ticket Income	8,000	6,524	8,400	8,568	
4805	Refreshment sales	8,000	1,093	8,000	6,000	Corresponding £2k reduction on refreshment purchases
4807	Cinema Income	5,500	4,067	5,500	5,500	Roll forward pending Council decision
6000	Town Hall hire fees - Commercial	60,000	73,160	62,500	70,000	Increase total fees budget to £70k to better align with 23-24 actuals of £73k. Possible option to reintroduce 10% reduction for Community groups?
	Town Hall hire fees - Community	-	-	-	-	See line above

23/24 budget 5775 income 5500

23/24 actual 3735 income 4067

24/25 budget 5775 income £5500 - Loss / if reinstated cost £480 income £1320 - a Profit

25/26 budget 5775 income 5500 - Loss / if reinstated cost £2020 income £5250 - a Profit

Estimated Base revenue excluding drink sales before other costs not accounted for in budget

24/25 3 months £1320 direct costs £840 = +£480

25/26 12 months £5250 direct costs £2020 = +£3180

Payback period with no change in past format of just 18 months

Before we enhance format and presentation of community cinema where we expect a like for like contribution to increase to £8560 pa

Payback **with** change in past format of only 12 months or less

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**Re: Sandbach Town Hall Community Cinema possibilities****From:** [REDACTED]**Date:** Wed 10/2/2024 10:48 AM**To:** Tim Wheatcroft <Tim.Wheatcroft@sandbach.gov.uk>

Hi Tim,

Thanks for the photos, I have outlined below our Quotation for our suggested solution

**Specification on Projector**

7000 lumen laser projector

1920 x 1200

30,000 hours maintenance free operation

Compatible 4K , HDR, HLG

**TO SUPPLY AND INSTALL**

1. OPTOMA ZU 707T LASER PROJECTOR
2. ALTERATION TO CEILING MOUNT AS REQUIRED
3. CONNECTION TO INTERNET
4. FULL INSTALLATION
5. SCAFFOLD HIRE
6. ALL PARTS AND LABOUR

TOTAL COST £ 3889 PLUS VAT

Prices subject to Site Survey

Please let me know if you need any more information

Kind Regards,

[REDACTED]

**MERCURY VISUALS**[www.mercuryvisuals.co.uk](http://www.mercuryvisuals.co.uk)

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CLIENT: Sandbach Town Council  
ADDRESS: Hightown sandbach CW11 1AE  
PHONE:  
EMAIL: jayne@sandbach.gov.uk  
NUMBER: 9242  
YOUR REF:

## Quotation: Sandbach Town Hall AV Upgrades

Order Date	02/05/2024	<b>Delivery Address</b> Sandbach Town Hall High St, Sandbach Sandbach CW11 1AX
Our Reference	9242	
Your Reference		
Rental Period	18/11/2024 09:00 to 18/11/2024 17:00	

SERVICE	DESCRIPTION	TOTAL
<b>Wireless Presentation Link to Projector</b>	System gives iOS, Android, Chromebook, PC, and Mac users instant wireless connectivity with 4K advanced presentation capabilities. 1 x Compact & Secure 4K Wireless Presentation Device 1 x Network links cabling and connections to wireless system 1 x 5 Port Fast Ethernet Desktop Switch with PoE - 1 x Shielded Cat6 Cable 100m Grey - 1 x Sundries 2 x Install Event Staff Per Hour Rate - Between the hrs 6.30am to 7.30pm	£999.95
<b>Replacement Projector upgrade to Laser System</b>	Install New Laser Projector 1 x Panasonic - Panasonic VMZ Series - 1920 x 1200 WUXGA - Laser - 7,000 ANSI Lumen - 16:10 - Warranty 24 Month 2 x Install Event Staff Per Hour Rate - Between the hrs 6.30am to 7.30pm 1 x Sundries	£3,545.00

SUBTOTAL	£4,544.95
TAX	£908.99
<b>TOTAL</b>	<b>£5,453.94</b>

Quotation valid for 30 days and is based on equipment availability at the time of quoting.

All hire equipment remains the property of Hipswing Entertainment Ltd.

All quotes are subject to our full terms and conditions as set out on our website.



**We have prepared a quote for you**

**AV Installation**

QUOTE # AF003920 V1

PREPARED FOR

**SandBach Town Council**

PREPARED BY

**Andy Fletcher**

Main: 0121 289 4477  
 Email: andy.fletcher@solutions4it.co.uk  
 Web: www.solutions4it.co.uk

Products	Price	Qty	Ext. Price
<b>Panasonic PT-VMZ71EJ Projector White</b>   Brightness: 7000 lm   Contrast: 3,000,000:1   Resolution: WUXGA   Display Type: LCD   Weight: 7.2kg	£3,258.00	1	£3,258.00
<b>Kramer VIA GO<sup>2</sup> Display Receiver - Wired/Wireless - 1 Output Device - 1 x Network (RJ-45) - 2 x USB - 1 x HDMI Out - Twisted Pair - Wireless LAN - IEEE 802.11b/g/n/ac</b> 	£491.42	1	£491.42
<b>Installation of Projector and 4K Presentation system.</b> 2 x Installation Engineers onsite to install projector and wireless presentation system. Mileage & Sundries Installation with shielded CAT 6	£1,250.00	1	£1,250.00
Subtotal			<b>£4,999.42</b>

Main: 0121 289 4477  
 Email: andy.fletcher@solutions4it.co.uk  
 Web: www.solutions4it.co.uk

## AV Installation

Prepared by:

**Solutions 4 IT (Birmingham)**  
 Andy Fletcher  
 0121 289 4477  
 andy.fletcher@solutions4it.co.uk

Prepared for:

**SandBach Town Council**  
 Wesley Ave  
 Sandbach, CW11 1DG  
 Tim Wheatcroft  
 01270600800  
 tim.wheatcroft@sandbach.gov.uk

Quote Information:

**Quote #: AF003920**  
 Version: 1  
 Delivery Date: 18/12/2024  
 Expiration Date: 01/01/2025

## Quote Summary

Description	Amount
Products	£4,999.42
Total:	<b>£4,999.42</b>

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

### Solutions 4 IT (Birmingham)

Signature: \_\_\_\_\_  
 Name: Andy Fletcher  
 Title: Director  
 Date: 12/18/2024

### SandBach Town Council

Signature: \_\_\_\_\_  
 Name: Tim Wheatcroft  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

Main: 0121 289 4477  
Email: andy.fletcher@solutions4it.co.uk  
Web: www.solutions4it.co.uk

\* Terms of Sale

Our Terms and Conditions are available by clicking [here](#)

Tim Wheatcroft

Sandbach Town Council  
High Street

Sandbach  
CHESHIRE CW11 1AX

Quotation Number: 187879B

Date: 05 Aug 24

Our VAT Reg: 103 6365 43

Our Contact: Fane

Your Ref:

## QUOTATION

Description	Qty	Unit Cost	Line Total
Epson EB-PU1008W projector • <i>Brightness: 8500 Lumens</i> • <i>Display Type: LCD</i> • <i>Resolution: WUXGA (16:10 Aspect Ratio)</i>	1	5,050.00	5,050.00
Epson Wide Zoom Lens - ELPLW05 (PU1 Range)	1	1,168.00	1,168.00
Discount	-1	379.71	-379.71
XERXES - Premium High Speed HDMI Cable - 10Mtr (XERX10HDMI)	1	0.00	0.00
		Order Subtotal:	£5,838.29
		VAT @20.00%:	£1,167.66
		Order Total:	£7,005.95

Payment Type:

### Banking Details

Barclays Bank, 8 George Street, Richmond, Surrey TW9 1HY  
Sort Code: 20-46-76 Account: 23649792  
IBAN: GB94 BUKB 2046 7623 6497 92 SWIFT: BUKBGB22

Please send remittances advices to accounts@projectorpoint.co.uk

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